

BUREAU OF JUSTICE ASSISTANCE
SMART POLICING
PERFORMANCE MEASURES

The following pages outline general questions and performance measures for the Bureau of Justice Assistance (BJA) *Strategies for Policing Innovation (SPI) Grant Program*.

PROGRAM OBJECTIVES

- Establish and expand evidence-based programming in police agencies that enables them to effectively and sustainably prevent and respond to crime.
- Establish sustainable research plans that are integrated into the strategic and tactical operations of police agencies.
- Foster effective and consistent collaborations within police agencies, with external agencies, and with the communities in which they serve that increase public safety.
- Use technology, intelligence, and data in innovative ways that enable police agencies to focus resources on the people and places associated with high concentrations of criminal behavior and crime.
- Advance the state of policing practice for the benefit of the entire field through dissemination of promising practices and evaluation findings.

STRUCTURE OF THE QUESTIONNAIRE

The questionnaire for the *SPI Grant Program* contains performance measures and narrative (goals and objectives) questions. Complete the performance measures in the BJA Performance Measurement Tool (PMT) four times per year to report on your activity during the prior 3 months, also known as a reporting period. Complete the Goals and Objectives questions twice each year.

ROLES AND RESPONSIBILITIES FOR COMPLETION

Your agency's SPI coordinator (or another designated person with working knowledge of the SPI project) should complete these questions on behalf of your agency. However, your agency should also consult with your research partner to complete these responses. Your agency should have a working understanding of the process and findings associated with the action-research component of the SPI project through a consistent and integrated relationship with your selected research partner. This collaboration is central to supporting an effective SPI project. Therefore, BJA's expectation is that your agency will have knowledge of the status and progress of all aspects of your SPI program and will be able to complete these measures.

PMT REPORTING PERIODS

In July and January of each year, you will be responsible for creating a report from the PMT that you upload into the Grants Management System (GMS). This is the GMS report. During the nonsubmission reporting periods, you are encouraged to create reports for your records, but you will not upload them to the GMS. Enter your responses to the questions that follow in the PMT at <https://bjapmt.ojp.gov>. If you have any questions about the PMT or performance measures, please call the BJA PMT Help Desk at 1-888/252-6867, or send an e-mail to bjapmt@ojp.usdoj.gov.

NOTE: Data collection on these revised measures will take effect with grant activities that occur from October 1, 2016, through December 31, 2016. Data entry and reporting in the PMT will begin on or about January 1, 2017. Subsequent data entry will occur quarterly, with a 30-day submission period following the close of the reporting period.

If you have questions about your program, please contact your State Policy Advisor (SPA), at <https://www.bja.gov/About/Contacts/ProgramsOffice.html>

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AWARD ADMINISTRATION

Is this the last reporting period for which the award will have data to report? *For example, all funds have been expended and the award is in the process of closing out in the Grants Management System (GMS). If you select "Yes," you will be directed to answer the question in the Closeout section. This is a one-time-only question that you will answer prior to report closeout.*

A. Yes/No (If Yes, answer the **Closeout** question and create a final report.)

GRANT ACTIVITY

1. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the BJA-approved grant application. If you select "Yes," the program becomes Operational and should remain so until the grant closes out.*

A. Yes/No

B. If No, please select from the following responses:

| Reason(s) for no grant activity during the reporting period. | Select all that apply |
|--|-----------------------|
| In procurement | <input type="radio"/> |
| Project or budget not approved by agency-, county-, city-, or state-governing agency | <input type="radio"/> |
| Seeking subcontractors (Request for Proposal stage only) | <input type="radio"/> |
| Waiting to hire project manager, additional staff, or coordinating staff | <input type="radio"/> |
| Paying for the program using prior federal funds | <input type="radio"/> |
| Administrative hold (e.g., court case pending) | <input type="radio"/> |
| Still seeking budget approval | <input type="radio"/> |
| Waiting for partners or collaborators | <input type="radio"/> |
| Other | <input type="radio"/> |
| If Other, please explain | |

