

BUREAU OF JUSTICE ASSISTANCE

# FY 2023 SECOND CHANCE ACT TRAINING AND TECHNICAL ASSISTANCE PROGRAM

June 20, 2023



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice



# Presenters

U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance

- Heather Tubman-Carbone, Ph.D., Associate Deputy Director
- Andre Bethea, Senior Policy Advisor
- Tasha Aikens, Policy Advisor
- Meg Chapman, Policy Advisor

# Agenda

**Welcome and Introduction to OJP and BJA**

**Program Overview**

**Goals, Objectives, and Deliverables**

**Eligibility and Application Requirements**

**Application Resources**

**Q&A**

SECTION 1

# WELCOME AND INTRODUCTION



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.
- OJP is one of three grant-making components of the Department of Justice along with the **Office on Violence Against Women (OVW)** and the **Office of Community Oriented Policing Services (COPS)**.

**BJA** – Bureau of Justice Assistance



**BJS** – Bureau of Justice Statistics



**NIJ** – National Institute of Justice



**OVC** – Office for Victims of Crime



**OJJDP** – Office of Juvenile Justice and Delinquency Prevention



**SMART** – Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking





# U.S. Department of Justice Bureau of Justice Assistance

**Mission:** BJA's mission is to provide leadership and services in grant administration and criminal justice policy development to support state, local, and tribal justice strategies to achieve safer communities. BJA works with communities, governments, and nonprofit organizations to reduce crime, recidivism, and unnecessary confinement, and promote a safe and fair criminal justice system.

**Karhlton F. Moore, BJA Director**

# BJA

Bureau of Justice Assistance  
U.S. Department of Justice

<https://bja.ojp.gov/>



# How BJA Supports the Field



## Fund

Invest diverse funding streams to accomplish goals.



## Educate

Research, develop, and deliver what works.



## Equip

Create tools and products to build capacity and improve outcomes.



## Partner

Consult, connect, and convene.

# Poll Question: Has your organization been awarded federal grants in the past?

Yes, my organization has extensive experience with federal grants.

Yes, though my organization does not currently have any federal grants.

My organization has limited experience with federal grants.

My organization is new to federal grants and looking to learn more!



SECTION 2

# PROGRAM OVERVIEW



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# About the Second Chance Act (SCA)

Goal: Reduce recidivism by assisting youth and adults as they transition out of detention and incarceration and reenter into their communities.

# BJA administers SCA in three ways

Grants

Training +  
Technical  
Assistance  
(TTA)

National  
Reentry  
Resource  
Center

# Grants are competed separately.

## Grants

Community Reentry

Community Reentry Incubator Initiative

Improving Adult + Youth Crisis Stabilization and Community Reentry

Improving Adult Reentry, Education, and Employment Outcomes

Improving Substance Use Disorder Treatment + Recovery Outcomes

Pay for Success

Smart Reentry

# This solicitation competes TTA

Training  
and  
Technical  
Assistance

Category 1:  
National Reentry  
Resource Center

Category 2:  
Corrections &  
Community  
Engagement

Category 3:  
Health & Housing

Category 4:  
Education &  
Employment

# Award details

Category 1:  
National  
Reentry  
Resource  
Center

- 1 award
- 36 months
- **\$3 Million**

Category 2:  
Corrections &  
Community  
Engagement

- 1 award
- 36 months
- **\$2 Million**

Category 3:  
Health &  
Housing

- 1 award
- 36 months
- **\$2.75 Million**

Category 4:  
Education &  
Employment

- 1 award
- 36 months
- **\$2 Million**

# Award details

## Category 1:

National  
Reentry  
Resource  
Center

- 1 award
- 36 months
- **\$3 Million**

- Reentry clearing house to criminal justice practitioners, stakeholders, and SCA grantees.
- Coordinator and convenor of SCA grantees and TTA providers

# Award details

Category 2:  
Corrections  
&  
Community  
Engagement

- 1 award
- 36 months
- **\$2 Million**

Category 3:  
Health &  
Housing

- 1 award
- 36 months
- **\$2.75 Million**

Category 4:  
Education &  
Employment

- 1 award
- 36 months
- **\$2 Million**

- BJA seeks 3 TTA providers, one to support each category
- Applicants may apply to more than one category
- Submit an application for each relevant category



# Support SCA grantees and advance the field

Category 2:  
Corrections  
&  
Community  
Engagement

- 1 award
- 36 months
- **\$2 Million**

Category 3:  
Health &  
Housing

- 1 award
- 36 months
- **\$2.75 Million**

Category 4:  
Education &  
Employment

- 1 award
- 36 months
- **\$2 Million**

- Support grantees to accomplish their specific grant-funded projects through subject matter and project management expertise
- Support the field at large by responding to ad hoc requests
- Develop topical tools and resources to advance knowledge, policy, and practice

# Support SCA grantees

Category 2:  
Corrections  
&  
Community  
Engagement

- 1 award
- 36 months
- **\$2 Million**

Category 3:  
Health &  
Housing

- 1 award
- 36 months
- **\$2.75 Million**

Category 4:  
Education &  
Employment

- 1 award
- 36 months
- **\$2 Million**

## Examples of TTA Delivery

- Virtual and onsite consultation
- Webinars
- Publications
- Peer learning
- Communities of practice
- Customized resources
- Facilitation
- Training and national conferences
- Policy academies

# TTA expectations

1. Provide individualized, efficient, and consistent delivery of TTA.
  - a. Develop tailored TTA plans with grantees.
  - b. Assist grantees in completing a planning and implementation guide.
  - c. Assign a qualified coach to each grantee. Hold monthly check-ins (virtual)
  - d. Anticipate, quickly identify, and address challenges.
2. Have sufficient subject matter expertise to assist grantees.
3. Utilize a range of local and national subject matter experts.
4. Advise on evaluation activities.
5. Collaborate and coordinate with local jurisdictions, federal partners, interest groups.
6. Respond to ad hoc requests from practitioners, prioritizing unfunded applicants.

