



BUREAU OF JUSTICE ASSISTANCE

FY 2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM - LOCAL SOLICITATION WEBINAR

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Wednesday, July 13, 2022
2:00 pm EDT



General Solicitation Information

[FY 2022 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation](#)

- Opportunity ID: [O-BJA-2022-171368](#)
- Posting Date: June 22, 2022

- Grants.gov Deadline: August 3, 2022, 8:59 pm eastern time
- Application JustGrants Deadline: August 8, 2022, 8:59 pm eastern time

- Total amount to be awarded under solicitation: 1198 eligible awards for \$92,888,141

- Applicants with eligible allocation amounts of less than \$25,000 will apply to Category 1 (Competition ID #C-BJA-2022-00154-PROD), and applicants with eligible allocation amounts of \$25,000 or more will apply to Category 2 (Competition ID #C-BJA-2022-00155-PROD).

The [JAG web page](#) contains important information, including the [JAG Allocations List](#), [JAG Fact Sheet](#), [FAQs](#) and [JAG Technical Report](#).

JAG Program Overview

JAG is BJA's flagship grant program and the leading source of federal justice funding to state, local, and tribal jurisdictions.

Eight broad [statutory](#) program areas* included in solicitation:

- 1) Law enforcement programs
- 2) Prosecution and court programs
- 3) Prevention and education programs
- 4) Corrections & community corrections
- 5) Drug treatment and enforcement programs
- 6) Planning, evaluation, and technology improvement
- 7) Crime victim and witness programs (noncompensation)
- 8) Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

*A ninth program area was added to JAG as part of the [Bipartisan Safer Communities Act](#), which was enacted after the solicitation posted: "Implementation of State crisis intervention court proceedings and related programs or initiatives..." In addition, work to support civil proceedings in any of the identified program areas is now allowable.

BJA Areas of Emphasis

BJA recognizes that many state and local criminal justice systems currently face challenging fiscal environments and an important, cost-effective way to relieve those pressures is to share or leverage resources through cooperation among federal, state, and local law enforcement. Key areas of priority for BJA include:

- Combatting Hate Crime;
- Promoting Public Trust between Communities and Criminal Justice Agencies;
- Reducing Violent Crime;
- Community Violence Intervention (CVI);
- Addressing COVID-19 Criminal Justice Challenges and Sustaining Innovations; and
- Crime Analysis and Investigation.

Statutory Program Areas vs. Areas of Emphasis

- The JAG **PROGRAM AREAS** are outlined in the JAG statute.
- The **AREAS OF EMPHASIS** are determined by BJA each year based on the administration and department priorities. They are recommended uses of JAG funds.

Other Uses of JAG funds

- Enforce state and local laws that establish offenses similar to offenses established in 21 U.S.C. § 801 et seq. and/or improve the functioning of the criminal justice system, with emphasis on violent crime and serious offenses, by providing additional personnel, equipment, training, technical assistance, and information systems for the more widespread apprehension, prosecution, adjudication, detention, and rehabilitation of persons who violate these laws, and assist the victims of such crimes (other than compensation).
- Support projects related to preventing, detecting, seizing, and/or stopping the presence and use of contraband cellphones within correctional facilities. This includes the purchasing of managed access systems and other mitigation technologies (as permitted by applicable law).
- Purchase fentanyl and methamphetamine detection equipment, equipment including handheld instruments and training for law enforcement safety, as well as opioid reversal agents.
- Purchase drug-detection canines to combat the rise of drug trafficking, including that of methamphetamines.

Other Uses of JAG funds (Continued)

- Support efforts to seal and expunge criminal history information in accordance with state laws and policies.
- Support efforts to attract and retain an all-inclusive law enforcement workforce.
- Support virtual reality de-escalation training.
- Purchase humane remote restraint devices that enable law enforcement to restrain an uncooperative subject without requiring the infliction of pain.
- Purchase gunfire detection technology.
- Promoting data-sharing and sex offender monitoring.
- Additionally, JAG funds awarded may be used for any purpose indicated here: [Purposes for Which Funds Awarded Under the Edward Byrne Memorial Justice Assistance Grants \(JAG\) Program May Be Used \(ojp.gov\)](#).

Eligibility

- Only **units of local government** appearing on the [JAG Allocations List](#) are eligible to apply under the Local JAG solicitation.
- “Units of local government” includes:
 - Towns, townships, villages, cities, counties, boroughs
 - Other general purpose political subdivision of a state
 - Federally recognized Indian tribal government that performs law enforcement functions (as determined by the Secretary of the Interior”
 - Law enforcement or judicial enforcement district **ONLY if** established under applicable state law with authority to independently establish a budget and impose taxes. For example, a unit of local government in Louisiana means a district attorney or parish sheriff.
- The application must be submitted by an applicant with a [Unique Entity Identifier \(UEI\)](#) associated with the unit of local government that is eligible to apply in order to receive an award. See the Eligibility section for more information as well as the [JAG FAQs](#) for specific examples.

Disparate Jurisdictions

According to the JAG statute, a “disparity” may exist between the funding eligibility of a county and its associated municipalities. The “disparate allocation” provision creates a mechanism by which counties and cities which are part of the same geographic area may more equitably **SHARE** their Byrne JAG funds.

- Three types of disparity might exist. Each type is explained in detail in the [JAG Technical Report](#).
- Disparate units of local government are listed in shaded groups, in alphabetic order by county, the [JAG Allocations List](#).
- Disparate must select a **fiscal agent** who will be the applicant on behalf of the group.
- A **memorandum of understanding (MOU)** that identifies the fiscal agent and the distribution of funds must be signed by the authorized representative for each disparate jurisdiction and submitted to BJA before funds can be accessed.
- Individual allocations listed in the [JAG Allocations List](#) are provided for informational purposes. Disparate jurisdictions establish the distribution of the joint allocation amount the units of local government as part of the MOU process.
- The fiscal agent makes **subawards** to units of local government receiving funds as part of the MOU.
- The fiscal agent is responsible for **subaward management and monitoring** consistent with [2 CFR 200](#).

Local Allocations Example: Maryland

Disparate Jurisdictions

Direct Allocations

State	Jurisdiction Name	Government Type	Direct Allocation	Joint Allocation
MD	ALLEGANY COUNTY	County	*	
MD	CUMBERLAND CITY	Municipal	\$13,131	\$13,131
MD	CECIL COUNTY	County	*	
MD	ELKTON TOWN	Municipal	\$14,714	\$14,714
MD	DORCHESTER COUNTY	County	*	
MD	CAMBRIDGE CITY	Municipal	\$12,867	\$12,867
MD	FREDERICK COUNTY	County	\$15,036	
MD	FREDERICK CITY	Municipal	\$24,387	\$39,423
MD	WICOMICO COUNTY	County	*	
MD	SALISBURY CITY	Municipal	\$25,559	\$25,559
MD	ANNE ARUNDEL COUNTY	County	\$145,557	
MD	ANNAPOLIS CITY	Municipal	\$21,074	
MD	BALTIMORE COUNTY	County	\$391,415	
MD	BALTIMORE CITY	Municipal	\$926,189	
MD	CHARLES COUNTY	County	\$48,187	
MD	HARFORD COUNTY	County	\$25,061	
MD	ABERDEEN CITY	Municipal	\$10,054	
MD	HOWARD COUNTY	County	\$45,138	
MD	MONTGOMERY COUNTY	County	\$130,022	
MD	PRINCE GEORGES COUNTY	County	\$190,608	
MD	GREENBELT CITY	Municipal	\$10,786	
MD	LAUREL CITY	Municipal	\$10,083	
MD	ST MARYS COUNTY	County	\$17,792	
MD	WASHINGTON COUNTY	County	\$23,419	
MD	HAGERSTOWN CITY	Municipal	\$20,254	
	Local total		\$2,121,333	

