U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

BJA FY 23 The Smart Policing Initiative Grant Program

Assistance Listing Number #   16.738

Grants.gov Opportunity Number: O-BJA-2023-171650

Solicitation Release Date: March 09, 2023 10:00 AM ET

Step 1: Application Grants.gov Deadline: May 01, 2023 8:59 PM ET

Step 2: Application JustGrants Deadline: May 10, 2023 8:59 PM ET

Overview

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP),), Bureau of Justice Assistance (BJA), seeks applications for funding to support innovative and evidence-based policing practices, more effective information sharing, and multiagency collaboration under the Smart Policing Initiative (SPI) Program. This program furthers the Department's mission by assisting state, local, and tribal jurisdictions in reducing crime and improving the functioning of the criminal justice system.

This solicitation incorporates guidance provided in the OJP Grant Application Resource Guide which provides additional information for applicants to prepare and submit applications to OJP for funding. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2023-00063-PROD	Category 1: Innovation	4	$800,000	10/1/23 12:00 AM	36
C-BJA-2023-00064-PROD	Category 2: Community Violence Intervention	3	$800,000	10/1/23 12:00 AM	36
C-BJA-2023-00065-PROD	Category 3: Technology Development and Implementation	3	$800,000	10/1/23 12:00 AM	36

Eligible Applicants:
Other

Other

State, local, tribal, and campus law enforcement agencies

Governmental nonlaw enforcement agencies acting as their fiscal agent

Federally recognized Indian tribal governments that perform law enforcement functions

Tribal consortia consisting of two or more federally recognized Indian tribes (including tribal consortia operated as nonprofit organizations) acting as a fiscal agent for one or more tribal law enforcement agencies

An applicant entity may submit more than one application, if each application proposes a different project in response to the solicitation. Also, an entity may be proposed as a subrecipient (subgrantee) in more than one application.

BJA will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees). For additional information on subawards, see the OJP Grant Application Resource Guide.

BJA may elect to fund applications submitted under this FY 2023 solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and the availability of appropriations.

Contact Information

For assistance with the requirements of this solicitation, contact the OJP Response Center at 800-851-3420, 301-240-6310 (TTY for hearing-impaired callers only), or grants@ncjrs.gov. The OJP Response Center operates from 10:00 a.m. to 6:00 p.m. eastern time (ET) Monday–Friday, and 10:00 a.m. to 8:00 p.m. ET on the solicitation close date.

Submission Information

Registration: Before submitting an application, all applicants must register with the System for Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.

Submission: Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

Step 1: The applicant must submit by the Grants.gov deadline the required **Application for Federal Assistance standard form (SF-424)** and a **Disclosure of Lobbying Activities (SF-LLL)** form when they register in Grants.gov at https://www.grants.gov/web/grants/register.html. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.

For technical assistance with submitting the SF-424 and a SF-LLL in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov Customer Support, or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

Step 2: The applicant must submit the **full application**
, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants application deadline.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 7 a.m. to 9 p.m. ET Monday–Friday and 9 a.m. to 5 p.m. ET on Saturday, Sunday, and Federal holidays.

OJP encourages applicants to review the "How To Apply" section in the OJP Grant Application Resource Guide and the JustGrants website for more information, resources, and training. Applicants should maintain all receipts and confirmations received from SAM.gov, Grants.gov, JustGrants systems.

Contents

Program Description

Overview

OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community. Example of previous, successful applications can be found at https://www.smart-policing.com/

BJA has several programs that focus on enhancing law enforcement ability to use data and technology to respond to crime such as the National Crime Gun Intelligence Center (CGIC) Initiative. This funding opportunity is focused on BJA's Smart Policing Initiative (SPI). SPI provides funding to law enforcement agencies seeking to improve their use of evidence- based policing practices, data, and technology. With this solicitation, BJA seeks to support initiatives that implement and test innovative approaches to common law enforcement challenges, enable law enforcement agencies to appropriately support the implementation of community violence intervention and prevention initiatives in their jurisdiction, and develop, implement, and test new technologies that promote information sharing and data transparency.

Statutory Authority

Pub. L. No. 90-351, Title I, Sec. 506(b) (codified at 34 U.S.C. 10157(b)) Funding for this solicitation is anticipated under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The JAG Program authorization provides that up to 5 percent of the funds available to carry out subpart 1 of Title I, Part E of the Omnibus Crime Control and Safe Streets Act of 1968 ("Omnibus") may be granted, among other reasons, for one or more of the purposes specified in Section 501 of Title I, Part E, Subpart 1 of Omnibus upon a determination that it is necessary "to combat, address, or otherwise respond to precipitous or extraordinary increases in crime, or in a type or types of crime" (34 U.S.C. § 10157(b)(1)).

Specific Information

Since 2010, SPI's purpose has been the identification, support, and testing of promising law enforcement tactics, practices, and strategies, as well as the exploration of new, unique solutions that address public safety problems. The nation's current policing environment is prompting law enforcement agencies across the country to reconsider their approaches to ensuring public safety and community trust. Agencies are simultaneously confronting increases in crime and violence within their jurisdictions and are doing so with limited resources due to economic and personnel constraints exacerbated by the COVID-19 pandemic. To successfully address these challenges, jurisdictions require guidance on how to improve and adapt their core organizational practices and capacities based on data-driven, evidence-based, and accessible information. SPI provides funding and training and technical assistance support to jurisdictions to develop new approaches to pressing law enforcement challenges, document the resulting

successes and lessons learned, and widely disseminate them to the policing community to encourage the adoption of innovative and effective policing strategies nationwide.

Applicants are strongly encouraged to review the recommendations made by the Final Report of the President's Task Force on 21st-Century Policing when planning their approach.

To be considered for an award, applicants must clearly identify how their proposed activities will enable the jurisdiction to respond to a precipitous or extraordinary increase in crime(s) or a type or types of crime. Specifically, applicants must:

- Identify a crime that has precipitously increased within the jurisdiction.
- Identify the period during which the crime or relevant category of crime increased and provide evidence substantiating the claimed increase.
- Describe how the proposed project will build the jurisdiction's capacity to address the identified crime increase and drive its reduction in a constitutionally sound way.
- Describe how they will determine the effectiveness of the approach.
- Describe how they will develop a comprehensive implementation strategy to reduce and prevent the identified crime(s).
- Describe how they will assess and report the results to BJA, which will make the results publicly available.