# TTA expectations

7. Serve as a thought leader.
  - a. Create knowledge diffusion products (e.g., fact sheets, webinars).
  - b. Convene grantee learning communities
  - c. Disseminate best practices and lessons learned at conferences and other events
8. Build field knowledge and capacity in their category subject through presence at national meetings and conferences.
  - a. Coordinate all TTA activities with BJA and other OJP offices
  - b. Assist grantees in the collection of performance measure data
  - c. Propose tailoring of the TTA strategy to meet emerging TTA needs and performance reporting trends.
9. Maintain a listserv.
10. Participate in GrantStat and mini-GrantStat.

## SECTION 3

# GOALS, OBJECTIVES, AND DELIVERABLES



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

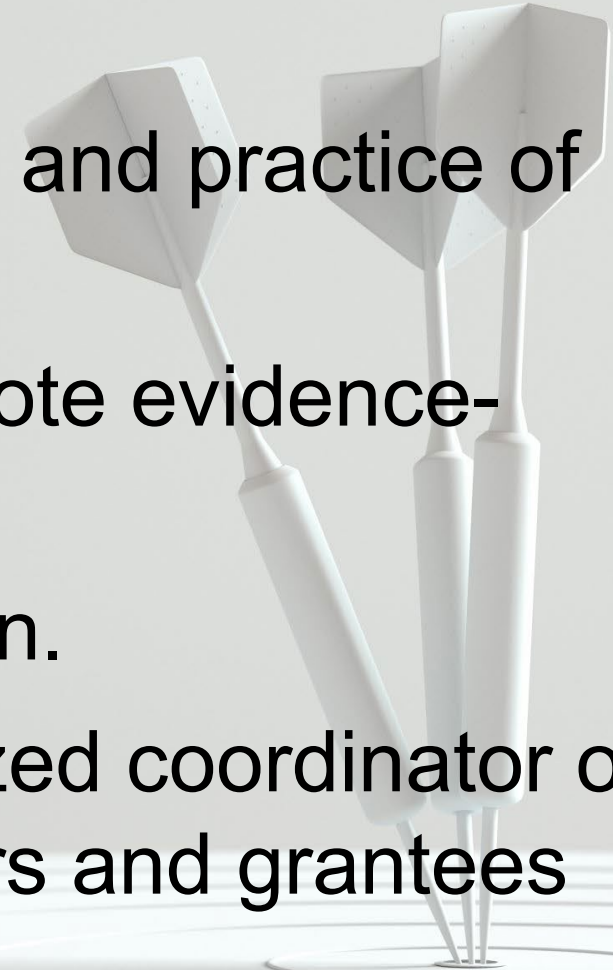
# Category 1:

## National Reentry Resource Center (NRRC)

### Goals

Advance knowledge and practice of the reentry field.

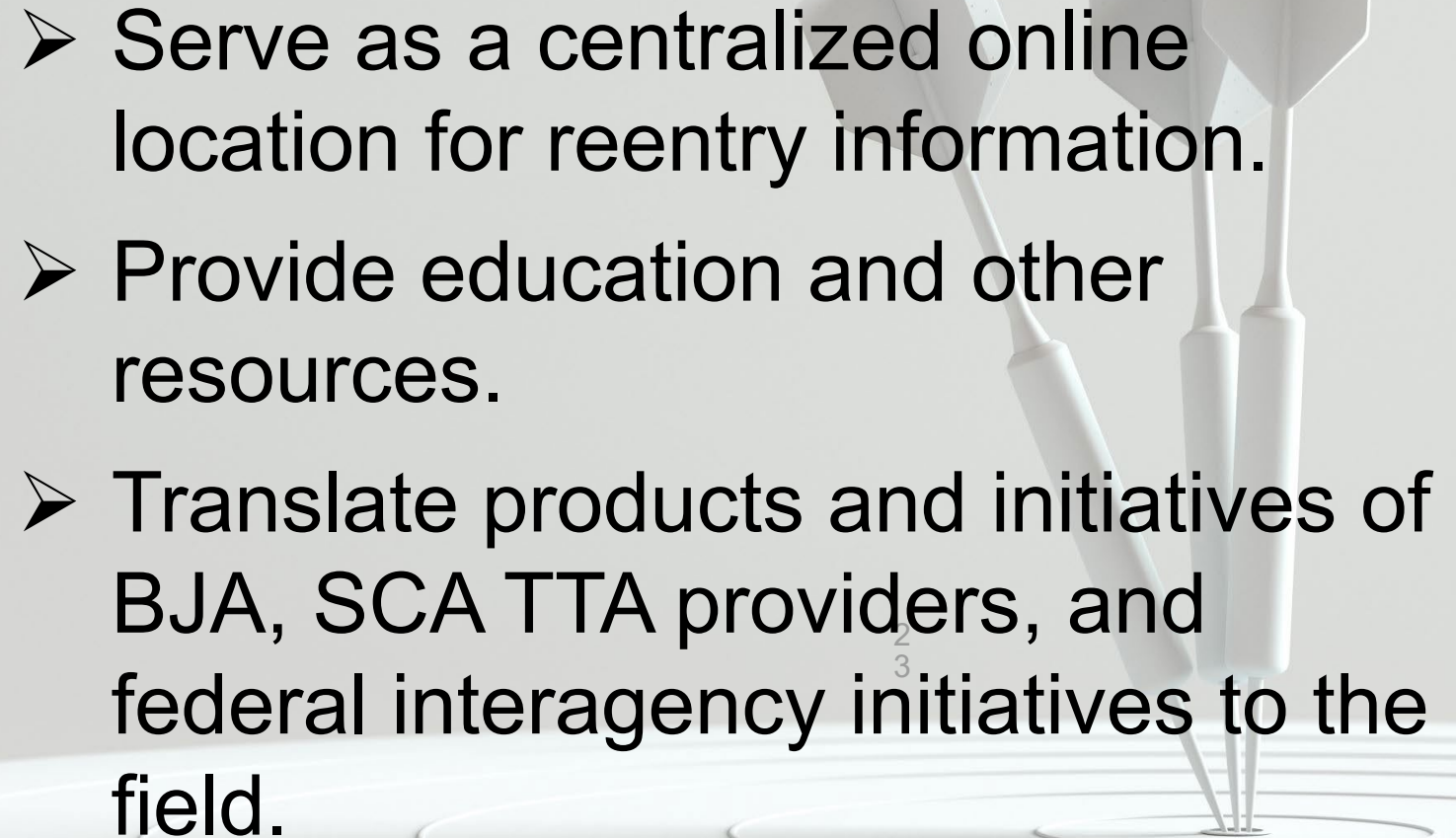
- Identify and promote evidence-based practices.
- Support innovation.
- Serve as centralized coordinator of SCA TTA providers and grantees
- Educate.



