

BUREAU OF JUSTICE ASSISTANCE

**FY 2022 Reimagining Justice:  
Testing a New Model of Community Safety  
Competitive Grant Announcement**

June 29, 2022  
2pm – 3pm EDT

**This webinar will begin shortly**



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# Presenters:

**Tenzing Lahdon**, Senior Policy Advisor, BJA

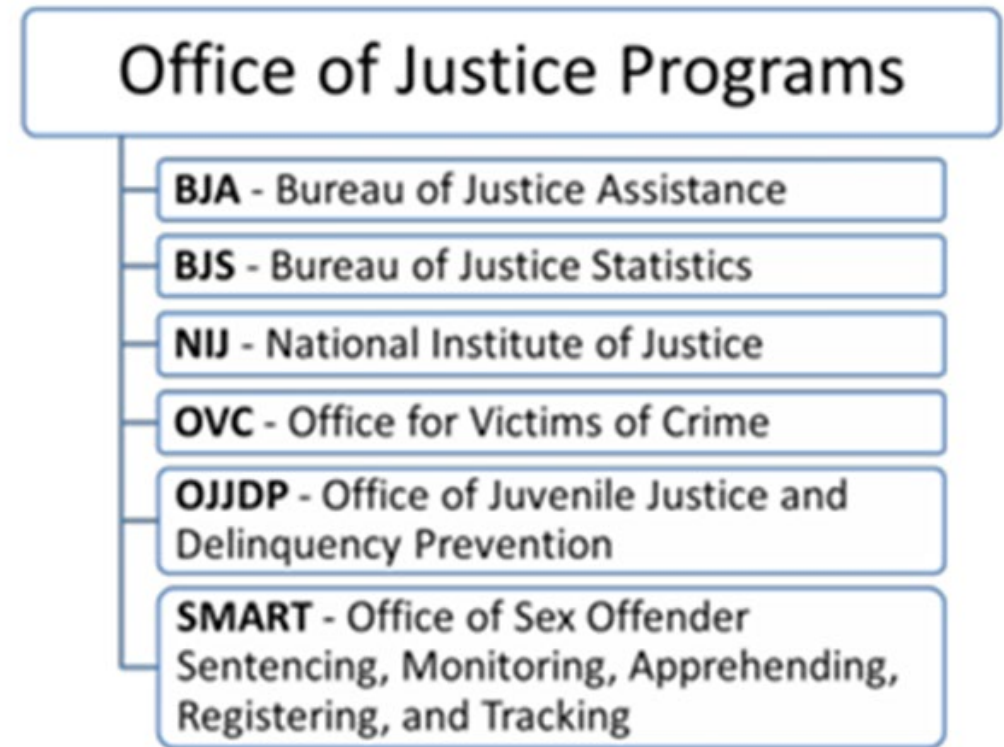
**Elizabeth Griffith**, Associate Deputy Director, BJA

# Agenda

- Overview of OJP and BJA
- Overview of the Reimagining Justice: Testing a New Model of Community Safety Solicitation
- Eligibility Requirements
- Grant Requirements
- Review Application Sections
- Top Grant Application Tips/Support
- Questions and Answers

# What is the Office of Justice Programs (OJP)?

- OJP provides grant funding, training, research and statistics to the criminal justice community
- OJP is one of three grant-making components of the Department of Justice
  - Office on Violence Against Women (OVW)
  - Office of Community Oriented Policing Services (COPS)



# BJA Mission Statement

BJA provides leadership and services in grant administration and criminal justice policy development to support local, state, and tribal justice strategies to achieve safer communities.

To learn more about BJA, visit [www.bja.ojp.gov](http://www.bja.ojp.gov)

# OJP Priority Areas

Priority Considerations Supporting Executive Order 13985, **Advancing Racial Equity and Support for Underserved Communities** Through the Federal Government.