BJA will provide SPI funding and specialized training and technical assistance (TTA) to successful applicants to implement and evaluate their proposed initiatives. Applicants may apply for more than one category under this solicitation but must do so in separate applications. Applicants must commit to assigning a member of their command staff, with the authority to affect and influence agency operations and priorities, to oversee the development, implementation, and evaluation of the initiative.

BJA requires applicants to engage a research partner to document their implementation of reforms and evidence-based practices, measure outcomes, and contribute to the development of toolkits and guidance for other law enforcement agencies regarding these challenges. Applicants are expected to devote at least 20 percent of the project's budget to support the implementation and outcomes evaluation components of their projects. Because engaging a research partner is critical to a successful SPI project, it is important that law enforcement agencies consider the following when choosing partner candidates or organizations for the position. (Note that deviation from these specifications will require justification before an SPI grant award is made.)

Research partners can be an independent consultant or located in an academic institution, a state statistical analysis center, or a research organization. Research partners should have:

- Policy, program, action research, or organization evaluation experience, preferably in policing or in the justice system and appropriate to the work proposed.
- Experience in several different data collection methodologies and in both quantitative and qualitative research methods.
- Extensive knowledge of and experience in evaluation methods.
- Experience with oral and written presentations of research results.

SPI award recipients are required to work closely with BJA and BJA's TTA partner, specifically

to participate in information-sharing sessions, facilitate peer-to-peer exchanges of information, access subject expertise that is relevant to the specific SPI projects, and produce products that will assist other law enforcement agencies in instituting similar practices and reforms.

Category 1: Smart Policing Innovation

The purpose of this category is to support the development and testing of new approaches to common law enforcement crime-reduction challenges. Proposed projects should incorporate a proactive, problem-solving approach to leveraging resources and decreasing impediments that currently hinder an agency's success in addressing a precipitous increase in specific types of crime.

Applications are solicited from state, local, or tribal law enforcement agencies interested in developing innovative, data-driven approaches to challenges currently confronting law enforcement agencies. Applicants will:

- Describe the **innovative**, **data-driven** approach to be implemented to address a precipitous increase in crime as outlined in this solicitation.

- Enlist a qualified research partner to evaluate the effectiveness of the approach.

- Identify a specific policing issue to address.

- Develop a prevention/mitigation/response strategy to address the problem.

- Evaluate the initiative.

- Assess and report the results to BJA, who will make the results publicly available.

As defined in this solicitation, a qualified research partner can be an independent consultant or be located in an academic institution, a state Statistical Analysis Center, or a research organization. The research partner should have demonstrated expertise conducting the type of work proposed. For more information related to research partner qualifications and selection, please see the elements listed under the selection criteria for capabilities and competencies on page 23 of this solicitation as well as the Frequently Asked Questions (FAQs) provided at the following link: ttp://www.phsnmsu.com/documents/ResearchPartnerQ&A.pdf.

The evaluation design must include outcome measures capable of informing a credible assessment of the effectiveness of the intervention(s). Applications not including such measures will not be awarded.

Applicants are strongly encouraged to focus on issues likely to be confronted by other law enforcement agencies in the United States. Examples of such issues include but are not limited to:

- Improving investigative approaches and outcomes related to fentanyl production and interdiction, nonfatal shootings and homicides, and/or violent crime driven by juveniles.

- Increasing analytical capacity and evidence-based programming within a law enforcement agency that improves its capacity to halt and reduce increases in specific crimes.

- Implementing innovative new strategies for using civilians staff to address violent crime, such as a multi-agency crime analyst task force made up of co-located crime/investigative analysts rather than sworn personnel.

- Reforms to police agency governance with the goal of improving community trust and increased community participation in law enforcement-led crime-reduction efforts.

- Institutionalization of evidence-based policies, procedures, tactics, and strategies throughout a law enforcement organization, especially those meant to improve police-community relations and trust specifically aimed at increasing victim and witness cooperation.

The proposed projects should present strategies that hold promise for replication and testing by other jurisdictions.

Category 2: Smart Policing Approaches to Community Violence Intervention and Prevention

Community violence intervention (CVI) is an approach that uses evidence-informed strategies to reduce violence through tailored community-centered initiatives. These multidisciplinary strategies engage individuals and groups to prevent and disrupt cycles of violence and retaliation and establish relationships between individuals and community assets to deliver services that save lives, address trauma, provide opportunity, and improve the physical, social, and economic conditions that drive violence. For more information on the CVI concept, please see BJA's community violence intervention and prevention web page.

The CVI approach must be informed by, and tailored to, community residents and stakeholders, and everyone involved must prioritize the needs of the community. This means social service partners are engaged to align and collaborate with residents and law enforcement partners to reduce violence and increase community health and safety.

The purpose of this category is to support the development and testing of new approaches to law enforcement's engagement in CVI initiatives. There is currently a general lack of understanding and agreement on the role law enforcement should play in CVI programming. Law enforcement typically does not play a public leading role in CVI programs, which focus on ensuring that the community itself drives priorities and needs identification, identifies appropriate and acceptable programming intervention, and builds capacity to address the community's challenges. In many of the communities at greatest risk of violence, there is also a deeply held lack of trust in law enforcement. Police are not automatically viewed as community safety partners and are often seen as enduring symbols of historic oppression and community trauma. Credible messengers, who play a central role in CVI approaches, must carry out their activities separately from any law enforcement activities to maintain their credibility and trust within the community, as well as their own safety.

However, the successful implementation of CVI initiatives and the saving of lives depends greatly upon the support of law enforcement and appropriate and ready sharing of information between community-based partners and their law enforcement counterparts. Community partners need law enforcement data to analyze where violence happens, who is specifically involved in violence, what type of violence is occurring, and when violence most frequently occurs. Law enforcement organizations need to know that they can trust CVI partners to use such information with appropriate safeguards.