# Category 1:

## National Reentry Resource Center

### Objectives

- 
- Serve as a centralized online location for reentry information.
  - Provide education and other resources.
  - Translate products and initiatives of BJA, SCA TTA providers, and federal interagency initiatives to the field.

# Category 1:

# National Reentry Resource Center

## Deliverables

- Coordinate across the SCA TTA providers.
  - Develop a communication strategy.
  - Collect, distribute, and maintain project-specific communication and other relevant information.
  - Coordinate quarterly conference calls.
  - Establish protocol for collecting performance measures from SCA grantees.
- Build communities of practice.
- Ensure projects are planned and implemented to avoid overlap and duplication.
- Assist in editing all SCA TTA reports and publications.
- Coordinate with BJA's National Training and Technical Assistance Center



# Category 1:

# National Reentry Resource Center

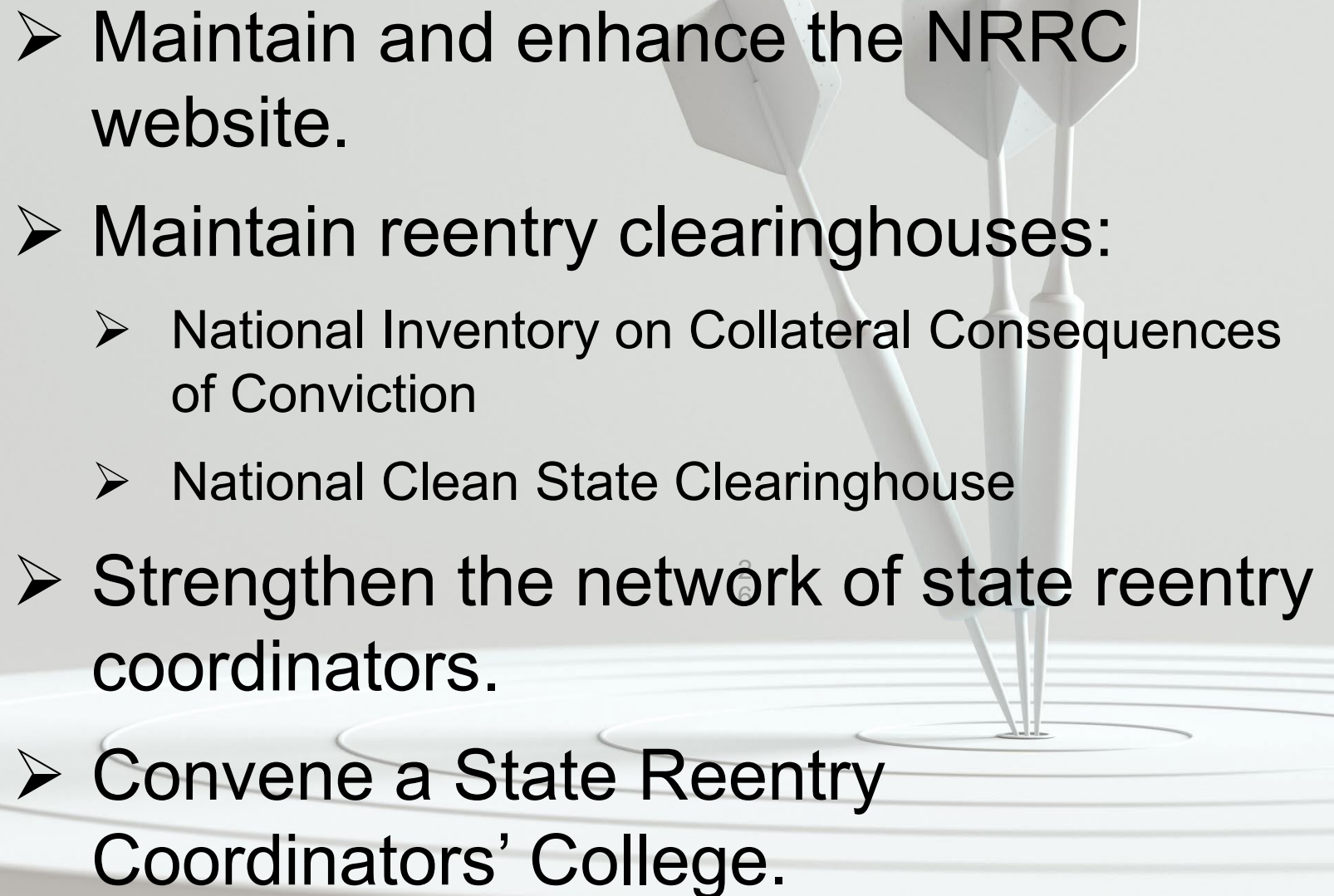
## Deliverables

- Serve as thought-leader, trainer, and information clearinghouse
  - Create and disseminate knowledge diffusion products.
  - Disseminate best practices and lessons learned.
  - Present at conferences and events.
  - Facilitate and provide reentry resources for people who have been exonerated by BJA-funded efforts and others.

# Category 1:

## National Reentry Resource Center

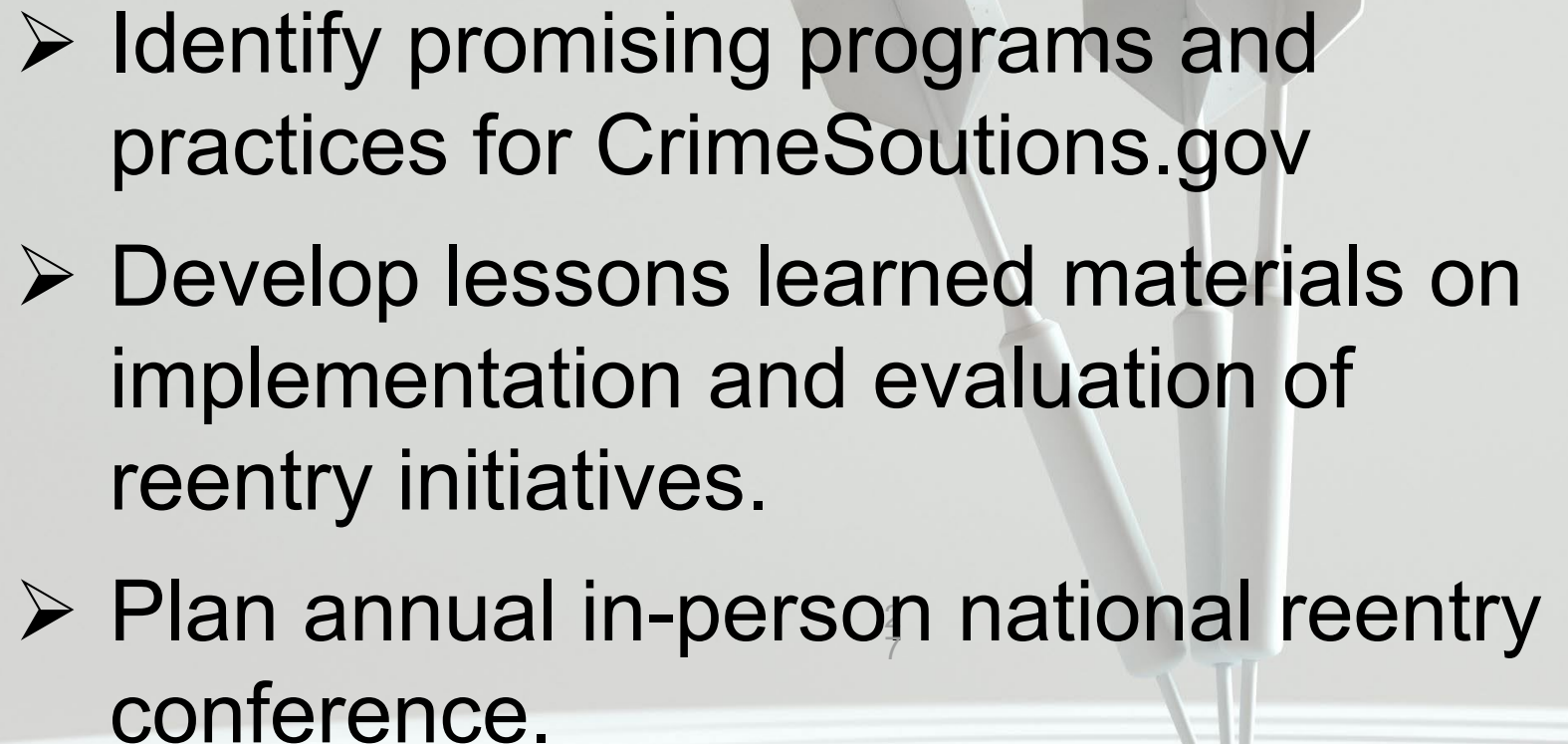
### Deliverables

- 
- Maintain and enhance the NRRC website.
  - Maintain reentry clearinghouses:
    - National Inventory on Collateral Consequences of Conviction
    - National Clean State Clearinghouse
  - Strengthen the network of state reentry coordinators.
  - Convene a State Reentry Coordinators' College.