Individual Disparate Allocations

Joint Disparate Allocation

Information for units of local government NOT appearing on the [JAG Allocations List](#)

- JAG awards are based on a statutory formula that is fully described in the [JAG Technical Report](#).
- BJA only makes direct awards to units of local government that are eligible to receive an award of \$10,000 or more based on the statutory formula.
- Funds for jurisdictions that are not eligible for direct awards of \$10,000 or more are added to the amount that is awarded to the state under the FY 2022 State JAG Solicitation. The state must provide these additional funds to state police departments that provide criminal justice services to the jurisdictions that were not eligible for direct awards of \$10,000 or more within the state and/or subaward the funds to such jurisdictions.
- Local jurisdictions not appearing on the [JAG Allocations List](#) can contact their JAG State Administering Agency to discuss funding opportunities for local jurisdictions under State JAG: <https://www.ojp.gov/funding/state-administering-agencies/overview>.

Solicitation Requirement Highlights

- Disclosure of Lobbying Activities (SF-LLL) and Application for Federal Assistance (SF-424): Forms in Grants.gov.
- Program Narrative (attachment)
- Budget Detail Worksheet/Budget Narrative (MANDATORY attachment): The National Incident Based Reporting System (NIBRS) 3% set-aside is **not** required for FY 2022.
- [Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High Risk Status\)](#) (MANDATORY attachment)
- [Certifications and Assurances by the Chief Executive of the Applicant Government](#) (attachment): This certification incorporates, among other things, the statutory nonsupplanting, 30-day governing body review, and public comment requirements. The certification must be signed by **chief executive*** of the unit of local government.

*The chief executive is the person who has the ultimate executive authority for the jurisdiction. Typically, the chief executive is the highest elected official of the jurisdiction (e.g., governor, mayor, or county board chair). The signature authority cannot be delegated.

Other JAG Requirements

- **Administrative Costs:** Administrative costs, including any indirect costs, are limited to 10% of the total award amount per statute. These costs must be tracked and reported separately for each JAG award.
- **Trust Fund:** Funds can be drawn down in advance; however, in order to do so, a trust fund must be established in which to deposit the funds. The trust fund account must be interest-bearing unless a [2 CFR 200 exception](#) applies.
- **Performance Reporting:** Reporting will continue quarterly in Performance Measurement Tool and attached semi-annually in JustGrants for awards of \$25,000 and more, and attached annually in JustGrants for awards of less than \$25,000. The performance measures can be found at <https://bjapmt.ojp.gov/help/jagdocs.html>.

Prohibited Expenditures

The following items or matters are prohibited per the JAG statute:

- (1) Any security enhancements or any equipment to any nongovernmental entity that is not engaged in criminal justice or public safety.
- (2) Unless the Attorney General certifies that extraordinary and exigent circumstances exist that make the use of such funds to provide such matters essential to the maintenance of public safety and good order—
 - (A) vehicles (excluding police cruisers*), vessels (excluding police boats), or aircraft (excluding police helicopters);
 - (B) luxury items;
 - (C) real estate;
 - (D) construction projects (other than penal or correctional institutions); and
 - (E) any similar matters.

For more information, please see the [Prohibited Expenditures & Associated Procedures Under JAG](#). For details on how to request prior approval (a waiver) from BJA to utilize JAG funds for prohibited item(s) please refer to the [JAG FAQs](#).

Note: The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and/or any accompanying accessories to support UAS or UAV devices/systems, is unallowable; no waivers can be submitted for these purchases.

JAG Resources and Contact Information

[BJA Website](#)

[Office of Justice Programs – Award Data](#)

[JAG Web Page](#)

[JAG Statute](#)

[FY 2022 JAG Allocations List](#)

[JAG Frequently Asked Questions](#)

[JAG Prohibited Expenditures Guidance](#)

[FY 2022 Chief Executive Certification](#)

[JAG Technical Report](#)

[Honoring Eddie Byrne](#)

[JAG Fact Sheet](#)

[DOJ Grants Financial Guide](#)

[OJP Grant Application Resource Guide](#)

[BJA staff Contact list](#) for local JAG grants with award amounts of less than \$25,000.

[BJA staff Contact list](#) for state and local JAG grants with award amounts of \$25,000 or more.

Need Application Assistance?

- **Grants.gov**
 - For technical assistance with submitting the Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities form (SF-LLL) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov customer support, or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
- **JustGrants**
 - For technical assistance with submitting the full application in JustGrants contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time Monday–Friday and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays. JustGrants Application Submission training page: <https://justicegrants.usdoj.gov/training/training-application-submission>
- **Other Solicitation Requirements**
 - For assistance with any other requirements of this solicitation, contact the OJP Response Center by telephone at 800-851-3420 or TTY: 301-240-6310 (hearing impaired only), or by email at grants@ncjrs.gov. The OJP Response Center hours of operation are 10 a.m. to 6 p.m. eastern time Monday–Friday, and 10 a.m. to 8 p.m. on the solicitation close date.

Edward Byrne Memorial Justice
Assistance Grant (JAG)



