

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance



BJA FY 2022 Invited to Apply - Sex Offender and Registration Notification Act (SORNA) Reallocation Program

Grants.gov Opportunity Number: O-BJA-2022-171362
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Application JustGrants Deadline: August 02, 2022 8:59 PM

Overview

The [U.S. Department of Justice](#) (DOJ), [Office of Justice Programs](#) (OJP), [Bureau of Justice Assistance](#) (BJA) seeks applications for funding under the BJA FY 2022 Invitation to Apply – Sex Offender Registration and Notification Act (SORNA) Reallocation Program. SORNA is Title I of the Adam Walsh Child Protection and Safety Act of 2006. Reallocation Program funds are to be used directly to advance SORNA implementation. This program furthers the Department’s mission of keeping communities safe by preventing and protecting the public from sexual violence.

This solicitation incorporates the [OJP Grant Application Resource Guide](#) by reference. The OJP Grant Application Resource Guide provides guidance to applicants to prepare and submit applications for funding. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

Solicitation Categories

This solicitation does not include Solicitation Categories.

Eligible Applicants:

Other

Other

Applicants are limited to eligible State Administering Agencies (SAAs) for states, the District of Columbia, and the Commonwealth of Puerto Rico that failed to substantially implement the SORNA portion of the [Adam Walsh Act \(34 U.S.C. § 20901, et seq.\)](#) and requested to use 10 percent of Edward Byrne Memorial Justice Assistance Grant (JAG) funds to work toward compliance. The list of eligible states and allocation amounts can be found in Appendix B. Information on the designated SAAs can be found at [State Administering Agencies | Overview | Office of Justice Programs \(ojp.gov\)](#).

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

Contact Information

For technical assistance with submitting the Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities form (SF-LLL) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support](#), or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ’s Justice Grants System (JustGrants),

contact the JustGrants Service Desk at 833-872-5175 or JustGrants.Support@usdoj.gov. The JustGrants Service Desk operates 5 a.m. to 9 p.m. eastern time Monday – Friday and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays.

For assistance with any other requirements of this solicitation, contact Flora Lawson, State Policy Advisor, at 202-598-449 or Flora.D.Lawson@usdoj.gov, or Yolaine Faustin, State Policy Advisor, at 202-598-7456 or Yolaine.Faustin@usdoj.gov.

Submission Information

Step 1: The applicant must submit by the Grants.gov deadline the required Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities (SF-LLL) form when they register in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, the applicant will need to ensure that its System for Award Management (SAM) registration is current.

Step 2: The applicant must then submit the full application, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://www.usdoj.gov/justgrants). To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline. OJP encourages applicants to review the “How to Apply” section in the [OJP Grant Application Resource Guide](#) and the [JustGrants website](#) for more information, resources, and training.

Contents

Contact Information	1
Program Description	5
Overview	5
Specific Information	5
Goals, Objectives, Deliverables, and Timeline	5
Evidence-Based Programs or Practices	6
Information Regarding Potential Evaluation of Programs and Activities	6
Federal Award Information	6
General Guidance for Federal Award	6
Types of Awards	6
Financial Management and System of Internal Controls	6
Budget Information	6
Cost Sharing or Matching Requirement	7
Pre-agreement Costs (also known as Pre-award Costs)	7
Limitation on Use of Award Funds for Employee Compensation: Waiver	7
Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs	7
Costs Associated with Language Assistance (if applicable)	7
Eligibility Information	7
Application and Submission Information	7
Information to Complete the Application for Federal Assistance (SF-424)	7
Standard Applicant Information (JustGrants 424 and General Agency Information)	8
Proposal Abstract	8
Proposal Narrative	8
Goals, Objectives, Deliverables, and Timeline	9
Budget and Associated Documentation	9
Budget Worksheet and Budget Narrative (Web-based Form)	10
Financial Management Questionnaire (including applicant disclosure of high-risk status)	10
Additional Application Components	10
Research and Evaluation Independence and Integrity Statement	10
Disclosures and Assurances	10
Disclosure of Lobbying Activities	10
DOJ Certified Standard Assurances	10
Applicant Disclosure of Duplication in Cost Items	10
DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements	10
Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)	10
How to Apply	10
Submission Dates and Time	11
Experiencing Unforeseen Technical Issues	11
Application Review Information	11
Review Process	12
Federal Award Administration Information	12
Federal Award Notices	12
Administrative, National Policy, and Other Legal Requirements	12
Information Technology (IT) Security Clauses	12