## Category 1:

# National Reentry Resource Center

### Deliverables

- 
- Identify promising programs and practices for CrimeSolutions.gov
  - Develop lessons learned materials on implementation and evaluation of reentry initiatives.
  - Plan annual in-person national reentry conference.

# Category 1:

## National Reentry Resource Center

### Deliverables

- Collaborate with other BJA and SCA TTA providers:
  - Provide support on federal initiatives, including implementation of federal policy changes.
  - Support research-practitioner partnerships.
  - Provide support to/coordinate with Reentry 2030.

# Category 2: Corrections and Community Engagement TTA

## Goals

Serve as the TTA provider to SCA grantees for the following programs and advance the field at large on related topics:

- Smart Reentry: Expanding Jail Program and Services
- Community-based Reentry<sup>2</sup>
- Community-based Reentry Incubator Initiative



# Category 2: Corrections and Community Engagement TTA

## Objectives

### Corrections:

- Develop tools, training, and resources to help jails and prisons implement proposed projects, make decisions, allocated sources, operate and scale programs, and manage individuals and reentry processes with the goal of reducing recidivism

# Category 2: Corrections and Community Engagement TTA

## Objectives

### Communities:

- Develop tools, training, and resources to help community-based organizations engage with corrections agencies and local justice partners and implement or expand evidence-based programs with the goal of reducing recidivism.

# Category 3: Health and Housing TTA

## Goals

Serve as the TTA provider to SCA grantees for the following programs and advance the field at large on related topics:

- Improve Reentry for Adults with Co-occurring Substance Use and Mental Health Disorders
- Adult Reentry, Education, Employment, Treatment, and Recovery Program (Treatment category only)
- Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in Reentry
- Pay for Success Initiatives
- Improving Adult and Youth Crisis Stabilization and Community Reentry Programs



## Category 3:

# Health and Housing TTA

### Objectives

- Health Service Financing:  
Provide TA to states and facilities that have expanded state Medicaid plans.
- Behavioral Health:  
Increase adoption of evidence-based practices to improve access to health services and treatment for people with substance use and co-occurring mental disorders.

# Category 3:

## Health and Housing TTA

### Objectives

- **Housing:**  
Address challenges that people in reentry face in securing stable, affordable housing.
- **Family Support:**  
Help corrections and partners translate knowledge about the value of family connections and support into expanded opportunities for adults to establish or maintain connections and improve family engagement and reintegration post release.

# Category 4:

## Education and Employment TTA

### Goals

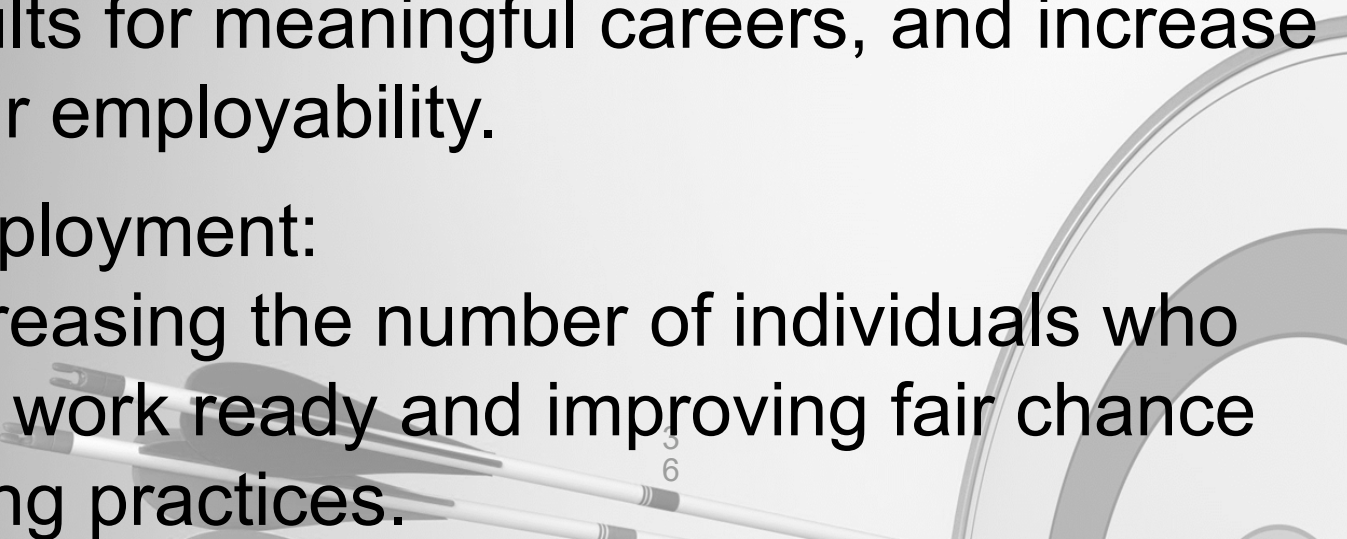
Serve as the TTA provider to SCA grantees for the following programs and advance the field at large on related topics:

- Adult Reentry and Employment Strategic Planning and Implementation Program
- Comprehensive Adult Reentry, Education, and Employment to Reduce Recidivism Strategies Program
- Improving Reentry Education and Employment Outcomes Program



# Category 4: Education and Employment TTA

## Objectives

- **Education:**  
Improve correctional education, prepare adults for meaningful careers, and increase their employability.
  - **Employment:**  
Increasing the number of individuals who are work ready and improving fair chance hiring practices.
- 
- A target graphic with three arrows hitting the bullseye. The target has concentric circles and a central bullseye. The arrows are white with black tips and are positioned as if they have just hit the target. The numbers '3' and '6' are visible near the arrows.