Consistent with this Executive Order, the term “underserved community” refers to a population sharing a particular characteristic, as well as a geographic community, that has been systematically denied a full opportunity to participate in aspects of economic, social, and civic life or whose members have been historically underserved, marginalized, and adversely affected by inequality.

Such communities include, among others, Black people, Hispanics and Latino/a/e people, Native American and other Indigenous peoples of North America (including Alaska Natives, Eskimos, and Aleuts), Asian Americans, Native Hawaiians, and Pacific Islanders.

# OJP Priority Areas (cont.)

- A. Applications that include project(s) that **promote racial equity and the removal of barriers** to access and opportunity for communities that have been historically underserved, marginalized, and adversely affected by inequality, when making award decisions. To receive this consideration, the applicant must describe how the proposed project(s) will address potential inequities and barriers to equal opportunity, and/or contribute to greater access to services for underserved and historically marginalized populations.
- B. The applicant can demonstrate **their capabilities and competencies for implementing their proposed project(s) are enhanced because the applicant identifies as a culturally specific organization**. To receive this additional priority consideration, applicants must describe how being a culturally specific organization will enhance their ability to implement the proposed project(s) and should also specify which culturally specific populations are intended or expected to be served or to have their needs addressed under the proposed project(s).

# **FY 2022 BJA Reimagining Justice: Testing a New Model of Community Safety Solicitation**

**Released on May 31, 2022**

## **Deadlines:**

**Grants.gov (SF-424 & SF-LLL): July 27, 2022; 8:59 pm EDT**

**JustGrants (Full Application): August 1, 2022; 8:59 pm EDT**



# Overview of the Reimagining Justice: Testing a New Model of Community Safety Solicitation

**Goal:** To improve community safety by identifying a promising new or innovative community safety strategy that will reduce and prevent crime and improve community residents' perceptions of procedural fairness by funding its development, implementation, and testing in one or more sites.

**Objectives:** Create or identify and test an effective community-based safety model to serve as an alternative to traditional enforcement processes for addressing lower-level types of crime that will improve community safety and result in increased trust and legitimacy between law enforcement and residents by implementing a project to:

- Identify a locality, or one or more economically disadvantaged neighborhoods within a locality, where crime is persistent and concentrated, to serve as an implementation site(s) for the proposed community engagement strategy.

# Overview of the Reimagining Justice: Testing a New Model of Community Safety Solicitation (Cont.)

## Objectives (Cont.):

- Identify organizations, local government agencies, and other entities within the site(s) that will serve as partners and sub-awardees.
- Utilize the proposed community engagement strategy to empower residents to design and refine a community-based safety model.
- Provide technical assistance and subawards to support the implementation of the community safety model.
- Work with a research partner to assess needs, document implementation, and develop tools to support further implementation in the field. No more than 20 percent of the total budget may be used to support research or evaluation services.
- Combat, address, or otherwise respond to precipitous or extraordinary increases in crime, or in a type or types of crime.
- Increase investment in and build capacity of local and community resources and institutions in the project site(s) that have the ability to reduce and prevent crime and enhance community engagement in these partnerships.

# Eligibility

- Native American tribal governments (Federally recognized)
- Native American tribal organizations (other than Federally recognized tribal governments)
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- Private institutions of higher education
- Public and State controlled institutions of higher education
- Other

# Proposal Design Guidance

Applicants are expected to design a plan that includes the following components:

- A proposed locality or one or more economically disadvantaged neighborhoods within a locality experiencing a precipitous increase in crime, or type(s) of crime.
- A process for recruiting and identifying partner organizations and entities within the locality or neighborhood(s).
- A proposed strategy for engaging residents and leaders in the locality or economically disadvantaged neighborhood (s) in the development of a community-based safety model that will address a precipitous increase in crime, or type(s) of crime, and build capacity among community institutions and service providers to address less serious and lower-level crimes.
- A process for collaborating with all sub awardee partners to execute their community engagement strategy and develop the community safety model within 1 year of the award.