JUSTgrants
JUSTICE GRANTS SYSTEM

Local Funding Opportunity



***Application Mechanics:
Submitting an Application***

**Learning Session
July 13, 2022**

Agenda

Today's discussion topics

Entity
Onboarding &
User Roles

Finding &
Applying for DOJ
funding

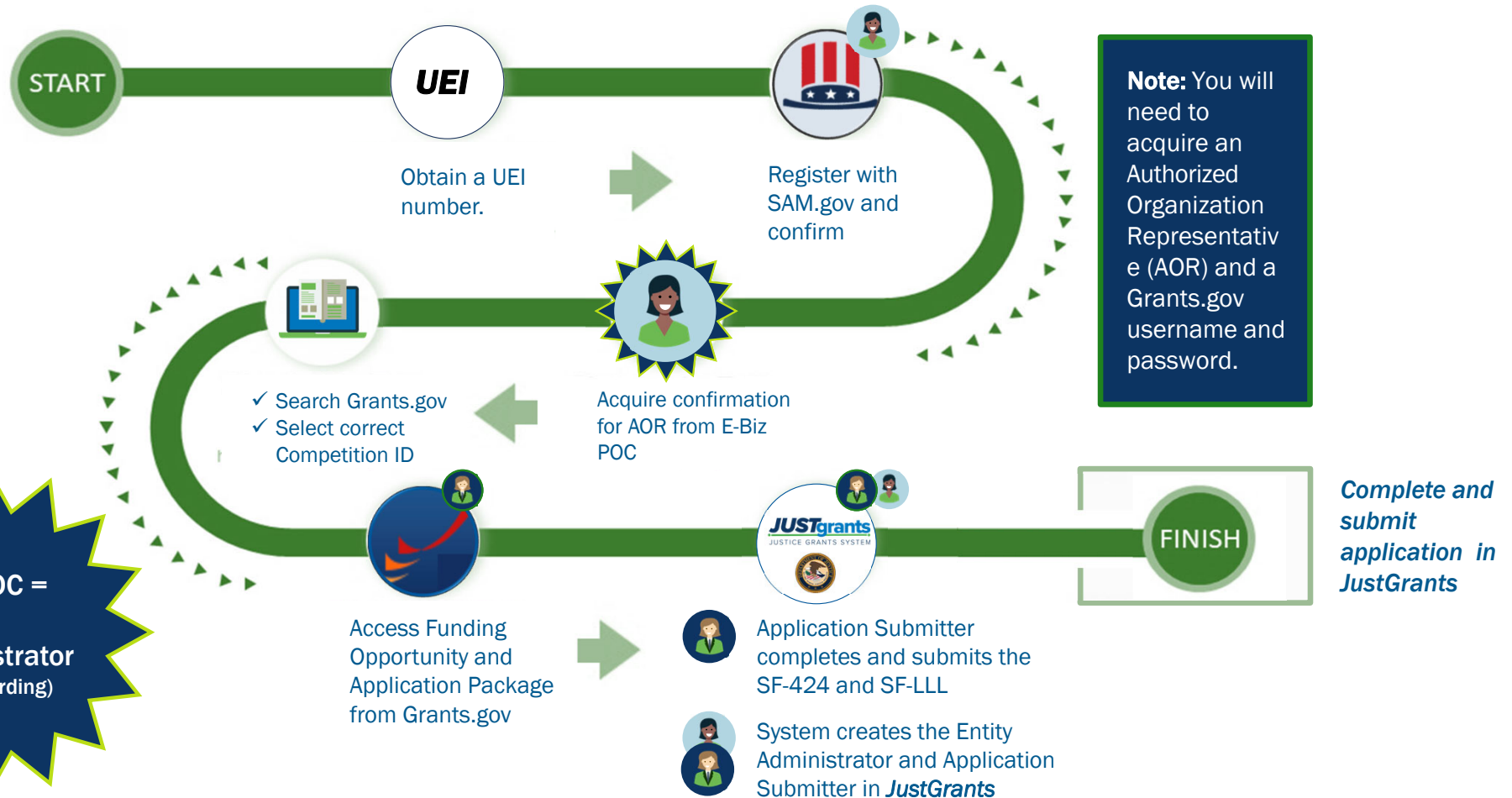
Start an
application in
Grants.gov

Submitting
Applications in
JustGrants

Locate JustGrants resources

Onboarding

Onboarding: From Grants.gov to *JustGrants*

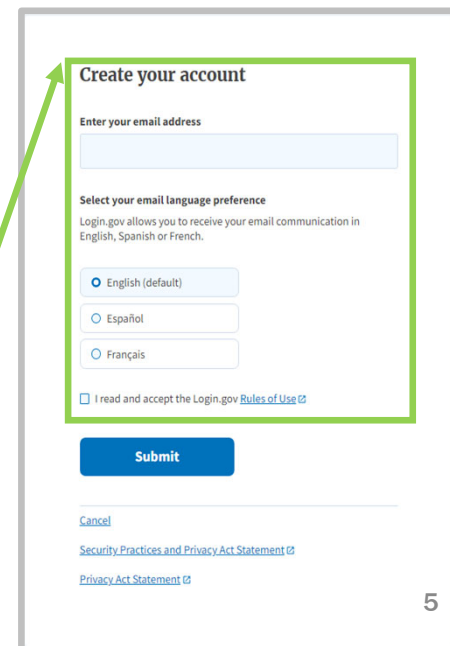
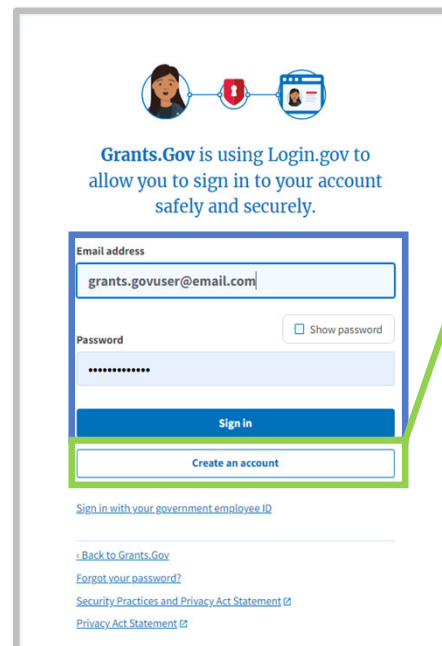
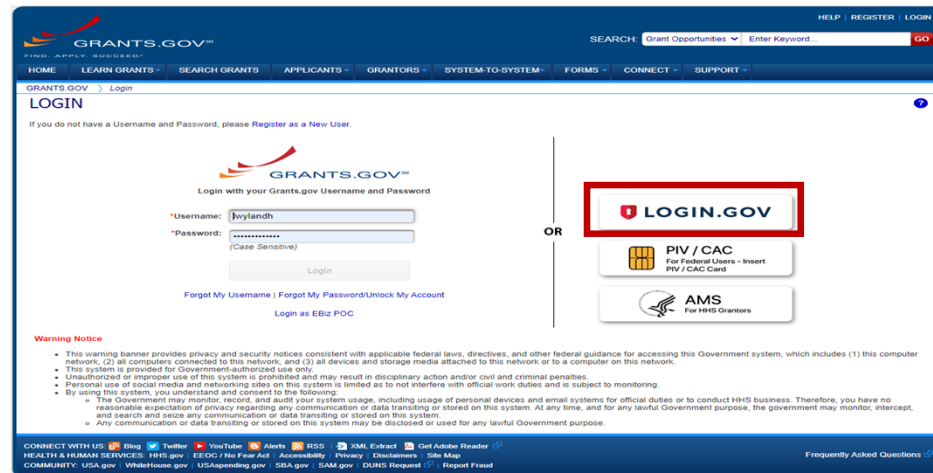


Grants.gov Sign-in

You will need to use Login.gov credential to sign into Grants.gov. To link your Grants.gov to Login in a 3-step process:

1. Click the Login.gov button on the Grants.gov.
2. Complete the login process on Login.gov using your Login.gov username (an email address) and password--or create an account.
3. You will then be directed back to Grants.gov to log in with your Grants.gov username and password.

[JustGrants News and Updates: New Grants.gov Login Credentials \(usdoj.gov\)](#)



Unique Entity Identifier (UEI)



As of April 4, 2022, the DUNS number was replaced with the Unique Entity Identifier (UEI).



UEI is a 12-character *alpha*-numeric value



Search entity registrations, exclusions, and contract opportunity awards using UEI



Simplifies the process of registering an organization



Locate Your UEI in SAM.gov

The screenshot shows the 'Workspace' interface for 'Entity Management'. At the top, it says 'Entity Management' with the question 'What do I need for registration?' and a 'Register Entity' button. Below this is the 'Entity Registration' section, which features five colored bubbles representing different registration statuses: ACTIVE (1), DRAFT (1), WORK IN PROGRESS (0), SUBMITTED (0), and PHRR (0). A green arrow points to the '1' bubble above 'ACTIVE'. Below the bubbles, it indicates 'Next Update Due: Jun 10, 2022' and 'Due in Next 30 days: 0 Entity Registrations'. At the bottom is the 'Unique Entity ID' section with four bubbles: ACTIVE (0), DRAFT (0), WORK IN PROGRESS (0), and SUBMITTED (0).