More information is needed to guide CVI initiatives as they determine the appropriate role of law enforcement agencies in their strategies, as well as the type of relationship that needs to be established between law enforcement and the CVI partners. Information is especially needed on effective ways of managing issues of trust and safety, including privacy and the treatment of intelligence and sensitive law enforcement information. Applications are solicited from state, local, campus, and tribal law enforcement agencies interested in exploring law enforcement's role in supporting holistic community violence intervention and prevention programs in their

jurisdiction. Applicants will:

- Describe the CVI initiative planned for or currently underway in their community that addresses a precipitous increase in crime as outlined in this solicitation, as well as the need for law enforcement's support or participation in the CVI initiative.

- Enlist a qualified research partner to evaluate the effectiveness of the approach.

- Identify a specific role in the intervention for law enforcement, as well as information-sharing strategies and collaborative activities that maintain the need for safety for all partners and law enforcement sensitive information security.

- Develop a collaborative plan to support the intervention that is developed in partnership with the CVI initiative's leadership.

- Evaluate the process elements and outcomes associated with law enforcement's contribution to the CVI initiative, including the identification of promising practices and lessons learned.

- Assess and report the results to BJA, who will make the results publicly available.

Key questions BJA seeks to answer include but are not limited to:

- What is the appropriate level of collaboration between law enforcement and CVI partners that best supports a successful implementation of different types of CVI initiatives?

- In what cross-training opportunities should law enforcement take part to gain understanding of and trust in the roles of credible messengers, clinicians, and other CVI partners?
- What are the kinds of data that should be shared between law enforcement and CVI partners, and what are promising practices CVI partners can employ to ensure secure handling and protection of law enforcement sensitive data and intelligence?

The evaluation design must include process and outcome measures capable of informing a credible assessment of the effectiveness of law enforcement's contributions to the CVI intervention. Applications not including such measures will not be awarded.

Category 3: Smart Policing Technology Development and Implementation

Applications are solicited from eligible entities that are experiencing precipitous increases in crime or in a type or types of crime within their jurisdictions and propose to implement and test applied justice information-sharing technology designed to respond to these crime increases and improve criminal justice data exchange. Applicants are asked to define their unique challenges and the associated impact on local communities, and to provide a comprehensive plan for using applied justice information-sharing technology to reduce or mitigate the crime problem(s).

To be considered for an award, applicants must clearly identify how the funding will directly address a precipitous or extraordinary increase in crime(s) or a type or types of crime in the jurisdiction. Specifically, applicants must:

- Describe the technology to be adopted to address a precipitous increase in crime as outlined in this solicitation. Application of AI-based technology to improve understanding of drivers of crime and locations of criminal activity, as well as to assist in solving cases, is encouraged.

- Enlist a qualified research partner to evaluate the effectiveness of the approach.

- Identify a specific technology solution to implement and test. Develop a digital trust plan and community engagement plan prior to technology acquisition and implementation.

- Develop a crime-reduction response strategy that relies on the selected technology.

- Evaluate the initiative.

- Assess and report the results to BJA, who will make the results publicly available.

The evaluation design must include outcome measures capable of informing a credible assessment of the effectiveness of the intervention(s). Applications not including such measures will not be awarded.

Applicants must focus on information-sharing, crime analysis, or applied technology initiatives that will provide information that aids law enforcement's response to precipitous increases in crime. Cost benefit analysis of these approaches is encouraged, and applicants should describe their plan to share information about the new technology and approaches with members of affected communities in the jurisdiction to ensure transparency and community trust in the initiative. Areas of particular interest to BJA include, but are not limited to, initiatives that:

- Test the adoption and adaptation of social network and geospatial analysis approaches and technologies to reduce violent crime and promote effective and meaningful community policing activities that address precipitous increases in crime.
- Test the development, implementation, and outcomes of web-based dashboards or online portals meant to improve law enforcement-community information sharing to addressing precipitous increases in crime. Public safety stakeholders would use such dashboards to communicate about criminal activity impacting businesses and neighborhoods in real time and facilitate the crowdsourcing of evidence collection and intelligence collection.
- Identify promising practices, mechanisms, and processes related to integration of different technology systems to support law enforcement activities more effectively. Identify how to build digital trust in the community while using such technology as a force multiplier for investigations, operations, and agency staffing shortages in the face of precipitous increases in crime.

Goals, Objectives, and Deliverables

Goals

- Advance the state of policing practice, accountability, and science.

Objectives

An applicant should address all the objectives listed below in the Goals, Objectives, Deliverables and Timeline web-based form.

- Test, establish, and/or expand specific and innovative new ideas, technology, and/or evidence-based programming.
- Foster effective and consistent collaborations to increase public safety.

- Enable the policing field to use technology, intelligence, and data in innovative ways.
- Establish sustainable practitioner-researcher partnerships between the SPI-funded agencies and criminal justice program evaluation experts to increase the agencies' data analysis capacity.

Deliverables

- An action plan produced at the outset of the project that includes the SPI team's problem analysis, summary of strategies, intended outcomes, and evaluation design.
- A final analysis report of the project's implementation and outcomes, produced in collaboration with the SPI research partner, that will be submitted to BJA at the conclusion of the project.
- Materials that highlight the results achieved by the project, as well as web-based resources that other jurisdictions may easily access and use to replicate or adopt the evaluated approaches, produced in partnership with BJA's TTA provider.

The Goals, Objectives, and Deliverables are directly related to the performance measures that show the completed work's results, as discussed in the "Application and Submission Information" section.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the OJP Grant Application Resource Guide.

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the projects and activities funded under this solicitation. For additional information and applicable documentation to be included in the application, see the OJP Grant Application Resource Guide section entitled "Information Regarding Potential Evaluation of Programs and Activities."

Priority Areas

The Department of Justice is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

1. Priority Considerations Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*

In support of this Executive Order, OJP will provide priority consideration when making award decisions to the following:

A. Applications that propose project(s) that are designed to promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality.