2. Please complete the following table indicating the percentage of your SPI award allocated for each of the following categories. *Percentage allocations should represent the entire life of the award but can be updated by reporting period as needed. Please enter whole numbers only. Total must be equal to 100%.*

| Allocation Category | Percent of Overall Program Funding |
|-----------------------------|------------------------------------|
| Police agency | |
| Research partner | |
| All other partners/agencies | |
| Total | <AutoSum> = 100 |

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AGENCY/PROJECT INFORMATION

Complete this section at the beginning of the grant during the first reporting period. These are one-time responses and should reflect agency status and project information regarding your SPI project.

3. What was the start date (month/year) of your SPI program? *Your program's start date may be different from the date when you received your BJA award.*
 - A. Month/Year: _____

4. Please provide the **primary** point of contact (POC) for the research partner that your agency will be working with as part of its SPI program. *If there has been a change in the research partner POC, please update.*
 - A. Name: _____
 - B. Research partner POC information:
 1. Telephone number: _____
 2. E-mail: _____
 3. Address: _____

5. What is your law enforcement agency's jurisdiction(s)? *This can be a city, town, county, parish, township, state, tribe, other politically defined area, or a number of politically defined areas. For example, New York City, Washington County, or Montgomery and Prince George's Counties.*
 - A. Jurisdiction(s) name: _____

6. What is the jurisdiction's population that your law enforcement agency serves? *For most jurisdictions, you can find population data by entering your jurisdiction's name at <http://factfinder2.census.gov>. Please report population data from the most recent census (2010). If your agency is serving multiple jurisdictions, please combine the size of the population to represent those jurisdictions your agency is serving.*
 - A. Population: _____

7. How does your agency plan to sustain the SPI program accomplishments post-funding completion? *Select all that apply.*
 - A. _____ Continue to invest in research partnerships
 - B. _____ Continue to use data analysis to inform and improve strategic and tactical responses
 - C. _____ Foster community partnerships through systematic public outreach
 - D. _____ Systematically offer in-service training
 - E. _____ Replicate the SPI program in other divisions within the agency, if applicable
 - F. _____ Other (Please explain)

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PERSONNEL

8. How many current full-time sworn officers with general arrest powers does your agency have on staff as of the last day of the reporting period?
- A. Number of current full-time sworn officers with general arrest powers as of the last day of the reporting period ____
- B. Of those, the number who are assigned to or involved in the SPI program _____

9. During the reporting period, how many crime analyst **positions** were created/added using SPI program funds? *Please only report a crime analyst position once during the reporting period in which it was created/classified. If you did not create a new crime analysis position, please enter "0."*

| | Cumulative Total | This reporting period |
|---|-------------------------|------------------------------|
| A. Number of full-time crime analyst positions | [auto calculate] | |
| B. Number of part-time crime analyst positions | [auto calculate] | |

10. During the reporting period, how many crime analysts were assigned to the SPI program (regardless of the origin of program funds)? *Please provide the total count of the number of analysts who were assigned to support the SPI program, regardless of whether they are paid for by the BJA SPI grant.*
- A. Number of full-time crime analyst positions assigned to SPI program _____
- B. Number of part-time crime analyst positions assigned to SPI program _____

11. During the reporting period, were BJA SPI funds used to pay for overtime hours? *Overtime hours are those that nonexempt employees work beyond normal working hours (more than 40) during a work week.*
- A. Yes/No
- B. If Yes, enter number of overtime hours_____

PROBLEM IDENTIFICATION AND UNDERSTANDING

This section seeks to determine your agency’s analysis process toward identifying a problem you want to address through SPI. It has questions that require one-time responses; however, your agency will have the option of changing this response as you develop findings through the use of problem analysis.