## Category 2-4: Deliverables

Provide knowledge, resources, and project management guidance to all BJA-awarded SCA grantees to meet their objectives and deliverables.

- Identify and maintain a list of TTA consultants/subject matter experts (SME)
- Assign a consultant/SME to each grantee.
- Host orientation and field-wide webinars to market new funding opportunities. <sup>3</sup>/<sub>7</sub>

# Category 2-4: Deliverables

- Assist grantees:
  - Complete their grant activities and align operations with evidence-based best practices.
  - Develop an action plan.
  - Develop individualized TTA plans for each grantee.
  - Capacity for data collection
  - Disseminative information and updates about their project within their organization.



# Category 2-4: Deliverables

- Assess grantees' performance and provide coaching.
- Collect and report on performance measures and identify/explain trends.
- Interpret quarterly data grantees submit into BJA's Performance Management Tool, identify trends and TTA needs, and recommend adjustments to TTA strategy.
- Use a dashboard to capture TTA contacts and progress.
- Participate in grant performance reviews.

# Category 2-4: Deliverables

- Collaborate and coordinate with the NRRC TTA provider.
- Provide subject matter expertise to, and collaborate with, the NRRC and other SCA TTA providers on reentry events and conferences.
- Collaborate with the National Institute of Justice grantee evaluating SCA implementation.



# Category 2-4: Deliverables

Propose and conduct activities that advance the requirements under each category:

- Develop research agendas.
- Synthesize research.
- Develop practical tools, fact sheets, infographics, videos
- Develop curricula
- Convene focus groups, listening sessions, expert panels, etc.
- Develop marketing and communications plan

## SECTION 4

# ELIGIBILITY AND APPLICATION REQUIREMENTS



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# Eligible Applicants

For profit organizations other than small businesses.

Nonprofits having a 501(c)(3) status with the IRS

Nonprofits that do not have a 501(c)(3) status with the IRS

Private institutions of higher education

Public and state controlled institutions of higher education

# Eligibility Information

BJA will consider applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any others must be proposed as subrecipients (subgrantees).

An entity may be proposed as a subrecipient in more than one application.

BJA will accept an application submitted on behalf of a consortium of providers or entities.

BJA may elect to fund applications submitted under this FY 2023 solicitation in future fiscal years.

# Application Requirements

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## Budget

### Information:

Propose project plans for the full period of performance (36 months) and a budget that assumes level funding for each year of the award.

NOTE: The award amount in this solicitation is for one year. Pending performance and available funds, BJA will look to supplement these awards in future years.

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Spend  $\frac{1}{2}$  of the budget on TTA to grantees and  $\frac{1}{2}$  on TTA to the field.

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This solicitation does not require a match.

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Applicants proposing to utilize grant funds to support technological enhancements must develop a digital trust implementation plan that describes how the applicant will communicate the use of the technology with the applicant's employees and the community at large.

---

OJP strongly encourages every applicant that proposes to use award funds for any conference-, meeting-, or training-related activity to review carefully—the OJP and DOJ policy and guidance on approval, planning, and reporting of such events.

# Application Requirements

## Content of Application Submission:

- ✓ Application for Federal Assistance (SF-424)
- ✓ **Proposal Abstract**
- ✓ **Proposal Narrative**
- ✓ **Budget Worksheet & Narrative**
- ✓ **Timeline**
- ✓ **Resumes of key personnel**
- ✓ **Work product examples**
- ✓ Memoranda of Understanding & Other Supportive Documents (if applicable)
- ✓ Documentation of Proposed Subrecipients & Procurement Contracts
- ✓ Letters of Support
- ✓ Indirect Cost Rate Agreement (if applicable)
- ✓ Financial Management & System of Internal Controls Questionnaire
- ✓ Disclosures and Assurances
- ✓ Research and Evaluation Independence and Integrity
- ✓ Request & Justification for Employee Compensation; Waiver (if applicable)

# Review Criteria

<b>Selection Criteria</b>	<b>Weight</b>
<b>Description of the Issue</b>	<b>5%</b>
<b>Project Design and Implementation</b>	<b>40%</b>
<b>Capabilities and Competencies</b>	<b>30%</b>
<b>Plan for Collecting Data for Performance Measures</b>	<b>5%</b>
<b>Budget</b>	<b>20%</b>

# How to apply

## Registration

Register with the **System for Award Management (SAM)**.

- You must renew and validate your registration every 12 months.
- If you do not renew your SAM registration, it will expire.
- An expired registration can delay or prevent application submission in Grants.gov and JustGrants.
- Registration and renewal can take up to 10 business days to complete.



# Two-Step Application Process

## Step 1 (Grants.gov)

- After registering with SAM, submit the **SF-424** and **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html> as early as possible, but no later than 48 hours before the Grants.gov deadline.
- The Grants.gov deadline is July 25, 2023, at 8:59 p.m. ET.

## Step 2 (JustGrants)

- Submit the full application, including attachments, at <https://justicegrants.usdoj.gov/>.
- The JustGrants deadline is August 1, 2023, at 8:59 p.m. ET.

# Additional Information

- See the “How to Apply” section in the OJP Grant Application Resource Guide at:  
<https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide#apply>.
- See the DOJ Application Submission Checklist at:  
<https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/appln-submission-checklist.pdf>.