General Information about Post-Federal Award Reporting Requirements	12
Federal Awarding Agency Contact(s)	12
Other Information	13
Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)	13
Provide Feedback to OJP	13
Application Checklist	13
Appendix B: FY 2022 Invitation to Apply – SORNA Reallocation Program Eligible Award Amounts	15

Program Description

Overview

OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

The purpose of this solicitation is to invite organizations and entities to apply for funding in support of specific OJP initiatives. This solicitation is exclusively for those who received a letter from BJA to apply.

Statutory Authority: Pub. L. No. 109-248, Sec. 125(c) (codified at 34 U.S.C. 20927(c)); Pub. L. No. 90-351, Title I, Part E, Subpart 1 (codified at 34 U.S.C. 10151 – 10158)

Specific Information

The Adam Walsh Child Protection and Safety Act of 2006 is designed to protect children and adults from sexual exploitation and violent crime, prevent child abuse and child pornography, promote internet safety, and honor the memory of Adam Walsh and other crime victims. The Sex Offender Registration and Notification Act was enacted to protect the public from convicted sex offenders by establishing a comprehensive, national system for the registration of and notification about those offenders.

The Adam Walsh Act established a penalty for jurisdictions that failed to substantially implement SORNA by July 27, 2011, and for any year thereafter. For those jurisdictions that did not substantially implement SORNA by July 27, 2011, the SORNA penalty was first applied in fiscal year (FY) 2012. It will continue to be applied each subsequent year in which the recipient has not substantially implemented SORNA. See [34 U.S.C. § 20927\(a\)](#) for details.

The Attorney General delegated the task of determining when a jurisdiction has substantially implemented SORNA's requirements to the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART Office).

Consistent with prior years, the SORNA penalty is calculated by subtracting 10 percent from the state government's JAG allocation (60 percent of the total award) after deduction of the "mandatory variable pass-through" that states are required to send to local governments. Note: The penalty applies to the portion of JAG funding awarded to the state to be shared with local governments not eligible for a direct JAG award ("less than \$10,000 jurisdictions") because the states retain control over these funds and may award them to another state agency (i.e., state police) in lieu of awarding them to a local government in localities where the state provides them with direct services. The penalty is not assessed against the mandatory pass-through, which is the portion of JAG funds awarded by states to local law enforcement, as the state cannot retain any portion of that award.

While BJA will administer the SORNA Reallocation Program funds awarded to eligible SAAs, the SMART Office will assist jurisdictions with developing and/or enhancing programs designed to implement the SORNA portion of the Adam Walsh Act (34 U.S.C. § 20901, et seq.).

Goals, Objectives, Deliverables, and Timeline

Applicants should describe the purpose of their proposed projects, the objectives and deliverables/outcomes, and how the proposed projects will facilitate SORNA implementation. Applicants should also detail how their projects will operate during the funding period and describe the strategies that will be used to implement the proposed projects.

Goals and Objectives

Applicants must explain how their proposed projects will bring their jurisdictions closer to implemented status by addressing the deficiencies identified in SMART's most recent SORNA substantial implementation review.

Deliverables

Award recipients must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through JustGrants. To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), Public Law 103-62, applicants that receive funding under this solicitation must provide

data that measure the results of their work. **Failure to submit the required reports by their established deadlines may result in the freezing of grant funds and future high risk designation.**

Timeline

Applicants must provide a project timeline that identifies each objective, activity, expected completion date, and responsible person or organization. Applicants that received prior year and/or FY 2022 SORNA Reallocation Program funds must describe their progress toward obtaining full compliance with the SORNA portion of the Adam Walsh Act (34 U.S.C. § 20901, et seq.) and demonstrate how the FY 2022 SORNA Reallocation Program funds will continue these efforts.