# Role and Responsibilities of Intermediary Organization

- Applicants must identify a lead applicant (fiscal agent) and clearly describe a management plan for coordinating across the collaborating entities. The collaborating entities may collectively possess the range of skills and expertise necessary to lead the project and administer the subawards.
- Once selected, the applicant will be expected to determine its project partners. Project partners will receive training and technical assistance (TTA) from the intermediary organization throughout the length of the project and may be community-based organizations, local non law-enforcement government agencies, or other community entities located in the selected site(s) that will receive subawards and collaborate to execute the community engagement strategy, develop the community safety model, and implement it, including delivery of any services or provision of resources set forth in the model.

# Role and Responsibilities of Intermediary Organization (cont.)

- The applicant serving as the intermediary organization may be a national, regional, or more localized organization with expertise in community safety strategies and established capacity to work with site-based community organizations and entities and government agencies, particularly those focused on underserved communities. The sub awardees may use the funding to increase their capacity for community safety efforts in the chosen site(s) and should be sustained at the end of the project.
- Applicants will identify a researcher who will collaborate with the site-based partners and the intermediary organization to collect data on the nature and extent of crime rates in the site(s) and their residents' perceptions of law enforcement and safety, procedural fairness, and legitimacy to inform the development of the safety model at regular intervals throughout implementation. The researcher will also conduct regular assessments of these data during implementation and report findings to the intermediary organization and site partners to learn whether any adjustments are needed during the implementation process.

# Award Information

- BJA expects to make **up to 3 awards**
- Maximum award amount: **\$250,000 – \$3,000,000**
- Total amount anticipated to be awarded: **\$3,000,000**
- Grant start date: **October 1, 2022**
- Period of performance: **36 months**

# Application Sections

1. Application for Federal Assistance (SF-424) (required)
2. Program Abstract (required)
3. Program Narrative (required)
4. Budget Worksheet and Budget Narrative (required)
5. Indirect Cost Rate Agreement (if applicable)
6. Financial Management Questionnaire (required)
7. Disclosure of Process Related to Executive Compensation (if applicable)
8. Tribal Authorizing Resolution (if applicable)
9. Disclosure of Lobbying Activities (SF-LLL) (required)
10. High Risk Disclosure and Justification (if applicable)
11. Additional Attachments (listed on next slide)



# Application Sections – con't

## Additional Attachments

- Time and Task Plan (36 months)
- Resumes/Job Descriptions
- Letters of Support and Memorandum of Understanding (MOU): Attach relevant letters of support and/or MOU highlighting key partners and their support, roles, and agreement to collaborate.
- Applicant Disclosure of Duplication in Cost Items
- DOJ Certified Standard Assurances
- DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- Research and Evaluation Independence and Integrity (if applicable)

# Abstract

- A proposal abstract (no more than 400 words) summarizing the proposed project, including the purpose of the project, primary activities, expected outcomes, the service area, intended beneficiaries and subrecipients (if known).
- The applicant must include:
  1. Applicant's name and the project's title.
  2. City and state where the project will take place. For tribes, provide the boundaries or relevant counties and state.
  3. Identification of the target locality/neighborhood/project boundaries, population of the target area, and ZIP code(s).
  4. Dollar amount of federal grant funds requested.
  5. Summary of the plan to use and analyze data to assess and address crime in the targeted locality.
  6. Summary of the project's goals and activities.
  7. Identification of specific crime issues to be addressed by the project.
  8. Identification of other resources that will support the project.

# Proposal Narrative

Your project narrative is an important part of the application and should fully address the following sections:

- Description of the Issue
- Program Design and Implementation
- Capabilities and Competencies
- Plan for Collecting the Data
- Budget

The narrative proposal narrative should be submitted as an attachment in JustGrants. It should be double-spaced, using a standard 12-point font; have no less than 1-inch margins; and should not exceed 15 pages.