SECTION 5

# APPLICATION RESOURCES



**BJA**  
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U.S. Department of Justice



# OJP Grant Application Resource Guide

## ⚠ SAM.gov Entity Validation Update

GSA implemented a new process to validate an entity's legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. Due to a high volume of requests, entity validations are taking longer than expected to process. This validation process is now taking 7-10 business days, and in some cases longer.

OJP strongly recommends starting your SAM.gov registration process as soon as possible to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation. Read [this FAQ](#) for more information.

The Office of Justice Programs (OJP) Grant Application Resource Guide ("Guide") provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding. It addresses a variety of policies, statutes, and regulations that apply to many (or in some cases, all) OJP program applicants, or to grants and cooperative agreements awarded in fiscal year (FY) 2023. Some OJP programs may have program solicitations that expressly modify a provision of this Guide; in such cases, the applicant is to follow the guidelines in the solicitation as to any such expressly modified provision.

## Contents

- [How To Apply](#)
- [Application Elements and Formatting Instructions](#)
  - [Complete the Application for Federal Assistance\(Standard Form \(SF\)-424\)](#)
  - [Disclosure of Lobbying Activities](#)
    - [Unique Entity Identifier and System for Award Management \(SAM\)](#)
  - [Proposal Abstract](#)
  - [Budget Preparation and Submission Information](#)
    - [Detailed Computations and Allowable Costs](#)
    - [Narrative Justification for Every Cost](#)
    - [Consolidated Budget Summary](#)
    - [Information on Proposed Subawards \(if any\) and Proposed Procurement Contracts \(if any\)](#)
    - [Indirect Cost Rate Agreement \(if applicable\)](#)
  - [Tribal Authorizing Resolution \(if applicable\)](#)
- [Application Attachments](#)
  - [Applicant Disclosure of Pending Applications \(Duplication in Cost Items\)](#)
  - [Applicant Disclosure and Justification – DOJ High Risk Grantees](#)
  - [Research and Evaluation Independence and Integrity](#)
  - [Disclosure of Process Related to Executive Compensation](#)
- [Financial Information](#)
  - [Financial Management and System of Internal Controls](#)
  - [Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High-Risk Status\)](#)
  - [Cost Sharing or Matching Requirement](#)
  - [Pre-agreement Costs \(also known as Pre-award Costs\)](#)
  - [Limitation on Use of Award Funds for Employee Compensation; Waiver](#)
  - [Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)
  - [Costs Associated with Language Assistance \(if applicable\)](#)
- [Application Review Information](#)
- [Federal Award Administration Information](#)
  - [Federal Award Notices](#)
  - [Administrative, National Policy, and Other Legal Requirements](#)
  - [Information Technology \(IT\) Security Clauses](#)
  - [General Information about Post-Federal Award Reporting Requirements](#)
- [Programmatic Information](#)
  - [Evidence-Based Programs or Practices](#)
  - [Information Regarding Potential Evaluation of Programs and Activities](#)
  - [Note on Project Evaluations](#)
- [Other Information](#)
  - [Freedom of Information and Privacy Act \(5 U.S.C. § 552 and 5 U.S.C. § 552a\)](#)
  - [Provide Feedback to OJP](#)
  - [To Become an OJP Peer Reviewer](#)

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[About](#) | [Training](#) | [Resources](#) | [User Support](#) | [Library](#) | [News & Updates](#)

# Learn About the Department of Justice's Grants and Payment Management Systems

[JustGrants Login](#)

The Justice Grants System (JustGrants) is the Department of Justice's grants management system for the Office of Community Oriented Policing Services (COPS Office), the Office of Justice Programs (OJP) and the Office on Violence Against Women (OVW).

The JustGrants Resources website is an entryway into information about JustGrants and the system itself. Through this portal both award recipients and applicants can access [training resources](#) and [user support options](#), find answers to [frequently asked questions](#) and [sign up for the JusticeGrants Update e-newsletter](#).

Users can also [log in to JustGrants](#) through the site.

**News Flash** [↗](#)

**Feb 21: [Register Now! March Dates Added for Virtual Q&A Sessions](#)** [↗](#)

**Aug 10: [Review New and Updated JustGrants FAQs](#)** [↗](#)



## LOGIN

### JustGrants Login

Select the access graphic above to log in to the Justice Grants System (JustGrants).



## TRAINING

### Training

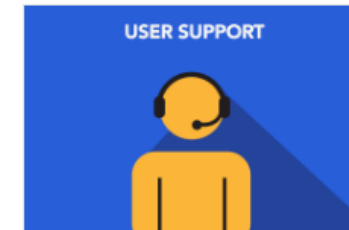
Learn to navigate JustGrants effectively and complete various essential grants management tasks.



## FREQUENTLY ASKED QUESTIONS

### FAQs

Find answers to frequently asked questions regarding the Justice Grants System (JustGrants) and the Automated Standard Application for Payments (ASAP).



## USER SUPPORT

### User Support

Access self-service, topic-specific, and technical support options for assistance in using the JustGrants System.



## RESOURCES

### Resources

Links to resource guides, financial and administrative resources for grant management, funding opportunities, and ASAP training and resources.



## NEWS & UPDATES

### News & Updates

View the latest information and updates on DOJ's grants management and payment management systems and sign up for JusticeGrants Updates emails from the COPS Office, OJP, and OVW.