To receive this consideration, the applicant must describe how the proposed project(s) will address potential racial inequities and contribute to greater access to services and opportunities for communities that have been historically underserved, marginalized, and adversely affected by inequality, and identify how the project design and implementation will specifically incorporate the input or participation of those communities and populations disproportionately impacted by crime, violence, and the criminal justice system overall. Examples addressing this requirement include, but are not limited to, the following: budgeted project planning and/or implementation meetings with community stakeholders representing historically underserved and marginalized communities; outreach and/or public awareness campaigns specifically tailored to historically underserved and marginalized communities to encourage participation in the proposed project(s); budgeted incorporation of members representing historically underserved and marginalized communities in program evaluation, surveys, or other means of project feedback; and partnership with organizations that primarily serve communities that have been historically underserved, marginalized, and adversely affected by inequality.

B. Applicants that demonstrate that their capabilities and competencies for implementing their proposed project(s) are enhanced because they (or at least one proposed subrecipient that will receive **at least 40%** of the requested award funding, as demonstrated in the Budget Web-Based Form) identify as a *culturally specific organization*.

To receive this additional priority consideration, applicants must describe how being a culturally specific organization (or funding the culturally specific subrecipient organization(s)) will enhance their ability to implement the proposed project(s) and should also specify which populations are intended or expected to be served or to have their needs addressed under the proposed project (s).

Culturally specific organizations are defined for the purposes of this solicitation as private nonprofit or tribal organizations whose primary purpose as a whole is to provide culturally specific services to racial and ethnic groups, including, among others, Black people, Hispanic and Latino people, Native American and other Indigenous peoples of North America (including Alaska Native, Eskimo, and Aleut), Asian Americans, Native Hawaiians, and/or Pacific Islanders.

2. *Priority Considerations Supporting Executive Order 14074,* Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Executive Order 14074, *Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety* requires the Attorney General, through discretionary grantmaking and training and technical assistance, to encourage and support State, Tribal, local, and territorial governments and law enforcement agencies to adopt the policies, best practices, and guidelines addressed in the executive order, including, but not limited to: (i) investigating deaths in custody; (ii) recruiting and retaining diverse and service-oriented law enforcement professionals; (iii) collecting and reporting use of force and misconduct data; (iv) improving community and law enforcement dialogue; (v) responding to individuals in mental health crisis or with disabilities; (vi) the proper and responsible use of technology; (vii) restrictions on unannounced entries and certain restraints; (viii) addressing implicit bias; (ix) restricting the use of militarized equipment;? (x) broader criminal justice reform; and, (xi) officer wellness and mental health.

As such guidance is developed in accordance with the executive order, and where the guidance is applicable to the specific solicitation, DOJ will identify specific opportunities for training and technical assistance and priority consideration for applications that demonstrate or seek to support the policies of the Executive Order.

For the purposes of this solicitation, OJP and COPS will provide priority consideration for the following items, for which the DOJ has already issued policies, guidance, and/or best practices:

1. participation in the collection and reporting to DOJ of data on law enforcement use of force and deaths in custody

2. participation in the collection and reporting to DOJ of data on officer suicides and officers killed and assaulted

3. restrictions on unannounced entries and neck/carotid restraints

4. restrictions on the possession and use of militarized equipment

To receive this consideration, the applicant must describe how they currently support one or more of the identified policy areas or how the proposed project(s) will address one or more of the identified policy areas.

Note: Addressing these priority areas is one of many factors that OJP considers in making funding decisions. Receiving priority consideration for one or more priority areas does not guarantee an award.

Federal Award Information

Solicitation Categories

Competition ID	Category *	Number of Awards	Dollar Amount for Award	Performance Start Date	Performance Duration (Months)
C-BJA-2023-00063-PROD	Category 1: Innovation	4	$800,000	10/1/23 12:00 AM	36
C-BJA-2023-00064-PROD	Category 2: Community Violence Intervention	3	$800,000	10/1/23 12:00 AM	36

	Category 3: Technology Development and Implementation	3	$800,000	10/1/23 12:00 AM	36
C-BJA-2023-00065-PROD					

Awards, Amounts and Durations

Anticipated Number of Awards
10

Anticipated Maximum Dollar Amount of Awards
$800,000

Period of Performance Start Date
10/1/23

Period of Performance Duration (Months)
36

Anticipated Total Amount to be Awarded Under Solicitation
$8,000,000

Continuation Funding Intent

BJA may, in certain cases, provide additional funding in future years to awards made under this solicitation through continuation awards. OJP will consider, among other factors, OJP's strategic priorities, a recipient's overall management of the award, and the award-funded work's progress, when making continuation award decisions.

Availability of Funds

This solicitation, and awards under this solicitation, are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by the agency or by law. In addition, nothing in this solicitation is intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

Type of Award

BJA expects to make awards under this solicitation as cooperative agreements, which provide for OJP to have substantial involvement in carrying out award activities. See the "Administrative, National Policy, and Other Legal Requirements" section of the OJP Grant Application Resource Guide for additional information.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the OJP Grant Application Resource Guide for additional information.

Budget Information

Once awarded, each cooperative agreement will have in place a special condition withholding all but $250,000, which is designated for the SPI site to engage in planning activities and establish an action plan within 180 days of the date of the initial funding release. The action plan must describe the proposed approach and the data that led to its identification. Include a methodology, description of the strategies, and anticipated results. Applicants are expected to devote at least 20 percent of the project's budget to support the evaluation component of their project. To be considered for an award, applicants must clearly identify how its proposed activities will enable the jurisdiction to respond to a precipitous or extraordinary increase in crime(s) or a type or types of crime.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Pre-agreement Costs (also known as Pre-award Costs)

See the OJP Grant Application Resource Guide for information on pre-agreement costs (also known as pre-award costs).

Limitation on Use of Award Funds for Employee Compensation: Waiver

See the OJP Grant Application Resource Guide for information on the Limitation on Use of Award Funds for Employee Compensation; Waiver.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the OJP Grant Application Resource Guide for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the OJP Grant Application Resource Guide for information on Costs Associated with Language Assistance.

Unmanned Aircraft Systems

The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV, is unallowable.

Eligibility Information

For eligibility information, see the solicitation cover page.

For information on cost sharing or match requirements, see the "Federal Award Information" section.

For the purposes of this solicitation, "state" means any state of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands.