# Budget Information

- The Budget Detail Worksheet and the Budget Narrative are now combined in a single web-based format in JustGrants.
- The budget must explicitly describe how the proposed budget items directly apply to the project's design and will assist the applicant in meeting the project's objectives and deliverables.
- The budget must support the strategies and approaches outlined in the project design and include a narrative to describe the expenditures under each cost area and how they will contribute to the overall project's goals.
- The budget narrative should demonstrate how the applicant will maximize cost effectiveness of grant expenditures and deliver the best value.
- The budget narrative must include that no more than 20 percent of the total budget will be used to support research or evaluation services.
- If you are seeking priority consideration under Priority 1(B) based on the identification of at least one proposed subrecipient as a culturally specific organization, the proposed funding for the subrecipient in the web-based budget form **must be a minimum of 30 percent of award funding**.
- The budget narrative must describe how the activities that will be funded with the (minimum) 30 percent of award funding provided to the subrecipient **specifically relate to the priority consideration requested under Priority 1(B)** and described in the "Capabilities and Competencies" section of the application.
- Remember to budget for travel or training expenses (airfare, hotel, per diem, and ground transportation) for meeting(s).

**Match Requirement:** This solicitation does not require a match.

# Merit Review Criteria

1. **Statement of the Problem/Description of the Issue (20 percent)** - evaluate the applicant's understanding of the program/issue to be addressed.
2. **Project Design and Implementation (40 percent)** - evaluate the adequacy of the proposal, including the goals, objectives, timelines, milestones, and deliverables.
3. **Capabilities and Competencies (25 percent)** - evaluate the administrative and technical capacity of the applicant to successfully accomplish the goals and objectives.
4. **Plan for Collecting the Data Required for this Solicitation's Performance Measures (5 percent)** - evaluate the applicant's understanding of the performance data reporting requirements and the plan for collecting the required data.
5. **Budget (10 percent)** - evaluate for completeness, cost effectiveness, and allowability (e.g., reasonable, allocable, and necessary for project activities).

## Other Review Criteria/Factors

# **BJA FY 2022 Resources Available for Grant Applicants**

# BJA Resources

## BJA Solicitation Webpage:

- For more information on available BJA funding, see <https://bja.ojp.gov/funding/current>

## BJA Reimagining Justice: Testing a New Model of Community Safety Solicitation Webpage:

- For more information on this solicitation, see <https://bja.ojp.gov/funding/opportunities/o-bja-2022-171359>

# Application Tips/Support



# Application Tips

Don't wait until the deadline to apply!  
Refer to application checklist.

## Important Dates

- **July 27, 2022, 8:59 pm EDT: Deadline to submit the SF-424 and SF-LLL in Grants.gov**
- **August 1, 2022, 8:59 pm EDT: Deadline to submit the full application in JustGrants.** OJP urges applicants to submit their Grants.gov and JustGrants submissions prior to the due dates to allow sufficient time to correct errors and resubmit by the submission deadlines if a rejection notification is received.

# Application Tips

Top application tips to prevent issues that may delay access to funds post award

<b>(1) SF-424, Legal Name/Address/Tax EIN:</b>	<b>(2) SF-424/SAM registration:</b>	<b>(3) SF-424/Authorized Representative:</b>
<p>The legal name/Tax EIN/Address/DUNS entered in the SF-424 should be for the legal entity that will be receiving and managing the funds. Please carefully review and follow the guidance in the Application Resource Guide that is linked via the solicitation.</p>	<p>When processing awards, OJP/BJA uses SAM.gov to confirm active registration and verify the legal name/address entered in the SF-424. If there is a discrepancy with what is entered in the SF-424 and the SAM entity registration associated with the DUNS number, you will be asked to address this and/or BJA will need to issue the award based on the SAM registration.</p>	<p>The authorized representative listed in the SF-424 should be the official with authority to sign and accept grant agreements for the legal entity applying for the award. In general, this will be the highest elected official of the applicant agency. OJP uses the internet to confirm prior to award. If someone else in your agency has been delegated authority to sign award documents, you should attach to your application a letter of delegation on agency letterhead, signed by the highest elected official/governing body, which explicitly gives this person authority to sign the award document.</p>

