

BUREAU OF JUSTICE ASSISTANCE

MATTHEW SHEPARD AND JAMES BYRD, JR. HATE CRIMES PROGRAM SOLICITATION WEBINAR

April 11, 2023



BJA
Bureau of Justice Assistance
U.S. Department of Justice

Agenda

- **Welcome and Introduction to OJP and BJA**
- **Program Overview**
- **Guest Speakers**
- **Eligibility and Application Requirements**
- **Q&A**

SECTION 1

WELCOME AND INTRODUCTION TO OJP



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Poll Question: Has your organization been awarded federal grants in the past?

Yes, my organization has extensive experience with federal grants.

Yes, though my organization does not currently have any federal grants.

My organization has limited experience with federal grants.

My organization is new to federal grants and looking to learn more!

What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.
- OJP is one of three grant-making components of the Department of Justice along with the Office on Violence Against Women (OVW) and the Office of Community Oriented Policing Services (COPS).

Office of Justice Programs

BJA - Bureau of Justice Assistance

BJS - Bureau of Justice Statistics

NIJ - National Institute of Justice

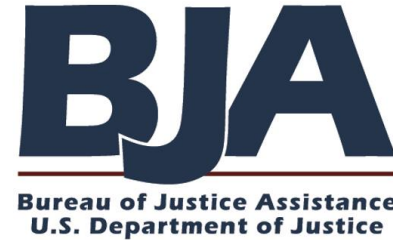
OVC - Office for Victims of Crime

OJJDP - Office of Juvenile Justice and Delinquency Prevention

SMART - Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking

U.S. Department of Justice Bureau of Justice Assistance

Mission: BJA's mission is to provide leadership and services in grant administration and criminal justice policy development to support state, local, and tribal justice strategies to achieve safer communities. BJA works with communities, governments, and nonprofit organizations to reduce crime, recidivism, and unnecessary confinement, and promote a safe and fair criminal justice system.



<https://bja.ojp.gov/>





Appointed by President Biden in February 2022, Director Moore leads BJA's programmatic and policy efforts on providing a wide range of resources, including training and technical assistance, to law enforcement, courts, corrections, treatment, reentry, justice information sharing, and community-based partners to address chronic and emerging criminal justice challenges nationwide.

Policy Office

provides national leadership to criminal justice organizations that partner with BJA to identify effective program models for replication and infuse data-driven, evidence-based strategies into operational models, practices, and programs.

Programs Office

administers state, local, tribal, and territorial grant programs. It acts as BJA's direct line of communication to states, local jurisdictions, territories, and tribal governments by providing customer-focused grants management support and careful stewardship over federal funds.

Operations Office

coordinates all communication, formulates and executes the budget, manages contracts, measures grantees' performance, and provides administrative support to BJA.

Public Safety Officer Benefits Office

provides death and education benefits to survivors of fallen law enforcement officers, firefighters, and other public safety officers, and disability benefits to officers catastrophically injured in the line of duty.

**BJA Director
Karhlton F. Moore**

Five Major Strategic Focus Areas

Improve public safety through measures which build trust with the community and ensure an effective criminal justice system

Reduction in recidivism and prevention of unnecessary confinement and interactions with the criminal justice system

Integration of evidence-based, research-driven strategies into the day-to-day operations of BJA and the programs BJA administers and supports

Increasing program effectiveness with a renewed emphasis on data analysis, information sharing, and performance management

Ensuring organizational excellence through outstanding administration and oversight of all of BJA's strategic investments

Fund – Invest diverse funding streams to accomplish goals.

Educate – Research, develop, and deliver what works.

Equip – Create tools and products to build capacity and improve outcomes.

Partner – Consult, connect, and convene.

SECTION 2

PROGRAM OVERVIEW



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Matthew Shepard and James Byrd, Jr. Hate Crimes Program

The Matthew Shepard and James Byrd, Jr. Hate Crimes Program supports efforts by state, local, and tribal law enforcement and prosecution agencies and their partners in conducting outreach, educating practitioners and the public, enhancing victim reporting tools, and investigating and prosecuting hate crimes committed on the basis of a victim's perceived or actual race, color, religion, national origin, sexual orientation, gender, gender identity, or disability.

The Matthew Shepard and James Byrd, Jr. Hate Crimes Program solicitation was released on March 6, 2023

Deadlines:

- **Grants.gov : May 25, 2023**
- **JustGrants Application : May 30, 2023, 8:59 p.m. ET**

Program Goal

To comprehensively address and prevent hate crimes through increased public awareness and reporting of hate crimes and to enhance law enforcement and prosecution strategies to prevent and respond to hate crimes, thereby bringing justice for hate crime victims and other stakeholders.