12. What problem do you plan to address with your SPI program? *This is the problem you described in your proposal and further defined in the action plan for your SPI program; you are only required to define it once.*
- _____
- _____

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13. During the reporting period, did you conduct an analysis of your problem's underlying causes?
- A. Yes/No
 - B. If No, please explain and skip to the **Action Plan Development** section.
14. Which of the following groups performed data analysis of your problem's underlying causes during the reporting period? *Data analysis includes reviewing data to find information and support decision-making. Select all that apply.*
- A. Sworn employees of the police agency
 - B. Civilian employees of the police agency
 - C. Research partner
 - D. Outside contractor
 - E. Data was not analyzed this reporting period (**skip question 15**)
 - F. Other (Please explain)
15. Which of the following data sources did you use for the analysis of your problem's underlying causes during the reporting period? *Select all that apply.*
- A. Official police call, crime, and arrest data (calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
 - B. Internal agency pre-existing data tracking (use of force reports, citizen complaints)
 - C. Community data (e.g., foreclosures, health and human services data, school data, or other community data)
 - D. Corrections data (e.g., probation and parole data)
 - E. Prosecution data (e.g., pretrial data)
 - F. Court data (e.g., case outcomes, convictions, sentences)
 - G. Offender risk assessments
 - H. Focus group data (e.g., focus groups of community members, officers, or victims)
 - I. Survey data (e.g., surveys of community members, officers, offenders, or victims)
 - J. Systematic observations of places by trained observers (e.g., physical disorder)
 - K. Intelligence from confidential or other informants
 - L. Other data source (Please explain)
16. In which of the following ways did your research partner assist with the problem analysis during the reporting period? *Select all that apply.*
- A. Provided leadership and guidance on problem analysis
 - B. Introduced new partners to the working group to assist with the problem analysis
 - C. Collected data for the problem analysis (e.g., surveys, focus groups, interviews)
 - D. Conducted problem analysis
 - E. Interpreted results of the problem analysis
 - F. Developed actionable recommendations

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- G. ____ Presented problem analysis results/recommendations to the agency and/or SPI working group partners
- H. ____ Communicated problem analysis results/recommendations to groups outside of the agency and/or SPI project working group (e.g., local government, community organizations, media)

ACTION PLAN DEVELOPMENT

This section seeks to track your agency’s progress toward completing your action plan activities during the reporting period. SPI grant fund recipients are required to complete an action plan within 180 days of accepting the award as part of the SPI grant special condition.

17. What is the status of your SPI action plan during the reporting period?
- A. ____ In development (continue with this section)
 - B. ____ Has been submitted to BJA but not approved (continue with this section)
 - C. ____ Plan has been approved by BJA (skip to the **Problem Response Activity** section)
18. Please select the development status of each of the following SPI **action plan** activities during the reporting period. *SPI grant funds recipients are required to complete an action plan within 180 days of accepting the award as part of the SPI grant special condition. The action plan is approved by BJA and follows a recommended outline. Please track the following activities toward completing and submitting the action plan during the reporting period.*

| Action Plan Activities | Not started | In progress | Completed |
|--|----------------------------------|-----------------------|-----------------------|
| Identified the targeted problem based on specific data elements and analysis | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Identified an approach (evidence-based and/or innovative strategies to be employed to address the target problem) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Identified collaboration and outreach strategies to accomplish project objectives | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Developed an impact evaluation plan | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Established a training and technical assistance plan (describing how the site will engage in TTA) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Developed a logic model | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Established evidence of research partnership through a contract, agreement, or MOU | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Submitted to BJA evidence of executive support and commitment of agency resources | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Submitted to BJA letters of commitment from external agencies participating in the project | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Established a research design or plan (describing special experience of the research team and how the plan defines a dynamic problem-solving process that will periodically use data analysis) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |

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PROBLEM RESPONSE ACTIVITY

Once you have completed the problem identification and planning phase, you should use problem analysis to produce a response plan or strategy for your SPI. This section asks about the response/implementation activities you are carrying out as part of your plan. The section also seeks to understand the different response strategies your agency has conducted this reporting period, such as on-going analysis and collaboration with partners, including your community and your research partner.