- 1) Log in to [SAM.gov](https://sam.gov).
- 2) In your Workspace, select the numbered bubble above Active in the Entity Management widget.

Locate Your UEI in SAM.gov (cont.)

The screenshot displays the SAM.gov interface for viewing a record. On the left, there is a sidebar with a search bar containing 'Non-Federal Entities' and a 'Filter By' section. The 'Filter By' section includes 'Search by Keyword', 'Entity', and 'Registration Status'. Under 'Registration Status', the 'Active' checkbox is checked. Below this are 'Expiration Date' and 'Address Update' filters, and a 'Reset' button at the bottom.

The main content area shows a record for 'VILLAGE'. At the top, there are navigation controls: '< 1 of 1 >' and 'Results per page' set to '25'. A 'Sort by' dropdown is set to 'Expiration Date Ascending'. The record details include:

- VILLAGE** (Entity Name)
- DUNS Unique Entity ID:** [Redacted]
- Purpose of Registration:** Federal Assistance Awards
- Registration Status:** Active (indicated by a green dot)
- Expiration Date:** Jun 10, 2022
- SAM Unique Entity ID:** [Redacted] (This field is highlighted with a red box in the image)
- Address:** [Redacted]
- CAGE/NCAGE:** [Redacted]

A grey text box at the bottom of the record area contains the following text:

You should then see your record(s) appear, and the UEI number(s) appear on the left side of each record.

Locate Your UEI in *JustGrants*

The screenshot displays the 'Entity Profile' page in the JUSTgrants system. A red box highlights the UEI (Unique Entity Identifier) value, RKV2V7M6FJ03, which is associated with the DUNS number 000000026. The page also shows other entity details such as the legal name (JGII Test Org26), business URL, and various registration and enforcement statuses.

Entity Profile

Information shown is retrieved from your Entity's SAM.gov profile. Changes MUST be made in SAM.gov

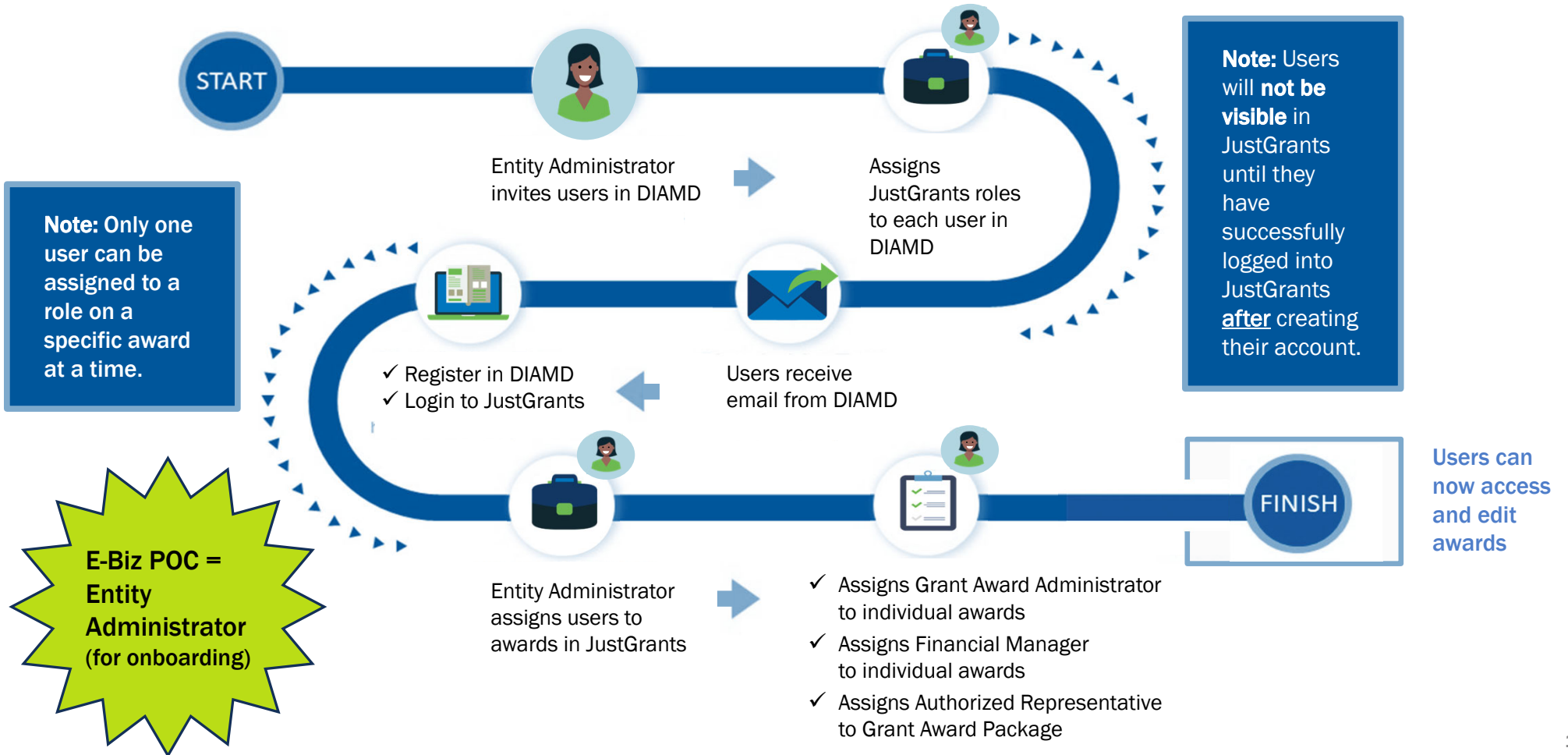
Legal Name	DUNS 000000026	SAM Registration Status	Active
Doing Business As	UEI RKV2V7M6FJ03	SAM Expiration Date	Feb 6, 2023
Business URL	TIN/EIN 260000000	Date Established	Sep 16, 1992
Applicant Type	ROID 5144503	SAM Last Updated Date	Jan 21, 2022
Division Name	ORI Number —	Fiscal Year	Not a valid date0
Alternate ID	Law Enforcement <input checked="" type="radio"/> No <input type="radio"/> Yes	Faith Based	<input type="radio"/> No <input checked="" type="radio"/> Yes

Physical address will appear on all award documents

Physical Address

Street 1	Street 2	County/Parish
111 Street Rd	—	—
City	Country	Congressional District
Washington	United States	5

JustGrants Onboarding





The Entity Administrator is the only user that can manage other users. They will:

Entity Administrator Steps

- ✓ **Invite new members**
- ✓ **Remove inactive members**
- ✓ **Assign specific users to specific awards and applications**
- ✓ **Verify that all users are onboarded and assigned the appropriate roles.**

JustGrants Registration Tips

All users must complete the steps found in the **registration email**. Each user's **email address** will become their **username**.