Evidence-Based Programs or Practices

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

Federal Award Information

General Guidance for Federal Award

Total number of awards BJA expects to make: 22
Maximum dollar amount for each award: \$755,177
Total amount to be awarded under solicitation: \$3,628,344
Period of performance start date: 8/1/2022
Period of performance duration: 24 months

BJA expects to make awards under this solicitation as grants. See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Solicitation Categories

This solicitation does not include Solicitation Categories.

Types of Awards

BJA expects to make awards under this solicitation as grants. See the “Administrative, National Policy, and Other Legal Requirements” section of the [OJP Grant Application Resource Guide](#) for a brief discussion of important statutes, regulations, and award conditions that apply to many (or in some cases, all) OJP grants.

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. See the [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

Each applicant’s proposal, which must match the individual state reallocation request as approved by OJP, may budget for the purchase of equipment for items such as digital fingerprint and palm print technology, scanners to transfer existing records and documents into a digital format, computer hardware, and DNA collection. Allowable software purchases include software needed by the jurisdiction to facilitate information sharing between a jurisdiction’s sex offender registry database and law enforcement-operated databases as well as with local law enforcement, software that facilitates information sharing between a jurisdiction’s sex offender registry and federal

databases, software necessary to support registration kiosks, and software or technical assistance necessary to facilitate use of SMART Office-provided software and resources.

Applicants should be aware that the SMART Office has developed information technology resources that are available to all SORNA jurisdictions for the purpose of meeting the requirements of participation in the [Dru Sjodin National Sex Offender Public Website](#). These resources include software such as mapping technology, geographic radius and email address search applications, and community notification and email notification applications.

Unallowable Uses of Funds:

In addition to the unallowable costs identified in the [DOJ Grants Financial Guide](#), SORNA Reallocation Program funds cannot be used for administrative costs, including any indirect costs.

The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV), and all accompanying accessories to support UAS or UAV is unallowable.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Pre-agreement Costs (also known as Pre-award Costs)

See the [OJP Grant Application Resource Guide](#) for information on Pre-agreement Costs (also known as Pre-award Costs).

Limitation on Use of Award Funds for Employee Compensation: Waiver

See the [OJP Grant Application Resource Guide](#) for information on the Limitation on Use of Award Funds for Employee Compensation; Waiver.

Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the [OJP Grant Application Resource Guide](#) for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the [OJP Grant Application Resource Guide](#) for information on Costs Associated with Language Assistance.

Eligibility Information

For eligibility information, see the solicitation cover page.

For information on cost sharing or matching requirements, see the Federal Award Information section.

Application and Submission Information

See the "Application Elements and Formatting Instructions" section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements or is nonresponsive to the scope of the solicitation.

Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete the application in JustGrants**. JustGrants will use this information (*email address*) to assign the

application to this user in JustGrants.

Intergovernmental Review: This solicitation (“funding opportunity”) is subject to [Executive Order 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant’s State appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the State’s process under E.O. 12372. In completing the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. An applicant whose State does not appear on the SPOC list should answer question 19 by selecting the response that the: “Program is subject to E.O. 12372 but has not been selected by the State for review”.

Standard Applicant Information (JustGrants 424 and General Agency Information)

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to add: zip codes for areas affected by the project; confirm its Authorized Representative; and verify and confirm the organization’s unique entity identifier, legal name, and address.

Proposal Abstract

A proposal abstract (no more than 400 words) summarizing the proposed project, including the purpose of the project, primary activities, expected outcomes, the service area, intended beneficiaries and subrecipients (if known), will be completed in the JustGrants web-based form. This abstract should be written in the third person and will be made publicly available on the OJP website if the project is awarded.

Proposal Narrative

The proposal narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point font; have no less than 1-inch margins; and should not exceed 25 pages. Pages should be numbered and submitted as an attachment. If the proposal narrative fails to comply with these length restrictions, BJA may negatively consider such noncompliance in final award decisions.

The following sections must be included as part of the proposal narrative:

1. Description of the Issue

Applicants should describe the challenges their jurisdictions face in implementing or maintaining ongoing compliance with SORNA and how the challenges will be addressed by the strategies that will be funded by the grant.

Applicants should describe the steps taken to assess and analyze their current sex offender registration and notification systems in relation to SORNA implementation or ongoing compliance. This section should also detail the jurisdictions’ ongoing efforts to address implementation or maintain compliance.

