

BUREAU OF JUSTICE ASSISTANCE
 Community-Based Violence Intervention and Prevention Initiative
PERFORMANCE MEASURES QUESTIONNAIRE

GENERAL AWARD ADMINISTRATION

1. Is this the last reporting period for which the award will have data to report? *For example, all funds have been expended and the award is in the process of closing out in the Justice Grants (JustGrants) system.*
 - A. Yes/No (If Yes, answer the Closeout Questions.)

2. Was there grant activity during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If Yes, the program becomes operational and should remain so until the grant closes out.*
 - A. Yes (includes strategic planning activities)/No
 - B. If No, select from the following responses and answer the Semiannual Narrative Questions:

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	<input type="checkbox"/>
Project or budget not approved by agency, county, city, or state governing agency	<input type="checkbox"/>
Seeking subcontractors (request for proposal stage only)	<input type="checkbox"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="checkbox"/>
Paying for the program using prior federal funds	<input type="checkbox"/>
Administrative hold (e.g., court case pending)	<input type="checkbox"/>
Still seeking budget approval from BJA	<input type="checkbox"/>
Waiting for partners or collaborators to complete agreements	<input type="checkbox"/>
Other	<input type="checkbox"/>
If Other, explain:	

VIOLENCE REDUCTION STRATEGIC PLANNING

3. Describe the status of your violence reduction strategic planning activities that occurred during the reporting period.
 - A. Not started *(If selected, skip all planning measures)*
 - B. In progress *(If selected, carry-forward)*
 - C. Under internal agency review *(If selected, skip all planning measures)*
 - D. Submitted to BJA *(If selected, skip all planning measures)*

4. Describe the activities conducted as part of your strategic plan. *For example, describe if you surveyed local community-based organizations (CBOs) or citizens, conducted focus groups or community meetings, analyzed administrative or local data, etc.*
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GENERAL AGENCY/AWARD INFORMATION

5. Select your Community-Based Violence Intervention and Prevention Initiative (CVIPI) grant award category. *Categories 1–4 complete this survey. [Carry-forward]*
- A. Category 1: CVIPI planning and implementation for community-based/tribal organizations
 - B. Category 2: CVIPI planning and implementation for city/county/tribal governments
 - C. Category 3: CVIPI expansion and enhancement for community-based/tribal organizations
 - D. Category 4: CVIPI expansion and enhancement city/county/tribal governments
 - E. Categories 5–7: Report in the Training and Technical Assistance Portal and upload your report to the JustGrants system.
6. Select the key partners that were part of the planning team for your CVIPI project during the reporting period. *Select all that apply.*
- A. Child welfare and social services
 - B. Community residents (not affiliated with any other organization)
 - C. Corrections/Probation/Parole
 - D. County/Local public sector leadership
 - E. Court personnel
 - F. Community-Based Violence Intervention (CVI) service providers
 - G. Credible messengers/violence interrupters
 - H. District attorneys
 - I. Domestic violence and sexual assault service providers
 - J. Faith-based organizations/leaders
 - K. Hospitals and emergency rooms
 - L. Health service providers (i.e., mental health, substance use treatment)
 - M. Juvenile justice agencies
 - N. Local law enforcement
 - O. Other community-based organizations (non-grant funded)
 - P. Public defenders
 - Q. Public health agencies (state/local)
 - R. Researchers
 - S. School administrators
 - T. School-based law enforcement
 - U. State/Federal law enforcement
 - V. Victim advocates/service providers
 - W. Other, describe: _____

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7. What is the primary target area of your CVIPI? *Check the response that best fits your initiative.*
- Specific landmark or place (e.g., shopping mall, school, neighborhood)
 - Hot spots/concentrated micro areas (a number of blocks or street segments that have been identified as experiencing a disproportionate share of the jurisdiction's violence)
 - Entire jurisdiction
 - Multi-jurisdictional/cross jurisdictional
 - Describe your selection above: _____
8. What jurisdiction(s) does your CVIPI program serve? *This can be a city, town, county, parish, township, state, tribe, other politically defined area, or several politically defined areas. For example, New York City, Washington County, or Montgomery and Prince George's Counties.*
- Jurisdiction name: _____
9. What is the jurisdiction's population that your CVIPI program serves? *For most jurisdictions, population data can be found by entering your jurisdiction's name at <https://data.census.gov/cedsci/>. Report population data from the most recent census (2020). If your agency is serving multiple jurisdictions, combine the size of the populations to represent those jurisdictions your agency is serving.*
- Population: _____

