BUREAU OF JUSTICE ASSISTANCE
PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANTS PROGRAM
PERFORMANCE MEASURES QUESTIONNAIRE

GENERAL AWARD ADMINISTRATION

1. Is this the last reporting period for which the award will have data to report?
   For example, were all funds expended and is the award in the process of closing out in the Justice Grants (JustGrants) System?

   A. Yes/No *(If Yes, answer the semiannual narrative questions)*

2. Was there grant activity during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes operational and should remain so until the grant closes out.*

   A. Yes/No
   B. If No, select from the following responses:

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	☐
Project or budget not approved by agency, county, city, or state governing agency	☐
Seeking subcontractors (Request for Proposal stage only)	☐
Waiting to hire project manager, additional staff, or coordinating staff	☐
Paying for the program using prior federal funds	☐
Administrative hold (e.g., court case pending)	☐
Still seeking budget approval from BJA	☐
Waiting for partners or collaborators to complete agreements	☐
Other	☐
If Other, explain.	

CASE ANALYSIS

3. As of the first day of the grant period, what is the average number of days between submission of evidence to a forensic lab or medical examiner's/coroner's office funded under this award and delivery of test results to a requesting office or agency? [*Carry forward*]

   _____

4. As of the last day of this reporting period, what is the average number of days between submission of evidence to a forensic lab or medical examiner's/coroner's office funded under this award and delivery of test results to requesting office or agency?

   _____

CERTIFICATION

Forensic Personnel Certification

5. For the grant period to date, what is the total number of forensic personnel in all of the forensic labs using funding from this grant to seek certification? [*Carry forward*]

   _____

6. As of the last day of this reporting period, what is the total number of forensic personnel in all of the forensic labs that are receiving funding from this grant?

   _____

7. As of the last day of this reporting period, what is the total number of currently certified forensic personnel in all of the forensic labs that are receiving funding from this grant?

   _____

8. As of the last day of this reporting period, how many forensic personnel initiated certification using funding from this grant?

   _____

9. As of the last day of this reporting period, how many forensic personnel completed certification using funding from this grant?

   _____

Medicolegal Death Investigator Certification

10. As of the last day of this reporting period, what is the total number of medicolegal death investigators in all of the forensic labs that are receiving funding from this grant?

    _____

11. As of the last day of this reporting period, what is the total number of currently certified medicolegal death investigators in all of the forensic labs that are receiving funding from this grant?

    _____

12. For the grant period to date, what is the total number of medicolegal death investigators in all of the forensic labs using funding from this grant to seek certification?

    _____

13. As of the last day of this reporting period, how many medicolegal death investigators initiated certification using funding from this grant?

    _____

14. As of the last day of this reporting period, how many medicolegal death investigators completed certification using funding from this grant?

    _____

EQUIPMENT PROCUREMENT

15. As of the last day of the reporting period, did you implement new technology or equipment using Coverdell funding?

    A.   Yes/No *(If No, skip to question 18)*

16. If Yes, describe any success stories related to the new technology/equipment.
    [*Close out question*]

    _____

17. If Yes, describe any challenges related to implementing the new technology/equipment.
    [*Close out question*]

    _____

BACKLOGGED CASES

18. As of the first day of this grant period, what is the total number of backlogged cases in all agencies funded under this award? [*Baseline, Carry forward*]

    _____

19. As of the last day of this reporting period, what is the total number of backlogged cases in all agencies funded under this award?

    _____

20. During this reporting period, what is the number of backlogged cases analyzed with Coverdell funds? *(Single numerical entry only, answer may be zero)*

    _____

TRAINING

Forensic Personnel

21. As of the last day of the reporting period, how many forensic personnel attended training?

    _____

22. As of the last day of the reporting period, how many hours of training were completed in total?

    _____

The performance measure questions presented here are preliminary and may be subject to revision.
This document is only to be used for planning and data collection purposes.
All grantees must enter their data in the JustGrants System upon award acceptance.