Invited users register by opening a link in the registration email and following steps to set up their user account.



New users are asked to select or create a security question and provide the answer.



Users will create and confirm a password.



Every user must log in to JustGrants to complete the registration process.



Multi-factor authentication is required at every log in– users set up their preferences when registering, and must click

Entity Roles

JustGrants Roles

There are six
foundational roles

ENTITY ADMINISTRATOR



Confirms information contained in the Entity Profile is current. Manages entity users, including user role assignments in DIAMD, and specific application and award-level assignments in JustGrants.

The person listed as the SAM.gov EBIZ Point of Contact will be the Entity Administrator.

APPLICATION SUBMITTER



Completes and submits applications on behalf of an entity, including Entity Assurances and Certifications.

AUTHORIZED REPRESENTATIVE



Must possess legal authority within an entity to accept awards. This action binds the entity to the award terms and conditions.



GRANT AWARD ADMINISTRATOR

Submits programmatic-related award requirements, including Performance Reports, certain GAMS, and portions of the Closeout.

ALTERNATE



GRANT AWARD ADMINISTRATOR

Provides support to the Grant Award Administrator. Can initiate, but not submit, programmatic-related award requirements including GAMS.






FINANCIAL MANAGER

Certifies and submits financial information and all Federal Financial Reports on behalf of an entity.

Multiple roles can be assigned to a single user

Roles Required for Application Submission

Application Submission requires **three** key roles:

Application Submitter	Authorized Representative	Entity Administrator
<ul style="list-style-type: none">• Identify application submission forms in JustGrants• Complete a web-based budget form• Complete an application on behalf of an entity-- certifies information• <i>For APPLICATIONS, only the Application Submitter can take actions (edit/submit).</i> 	<ul style="list-style-type: none">• An Authorized Representative must be onboarded before an application can be submitted.• They need to be selected from an existing user list in the application. 	<ul style="list-style-type: none">• Onboard and complete entity profile before application submission• Onboard the Authorized Representative• Change Application Submitter assignments--if needed 

COPS awards *may* require two Authorized Representatives: A law enforcement **AND** a government executive.



Application Submission

JAG Funding Opportunities: Key Points

Applications for DOJ funding require two things: One in Grants.gov, one in JustGrants:

1 SF-424 / SF-LLL on [Grants.gov](https://www.grants.gov)

Submit an SF-424 and an SF-LLL in Grants.gov. To register in Grants.gov, applicants will need to obtain a Unique Entity Identifier (UEI) and System for Award Management (SAM) registration or renewal.

Application on [JustGrants](https://www.justgrants.gov)

After submitting the SF-424 and an SF-LLL in Grants.gov, the application information and SF-424 and the SF-LLL forms will be transferred to JustGrants where the full application, including attachments, must be submitted.

Category 1 – Less than \$25,000 (Competition ID #C-BJA-2021-00149-PROD)

Category 2 - \$25,000 and above (Competition ID #C-BJA-2021-00150-PROD).

JAG Funding Opportunities: Key Points (Continued)

Prior to submitting an application in Grants.gov verify the following:

- The Unique Entity Identifier (UEI) associated with an entity is eligible to apply in order to receive an award.
- The entity is eligible for a JAG award on the JAG webpage: [FY 2022 Local Allocations](#) (Eligibility Information)

If multiple applications are submitted, BJA will reach out to clarify which applicant should be the fiscal agent or if there is a duplicate application.

Application Submission
Grants.gov

Application Submission Overview



Applicants have two application submission deadlines. **First:** Grants.gov (submitting the SF-424 and SF-LLL). **Second:** JustGrants.



It's OK to enter preliminary budget or programmatic data in Grants.gov and update later in JustGrants.



A JustGrants submission should include all items as defined in the solicitation.



The application in JustGrants is customized per the requirements of the solicitation. Your application will have specific requests.

Grants.gov

Complete two things on Grants.gov:

Funding Opportunity & Application

- 1) Select **Apply for Grants** under the Applicants column.
- 2) Enter your email address to be notified of any changes to the opportunity package before the closing date.
- 3) Click the Workspace icon to use Grants.gov.

1

The SF-424 and SF-LLL

Within 48 hours of SF-424 and SF-LLL submission, you should receive two notifications from Grants.gov.

- 1) Confirming the receipt of the SF-424 and SF-LLL.
- 2) Stating whether the SF-424 and SF-LLL were successfully validated and submitted or were rejected due to errors—with an explanation.

2

Grants.gov: Funding Opportunities

To locate a funding opportunity with DOJ, start at the **Search Grants** tab. Use filters to narrow your search:

- Opportunity Status
- Funding Instrument Type
- Eligibility
- Category
- Agency

The screenshot shows the Grants.gov website interface. A green arrow points to the 'SEARCH GRANTS' tab in the navigation menu. The page displays search filters and a table of results. The filters include: AGENCY: [X] All Department of Justice; BASIC SEARCH CRITERIA: Keyword(s), Opportunity Number, CFDA; OPPORTUNITY STATUS: [X] Forecasted (0), [X] Posted (51), Closed (695), Archived (1,413); FUNDING INSTRUMENT TYPE: [X] All Funding Instruments, Cooperative Agreement (16), Grant (35); ELIGIBILITY: [X] All Eligibilities, City or township governments (31), County governments (31). The table shows 1-25 of 51 matching results with columns for Opportunity Number, Opportunity Title, Agency, Opportunity Status, Posted Date, and Close Date.

Opportunity Number	Opportunity Title	Agency	Opportunity Status	Posted Date	Close Date
O-BJA-2021-52001	BJA FY 21 Safeguarding Correctional Facilities and Public Safety by Addressing Contraband Cellphones Program	USDOJ-OJP-BJA	Posted	01/07/2021	03/25/2021
O-BJA-2021-49002	BJA FY 21 Tribal Justice System Infrastructure Training and Technical Assistance Initiative	USDOJ-OJP-BJA	Posted	01/06/2021	03/10/2021
O-NU-2021-55001	Research and Evaluation on the Police Response to Homelessness, Fiscal Year 2021	USDOJ-OJP-NU	Posted	01/06/2021	03/22/2021
O-BJA-2021-51003	BJA FY 21 Tribal Civil and Criminal Legal Assistance Program	USDOJ-OJP-BJA	Posted	01/06/2021	03/10/2021
O-OJDP-2021-47012	OJDP FY 2021 Supporting Effective Interventions for Adolescent Sex Offenders and Children With Sexual Behavior Problems	USDOJ-OJP-OJDP	Posted	01/05/2021	02/22/2021
O-BJA-2021-41003	BJA FY 21 Implementing the PREA Standards, Protecting Inmates, and Safeguarding Communities	USDOJ-OJP-BJA	Posted	01/05/2021	03/23/2021
O-BJA-2021-51001	BJA FY 21 Justice Information Sharing Training and Technical Assistance (JIS TTA) Program	USDOJ-OJP-BJA	Posted	01/04/2021	03/08/2021
O-BJA-2021-45002	BJA FY 21 Emmett Till Cold Case Investigations and Training and Technical Assistance Program	USDOJ-OJP-BJA	Posted	01/04/2021	03/30/2021
O-OJDP-2021-47010	OJDP FY 2021 Supporting Tribal Youth: Training and Technical	USDOJ-OJP-OJDP	Posted	12/31/2020	02/15/2021

Grants.gov: Applying

GRANTS.GOV™
FIND. APPLY. SUCCEED.®


SEARCH: Grant Opportunities ▾ Enter Keyword... **GO**

HOME | LEARN GRANTS ▾ | **SEARCH GRANTS** | APPLICANTS ▾ | GRANTORS ▾ | SYSTEM-TO-SYSTEM ▾ | FORMS ▾ | CONNECT ▾ | SUPPORT ▾

GRANTS.GOV > Search Grants

VIEW GRANT OPPORTUNITY

« Back | Link

 O-BJA-2021-52001
BJA FY 21 Safeguarding Correctional Facilities and Public Safety by Addressing Contraband Cellphones Program
Department of Justice
Bureau of Justice Assistance

Apply **Subscribe**

SYNOPSIS | VERSION HISTORY | RELATED DOCUMENTS | PACKAGE

Print Synopsis Details ?