VIOLENCE REDUCTION STRATEGIC PLANNING

Planning Measures

10. Describe the status of your violence reduction strategic planning activities that occurred during the reporting period.
- Not started (If selected, skip all planning measures)
 - In progress
 - Under internal agency review (If selected, skip all planning measures)
 - Submitted to BJA (If selected, skip all planning measures)
11. How many community resident members were consulted/involved or provided input on proposed activities (e.g., target populations/target areas, measuring or defining the problem of focus) as part of the planning for your CVIPI project during the reporting period?
- Number of community resident members consulted/involved: _____
 - Explain how the community resident members were consulted/involved and the proposed activities for which they provided input: _____
12. Select the key partners that were part of the planning for your CVIPI project during the reporting period.
- Child welfare and social services
 - Community residents (not affiliated with any other organization)
 - Corrections/Probation/Parole
 - County/Local public sector leadership

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- E. Court personnel
- F. CVI service providers
- G. Credible messengers/violence interrupters
- H. District attorneys
- I. Faith-based organizations/leaders
- J. Hospitals and emergency rooms
- K. Health service providers (i.e., mental health, substance use treatment)
- L. Juvenile justice agencies
- M. Local law enforcement
- N. Other community-based organizations (non-grant funded)
- O. Public defenders
- P. Public health agencies (state/local)
- Q. Researchers
- R. School administrators
- S. School-based law enforcement
- T. State/Federal law enforcement
- U. Victim advocates/service providers
- V. Other, describe: _____

13. Is your target area/population high risk and/or high need?

- A. Yes/No

14. If you answered Yes to question 11, describe your target area/population and why your working group determined it is high risk/high need.

15. If you answered Yes to question 11, describe how you arrived at your target area/population. *For example, describe if you surveyed local CBOs or citizens, conducted focus groups or community meetings, used administrative or local data, etc.*

DATA ANALYSIS AND PLANNING ACTIVITIES

16. During the reporting period, did you conduct data collection or analysis to inform your Violence Reduction Strategic Plan?

- A. Yes/No *(If No, skip to question 19)*

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17. Select each of the following data types your CVIPI program accessed and/or analyzed during the reporting period. *Then describe how the data type(s) were used to inform CVIPI activities.*

- A. Official police or incident reports
- B. Calls for service
- C. Investigative data/intelligence
- D. Fatal or non-fatal shooting local data (shooting reviews)
- E. Arrest reports
- F. Criminal histories
- G. Hospital or emergency room data
- H. Socioeconomic data (includes Health and Human Services data, school data, poverty data, and other community data)
- I. Evidentiary or adjudication data (includes any court data)
- J. Corrections data (includes probation and parole data)
- K. Risk assessments
- L. Juvenile data
- M. Surveys of officers
- N. Surveys of community members
- O. Surveys of CBOs
- P. Surveys of violence perpetrators
- Q. Surveys of victims
- R. Community member discussions/focus groups
- S. Other data types, describe: _____

18. Describe how the data collected, accessed, and/or analyzed will be/is used to inform project activities.

19. What type(s) of crimes/problems does your CVIPI program focus on? *Be as specific as possible. Check all that apply.*

- A. Assault/Battery/Aggravated assault
- B. Crime victims
- C. Domestic/Interpersonal violence
- D. Gang activity
- E. Gun crime
- F. Hate crime
- G. Homicide
- H. Robbery
- I. Sexual assault
- J. Terrorism
- K. Youth gang activity (deviant behavior)
- L. All violent crime in the jurisdiction
- M. Other, describe: _____

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20. What population(s) does your CVIPI program focus on?

- A. Youth
- B. Adults
- C. Both youth and adults

COMMUNITY-BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE POLICIES, PROCEDURES, AND TRAINING

21. During the reporting period, did you recruit any new CVIPI staff or partners (e.g., violence interrupters, neighborhood change agents, etc.)?

- A. Yes/No (*If No, skip to question 21*)
- B. If Yes, explain the number of new CVIPI staff or partners recruited and their role in the work:

22. How many new CVIPI staff or partners received training during the reporting period?

23. How many total CVIPI staff or partners received training during the reporting period?

24. Indicate if your CVIPI team conducted any of the following policies, procedures, trainings, programs, and/or strategies during the reporting period.