Notice regarding law enforcement agencies: State, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be eligible for FY 2023 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use-of-force policies adhere to all applicable federal, state, and local laws, and (2) the agency's use-of-force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward. For detailed information on this certification requirement, please visit https://cops.usdoj.gov/SafePolicingEO to access the Standards for Certification on Safe Policing for Safe Communities, the Implementation Fact Sheet, and the List of Designated Independent Credentialing Bodies.

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Application and Submission Information

Content of Application Submission

The following application elements **must** be included in the application to meet the basic minimum requirements to advance to peer review and receive consideration for funding:

- Proposal Abstract
- Proposal Narrative
- Budget Web-Based Form (The web-based form includes the budget details and the budget narrative.)

If OJP determines that an application does not include these elements, it will neither proceed to peer review, nor receive further consideration.

Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the OJP Grant Application Resource Guide for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information *(email address)* to assign the application to this user in JustGrants.

Intergovernmental Review: This solicitation ("funding opportunity") **is** subject to Executive Order (E.O.) 12372. An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: https://www.whitehouse.gov/wp-content/uploads/ 2020/04/SPOC-4-13-20.pdf. If the applicant's State appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the State's process under E.O.

12372. On the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. An applicant whose State does not appear on the SPOC list should answer question 19 by selecting "Program is subject to E.O. 12372 but has not been selected by the State for review."

Standard Applicant Information (JustGrants 424 and General Agency Information)

The "Standard Applicant Information" section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add ZIP codes for areas affected by the project; confirm their Authorized Representative; and verify and confirm the organization's unique entity identifier, legal name, and address.

Proposal Abstract

A Proposal Abstract (no more than 400 words) summarizing the proposed project — including its purpose, primary activities, expected outcomes, the service area, intended beneficiaries, and subrecipients (if known) — must be completed in the JustGrants web-based form. This abstract should be in paragraph form without bullets or tables, written in the third person, and exclude personally identifiable information. Abstracts will be made publicly available on the OJP and USASpending.gov websites if the project is awarded. See the OJP Grant Application Resource Guide for an example of a proposal abstract.

Proposal Narrative

The Proposal Narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point font; have no less than 1-inch margins; and should not exceed 15 numbered pages. If the Proposal Narrative fails to comply with these length restrictions, [Insert PO] may consider such noncompliance in peer review and in final award decision.

The Proposal Narrative must include the following sections:

a. Statement of the Problem

Provide Uniform Crime Reporting (UCR) and/or population served data and describe the crime challenges of the jurisdiction. Any data provided should be verifiable and/or contained in official records. Identify the specific crime problem the jurisdiction seeks to address. Describe the process used to assess, analyze, or determine the nature of the crime or type of crime problem. Applicants may also describe any existing partnerships with the academic or research community. Identify the type of crime that is experiencing a precipitous increase and the timeframe within which the crime increased; provide data substantiating the increase.

b. Project Design and Implementation

Describe proposed project activities that will be linked to meaningful and measurable outcomes. BJA expects agencies to obtain an SPI result—a plausible, scientifically based finding that their approach influenced the chronic crime problem and/or organizational effectiveness.

Describe the current level of readiness to implement the proposed project, as well as any issues

or challenges related to implementation readiness, and explain how these will be addressed through this project.

Describe specifically how the proposed project will accomplish expected outcomes by providing the objectives and performance measures applicable to the project. Include a comprehensive timeline via the web-based form that identifies milestones, numerically lists deliverables, and indicates who is responsible for each activity.

Explain how the proposed project can be used as a promising practice by other agencies that may be experiencing the same type of crime problems. Also, identify any portions of the project that may be replicable for other agencies.

Describe how information and updates about the SPI project will be disseminated within the applicant agency throughout the life of the project. This dissemination strategy's objectives must include increasing knowledge and understanding of the value of research and evidence-based practice at all levels of the law enforcement organization and facilitating the sustained adoption of strategies and practices that the project's evaluation determines to be successful.

Identify additional resources necessary for successful project completion, such as outside organizational partners, state, or local practitioner groups.

If the applicant is seeking priority consideration for Priority 1(A), it should address in this section how the proposed project(s) will promote racial equity and the removal of barriers to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality, and identify how the project design and implementation will specifically incorporate the input or participation of these communities.

c. Capabilities and Competencies

Fully describe the applicant's capabilities to implement the project and the competencies of the staff assigned to the project. In addition, describe and demonstrate the applicant's crime and criminal intelligence analysis capacity. Describe the level of agency executive support.

If the applicant is seeking priority consideration under Priority 1(B), it should describe within this section how being a culturally specific organization (or funding a culturally specific subrecipient organization at a minimum of 40% of the project budget) will enhance its ability to implement the proposed project(s), should also specify which populations are intended or expected to be served or have their needs addressed under the proposed project(s), and should include the website address (if applicable) and formal or informal mission statement or principles of the culturally specific organization.

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

Describe the process and methods for evaluating project performance, to include a description of (1) the implementation and outcome evaluation methodology and research design, as developed through the research partnership, that will provide findings related to the implementation and outcomes of the project and (2) the process and methods for collecting the required performance measures and submitting them to BJA in accordance with the requirements of this solicitation.

For both tasks, applicants must identify who will collect the data, who is responsible for outcome

and performance measurement, and how the information will be used to guide the project. Describe the process to accurately report implementation and outcome information.

Note: An applicant is **not** required to submit performance data with the application. Rather, performance measure information is included as a notification that award recipients will be required to submit performance data as part of each award's reporting requirements. Some measures are presented as examples, while others are the exact measures that every recipient will be expected to address.

OJP will require each award recipient to submit regular performance data that show the completed work's results. The performance data directly relate to the goals, objectives, and deliverables identified in the "Goals, Objectives, and Deliverables" discussion. Applicants can visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

A list of performance measure questions for this program can be found here.

BJA will require award recipients to submit performance measure data in the Performance Management Tool (PMT) and separately submit a semi-annual performance report in JustGrants. BJA will provide further guidance on the post-award submission process if the applicant is selected for award.

Note on Project Evaluations
An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "Note on Project Evaluations" section in the OJP Grant Application Resource Guide.