General Information

Document Type: Grants Notice	Version: Synopsis 1
Funding Opportunity Number: O-BJA-2021-52001	Posted Date: Jan 07, 2021
Funding Opportunity Title: BJA FY 21 Safeguarding Correctional Facilities and Public Safety by Addressing Contraband Cellphones Program	Last Updated Date: Jan 07, 2021
Opportunity Category: Discretionary	Original Closing Date for Applications: Mar 25, 2021
Opportunity Category Explanation:	Current Closing Date for Applications: Mar 25, 2021
Funding Instrument Type: Grant	Archive Date:
Category of Funding Activity: Affordable Care Act	Estimated Total Program Funding: \$1,700,000
	Award Ceiling: \$425,000

The SF-424 in Grants.gov

The **person** and **email** listed in **SECTION (8F)** of the SF-424 will automatically become the Application Submitter for your entity's application.

The **Application Submitter** is the **ONLY** user able to complete the application in JustGrants unless the Entity Administrator reassigns it **AFTER** submission in Grants.gov.

Section 8F:

- Name
- Email

The SF-424 Form

The image shows a screenshot of the SF-424 form with several fields highlighted in blue and red. A blue circle labeled 'Section 8F:' contains a list of 'Name' and 'Email'. Red arrows point from this circle to the 'First Name' and 'Email' fields in the form. The form itself is titled 'Application for Federal Assistance SF-424' and includes sections for '1. Name and contact information of person to be contacted on matters involving this application.' and '8. APPLICANT INFORMATION:'. The '1.' section includes fields for Prefix, Middle Name, Last Name, Suffix, Title, and Organizational Affiliation. The '8.' section includes fields for Legal Name, EIN/TIN, Organizational DUNS, and Address. The 'Email' field is highlighted in blue and red, and is also highlighted in the blue circle. The 'First Name' field is also highlighted in blue and red. The form is annotated with various colored boxes and lines to indicate specific areas of interest.

Grants.gov: What's next

Grants.gov: Received Vs Rejected.

Submit your SF-424 and SF-LLL ahead of Grants.gov deadline

Grants.gov tracking number connects to your JustGrants Application

Application Submission
JustGrants

JAG Funding Opportunities: Key Points *JustGrants*

The following data will need to be submitted directly into JustGrants:

- Applicant disclosure of duplication in cost items
- Program Specific attachments including:
 - Budget worksheet and narrative (critical element)
 - Financial Management and System of Internal Controls Questionnaire (critical element)
 - Program Narrative
 - Chief Executive Certification

Budget Worksheet

JUSTgrants
JUSTICE GRANTS SYSTEM

Press **F11** to exit full screen

Grant Package (00743983) PENDING-DRAFT ⌚ Due December 31, 2021 10:00 AM EST Actions

Additional Attachments

[Upload](#)

The recommended files to upload are PDF, Microsoft Word and Excel.

✓ INITIATE
COMPLETE AND SUBMIT
REVIEW
BUDGET REVIEW
AWARDPACKAGEREADY

Information	Grant Package	Application Versions
ApplicationInfo GrantSubmissionHeader OpportunityID O-OVW-2021-01126-STG	SolicitationID SI-101126	Solicitation Title Test in Stage ashif
Application Case ID A-211220	Application Group Case ID AG-86059	SF424_2_1
Grant Manager		

[Privacy Policy](#)

Recents

Solicitation Instructions

- > Standard Applicant Information
- ✓ **Budget and Associated Documentation**
 - Budget / Financial Attachments**
 - Additional Application Components
- > Disclosure And Assurances
- Other
- Certify and Submit

Participants (3)

- justgrants025.multipleroles jgitsxt AuthorizedRepresentative
- justgrants025.multipleroles jgitsxt Application Submitter

Financial Management & Internal Controls Questionnaire

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Approval: OMB No. 1121-0329
Expires 12/31/2023

Background
Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2 C.F.R. Part 200).
Including at a minimum, the financial management system of each OJP award recipient must provide for the following:
(1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
(3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
(4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
(5) Comparison of expenditures with budget amounts for each Federal award.
(6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
(7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
(8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award related records and recipient personnel.

1. Name of Organization and Address:
Organization Name: [Redacted]
Street: [Redacted]
Street2: [Redacted]
City: [Redacted]
State: [Redacted]
Zip Code: [Redacted]

2. Authorized Representative's Name and Title:
Prefix: [Redacted] First Name: [Redacted] Middle Name: [Redacted]
Last Name: [Redacted] Suffix: [Redacted]
Title: [Redacted]

3. Phone: [Redacted] 4. Fax: [Redacted]
5. Email: [Redacted]

6. Year Established: [Redacted] 7. Employer Identification Number (EIN): [Redacted] 8. DUNS Number: [Redacted]

9. a. Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No
If "No" skip to Question 10.
If "Yes", complete Questions 9. b) and 9. c).

Page 1 of 4

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Approval: OMB No. 1121-0329
Expires 12/31/2023

AUDIT INFORMATION

8. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(b)? Yes No

8. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4686 (which relate to the reasonableness of compensation of certain individuals)? Yes No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/application describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s)? (Please check all that apply):
 "Single Audit" under OMB A-133 or Subject F of 2 C.F.R. Part 200
 Financial Statement Audit
 Defense Contract Agency Audit (DCAA)
 Other Audit & Agency (list type of audit): [Redacted]

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 12 to 24 months Over 2 years ago N/A

Name of Audit Agency/Firm: [Redacted]

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?
 Unqualified Opinion Qualified Opinion Disclaimer, Going Concern N/A, No audits as described above
 Adverse Opinion

Enter the number of findings (if none, enter "0") [Redacted]
Enter the dollar amount of questioned costs (if none, enter "0") [Redacted]
Were material weaknesses noted in the report or opinion? Yes No

13. Which of the following best describes the applicant entity's accounting system:
 Manual Automated Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award? Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget? Yes No Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share? Yes No Not Sure

Page 2 of 4

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Approval: OMB No. 1121-0329
Expires 12/31/2023

17. Does the applicant entity's accounting system have the capability to accurately track employee actual time spent performing work for each Federal award, and to accurately allocate charges for employee salaries and wages for each Federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee? Yes No

18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a Federal award (the total amount of the award, as well as the amount available in each budget cost category)? Yes No

19. Is applicant entity familiar with the "cost principles" that apply to recent and future Federal awards, including the general and specific principles set out in 2 C.F.R. Part 200? Yes No

PROPERTY STANDARDS AND PROCUREMENT STANDARDS

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with Federal award funds: (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) Federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information? Yes No

21. Does the applicant entity maintain written policies and procedures for procurement transactions that: (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest? Yes No

22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition? Yes No

22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price? Yes No

23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a Federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.epls.gov) for suspended or debarred sub-partners and contractors, prior to award? Yes No

TRAVEL POLICY

24. Does the applicant entity:
(a) maintain a standard travel policy? Yes No
(b) adhere to the Federal Travel Regulation (FTR)? Yes No

SUBRECIPIENT MANAGEMENT AND MONITORING

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a Federal award -- (1) clearly document applicable federal requirements; (2) are appropriately monitored by the applicant; and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.231)? Yes No N/A - Applicant does not comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.231)?