- A. Policies, programs, and/or strategies that establish or strengthen multi-agency partnerships with CVI service providers, law enforcement, and/or other service providers
- B. Policies and/or strategies for proactive outreach through social media and local media (e.g., television, blogs, newspapers)
- C. Policies and/or strategies to identify expectations of CVI participants and increase engagement
- D. Strategies to most effectively develop CVI staffing
- E. Policies and/or procedures that incorporate best practices for onboarding, training, and/or wellness provision for CVI service providers
- F. Other policies, procedures, or practices you wish to highlight? Describe: _____

COMMUNITY COLLABORATION AND ENGAGEMENT

25. Have you conducted community engagement activities during the reporting period?

Community engagement refers to building or maintaining relationships with the community of focus, including community members and CBOs. Activities may include taking part in, or sponsoring, local community events; providing transparency of programs' goals and successes (e.g., regular meetings with the community, social media posts); and engaging community members and CBOs in problem-solving and decisionmaking (e.g., focus groups, surveys), to name a few.

- A. Yes/No
- B. If Yes, describe the activities conducted: _____

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26. How often was your CVIPI team involved in the following community activities during the reporting period? *Choices: not applicable, do not know, daily, weekly, monthly, quarterly.*
- A. Attended community events (e.g., national night out, block parties, festivals)
 - B. Attended community meetings, advisory boards, or roundtables
 - C. Conducted outreach to minority populations (e.g., racial; ethnic; religious; lesbian, gay, bisexual, transgender, queer/questioning, intersex, and asexual [LGBTQIA])
 - D. Conducted social media activities (e.g., Facebook, Twitter)
 - E. Distributed resources through a newsletter, email, or other bulletin
 - F. Engaged in activities to enhance community conditions (e.g., clean ups, nuisance abatement and revitalization of spaces and community services)
 - G. Hosted community meetings
 - H. Met with at-risk individuals (those at highest risk of being victims or perpetrators of violence)
 - I. Met with funded and non-funded CBOs
 - J. Other, describe: _____

COMMUNITY-BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE MULTI-DISCIPLINARY TEAM

27. Indicate how many individuals from each type of the following groups were represented on your multi-disciplinary team during the reporting period.
- A. _____ Child welfare and social services
 - B. _____ Community residents (not affiliated with any other organization)
 - C. _____ Corrections/Probation/Parole
 - D. _____ County/Local public sector leadership
 - E. _____ Court personnel
 - F. _____ Credible messengers
 - G. _____ CVI service providers
 - H. _____ District attorneys
 - I. _____ Faith-based organizations/leaders
 - J. _____ Hospitals and other health care providers (i.e., mental health)
 - K. _____ Juvenile justice agencies
 - L. _____ Local law enforcement
 - M. _____ Other community-based organizations (non-grant funded)
 - N. _____ Public defenders
 - O. _____ Public health agencies (state/local)
 - P. _____ Researchers
 - Q. _____ School administrators
 - R. _____ School-based law enforcement
 - S. _____ State/Federal law enforcement
 - T. _____ Victim advocates/service providers
 - U. _____ Other, describe: _____

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28. How often did your CVIPI multi-disciplinary team conduct the following activities during the reporting period? *Choices: not applicable, do not know, daily, weekly, monthly, quarterly.*
- A. Conducted analysis to better understand a problem or program progress or to inform decisionmaking in regard to your program/service
 - B. Tracked activity, progress, or performance
 - C. Conducted public outreach (e.g., contact potential victims, focused-media outreach)
 - D. Conducted community engagement (e.g., chief's roundtables, community advisory boards)
 - E. Engaged in community problem-solving (e.g., partnerships with businesses, faith-based institutions, community groups)
 - F. Other, describe: _____

TARGETED VIOLENCE INTERVENTIONS AND SUPPORTS FOR HIGHEST-NEEDS GROUPS

29. Select the type(s) of CVIPI strategies employed during the reporting period. *Select all that apply.*
- A. Cognitive behavioral programs
 - B. Community-based public safety initiatives
 - C. Hospital-based violence intervention programs
 - D. Outreach programs
 - E. Peace fellowships
 - F. Strategies to enhance conditions to reduce community violence (e.g., crime prevention through environmental design, clean ups, nuisance abatement and revitalization of spaces and community services)
 - G. Targeted victim services
 - H. Therapeutic services
 - I. Violence interrupters
 - J. Other, describe: _____
30. Enter the number of at-risk people (both victims/potential victims and perpetrators/potential perpetrators) engaged during the reporting period: _____
31. Enter the number of credible messengers that were part of your CVIPI program during the reporting period: _____
32. Enter the average case load per credible messenger during the reporting period: _____