23. What training topics were covered?

    A. Accreditation
    B. Anthropology
    C. Computer forensics
    D. Crime scene
    E. Digital forensics
    F. DNA
    G. Firearms
    H. General forensics
    I. Latent prints
    J. Medical examiner/Medical death investigator
    K. Pathology
    L. Seized drugs
    M. Toxicology
    N. Trace evidence

24. During the reporting period, were there any processes implemented or revised?

    A. Yes/No
    B. If Yes, describe: _____

Medical Examiner/Coroner and Forensic Pathologist

25. As of the last day of the reporting period, how many medical examiners/coroners attended training?

    _____

26. As of the last day of the reporting period, how many hours of training were completed in total?

    _____

27. As of the last day of the reporting period, how many forensic pathologists attended training?

    _____

28. As of the last day of the reporting period, how many hours of training were completed in total?

    _____

29. During the reporting period, were there any processes implemented or revised?

    A. Yes/No
    B. If Yes, describe: _____

PERSONNEL

30. During the reporting period, how many forensic personnel were hired with grant funds?

    _____

31. During the reporting period, how many medical examiners/coroners were hired with grant funds?

    _____

32. During the reporting period, how many forensic pathologists were hired with grant funds?

    _____

ACCREDITATION

33. For the grant period to date, what is the number of agencies/organizations receiving funding from this grant? (*Single numerical entry only*)

    _____

34. Is your agency/organization currently accredited?

    A. Yes/No

35. Is your agency/organization applying for initial accreditation with Fiscal Year (FY) 2021 Coverdell funding?

    A. Yes/No

36. Which agency are you using for accreditation?

    A. ANSI-ASQ National Accreditation Board (ANAB)
    B. National Association of Medical Examiner (NAME)
    C. International Association of Coroners and Medical Examiners (IACME)
    D. American Association for Laboratory Accreditation (A2LA)
    E. Other, list: _____

37. Has your office applied for accreditation with an appropriate accrediting agency during the reporting period?

    A. Yes/No

38. Was accreditation obtained from an appropriate accrediting agency using Coverdell funding during the reporting period?

    A. Yes/No (*If No, skip to question 40*)

REVISED FEBRUARY 2022

39. If Yes, upload accreditation documentation from the accrediting agency in the next applicable report.

40. Number of agencies/organizations using FY 2021 Coverdell funding for fees to maintain accreditation. _____

FORENSIC GENETIC GENEALOGY/FORENSIC GENETIC GENEALOGICAL DNA ANALYSIS AND SEARCHING

41. Amount of federal funding used to conduct Forensic Genetic Genealogy (FGG)/Forensic Genetic Genealogical DNA Analysis and Searching (FGGS) since the beginning of the grant program.

    _____

42. Since the beginning of the grant program, how many new forensic samples were subjected to FGG?

    _____

43. Since the beginning of the grant program, how many new reference samples were subjected to FGG?

    _____

44. Since the beginning of the grant program, how many investigations began utilizing grant funds for FGG/FGGS?

    _____

45. Since the beginning of the grant program, how many cases resulted in searchable profiles obtained from FGG?

    _____

46. Since the beginning of the grant program, how many investigations resulted in a new arrest that relied, in part, on the use of FGG/FGGS?

    _____

The performance measure questions presented here are preliminary and may be subject to revision.
This document is only to be used for planning and data collection purposes.
All grantees must enter their data in the JustGrants System upon award acceptance.

SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval of your grant manager.

Set **S M A R T** goals to clarify the scope of your priorities:
- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

If you have multiple goals, provide updates on each on separately.

Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.

1. What were your accomplishments during reporting period?
   _____

2. What goals were accomplished, as they relate to your grant application?
   _____

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?
   _____

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?

   A. Yes/No
   B. If Yes, explain: _____

5. Are you on track to complete your program fiscally and programmatically as outlined in your grant application?

   A. Yes/No
   B. If No, explain: _____

6. What major activities are planned for the next 6 months?
   _____
   _____

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?
   _____
   _____

THANK YOU FOR PARTICIPATING!

REVISED FEBRUARY 2022

The performance measure questions presented here are preliminary and may be subject to revision.
This document is only to be used for planning and data collection purposes.
All grantees must enter their data in the JustGrants System upon award acceptance.