Page 3 of 4

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Approval: OMB No. 1121-0329
Expires 12/31/2023

26. Is the applicant entity aware of the differences between subawards under Federal awards and procurement contracts under Federal awards, including the different roles and responsibilities associated with each? Yes No Not Sure

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a Federal award to any entity or individual is suspended or debarred from such subawards? Yes No Not Sure

DESIGNATION AS HIGH-RISK BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high-risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a Federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.) Yes No Not Sure

If "Yes", provide the following:
(a) Name(s) of the Federal awarding agency:
(b) Date(s) the agency notified the applicant entity of the "high risk" designation:
(c) Contact information for the "high risk" point of contact at the federal agency:
Name: [Redacted]
Prefix: [Redacted]
Email: [Redacted]
(d) Reason for "high risk" status, as set out by the federal agency:

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY
(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative (DAR), or other official with the requisite knowledge and authority.)
On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.
Name: [Redacted] Date: 2021-06-21
Title: Executive Director Chief Financial Officer Chairman
 Other: [Redacted]
Phone: [Redacted]

Page 4 of 4

Program Narrative

Grant Package (00774442) **UPDATING GRANT** Due: July 31, 2022 3:55:00 PM EDT

Proposal Narrative

Upload

The recommended files to upload are PDF, Microsoft Word and Excel.

Information Grant Package Application Versions

ApplicationInfo GrantSubmissionHeader OpportunityID
O-OVW-2022-171141-STG

SolicitationID
SI-171141

Application Case ID
A-356647

Application Group
AG-128070

Grant Manager

Attach file(s)

Drop and drop files here

or

Select file(s)

Name	File	Category
Proposal Narrative	Proposal Narrative.pdf	Proposal Narrative

Cancel Attach

Solicitation Instructions

- Standard Applicant Information
- Proposal Abstract
- Proposal Narrative**
- Budget and Associated Documentation
- MCUs and Other Supportive Documents
- Additional Application Components
- Disclosure And Assurances
- Other
- Certify and Submit

Participants (2)

- JohnElectronicBusinessPoc
Doe
Entity Administrator
- justgrants026.applicationsubm
iglitext
Application Submitter

Back Save Continue

Chief Executive Certification

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS

Edward Byrne Justice Assistance Grant Program FY 2021 Local Solicitation
Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2021 Edward Byrne Justice Assistance Grant ("EJAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification—(a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

Signature of Chief Executive of the Applicant Unit of Local Government

Date of Certification

Printed Name of Chief Executive

Title of Chief Executive

Name of Applicant Unit of Local Government

APPROVED

MAR - 8 2022

BOARD OF COUNTY COMMISSIONERS

Rev. May 11, 2021

Award Acceptance



Important Notes

Previous DOJ grant management systems allowed a file upload to accept an award—JustGrants does NOT.

- Rather than a file upload, in JustGrants the **Authorized Representative** will use an **Electronic Signature** to accept an award
- Award Acceptance is a **fully digital** process in JustGrants
- File **uploads cannot be used** to accept an award

Assign Contributors

Pending-Award External Assignee – Indicates EA needs to assign FM, GAA, and review/confirm/change AR.

JUSTgrants
JUSTICE GRANTS SYSTEM

Funded Award
(15PBJA-21-GK-00281-CAPL) **PENDING-AWARD EXTERNAL AS SIGNEE**
Entity Legal Name () Doing Business As: ()

Assign Contributors

Please assign a Grant Award Administrator
Please assign a Financial Manager

Assign Contributors Select Party

Contributor	Role	Buttons
JD JohnElectronicBusinessPoc Doe User: justgrants026@gmail.com Name: JohnElectronicBusinessPoc Doe Phone Number: 111111234	Entity Administrator	OK
GJ GrantManaRe-BJA jgitsint User: GrantManaRe-BJA@ojp.usdoj.stg Name: GrantManaRe-BJA jgitsint Phone Number: —	GrantManager	OK
JJ justgrants026.authorizedrep jgitsext User: justgrants026.authorizedrep@gmail.com Name: justgrants026.authorizedrep jgitsext Phone Number: 1231231234	Authorize Representative	OK
JJ justgrants026.applicationssubmitter jgitsext User: justgrants026.applicationssubmitter@gmail.com Name: justgrants026.applicationssubmitter jgitsext Phone Number: 1231231234	Application Submitter	OK

Case details
Last updated by: Virtual Assistant (1mo ago)
Created by: Agent(System-Queue-ServiceLevel ProcessEvent) (1mo ago)

DOJ Grant Manager
GrantManaRe-BJA.jgitsint
Phone: 202-902-9877
Email: GrantManaRe-BJA@ojp.usdoj.stg

Participants (4)

- JD** JohnElectronicBusinessPoc Doe Entity Administrator
- GJ** GrantManaRe-BJA jgitsint GrantManager
- JJ** justgrants026.authorizedrep jgitsext Authorize Representative
- JJ** justgrants026.applicationssubmitter jgitsext Application Submitter

Award Acceptance

JUSTgrants
JUSTICE GRANTS SYSTEM

Entity Legal Name: (JGII Test Org26) Doing Business As: (JGII Test Org26 Doing Business As)

ASAP Account is in Suspend status. Drawdown is not available. For more information, view the Funding Balance and Availability tab.

Federal Award Amount	Funding Instrument Type
\$500.00	CA

Assistance Listing Number	Assistance Listings Program Title
No Items	

Statutory Authority
Department of Justice Appropriations Act, 2020 (Public Law 116-93)

I have read and understand the information presented in this section of the Federal Award Instrument.

- > Project Information
- > Financial Information
- > Other Award Documents

stage-justgrants.usdoj.gov/prweb/PRAuth/app/JGITS/.../!STANDARD

Award Acceptance Cont.

JUSTgrants
JUSTICE GRANTS SYSTEM

Funded Award
(15JCOPS-21-GK-00123-SMET) **PENDING-AWARD ACCEPTANCE**
Entity Legal Name (JGII Test Org26) Doing Business As: (JGII Test Org26 Doing Business As)

ASAP Account is in Suspend status. Drawdown is not available. For more information, view the Funding Balance and Availability tab.