Goal, Objective and Deliverables

The applicant will submit the project's goals, objectives, deliverables and timeline in the JustGrants web-based form. The applicant will also enter the projected fiscal year and quarter that each objective and deliverable will be completed. Please refer to the Application Submission Job Aid for step-by-step directions.

Goals. The applicant should describe the project's intent to change, reduce, or eliminate the problem noted in the previous section and outline the project's goals.

Program Objectives. The applicant should explain how the program will accomplish its goals. Objectives are specific, quantifiable statements of the project's desired results. They should be measureable and clearly linked to the goal.

Deliverables. Project deliverables refer to outputs—tangible or intangible—that are submitted within the scope of a project.

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

The applicant will complete the JustGrants web-based budget form. For additional information, see the OJP Grant Application Resource Guide and the Complete the Application in JustGrants – Budget training.

If the applicant is seeking priority consideration under Priority 1(A) and has proposed activities (such as community or stakeholder meetings, community outreach or public awareness campaigns, community participation in project design, implementation, or evaluation, etc.) to incorporate the input and participation of communities that have been historically underserved, marginalized, and adversely affected by inequality, financial support for the identified activities and participation must be reflected in the web-based budget form.

If the applicant is seeking priority consideration under Priority 1(B) based on the identification of at least one proposed subrecipient as a culturally specific organization, the proposed funding for the subrecipient in the web-based budget form **must reflect a minimum of 40% of award funding.** The budget narrative must also describe how the activities that will be funded with the (minimum) 40% of award funding provided to the subrecipient **specifically relate to the priority consideration requested** and described in the Capabilities and Competencies section of the application.

Pre-agreement Costs (also known as Pre-award Costs)

See the section on Costs Requiring Prior Approval in the DOJ Grants Financial Guide Post Award Requirements for more information.

Indirect Cost Rate Agreement (if applicable)

If applicable, the applicant will upload their indirect cost rate agreement as an attachment in JustGrants. See the OJP Grant Application Resource Guide for more information on indirect costs.

Consultant Rate

See the DOJ Grants Financial Guide for information on the consultant rates which require prior approval from OJP.

Limitation on Employee Compensation; Waiver

See the OJP Grant Application Resource Guide for information on the Limitation on Use of Award Funds for Employee Compensation for Awards over $250,000; Waiver.

Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high-risk status)

The applicant will download the questionnaire, complete it, and upload it as an attachment in JustGrants. See the OJP Grant Application Resource Guide for the link to the questionnaire and additional information.

Disclosure of Process Related to Executive Compensation

If applicable, the applicant will upload a description of the process used to determine executive compensation as an attachment in JustGrants.

See the "Application Attachments" section of the OJP Grant Application Resource Guide for information.

Memoranda of Understanding (MOUs) and Other Supportive Documents

Applicants should include for each named partner, a signed Memorandum of Understanding (MOU), Letter of Intent, or subcontract that confirms the partner's agreement to support the project through commitments of staff time, space, services, or other project needs. For applications submitted from two or more entities, applicants are encouraged to develop and submit signed MOUs or signed Letters of Intent that provide a detailed description of how the agencies will work together to meet project requirements.

Each MOU or Letter of Intent should include the following: (1) names of the organizations involved in the agreement; (2) scope of the direct service(s) and other work to be performed under the agreement; (3) duration of the agreement. Subcontracts, MOUs, or Letters of Intent should be submitted as one separate attachment to the application.

Additional Application Components

The applicant will attach the additional requested documentation in JustGrants.

Curriculum Vitae or Resumes

Provide resumes of key personnel.

Tribal Authorizing Resolution

An application in response to this solicitation may require inclusion of tribal authorizing documentation as an attachment. If applicable, the applicant will upload the tribal authorizing documentation as an attachment in JustGrants. See the OJP Grant Application Resource Guide for information on tribal authorizing resolutions.

Letters of Support

Applicants should include, for each named partner entity, a signed Letter of Support that confirms the partner's agreement to support the project through commitments of staff time, space, services, or other project needs. Applications submitted from two or more entities are encouraged to submit signed Letters of Support that provide a detailed description of how the agencies will work together to meet project requirements. Applicants to Category 2 must submit a letter of support from the lead CVI partner for the project.

Each Letter of Support should include the following: (1) names of the organizations involved in the agreement; (2) scope of the direct service(s) and other work to be performed under the agreement; (3) duration of the agreement. Letters of Support should be signed and then submitted as one separate attachment to the application.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will upload documentation of its research and evaluation independence and integrity as an attachment in JustGrants. For additional information, see the OJP Grant Application Resource Guide.

Applicant Disclosure of Proposed Subrecipients

Attach a list of proposed subrecipients of grant funding, if applicable, that includes the name, organizational affiliation, and location of the proposed subrecipient entity.

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

Complete and submit the SF-LLL in Grants.gov. Once the applicant submits in Grants.gov, this information will pre-pend into JustGrants. See the OJP Grant Application Resource Guide for additional information.

DOJ Certified Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the OJP Grant Application Resource Guide for additional information.

Applicant Disclosure of Duplication in Cost Items

Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the OJP Grant Application Resource Guide for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing. See the OJP Grant Application Resource Guide for additional information.

Applicant Disclosure and Justification - DOJ High Risk Grantees

If applicable, submit the DOJ High Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High Risk Grantee is an award recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance; financial instability; management system or other internal control deficiencies; noncompliance with award terms and conditions on prior awards or is otherwise not responsible. See the OJP Grant Application Resource Guide for additional information.

How to Apply

Registration: Before submitting an application, all applicants must register with the System for Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.

Submission: Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

Step 1: After registering with SAM, the applicant must submit the **SF-424** and **SF-LLL** in Grants.gov at https://www.grants.gov/web/grants/register.html by the Grants.gov deadline. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline**. If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov by the JustGrants deadline.

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from DIAMD-NoReply@usdoj.gov with instructions on how to create a JustGrants account. Register the Entity Administrator and the Application Submitter with JustGrants as early as possible but no later than 48-72 hours before the JustGrants deadline. Once registered in JustGrants, the Application Submitter will receive an emailed link to complete the rest of the application in JustGrants. The Entity Administrator also will need to log into JustGrants to review and invite the applicant's Authorized Representative(s) before an application can be submitted.