Problem Response

19. Please describe your targeted response (including identified or implemented strategies) to address the problem focus of your SPI program (e.g., increasing community policing and foot patrol in specific violent crime blocks, hiring a coordinator to serve as a community advocate between law enforcement and immigrant communities to increase police legitimacy). This is what you listed in your action plan as your long-term strategic plan, and it will only be changed if you make significant changes to your response.

20. During the reporting period, did any information come to light that led to a change in the response strategies reported in the previous question?

A. Yes/No

B. If Yes, please explain: _____

Data Analysis of Response Activities

Data tracking and analysis is important to assist in targeting responses appropriately. In an action-research model, data tracking and analysis are also used to assure the program is being implemented as planned, so the response can be improved if needed. This section asks specific questions about analysis conducted as part of the SPI program and how this analysis is being used in the response/implementation process.

21. Did your SPI program implement any response strategies during the reporting period?

A. Yes/No (If No, skip to the **Organizational Integration** section)

22. Which of the following groups performed data analysis on the effectiveness, efficiency, or implementation fidelity of response activities during the reporting period? *Data analysis includes the review of data to find information and support decision-making. Select all that apply.*

A. ____ Sworn employees of the police agency

B. ____ Civilian employees of the police agency

C. ____ Research partner

D. ____ Outside contractor

E. ____ Data was not analyzed this reporting period (**skip question 23**)

F. ____ Other (Please explain)

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23. Which of the following data sources did you use in your analysis of the response activities during the reporting period? *Select all that apply.*

- A. ___ Official police call, crime, and arrest data (e.g., calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
- B. ___ Internal agency pre-existing data tracking (use of force reports, citizen complaints)
- C. ___ Community data (e.g., foreclosures, health and human services data, school data, or other community data)
- D. ___ Corrections data (e.g., probation and parole data)
- E. ___ Prosecution data (e.g., pre-trial data)
- F. ___ Court data (e.g., case outcomes, convictions, sentences)
- G. ___ Offender risk assessments
- H. ___ Focus group data (e.g., focus groups of community members, officers, or victims)
- I. ___ Survey data (e.g., surveys of community members, officers, offenders, or victims)
- J. ___ Systematic observations of places by trained observers (e.g., physical disorder)
- K. Intelligence from confidential or other informants
- L. ___ Other (Please explain)

24. Please indicate whether you used analysis to inform the following SPI program response activities during the reporting period. *Analysis includes the review of crime data, disorder data, or other systematic data sources (e.g., systematic observations of place, survey data) to inform police activities and decisionmaking.*

| | Not Applicable | Yes | No |
|---|----------------------------------|-----------------------|-----------------------|
| Working group decisionmaking | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Prosecution | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Criminal investigations | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Long-term crime reduction and prevention (strategic approach) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tactical strategies (e.g., short-term crime reduction or prevention strategies) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Informing the media/public | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |

25. In which of the following activities did your research partner assist with the SPI program response during the reporting period? *Select all that apply.*

- A. ___ Provided training and/or technical assistance to agency analysts
- B. ___ Introduced new partners to the working group to assist with problem response
- C. ___ Collected data for the analysis of the problem response
- D. ___ Conducted or assisted in ongoing data analysis
- E. ___ Interpreted analysis results
- F. ___ Provided recommendations on program strategies

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- G. ____ Presented analysis results/recommendations to the agency and/or SPI working group partners
- H. ____ Communicated analysis results/recommendations to groups outside of the agency and/or SPI project working group (e.g., local government, community organizations, media)

Response to Crime, Disorder, or Other Community Problems

This section addresses activities that specifically focus on a response to a crime, disorder, or other community problem (e.g., mental health problems, community satisfaction, community engagement) as determined by your agency's problem analysis. Throughout this section, you will be asked to provide responses regarding intervention strategies carried out during the reporting period.

26. Does your SPI program response focus on crime, disorder, or other community problems (e.g., mental health problems, community satisfaction, community engagement)?