# Application Tips

Top application tips to prevent issues that may delay access to funds post award

(4) SF-424/Funding:	(5) Budget/Proper Format:	(6) Budget/Unallowable Costs:
<p>The total federal request entered in the SF-424 should match the total federal request in your application budget for the entire project period.</p>	<p>It is required that you use the Budget Detail Worksheet template that is linked in the solicitation for your application. If you use a different format, it is possible to receive an award but you will not be able to access funds until a budget in the proper format is submitted and approved post-award.</p>	<p>Please do not include any of the costs listed in the “Budget Information” section, and make sure any proposed federal costs avoid supplanting. If such costs are identified in your application budget and you receive an award, you will need to revise your budget before receiving funds.</p>

# Application Tips

Top application tips to prevent issues that may delay access to funds post award (cont.)

(7) Budget/Subgrants:	(8) Budget:	(9) Application Attachments/General:
<p>The budget template distinguishes between subgrants versus procurement contracts. You should carefully OJP Grant Application Resource Guide (linked in the solicitation) subsection titled “Information on Proposed Subawards (if any) and Proposed Procurement Contracts (if any)” to properly categorize your costs in these sections. If BJA has questions about the identification of a particular relationship in the budget, we may place a hold on funds.</p>	<p>Be sure that funding requested is consistent with the allowable activities under the solicitation and OJP financial manual. You should carefully OJP Grant Application Resource Guide (linked in the solicitation) for more details.</p>	<p>Follow <b>exactly</b> the “What an Application Should Include” section. It is very helpful for reviewers if each attachment is a separate file named/numbered as it is in the solicitation. If you combine attachments (not recommended), please include a table of contents with page numbers.</p>

# Application Tips

Top application tips to prevent issues that may delay access to funds post award

## (10) Application Attachments: Disclosure of Pending Applications/Time Task Plan

Disclosure of Pending Applications is required for all applicants, whether you have duplications to declare or not. Please use the legal name listed in the SF-424 in the disclosure language. Be sure to enclose a Time/Task plan and resumes/position descriptions as required.

# JustGrants Application Submission Resources

## [Application Mechanics eLearning Videos](#)

By viewing the eLearning videos, job aids, DOJ Application Checklist and other resources, applicants will have all the information needed to successfully navigate the mechanics of submitting an application.

- [The checklist includes:](#)
  - ✓ [Application Mechanics: Getting Ready to Apply \(NEW\)](#)
  - ✓ [Application Mechanics: Initiating Application Submission in Grants.gov \(NEW\)](#)
  - ✓ [Application Submission: Locating an Application](#)
  - ✓ [Application Submission: Submitting an Application](#)
  - ✓ [Application Submission: Completing a Budget Detail Form](#)
  - ✓ [Application Mechanics: After Submitting an Application \(NEW\)](#)



**JUSTgrants**  
JUSTICE GRANTS SYSTEM

# DOJ Application Submission Checklist

Review the [\*DOJ Application Submission Checklist\*](#)

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

- **The checklist includes:**
  - ✓ how to prepare to apply
  - ✓ completing the abbreviated application in Grants.gov
  - ✓ Entity Onboarding and JustGrants Access
  - ✓ completing, reviewing, certifying and submitting your application in JustGrants, and
  - ✓ helpful user tips



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# JustGrants Training and Resources

- Access [slide deck](#) from previous webinars.
- Refer to the [JustGrants Training Application Submission](#) page for additional information and training on the application submission process.
- Bookmark the [JustGrants Training](#) page for updates.