Submit the complete application package in JustGrants at least 24 – 48 hours prior to the JustGrants deadline. Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants.

For additional information, see the "How to Apply" section in the OJP Grant Application Resource Guide and the DOJ Application Submission Checklist.

Submission Dates and Time

The **SF-424 and the SF-LLL** must be submitted in Grants.gov by May 01, 2023 8:59 PM ET

The **full application** must be submitted in JustGrants by May 10, 2023 8:59 PM ET

OJP urges applicants to submit their Grants.gov and JustGrants submissions prior to the due dates with sufficient time to correct any errors and resubmit by the submission deadlines if a rejection notification is received. To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline. Failure to begin the SAM.gov, Grants.gov, or JustGrants registration process in sufficient time (i.e., waiting until the date identified in this solicitation) is not an acceptable reason for late submission.

Experiencing Unforeseen Technical Issues Preventing Submission of an Application

OJP will only consider requests to submit an application after the deadline when the applicant can document that a technical issue with a government system prevented application submission.

If an applicant misses a deadline due to unforeseen technical issues with SAM.gov, Grants.gov, or JustGrants, the applicant may request a waiver to submit an application after the deadline. However, the waiver request will not be considered unless it includes a tracking number generated when the applicant contacts the applicable service desks to report technical difficulties. Tracking numbers are generated automatically when an applicant emails the applicable service desks; and for this reason applicants are encouraged to email the appropriate service desk, even if they also intend to call the service desk for phone support. Experiencing wait times for phone support does not relieve the applicant of the responsibility of getting a tracking number.

An applicant experiencing technical difficulties must contact the associated service desk indicated below to report the technical issue and receive a tracking number:

- SAM.gov - contact the <u>SAM Help Desk (Federal Service Desk)</u>, Monday – Friday from 8 a.m. to 8 p.m. ET at 866-606-8220.
- Grants.gov - contact the <u>Grants.gov Customer Support Hotline</u>, 24 hours a day, 7 days a week, except on federal holidays, at 800-518-4726, 606-545-5035, or <u>support@grants.gov</u>.
- JustGrants - contact the JustGrants Service Desk at <u>JustGrants.Support@usdoj.gov</u> or 833-872-5175, Monday – Friday from 7 a.m. to 9 p.m. ET and Saturday, Sunday, and Federal holidays from 9 a.m. to 5 p.m. ET.

If an applicant has technical issues with SAM.gov or Grants.gov, the applicant must contact the OJP Response Center at <u>grants@ncjrs.gov</u> within **24 hours of the Grants.gov deadline** to request approval to submit after the deadline.

If an applicant has technical issues with JustGrants that prevent application submission by the deadline, the applicant must contact the OJP Response Center at <u>grants@ncjrs.gov</u> within 24 hours of the JustGrants deadline to request approval to submit after the deadline.

Waiver requests sent to the OJP Response Center must -

- describe the technical difficulties experienced,
- include a timeline of the applicant's submission efforts (e.g., date and time the error occurred, date and time of actions taken to resolve the issue and resubmit; and date and time support representatives responded),
- include an attachment of the complete grant application and all the required documentation and materials,
- include the applicant's Unique Entity Identifier (UEI), and
- include any SAM.gov, Grants.gov, and JustGrants Service Desk tracking numbers documenting the technical issue.

OJP will review each waiver request and the required supporting documentation and notify the applicant whether the request for late submission has been approved or denied. An applicant that does not provide documentation of a technical issue or that does not submit a waiver request within the required time period will be denied.

For more details on the waiver process, OJP encourages applicants to review the "Experiencing Unforeseen Technical Issues" section in the OJP Grant Application Resource Guide.

Application Review Information

Review Criteria

Merit Review Criteria

Applications that meet the basic minimum requirements will be evaluated by peer reviewers on how the proposed project/program addresses the following criteria:

1. Statement of the Problem/Description of the Issue (10%) - evaluate the applicant's understanding of the program/issue to be addressed.

2. Project Design and Implementation (30%)- evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.

3. Capabilities and Competencies (25%) - evaluate the applicant's administrative and technical capacity to successfully accomplish the goals and objectives.

4. Plan for Collecting the Data Required for this Solicitation's Performance Measures (5%) - evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.

5. Budget (10%) - evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

6. Evaluation Design (20%). - evaluate the implementation and outcome evaluation methodology and research design, as developed through the research partnership, that will provide findings related to the implementation and outcomes of the project.

Other Review Criteria/Factors

Other important considerations for BJA include geographic diversity, strategic priorities (specifically including, but not limited to, those priority areas already mentioned, if applicable), available funding, past performance, and the extent to which the Budget Web-Based form accurately explains project costs that are reasonable, necessary, and otherwise allowable under federal law and applicable federal cost principles.

Review Process

Applications submitted under this solicitation that meet the basic minimum requirements will be evaluated for technical merit by a peer review panel(s) in accordance with OJP peer review policy and procedures using the review criteria listed above.

OJP screens applications to ensure they meet the basic minimum requirements prior to conducting the peer review. Although specific requirements may vary, the following are common

requirements applicable to all OJP solicitations:

- The application must be submitted by an eligible type of applicant.
- The application must request funding within programmatic funding constraints (if applicable).
- The application must be responsive to the scope of the solicitation.
- The application must include all items necessary to meet the basic minimum requirements.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant entity. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record of performance, integrity, and business ethics, OJP checks whether the applicant entity is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed $250,000 in federal funds, OJP also must review and consider any information about the applicant entity that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important Note on FAPIIS: An applicant may review and comment on any information about its organization that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant entity.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Assistant Attorney General, who may consider not only peer review ratings and BJA recommendations, but also other factors as indicated in this section.

Federal Award Administration Information

Federal Award Notices

Generally, award notifications are made by the end of the current Federal fiscal year, September 30th. See the OJP Grant Application Resource Guide for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the OJP Grant Application Resource Guide.

