

**FY 2024 Bureau of Justice Assistance  
Body-Worn Camera Policy and Implementation Program  
Partnership Application Screening Form  
For Any Agency Applying as Primary Grant Applicant on Behalf of  
Itself and One or More Law Enforcement Agencies**

**Purpose:** This screening form serves three purposes. First, it allows a prospective Bureau of Justice Assistance (BJA) Body-Worn Camera Policy and Implementation Program (BWCP) applicant that is seeking to engage in a multi-agency partnership to determine its eligibility. A partnership applicant is (i) any entity applying for BWCP funding on behalf of itself and one or more other law enforcement agencies (LEAs) or (ii) an entity that is a duly authorized representative of law enforcement agencies (e.g., state administrating agency or a state or regional law enforcement consortia) that intends to procure body-worn cameras (BWCs) on behalf of constituent agencies. Second, the form serves as a self-assessment to determine whether the lead agency and its potential partners are sufficiently capable and committed to fulfill the grant’s administrative and programmatic requirements. Third, for those agencies that do decide to apply, it is recommended that this form be submitted as an attachment in support of the agency’s full application.

**Limits on this form’s applicability:** This screening form should be used only by an organization applying on behalf of two or more recipients. Any applicant that is seeking to apply only on behalf of itself should fill out the **FY 2024 BJA BWCP Single Application Screening Form**.

This form should only be used for agencies applying under **Category 1 – Site-based Awards to Law Enforcement Agencies** or **Category 2 – Site-based Awards to State Correctional Agencies**

**Note to Applicants:** If the applicant opts to apply, this form will help clarify the scope of the applicant’s BWC PIP program for processing by BJA. As a gauge for assessing eligibility and program commitment this screening form should also assist an applicant in organizing and completing its full program narrative and budget detail for the FY 2024 BWC PIP solicitation. **It is suggested that a copy of this screening form be included as an attachment to an agency’s FY 2024 BJA BWC PIP grant application package.**

**Section A: Applicant Eligibility, Program Type, and Scope**

<p>1. Applying organization is a publicly funded law enforcement agency or an entity that represents multiple law enforcement agencies? <b>If the answer is NEITHER, your agency is not eligible to apply.</b></p>	<p>Yes, my agency performs law enforcement functions itself and will consider bringing on one or more partner agencies as subrecipient(s). Yes, my organization is an authorized representative of law enforcement agencies. The organization does not have its own law enforcement officers, but will be applying on behalf of two or more constituent agencies. <b>Neither</b></p>
<p>2. Which choice best describes the lead applicant for this award?  <i>NOTE: This would be the agency responsible for administrating and managing the grant should an award be made.</i></p>	<p>Municipal LE County Sheriff County LE (not Sheriff) University/College LE Secondary School LE Primary State Police Agency Special Jurisdiction LE (e.g., transit authority or park police) Regional LE Tribal LE Agency <span style="color: red;">(selections continued on next page)</span></p>

	Prosecutor's Office Correctional Agency Regional LE Consortia State LE Consortia (e.g., state administrating agency) Other State Consortia
3. How many LEAs are expected to receive BWCs under this application?	
4. Select the best description of the BWC implementation program that will be supported across all agencies, should your agency receive BWCPIP funds. Select only one.	Pilot or trial program in all agencies Expansions of existing BWC programs in all agencies An extensive or full-scale implementation in all agencies A mix of the above types of implementations across agencies
5. What is the total number of BWCs intended to be purchased using this grant, including both federal and matching funds?	

**Section B: Agency Commitment to Minimal Programmatic Requirements of BWC PIP Site-Based Grant**

1. Does the agency intend to purchase or lease BWCs as part of this grant application? If the answer is NO, your agency is not eligible to apply.	Yes No
<p>The items below describe the minimal program requirements. To be a successful applicant, your agency should be committed to answering yes to all of the questions below. Note that such commitment must also be clearly and expressly described in the agency's grant application, notably the proposal narrative. Since BWCPIP is a competitive, peer-reviewed grant program, all applications will be assessed on the quality and completeness of the application package, not the answers provided in this screening document.</p>	
2. Is the LEA committed to implementing a comprehensive BWC program that incorporates all of the following?	
2.1. Delivery of a comprehensive BWC policy that will be (or was) developed in partnership with key stakeholders outside of the LEA, including prosecutors or other legal officials who will be responsible for reviewing BWC footage.	Yes No
2.2. A plan for training BWC users that, at a minimum, reviews BWC operations, BWC policy, and any state or local laws and regulations affecting BWC deployment and use.	Yes No
2.3. A management plan to regularly assess the effects of BWCs on organizational performance, including their impact on the volume of citizen complaints and officer use of force, as well as their evidentiary value.	Yes No
2.4. A plan to sustain and fund the BWC program after the end of the grant period.	Yes No
3. Is the LEA committed to devoting the necessary resources to <u>both</u> implement and sustain a viable BWC program and address all administrative/grant management requirements detailed below?	

<p><b>3.1. Program Implementation Capacity:</b> Carefully consider the number, rank, and experience of the personnel who will purchase, manage, and assess the BWC implementation, based on your agency's size and/or extent of implementation (e.g., pilot, expansion, or full)</p>	<p>Yes No</p>
<p><b>3.2. Grant Management Commitment and Capacity:</b> Identify the personnel authorized to submit timely progress reports and financial reports to BJA, commit to take any required grant training, and adhere to federal procurement rules.</p>	<p>Yes No</p>

**Section C: Matching Requirement, Non-Supplanting, and Federal Funding Maximum**

<p><b>1.1. Matching Fund Commitment:</b> The applicant recognizes that BWCPIP requires a 1:1 match. As described in the solicitation, this is a dollar-for-dollar match that may be satisfied through cash or in-kind local agency contributions. If an agency is requesting \$50,000 in federal funding, for example, the agency must include a budget that specifies at least \$50,000 in matching funds.</p>	<p>Yes No</p>
<p><b>1.2. Non-supplanting Provision:</b> The applicant recognizes that BWCPIP cannot be used to supplant funds that an agency has already committed for purchasing or leasing BWC equipment or program operations.</p>	<p>Yes No</p>
<p><b>1.3. Grant Cap Calculation:</b> Using the number of cameras entered under Section A, Item 7, calculate the maximum federal funding amount for your agency. This should be the number of BWCs multiplied by \$2,000. This figure does not necessarily suggest you will pay \$2,000 per camera. Depending on your program's design, this amount may include the costs of BWCs, docking stations, training, and salaries of support personnel. It represents the maximum federal funding amount for which your agency is eligible under BWCPIP. The federal budget you prepare for this program must not be higher than this amount, although it may be lower based on the scope of your program and/or the portion you seek to fund using the federal funds from BWCPIP.</p>	

**Section D: Agency Identifying Information**

<p>Legal name of applicant agency</p>	
<p>LEA representative completing form</p>	
<p>Representative's title</p>	
<p>Representative's email</p>	