- A. Yes/No (If No, skip to the **Technology Demonstration** section)

27. Please describe what activities were carried out during the reporting period (e.g., hot spot patrols were conducted in high-crime areas, an abandoned building was torn down in a target area, officers were trained on crisis intervention strategies):

28. Which of the following crime prevention models/strategies, if any, did you use during the reporting period? *Select all that apply.*

- A. ____ Situational crime prevention and crime prevention through environmental design strategies—approaches that change the perceived opportunities for a crime, such as leading the offender to believe the crime is more difficult or risky; for example, access control to parking lots or improved lighting on a walkway.
- B. ____ Youth development—programs that promote positive behavior and decrease negative behavior in youth; for example, any of the Blueprints programs.
- C. ____ Crime awareness—programs aimed at increasing the awareness of a crime problem, including solutions to prevent crime; for example, a “lock it or lose it” program.
- D. ____ Increase personal safety—programs that provide instruction on increasing personal safety; for example, a rape aggression defense class.
- E. ____ Community building—programs that promote community cohesion, including public safety partnerships between the community and elements of the criminal justice system; for example, National Night Out™.
- F. ____ None of the above
- G. ____ Other crime prevention model/strategy (Please explain)

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29. Which of the following models or strategies, if any, did you use during the reporting period?
Select all that apply.

- A. Community-oriented approach (community policing)
- B. Geographic focus (hot spots policing)
- C. High-rate offender focus (focused deterrence)
- D. High-rate group/gang focus (pulling levers)
- E. Intelligence-led policing (decision-making based on information and analysis)
- F. Problem-solving approach (problem-oriented policing such as the Scanning, Analysis, Response, and Evaluation (SARA) model)
- G. Procedural justice (ensuring people feel law enforcement is fair and just)
- H. Restorative justice
- I. Other models or strategies (Please explain)

Technology Demonstration

30. Are you implementing or testing a new technology as part of your SPI program during the reporting period?

- A. Yes/No (If No, skip to the **Program Progress** section)

31. Please explain the type of technology that your SPI program is implementing or testing (e.g., body-worn cameras [BWCs], data analysis software/hardware, ShotSpotter)

Body Worn Cameras

32. Did you use SPI funding to implement or test BWCs during the reporting period?

- A. Yes/No (If No, skip to the **Program Progress** section)

33. Please enter the **total** number of sworn positions eligible for BWCs in your agency/coalition. *This number should represent the total number of sworn officers who may be eligible to wear a BWC within your department/coalition, regardless of whether or not they are currently using one.*

- A. Total number of sworn positions eligible for BWCs _____
- B. Of those, number of sworn positions proposed to receive BWCs as part of this grant funding _____

34. Please enter the number of sworn positions that have received BWCs:

| | Description | Cumulative (since start of award) | During the reporting period |
|---|--|-----------------------------------|-----------------------------|
| A | Number of sworn positions that have received SPI grant-funded BWCs | | |
| B | Number of sworn positions that have received BWCs from other sources (e.g., state, local) | | |

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35. Please enter the total number of BWCs proposed to be purchased as part of the SPI grant funding. _____
36. Please enter the number of BWCs purchased through the SPI grant funding. *Please only report a camera as purchased once during the reporting period in which the agency/coalition received it.*

| | Description | Cumulative (since start of award) | During the reporting period |
|---|---|-----------------------------------|-----------------------------|
| A | Number of BWCs purchased using SPI grant funds | | |
| B | Number of BWCs purchased using other funding sources (e.g., state, local) | | |

PROGRAM PROGRESS

This section seeks to gauge whether your program is having a measureable impact on the problem focus area. Please note that these data do not replace the outcome evaluation conducted by your research partner.