2. Project Design and Implementation

Each applicant must explain how the proposed project will bring the jurisdiction closer to implementation of SORNA or enhance ongoing SORNA compliance. In developing and/or enhancing efforts or programs designed to implement or maintain compliance with SORNA, applicants must propose specific strategies and projects as previously outlined in their reallocation requests to the SMART Office, which were approved by OJP’s Principal Deputy Assistant Attorney General.

The applicant should provide a broad statement, written in general terms, that conveys the project’s intent to change, reduce, or eliminate the problem described. **Please note that all elements of the proposal narrative, including the identification of each SORNA requirement to be implemented or enhanced as a result of the proposed project, must be consistent with the individual state reallocation request previously submitted to and approved by OJP.**

Applicants should describe the goal of their proposed projects and identify the objectives and deliverables/outcomes. The applicant should explain how the project will accomplish its purpose. The objectives should be quantifiable and describe the steps and activities necessary to accomplish the project's goal. When formulating the project's objectives, the applicant should be cognizant of the performance measures that successful applicants will be required to provide.

Applicants should also detail how the projects will operate during the funding period and describe the strategies that will be used to implement the proposed projects.

3. Capabilities and Competencies

Describe the capabilities and competencies to accomplish the goals and objectives of the project. Describe the capabilities and competencies of the applicant and any proposed subrecipients (including contractors and consultants) that the applicant will use to implement and manage the project and highlight any previous experience implementing projects of similar scope, design, and magnitude. The management and organizational structure described should match the goals, objectives, and tasks/outcomes outlined in the project design.

4. Plan for Collecting the Data Required for this Program/Project's Performance Measures

Note: The applicant is **not** required to submit performance data with the application. Rather, performance measure information is included as an alert that each successful applicant will be required to submit performance data as part of each award's reporting requirements.

OJP will require each successful applicant to submit regular performance data that show the completed work's results. The performance data directly relate to the goals, objectives, and deliverables identified in the "Goals, Objectives, and Deliverables" discussion. The applicant can also visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

A list of performance measure questions for this program can be found at [Sex Offender Registration and Notification Act Performance Measures \(ojp.gov\)](#).

BJA will require award recipients to submit performance measure data and performance reports in JustGrants. BJA will provide further guidance on the post-award submission process, if selected for award.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance in the "Note on Project Evaluations" section in the [OJP Grant Application Resource Guide](#).

Goals, Objectives, Deliverables, and Timeline

The applicant will submit the FY 2022 SORNA Reallocation Program's goals, objectives, deliverables, and timeline in the JustGrants web-based form.

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

Applicants will complete the JustGrants web-based budget form. See the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management and System of Internal Controls Questionnaire (including applicant disclosure of high risk status)

Applicants will download the questionnaire in JustGrants and submit by uploading the completed questionnaire as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Disclosure of Process Related to Executive Compensation

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating its "Disclosure of Process Related to Executive Compensation" provisions. Applicants to this solicitation are not required to provide this disclosure.

Budget Worksheet and Budget Narrative (Web-based Form)

Applicants will complete the JustGrants web-based budget form. See the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management Questionnaire (including applicant disclosure of high-risk status)

The applicant will download the questionnaire, complete it, and submit it by uploading it as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information and the link to the questionnaire.

Additional Application Components

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will submit documentation of its research and evaluation independence and integrity by uploading it as an attachment in JustGrants. For additional information, see the [OJP Grant Application Resource Guide](#).

Disclosures and Assurances

The applicant will address the following disclosures and assurances.

Disclosure of Lobbying Activities

Complete and submit the SF-LLL in Grants.gov. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Applicant Disclosure of Duplication in Cost Items

Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; and Law Enforcement and Community Policing in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)

If applicable, submit the DOJ High Risk Disclosure and Justification as an attachment in JustGrants. A DOJ High Risk Grantee is an award recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible. See the [OJP Grant Application Resource Guide](#) for additional information.

How to Apply

Step 1: The applicant must submit the **SF-424** and an **SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>.

Step 2: The applicant must then submit the **full application**, including attachments, in JustGrants at JustGrants.usdoj.gov.