# Application Assistance

## Grants.gov

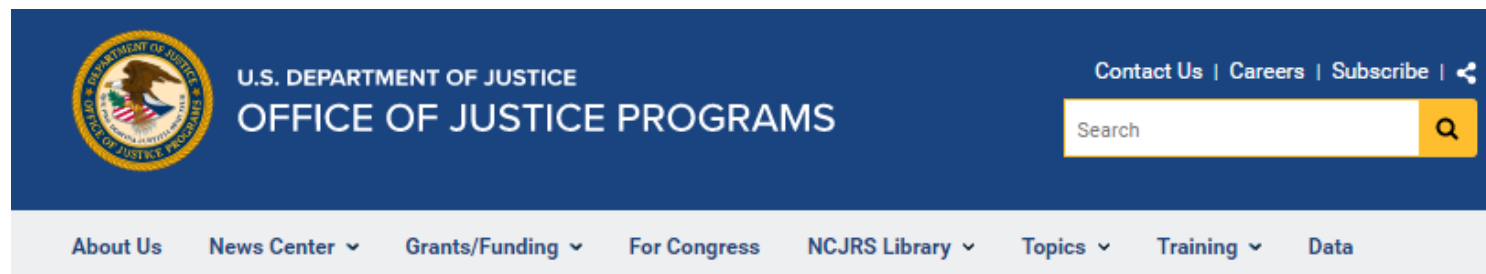
- Provides technical assistance with submitting the **SF-424** and **SF-LLL**.
  - **Customer Support Hotline**
    - 800–518–4726 or 606–545–5035
    - Operates 24 hours a day, 7 days a week, except on federal holidays.
  - **Web and Email**
    - <https://www.grants.gov/web/grants/support.html>
    - [support@grants.gov](mailto:support@grants.gov)
- Provides information on available federal funding opportunities for various federal agencies.

## JustGrants Technical Support

- Provides technical assistance with submitting the full application in DOJ's Justice Grants System (JustGrants).
- **Customer Support Hotline:**
    - 833–872–5175
    - Monday – Friday between 7:00 a.m. and 9:00 p.m. ET
    - Saturday, Sunday, and federal holidays from 9:00 a.m. – 5:00 p.m. ET
  - **Web and Email**
    - <https://justicegrants.usdoj.gov/user-support>
    - [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)

Email Updates  
Text OJP [your  
email address] to  
468-311 to  
subscribe.

(Message and data  
rates may apply.)



The screenshot shows the top navigation bar of the U.S. Department of Justice Office of Justice Programs website. On the left is the official seal of the Department of Justice. To its right, the text reads "U.S. DEPARTMENT OF JUSTICE" and "OFFICE OF JUSTICE PROGRAMS". On the far right, there are links for "Contact Us", "Careers", "Subscribe", and a share icon. Below these links is a search bar with the word "Search" and a magnifying glass icon. A secondary navigation bar below the header contains links for "About Us", "News Center", "Grants/Funding", "For Congress", "NCJRS Library", "Topics", "Training", and "Data".

[Home](#)



Shutterstock (see reuse policy).

### Stay Connected [↗](#)

- Subscribe to:
  - [OJP News Releases](#) for the latest OJP press releases and publication advisories
  - [JUSTINFO](#), a twice-monthly email newsletter
  - [Funding News](#), a weekly notice of new grant opportunities and application tips
  - [JusticeGrants Update e-newsletter](#) for the latest information and updates on JustGrants, DOJ's grants management system
  - [OJP email newsletters](#) and topical messages available from OJP program offices (BJA, BJS, NIJ, OJJDP, OVC, and SMART)
- Sign up for [U.S. Department of Justice Email Updates](#)

<https://www.ojp.gov/subscribe>

# Stay Connected!!

- **Facebook:** <https://www.facebook.com/DOJBJA>
- **Twitter:** <https://twitter.com/DOJBJA>
- **YouTube:** <https://www.youtube.com/dojbjja>

For information on funding opportunities, publications, and initiatives, visit **BJA's** website: [www.bja.ojp.gov](http://www.bja.ojp.gov).





## Additional Questions?

### Contact the **OJP Response Center**:

- Email: [grants@ncjrs.gov](mailto:grants@ncjrs.gov)
- Toll free: 800–851–3420
- TTY: 301–240–6310 (hearing impaired only)

The Response Center hours of operation are 10:00 a.m. to 6:00 p.m., ET, Monday through Friday.

# Reminder: Dual Deadlines

Applications must be submitted in a two-step process, each with its own deadline:

- Step 1: Submit an SF-424 and an SF-LLL at [Grants.gov](https://www.Grants.gov).
- Step 2: Submit the full application, with attachments, at [JusticeGrants.usdoj.gov](https://JusticeGrants.usdoj.gov).

**NOTE:** Submission deadline times for both Grants.gov and JustGrants are now 8:59 p.m. ET, not 11:59 p.m. ET as in past years.

**Read the solicitation carefully for further guidance.**

# Quick Reference: Important Contacts



For technical assistance submitting the SF-424 and SF-LLL into Grants.Gov, **call:** 800–518–4726 or 606–545–5035, 24 hours a day, or **email:** [support@grants.gov](mailto:support@grants.gov).



For technical assistance submitting the **full application** into JustGrants, **call:** 833–872–5175, 7–9 ET, M–F, and 9–5 ET, weekends and holidays, or **email:** [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov).



For technical assistance with the programmatic requirements, **call the OJP Response Center:** 800–851–3420, 10–6 ET, M–F, or **email:** [grants@ncjrs.gov](mailto:grants@ncjrs.gov).



## Questions?

Enter in the Q&A box and  
send to All Panelists.