Program Objectives

- Build strong collaboration between law enforcement and prosecution and community-based organizations—including schools, colleges, and universities—to conduct outreach to and education of persons and groups at risk for hate crimes.
- Establish state and regionwide coordinated efforts to prevent, identify, investigate, and heal from hate crimes.
- Build comprehensive approaches that expand and enhance strategies—including tools, policies, and procedures—to increase the reporting, identification, and charging of hate crimes, including victim reporting.

Program Objectives

- Enhance the capacity of law enforcement and prosecutors to prevent and address hate crimes through education, training, and tools for the field to investigate and prosecute hate crime cases.
- Enhance collaboration between federal, state, local, and tribal law enforcement and prosecution agencies in their investigation and prosecution of hate crimes.
- Prepare the partners to be able to fully understand and address hate crimes through leadership and assessment of their organizational cultures.
- Increase trust and confidence in state, local, and tribal justice partners to be able to identify, investigate, and prosecute hate crimes.

Program Deliverables – In Short

- An action plan to build a strong and focused strategy.
- Applicants in Category One are expected to produce formal memoranda of understanding (MOUs) from all funded partners.
- Successful implementation of the action plan, resulting in the prosecution and resolution of cases, working collaboratively with BJA staff and the TTA partners.
- Enhanced partnerships with federal, state, tribal, or local organizations.
- Documentation of activities and lessons learned during the project period, including a final report. This information will be publicly shared to assist peer agencies.

Section 3

GUEST SPEAKERS

NEW JERSEY STATE POLICE

**NEW JERSEY OFFICE OF
THE ATTORNEY GENERAL**



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Poll Question: You recently heard about some of the exciting work and partnerships in the state of New Jersey. What role would you play in applying for a grant from this program?

I work for an eligible applicant (state, local, or tribal law enforcement or prosecution agency).

I work with an organization that hopes to partner with an eligible applicant agency.

I am a community stakeholder and I plan to encourage my state or local agencies to apply for this program.

SECTION 4

ELIGIBILITY AND APPLICATION REQUIREMENTS



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Eligible Applicants

State, local, and tribal law enforcement agencies, including prosecutors' offices.

- An applicant entity may submit more than one application if each application proposes a different project in response to the solicitation. Also, an entity may be proposed as a subrecipient (subgrantee) in more than one application.
- **To increase their chances for success, applicants are encouraged to employ unique partnerships with researchers, historians, forensic scientists, community partners, and local and national civil rights organizations to complete this work.**

New Program Features

Category One

State, local, or tribal law enforcement or prosecution agencies may apply for funding on behalf of more than one jurisdiction to support a state or regional approach to hate crimes. Under this category, one lead agency will submit a single application for funding and will support a minimum of 2 and a maximum of 10 agencies and their partners. Awards made under Category One will range from \$800,000 to \$4,000,000 and may include subawardee agencies.

Category Two

A single state, local, or tribal law enforcement or prosecution agency may apply for funding to support prevention, investigation, and prosecution efforts that address hate crimes.

Note: Primary and subawards may not exceed an annual budget of \$100,000 per year per jurisdiction served. Subawardee agencies may not have fully concurrent geographic jurisdiction to other subawardee agencies.

Award Information

- BJA expects to make approximately 13 awards.
- Estimated maximum award amounts: \$4,000,000 for Category One and \$400,000 for Category Two.
- Total amount anticipated to be awarded: \$16,000,000.
- Grant start date: October 1, 2023.
- Period of performance: 48 months.
- BJA expects to make awards under this solicitation as grants.

Application Sections

Application for Federal Assistance (SF-424) (required)

Proposal Abstract

Proposal Narrative (required)

Budget Detail Worksheet and Budget Narrative (required)

Indirect Cost Rate Agreement (if applicable)

Tribal Authorizing Resolution (if applicable)

Financial Management and System of Internal Controls Questionnaire

Disclosure of Lobbying Activities (SF-LLL)

Additional Attachments

Application Sections

Additional Attachments

- Time Task Plan
 - Outline goals and objectives.
 - Summarize major activities, expected dates of completion, and responsible agencies.
- Resumes/Job Descriptions of Key Staff
 - For all staff to be funded under the grant.
- Letters of support and/or MOUs for key partners
- Applicant Disclosure of Proposed Subrecipients
 - Attach a list of proposed subrecipients of grant funding, if applicable, that includes their name, organizational affiliation, and location.
- Applicant Disclosure of Pending Applications
- Research and Evaluation Independence and Integrity
- Request and Justification for Employee Compensation Waiver (if applicable)

Proposal Abstract

Proposal abstracts should include:

Name of applicant.

Project's focus area (location, types of cases).

Summary of project's scope and activities.

Estimated number of cases to be investigated and prosecuted.

List of key partners.

A preliminary description of how community stakeholders will be engaged in the program.