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33. If you provided direct services during this reporting period, which of the following services were provided to your at-risk population? *Select all that apply.*
- A. Cognitive based. These services include therapeutic programs used to change criminal thinking and behavior, such as moral reconnection therapy or aggression replacement training
 - B. Educational. These services foster knowledge by helping participants develop daily life skills that can enhance their opportunities
 - C. Employment. These services are designed to help people find suitable job opportunities
 - D. Healthcare/Medicaid eligibility. These services are designed to help individuals or families find, obtain, or retain health care
 - E. Housing. These services are designed to help individuals or families find, obtain, or retain suitable housing, including transitional housing
 - F. Mental health. These services are provided in correctional facilities or in the community for those participants under supervision and may include counseling programs or group self-help programs
 - G. Pro-social. These services use directed skill building to help participants interact in a positive way with others
 - H. Substance abuse. These services include substance abuse education, treatment, or aftercare
 - I. Transportation. These services include assistance with public transportation costs or help in finding other reliable transportation
 - J. Vocational. These services help participants learn a trade and enhance their job opportunities
 - K. Individualized case planning. These services help participants set goals, objectives, and conditions for reentering society
 - L. Family engagement. These services focus on involving family members in the treatment process to help provide support and encouragement
 - M. Other, describe: _____

TRAINING AND TECHNICAL ASSISTANCE

34. Did the program receive any assistance from an Office of Justice Programs-funded training and technical assistance (TTA) provider during the reporting period?
- A. Yes/No
 - B. If Yes, provide the name of the TTA provider: _____
 - C. If Yes, how satisfied were you with the services provided? _____
(Choices: very satisfied, satisfied, neutral, dissatisfied, very dissatisfied)
35. How often did you have contact with a TTA provider during the reporting period? *A contact can be either in person or via electronic interface. Contacts can be grouped together when multiple contacts were made on a single issue or during a short timeframe. Select one.*
- A. Weekly
 - B. Biweekly
 - C. Monthly
 - D. Quarterly

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36. Did anyone in your CVIPI team attend or participate in any formal conferences or trainings provided by BJA or a BJA-funded TTA provider during the reporting period?
- A. Yes/No
- B. If Yes, explain: _____

EVALUATION OF COMMUNITY-BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE ENHANCEMENT AND EXPANSION AWARDS

This section only applies to categories 3 and 4 as defined in question 5. Categories 1 and 2 do not answer these questions.

37. Do you have a research partner as part of your CVIPI program? *It is expected that the research partner be an active member of the working group and employ an action research method, assisting with the implementation of the program and its strategies, identifying and suggesting evidence-based strategies to tailor to the community, and leading the identification and collection of key performance metrics as well as ongoing process and outcome assessments of the program.*
- A. Yes/No (If No, skip to question 41)
- B. If Yes, provide the following contact information for the person conducting the evaluation
- Name: _____
- Email address: _____
- Phone number: _____
38. Did you have any contact with the research partner during the reporting period? *A contact can be either in person or via electronic interface.*
- A. Yes/No (If No, skip to question 41)
39. Describe the contact made with your research partner and the information and assistance provided by the research partner during the reporting period: _____
40. Did the information from your research partner prompt any changes in your planned implementation strategies/activities?
- A. Yes/No
- B. If Yes, describe the changes: _____

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CLOSEOUT QUESTIONS

This section is to be completed at the end of the grant award (i.e., before closeout) during the last reporting period. Answers to these questions should reflect your program status after conducting all grant activities.

41. Did you complete your CVIPI program (i.e., spend all of your funds) as outlined in your grant application?

- A. Yes/No
- B. If No, explain: _____

42. How do you intend to sustain your CVIPI program after the grant period has ended?

43. Since the beginning of your program, has it demonstrated a measurable impact on the problem of focus? *When answering this question, consider your target population and/or implementation design and analysis findings to this point. If applicable, consult with the researcher/analyst when answering this question.*

- A. Yes, positive impact (*Skip to next question*)
- B. Yes, negative impact (*Skip to next question*)
- C. No measurable impact (*End of questions*)
- D. Not yet been measured (*End of questions*)

44. Describe the impact your program has had using specific data such as percentages and raw number increases or decreases in reducing the incidence of violence. *If your program was funded to enhance partnerships with victim services and child welfare, describe the impact the project had on identifying crime victims.*

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SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval of your grant manager.

Set **SMART** goals to clarify the scope of your priorities:

- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

If you have multiple goals, provide updates on each on separately.

Answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.

1. What were your accomplishments during reporting period?

2. What goals were accomplished, as they relate to your grant application?

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?
A. Yes/No
B. If Yes, explain: _____
5. Are you on track to complete your program fiscally and programmatically as outlined in your grant application?
A. Yes/No
B. If No, explain: _____
6. What major activities are planned for the next 6 months?

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

THANK YOU FOR PARTICIPATING!

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