Information Technology Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the OJP Grant Application Resource Guide for more

information.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in the "Program Description" section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports. Award recipients typically must submit quarterly financial reports, semi-annual performance reports, final financial and performance reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the OJP Grant Application Resource Guide for additional information on specific post-award reporting requirements, including performance measure data.

Federal Awarding Agency Contact(s)

For OJP contact(s), contact information for Grants.gov, and contact information for JustGrants, see the solicitation cover page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the OJP Grant Application Resource Guide for information on the Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the OJP Grant Application Resource Guide for information on how to provide feedback to OJP.

Performance Measures

https://bja.ojp.gov/funding/performance-measures/SPI-Measures.pdf

Application Checklist

BJA FY 2023 Smart Policing Initiative Grant Program

This application checklist has been created as an aid in developing an application. For more information, reference the OJP Application Submission Steps in the OJP Grant Application Resource Guide and the DOJ Application Submission Checklist.

Pre-Application

Before Registering in Grants.gov:

- Acquire or renew your Entity's System Award Management (SAM) Registration Information (see OJP Grant Application Resource Guide)

Register in Grants.gov

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see OJP Grant Application Resource Guide)

- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see OJP Grant Application Resource Guide)

Find the Funding Opportunity

- Search for the funding opportunity in Grants.gov using the opportunity number, assistance listing number, or keyword(s)

- Select the correct Competition ID

- Access the funding opportunity and application package (see Step 7 in the OJP Grant Application Resource Guide)

- Sign up for Grants.gov email notifications (optional) (see OJP Grant Application Resource Guide)

- Read Important Notice: Applying for Grants in Grants.gov

- Read OJP policy and guidance on conference approval, planning, and reporting available at https://www.ojp.gov/funding/financialguidedoj/iii-postaward-requirements#6g3y8 (see OJP Grant Application Resource Guide)

Review the Overview of Post-Award Legal Requirements

- Review the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2023 Awards" in the OJP Funding Resource Center.

Review the Scope Requirement

- The federal amount requested is within the allowable limit(s) of $800,000

*Review Eligibility Requirement***:**

- Review the Eligibility section on the cover page and Eligibility Information section in the solicitation.

Application Step 1
Submit the **SF-424** and **SF-LLL** in Grants.gov

- In Section 8F of the SF-424, include the name and contact information of the individual **who will complete the application in JustGrants and the SF-LLL in Grants.gov**

- Submit Intergovernmental Review (if applicable)

Within 48 hours after the SF-424 and SF-LLL submission in Grants.gov, receive four (4) Grants.gov email notifications:

- a submission receipt

- a validation receipt

- a grantor agency retrieval receipt

- an agency tracking number assignment

If no Grants.gov receipt and validation email is received, or if error notifications are received:

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov customer support, or support@grants.gov regarding technical difficulties (see OJP Grant Application Resource Guide)

Within 24 hours after receipt of confirmation emails from Grants.gov, the individual in Section 8F of the SF-424 will receive an email from JustGrants with login instructions.

- Proceed to Application Step 2 and complete application in JustGrants

Application Step 2

Submit the following information in JustGrants:

Application Components

- Standard Applicant information (SF-424 information from Grants.gov)
- **Proposal Abstract***
- **Proposal Narrative***

Budget and Associated Documentation

- **Budget Web-Based form***
- Indirect Cost Rate Agreement (if applicable) (see OJP Grant Application Resource Guide)
- Financial Management and System of Internal Controls Questionnaire (see OJP Grant Application Resource Guide)
- Disclosure of Process related to Executive Compensation (see OJP Grant Application Resource Guide)

Additional Application Components

- Tribal Authorizing Resolution (if applicable) (see OJP Grant Application Resource Guide)

- Research and Evaluation Independence and Integrity (see OJP Grant Application Resource Guide

- Request and Justification for Employee Compensation; Waiver (if applicable) (see OJP Grant Application Resource Guide)

- Memorandum of understanding (if applicable)

- Résumés of key personnel (if applicable)

- List of procurement contracts (if applicable)

- Organizational chart (if applicable)

Disclosures and Assurances

- Disclosure of Lobbying Activities (SF-LLL) (see OJP Grant Application Resource Guide)

- Applicant Disclosure of Duplication in Cost Items (see OJP Grant Application Resource Guide)

- DOJ Certified Standard Assurances (see OJP Grant Application Resource Guide)

- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (see OJP Grant Application Resource Guide)

- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see OJP Grant Application Resource Guide)

**Note: Items designated with an asterisk must be submitted for an application to meet the basic minimum requirements review. If OJP determines that an application does not include the designated items, it will neither proceed to peer review, nor receive further consideration.*

Review, Certify and Submit Application in JustGrants

- Any validation errors will immediately display on screen after submission.

- Correct validation errors, if necessary, and then return to the "Certify and Submit" screen to submit the application. Access the Application Submission Validation Errors Quick Reference Guide for step-by-step instructions to resolve errors prior to submission.

- Once the application is submitted and validated, a confirmation message will appear at the top of the page. Users will also receive a notification in the "bell" alerts confirming submission.

If no JustGrants application submission confirmation email or validation is received, or if error notification is received:

- Contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov regarding technical difficulties. See the OJP Grant Application Resource Guide for additional information.

Standard Solicitation Resources

OJP Grant Application Resource Guide provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding.

DOJ Grants Financial Guide serves as the primary reference manual to assist award recipients in fulfilling their fiduciary responsibility to safeguard grant funds and to ensure funds are used for the purposes for which they were awarded. It compiles a variety of laws, rules and regulations that affect the financial and administrative management of DOJ awards. This guide serves as a starting point for all award recipients and subrecipients of DOJ grants and cooperative agreements in ensuring the effective day-to-day management of awards.

JustGrants Resources Website is an entryway into information about JustGrants and the grants management system itself. Through this portal both award recipients and applicants can access training resource and user support options, find frequently asked questions and sign-up for the JustGrants Update e-newsletter.

JustGrants Application Submission Training Page offers helpful information and resources on the application process. This training page includes e-learning videos, reference guides, checklists and other resources to help applicants complete an application.

Virtual Q&A Sessions are advertised here and provide opportunities for users to receive topic-specific training, direct technical assistance and support on JustGrants system functionality.