If the applicant is seeking priority consideration.

Proposal Narrative

Double-spaced, using standard 12-point font with 1-inch margins. Number pages “1 of 15,” etc.

Should not exceed 15 pages.

SCORING:

-Description of the Issue	25%
-Project Design and Implementation	30%
-Capabilities and Competencies	30%
-Plan for Collecting Data Required for Performance Measures	5%
-Budget and Budget Worksheet	10%

Budget and Budget Narrative

- Itemized budget for each year of the grant.
- There is no match required.
- Prior approval, planning, and reporting of conference/meeting/training costs.

If the applicant is seeking priority consideration under Priority 1(B) based on the identification of at least one proposed subrecipient as a culturally specific organization, the proposed funding for the subrecipient in the web-based budget form must be a minimum of 40% of award funding.

The budget narrative must also describe how the activities that will be funded with the (minimum) 40% of award funding provided to the subrecipient specifically relate to the priority consideration requested under Priority 1(B) and described in the Capabilities and Competencies section of the application.

DOJ Hate Crimes Resources

For more information on the program's overview, visit:

- <https://bja.ojp.gov/program/shepard-byrd-hate-crimes-program/funding>

For information on the FBI's Hate Crimes Work, visit:

- <https://www.fbi.gov/investigate/civil-rights/hate-crimes>

For more information on the Community Relations Service, visit:

- <https://www.justice.gov/crs>

For other DOJ hate crimes resources, visit:

- <https://www.justice.gov/hatecrimes>

Poll Question: Now that you've heard more about this program and the application process, are you ready to apply?

Yes, my jurisdiction intends to apply.

I am not sure. I believe there *may* be interest.

No, I do not think this solicitation is relevant for my jurisdiction.

Application Assistance

Grants.gov

- Provides technical assistance with submitting the SF-424 and SF-LLL.
 - **Customer Support Hotline** – 800-518-4726 or 606-545-5035
Operates 24 hours a day, 7 days a week, except on federal holidays.
 - **Email**
 - <https://www.grants.gov/web/grants/support.html>.
 - support@grants.gov.
- Provides information on available federal funding opportunities for various federal agencies.

Application Assistance

JustGrants Technical Support

Provides technical assistance with submitting the full application in DOJ's Justice Grants System (JustGrants).

- **Customer Support Hotline** – 833-872-5175
 - Monday – Friday between 7:00 a.m. and 9:00 p.m. ET.
 - Saturday, Sunday, and federal holidays from 9:00 a.m. – 5:00 p.m. ET.
- **Email**
 - <https://justicegrants.usdoj.gov/user-support>.
 - JustGrants.Support@usdoj.gov.

Application Assistance and Support

OJP Response Center

- Provides solicitation support and general assistance.
- **Email:** grants@ncjrs.gov.
- **Web chat:** <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>.
- **Toll free:** 800-851-3420.
- **TTY:** 301-240-6310 (hearing impaired only).

The Response Center hours of operation are 10:00 a.m. to 6:00 p.m. ET, Monday through Friday.

Subscribe

- Subscribe to receive email notifications of new funding opportunities and other resources.
 - Sign up to receive the twice monthly **JUSTINFO** newsletter as well as the weekly **Funding News** email.
 - Subscribe at: <https://www.ojp.gov/subscribe> and be sure to select “Grants/funding” as an area of interest.

Reminder: Dual Deadlines

Applications will be submitted in a two-step process, each with its own deadline:

- Step 1: Submit an SF-424 and an SF-LLL at [Grants.gov](https://www.Grants.gov).
- Step 2: Submit the full application, with attachments, at [JusticeGrants.usdoj.gov](https://www.JusticeGrants.usdoj.gov).

NOTE: Submission deadline times for both Grants.gov and JustGrants are now 8:59 p.m. ET, not 11:59 p.m. ET as in past years.

Read the solicitation carefully for further guidance.

Stay Connected



Email Updates

- Text OJP [your email address] to 468-311 to subscribe.
*Message and data rates may apply.

Social Media

- Facebook: <https://www.facebook.com/DOJBJA>.
- Twitter: <https://twitter.com/DOJBJA>.

For information on funding opportunities, publications, and initiatives, visit BJA's website at: <https://bjaj.ojp.gov>.

Quick Reference: Important Contacts



Solicitation Content Assistance

1-800-851-3420

Grants@ncjrs.gov

10-6 ET, M-F



Submit the SF-424 and SF-LLL

1-800-518-4726

Support@grants.gov

24 hours a day, 7 days a week

JUSTICE GRANTS SYSTEM

Submit full application

1-833-872-5175

JustGrants.Support@usdoj.gov

7-9 ET, M-F

9-5 ET, Weekends, Holidays

Questions?

Enter in the Q&A box and send to All Panelists