For additional information, see the “How to Apply” section in the [OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

Submission Dates and Time

The **SF-424** and the **SF-LLL** must be submitted in Grants.gov by 8:59 PM Eastern Time on July 28, 2022.

The **full application** must be submitted in JustGrants by 8:59 PM Eastern Time on August 2, 2022.

OJP urges applicants to submit their Grants.gov and JustGrants submissions prior to the due dates to allow sufficient time to correct errors and resubmit by the submission deadlines if a rejection notification is received. To be considered timely, the **full application** must be submitted in JustGrants by the JustGrants application deadline.

Experiencing Unforeseen Technical Issues

An applicant that experiences unforeseen SAM.gov, Grants.gov, or JustGrants technical issues beyond its control that prevent application submission by the deadline, must demonstrate all efforts in requesting technical support in order to submit an application by the deadline. Technical support is available via phone and email to the applicable SAM.gov, Grants.gov, or JustGrants support centers or service desks in which an applicant received a ticket number for resolution. If an applicant misses a deadline due to unforeseen technical difficulties, the applicant may request a waiver to submit an application after the deadline. *Note: If an applicant does not submit all the required Grants.gov forms by the Grants.gov deadline, the applicant will not be able to proceed to the JustGrants portion of the application process.*

An applicant experiencing technical difficulties with the following systems must contact the associated support desk indicated below to report the technical issue and receive a tracking number:

- Grants.gov - contact the [Grants.gov Customer Support Hotline](#)
- SAM.gov - contact the [SAM Help Desk \(Federal Service Desk\)](#)
- JustGrants - contact the JustGrants Support Desk at JustGrants.Support@usdoj.gov or 833-872-5175

An applicant requesting a waiver to submit a late application must document their request for technical assistance in an email to the BJA contact identified above **within 24 hours after the application deadline** to request approval to submit its application after the deadline. If an applicant has technical issues with Grants.gov, the applicant must contact the PO contact within 24 hours of the Grants.gov deadline to request approval to submit after the deadline. Waiver requests to submit after the submission deadline must:

- Describe the technical difficulties experienced;
- Include a timeline of the applicant's submission efforts (e.g., what date and time did the error occur, what date and time was action taken to resolve the issue and resubmit; and what date and time did support representatives respond)
- Include an attachment(s) of the complete grant application and all required documentation and material; and
- Include the applicant's Unique Entity Identifier (UEI) and any applicable SAM.gov tracking number(s), Grants.gov Help Desk, and JustGrants Support Desk Ticket Numbers.

OJP will review each request for late submission and required supporting documentation and notify the applicant whether the request has been approved or denied. For more details on the waiver process, OJP encourages applicants to review the “Experiencing Unforeseen Technical Issues” section in the [OJP Grant Application Resource Guide](#).

Application Review Information

Review Process

OJP reviews each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation. For invited applications, OJP reviews for consistency with the invitation letter solicitation. See the [OJP Grant Application Resource Guide](#) for information on the application review process.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General will make all final award decisions.

Federal Award Administration Information

Federal Award Notices

See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including the applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Information Technology (IT) Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [OJP Grant Application Resource Guide](#) for information on information technology security.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in the “Program Description” section, all award recipients under this solicitation will be required to submit certain reports and data.

Required reports. Award recipients typically must submit quarterly financial reports, semi-annual performance reports, as well as final financial and performance reports and, if applicable an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

Federal Awarding Agency Contact(s)

For OJP contact(s), see the solicitation cover page.

For contact information for Grants.gov and JustGrants, see the solicitation cover page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the [OJP Grant Application Resource Guide](#) for information on the Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the [OJP Grant Application Resource Guide](#) for information on how to provide feedback to OJP.

Application Checklist

BJA FY 2022 Invitation to Apply – Sex Offender and Registration Notification Act (SORNA) Reallocation Program

This application checklist has been created as an aid in developing an application. The [DOJ Application Submission Checklist](#) is another resource.