Authorized Representative

Declaration and Certification

Entity Acceptance

Title of Authorized Entity Official
tester

Name of Authorized Entity Official
justgrants026.multipleroles jgitstxt

Signed Date And Time
4/7/2022 11:19 AM

Cancel Decline Accept

JustGrants Application Submission: What's Next?

Your entity will be notified that they have received an award when all applications for the solicitation have been reviewed before September 30.

Regularly check the system to address any upcoming deadlines for submitting applications or documentation in a timely manner.

Once the application deadline passes in JustGrants you may see a "past due" banner. If your status is "Submitted", your application was received by DOJ. You can ignore the past due banner.

System Notifications

- The Entity Administrator and Authorized Representative when the deadline for applications has changed.
- The Application Submitter, Entity Administrator, and Authorized Representative when the application is received in JustGrants from Grants.gov.
- The Entity Administrator when the award notification has been sent.

Application Case Status Codes

Pending - DIAMD
Onboarding

New

Pending - Draft

Application
Submitted

Resolved-Cancelled

Resolved-Duplicate

Resolved- Deadline Passed

Resolved-Withdrawn

JAG Application Notifications: Key Points

The system will notify:



- The **Application Submitter**, **Entity Administrator**, and **Authorized Representative** when the application is received in JustGrants from Grants.gov.
- The **Entity Administrator** when the award notification has been sent.
- The **Entity Administrator** and **Authorized Representative** when the deadline for applications has changed.

Resources

JustGrants Technical Support

If you need support beyond what is available at the self-service portion of the Justice Grants website, please reach out the appropriate Technical Support desk.

Technical Support	
	<p>OVW.JustGrantsSupport@usdoj.gov</p> <p>Or</p> <p>(866) 655-4482</p>
	<p>JustGrants.Support@usdoj.gov</p> <p>Or</p> <p>(833) 872-5175</p> <p><i>Monday - Friday between the hours of 5:00 AM and 9:00 PM EST Saturday, Sunday, and Federal holidays from 9:00 AM to 5:00 PM EST</i></p>

JustGrants Training

justicegrants.usdoj.gov

- Job Aid Reference Guides
- Microlearning Videos
- Recordings of Past Sessions
- Frequently Asked Questions (FAQs)
- Glossary Terms

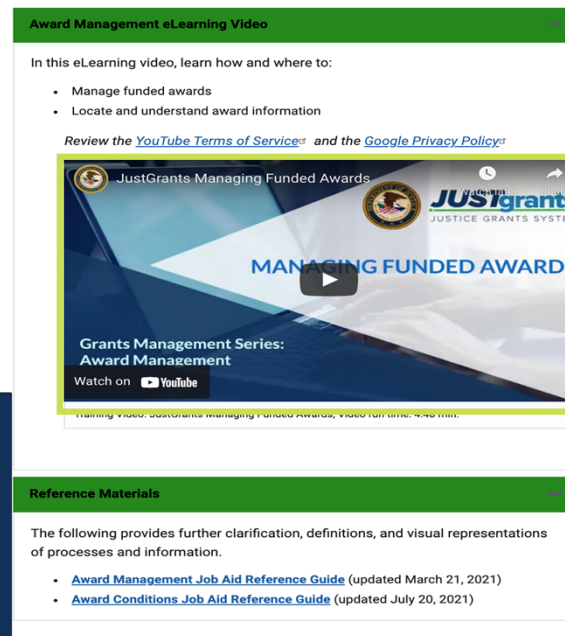


JustGrants Training Resources



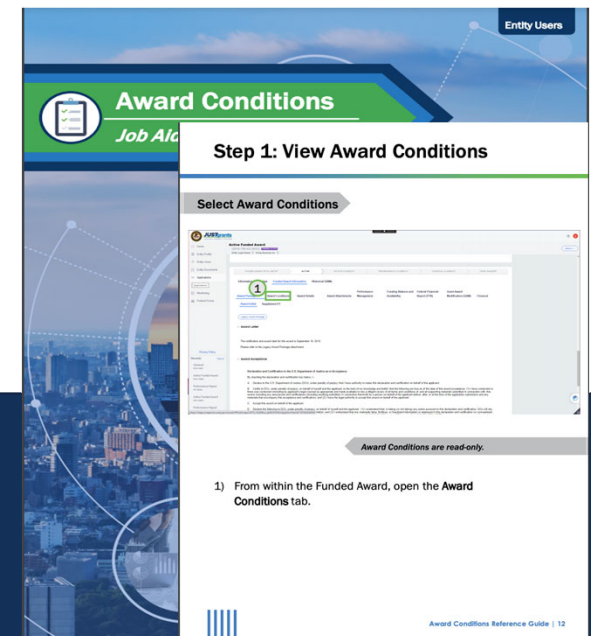
The screenshot shows the JustGrants website header with the logo and navigation tabs: About, Training, Resources, User Support, and News. The Training dropdown menu is open, listing various topics: Training, Entity Management, Entity User Experience, Application Submission, Grant Award Acceptance, Award Management, Grant Award Modifications, Financial Reporting, Performance Reporting, Monitoring, Closeout, and Virtual Q&A Sessions. Below the menu, a paragraph states: "The Department of Justice (DOJ) grant making components—the Office of Justice Programs (OJP), the Office of Justice Programs (OJP), and the Office on..."

Organized by Topics



The screenshot shows the "Award Management eLearning Video" page. It includes a list of topics: "Manage funded awards" and "Locate and understand award information". Below the list, it says "Review the [YouTube Terms of Service](#) and the [Google Privacy Policy](#)". A video player is embedded with the title "JustGrants Managing Funded Awards" and "Grants Management Series: Award Management". Below the video, it says "Watch on YouTube". At the bottom, there is a "Reference Materials" section with two links: "[Award Management Job Aid Reference Guide](#) (updated March 21, 2021)" and "[Award Conditions Job Aid Reference Guide](#) (updated July 20, 2021)".

Micro-learning videos



The screenshot shows the "Award Conditions Job Aid Reference Guide" page. It features a "Step 1: View Award Conditions" section with a "Select Award Conditions" sub-section. Below this, there is a screenshot of the JustGrants system interface showing a "Funded Award" page with a "1" in a green circle next to the "Award Conditions" tab. Below the screenshot, it says "Award Conditions are read-only." and "1) From within the Funded Award, open the Award Conditions tab." At the bottom right, it says "Award Conditions Reference Guide | 12".

Job Aid Reference Guides

Additional Application Submission Resources

DOJ Application Submission Checklist

<https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/appln-submission-checklist.pdf>

SAM.gov Resources

<https://justicegrants.usdoj.gov/resources/system-for-award-management>

Grants.gov

<https://www.grants.gov/web/grants/learn-grants/grant-making-agencies/department-of-justice.html>

JustGrants Training Sessions

JUSTICEGRANTS.USDOJ.GOV/Training/training-virtual-sessions

Post-Award Management: **MONDAYS** from 1:00 PM to 2:30 PM

Entity Management: **TUESDAYS** from 2:00 PM to 3:00 PM

Application Mechanics: **WEDNESDAYS** from 2:30 PM to 4:00 PM

Award Acceptance: **THURSDAYS** from 2:00 PM to 3:00 PM

GEARED TOWARDS: Entity Administrators, Authorized Representatives



Thank you!

Please complete the survey that opens in a new browser window.