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# Application Assistance

## Grants.gov

- Provides technical assistance with submitting the SF-424 and SF-LLL
  - **Customer Support Hotline** – 800-518-4726 or 606-545-5035
    - Operates 24 hours a day, 7 days a week, except on federal holidays
  - **Email**
    - <https://www.grants.gov/web/grants/support.html>
    - [support@grants.gov](mailto:support@grants.gov)
- Provides information on available federal funding opportunities for various federal agencies

# Application Assistance (cont.)

## JustGrants Technical Support

- Provides technical assistance with submitting the full application in DOJ's Justice Grants System (JustGrants)
  - **Customer Support Hotline – 833-872-5175**
    - Monday – Friday between 5:00 AM and 9:00 PM ET
    - Saturday, Sunday, and Federal holidays from 9:00 AM – 5:00 PM ET
  - **Email**
    - <https://justicegrants.usdoj.gov/user-support>
    - [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)

# Application Assistance and Support (cont.)

## OJP Response Center

- Provides solicitation support and general assistance
- **email** - [grants@ncjrs.gov](mailto:grants@ncjrs.gov)
- **web chat** - <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **toll free** at 800–851–3420
- **TTY** at 301–240–6310 (hearing impaired only)

The Response Center hours of operation are 10:00 a.m. to 6:00 p.m. ET, Monday through Friday

## Subscribe

- Subscribe to receive email notifications of new funding opportunities and other resources
  - Sign-up to receive the twice monthly **JUSTINFO** newsletter as well as the weekly **Funding News** email
  - Subscribe at <https://www.ojp.gov/subscribe> and be sure to select “Grants/funding” as an area of interest

# Reminder: Dual Deadlines

Applications will be submitted in a two-step process, each with its own deadline:

- Step 1: Submit an **SF-424** and an **SF-LLL** at [Grants.gov](https://www.Grants.gov)
- Step 2: Submit the **full application**, with attachments, at [JusticeGrants.usdoj.gov](https://JusticeGrants.usdoj.gov)

***\*NOTE: Submission deadline times for both Grants.gov and JustGrants are now 8:59pm EDT, not 11:59pm EDT as in past years.***

Read the solicitations carefully for further guidance.

# Late Applications

- Please make sure you reach out ASAP if you run across any issues in JustGrants or Grants.gov to the contact information provided in the previous slides
- Document your request for technical assistance and request approval to submit after the deadline in an email to OJP Response Center at [grants@ncjrs.gov](mailto:grants@ncjrs.gov) **within 24 hours** after the Grants.gov application deadline
- Make sure to document all issues including any ticket numbers provided by the helpdesk

# Stay Connected



## Email Updates

- Text OJP [your email address] to 468-311 to subscribe.  
\*Message and data rates may apply.

## Social Media

- Facebook: <https://www.facebook.com/DOJBJA>
- Twitter: <https://twitter.com/DOJBJA>
- YouTube: [www.youtube.com/dojbja](http://www.youtube.com/dojbja)

For information on funding opportunities, publications, and initiatives, visit **BJA's website** – <https://bja.ojp.gov>

# Quick Reference: Important Contacts



## Solicitation Content Assistance

1-800-851-3420

Grants@ncjrs.gov

10-6 EST, M-F



## Submit the SF-424 and SF- LLL

1-800-518-4726

Support@grants.gov

24 hours a day, 7 days a week

# JUSTgrants

JUSTICE GRANTS SYSTEM

## Submit full application

1-833-872-5175

JustGrants.Support@usdoj.gov

5-9 EST, M-F

9-5 EST, Weekends, Holidays

# Resources for Funding Opportunities

**BJA website**

<https://www.bja.ojp.gov>

**JustGrants**

<https://justicegrants.usdoj.gov>

**Grants.gov**

[www.Grants.gov](http://www.Grants.gov)

**DOJ Grants Financial Guide**

<https://ojp.gov/financilaguide/DOJ/index.htm>

**OJP Grant Funding Resource Center**

<https://www.ojp.gov/funding>

**Office of Justice Programs – Award Data**

<https://www.ojp.gov/funding/explore/ojp-award-data>

**NIJ's CrimeSolutions.gov**

<https://www.CrimeSolutions.ojp.gov>



# Questions?

Enter in the Q&A box and send to All Panelists