What an Applicant Must Do:

Prior to registering in Grants.gov

- Confirm your Entity's [System Award Management \(SAM\)](#) Registration Information (see [OJP Grant Application Resource Guide](#))

To register in Grants.gov:

- Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Business Point of Contact (E-Biz POC) (see [OJP Grant Application Resource Guide](#))

To find the Funding Opportunity:

- Search for the Funding Opportunity in Grants.gov using the opportunity number, Assistance Listing or keyword(s)
- Access the Funding Opportunity and Application Package (see step 7 in the [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, and reporting available at <https://www.ojp.gov/funding/financialguidedojo/iii-postaward-requirements#6g3y8> (see [OJP Grant Application Resource Guide](#))

Overview of Post-Award Legal Requirements:

Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2022 Awards](#)" in the [OJP Funding Resource Center](#).

Review Scope Requirement:

- The federal amount requested is within the allowable limit (see appendix B).

Review Eligibility Requirement: Applicants are limited to eligible State Administering Agencies (SAAs) for states, the District of Columbia, and the Commonwealth of Puerto Rico that failed to substantially implement the SORNA portion of the Adam Walsh Act (34 U.S.C. § 20901, et seq.) and requested to use 10 percent of Edward Byrne Memorial Justice Assistance Grant (JAG) funds to work toward compliance. The list of eligible SAAs and award amounts can be found in Appendix B.

Prepare to submit the Application for Federal Assistance standard form (SF)-424 and Disclosure of Lobbying Activities form (SF-LLL)

- Review Information to complete the Application for Federal Assistance (SF-424) in Grants.gov
- Submit the Intergovernmental Review
- Complete Standard Applicant Information (SF-424 information from Grants.gov)
- Submit the **SF-424** and **SF-LLL** in Grants.gov

After the SF-424 and SF-LLL submission in Grants.gov, receive Grants.gov email notifications that:

- Submission has been received in Grants.gov
- Submission has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

If no Grants.gov receipt validation, or if error notifications are received:

- Contact [PO] or the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, at [Grants.gov customer support](#), or support@grants.gov regarding technical difficulties (see [OJP Grant Application Resource Guide](#))

Receive email notification to complete application in JustGrants

- Proceed to complete application in JustGrants

Content of Application Submission

- Proposal Abstract
- Proposal Narrative
- Project Timeline

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

- Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
- Disclosure of Process related to Executive Compensation (see [OJP Grant Application Resource Guide](#))

Additional Application Components

- Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))
- Request and Justification for Employee Compensation; Waiver (if applicable) (see [OJP Grant Application Resource Guide](#))

Disclosures and Assurances

- [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [OJP Grant Application Resource Guide](#))

- Disclosure of Duplication in Cost Items (see [OJP Grant Application Resource Guide](#))
- DOJ Certified Standard Assurance (see [OJP Grant Application Resource Guide](#))
- DOJ Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (see [OJP Grant Application Resource Guide](#))
- Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable) (see [OJP Grant Application Resource Guide](#))

Submit Application in Justgrants

- Application has been successfully submitted in JustGrants
- *If no JustGrants application submission validation or if error notifications are received:* Contact JustGrants.Support@usdoj.gov or 833-872-5175 regarding technical difficulties.

Appendix B: FY 2022 Invitation to Apply – SORNA Reallocation Program Eligible Award Amounts

State/Territory	Amount	BJA State Policy Advisor
Alaska	\$76,029	Flora Lawson
Arizona	\$133,761	Flora Lawson
Arkansas	\$127,848	Flora Lawson
California	\$755,177	Flora Lawson
Connecticut	\$124,002	Flora Lawson
Hawaii	\$51,921	Flora Lawson
Idaho	\$67,887	Flora Lawson
Illinois	\$255,968	Flora Lawson
Indiana	\$169,989	Flora Lawson
Iowa	\$109,809	Flora Lawson
Massachusetts	\$266,462	Flora Lawson
Minnesota	\$154,309	Flora Lawson
Montana	\$67,297	Flora Lawson
New Hampshire	\$67,176	Flora Lawson
North Dakota	\$25,371	Flora Lawson
Oregon	\$134,267	Yolaine Faustin
Pennsylvania	\$344,361	Yolaine Faustin
Puerto Rico	\$251,001	Gerardo Velazquez
Rhode Island	\$50,908	Yolaine Faustin
Washington	\$159,413	Yolaine Faustin
West Virginia	\$90,200	Yolaine Faustin
Wisconsin	\$145,188	Yolaine Faustin