37. Do you track your SPI program's progress or impact using specific quantitative measures?
A. Yes/No (If No, please explain and skip to the **Organizational Integration and Project Sustainability** section)
38. Please describe the target area where your program's progress or impact is being measured. *Target area is the specific location, jurisdiction, or population that your SPI program is focusing on. A target area may include the entire jurisdiction or a specific geographic area within the jurisdiction (e.g., hot spot, street segment, census tract, or housing unit). The target area may also be a specific area that includes a specific population (e.g., domestic violence victims within the entire jurisdiction, residential burglary locations within hot spots, or high-rate offenders on specific street segments).*
- _____
- _____
39. Please list the quantitative measures you are tracking to evaluate your program's progress or impact.
- _____
- _____
40. Since the beginning of your program, has it demonstrated a measurable impact on the problem focus area? *When answering this question, please consider your comparison areas and/or implementation design and analysis findings to this point.*
- A. ____ Yes, positive impact
B. ____ Yes, negative impact
C. ____ No measurable impact
D. ____ Not yet been measured
E. If Yes, please explain: _____

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ORGANIZATIONAL INTEGRATION AND PROJECT SUSTAINABILITY

This section seeks to measure the level of integration of the SPI program into your agency. Organizational integration is measured through substantial policy updates, the organic integration of new policies into your agency's procedures (e.g., incorporation of new policies into training material for new officer training, supervision, and community outreach), changes in chain in command (leadership), and strategic reallocation of resources (e.g., personnel deployment in strategic areas).

41. Has there been a change in your SPI research partner or a significant change in the research partner team members during the reporting period?
- A. Yes/No
 - B. If Yes, please explain and update your research partner POC information, if applicable, in **question 4** _____
42. Has there been a change in agency or project leadership during the reporting period?
- A. Yes/No
 - B. If Yes, please explain _____
43. Has your agency adopted any policies or procedures as a result of the SPI program?
- A. Yes/No (If No, skip to **question 45**)
44. Since the start of the SPI program, please identify the policies or procedures adopted by your agency as a result of the SPI program. *Select all that apply.*
- A. ___ Internal use of crime analysis products
 - B. ___ Dissemination of analysis products
 - C. ___ External research partner rules and procedures
 - D. ___ Sharing materials, data, and other information with external partners
 - E. ___ Officer engagement with community members
 - F. ___ Interaction with the media
 - G. ___ Use/implementation of technologies
 - H. ___ Other policy or procedure (Please explain)
45. During the reporting period, did any of the following occur? *Select all that apply.*
- A. ___ Discussion of SPI in command staff, COMPSTAT, or other leadership meetings
 - B. ___ Discussion of SPI in roll call
 - C. ___ Discussion of SPI in district meetings
 - D. ___ SPI-specific training for recruits
 - E. ___ SPI-specific in-service training
 - F. ___ SPI knowledge requirement for advancement tests/boards
 - G. ___ Other (Please explain)

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46. During the reporting period, has your agency implemented any of the following activities around advancing knowledge to the field regarding your SPI strategy? *Select all that apply.*
- A. ___ No activities have been conducted during the reporting period
 - B. ___ Presented about the SPI strategy at a conference
 - C. ___ Disseminated publications to the field about the SPI strategy
 - D. ___ Developed fliers to inform the public about the SPI strategy
 - E. ___ Other (Please explain)

COMMUNITY OUTREACH

Community outreach is an important component for each stage of the problem-solving process and to BJA’s SPI program. This outreach should occur during all stages of the program and include input from all sectors of the community. This section asks specific questions about the community outreach activities your agency conducted as part of your SPI program during the reporting period.

47. How often was your agency involved in the following community activities as part of your SPI program during the reporting period?

| | Not applicable | Daily | Weekly/ Biweekly | Monthly | Quarterly |
|--|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Hosted community meetings | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Attended community meetings, advisory boards, or roundtables | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Distributed a newsletter, e-mail, or other bulletin | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Attended community events (e.g., National Night Out™, block parties, festivals) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Conducted social media activities (e.g., Facebook, Twitter) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Conducted outreach to minority populations (e.g., racial, ethnic, religious, LGBTQI) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Other | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| If Other, please describe | | | | | |

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WORKING GROUP AND PARTNERSHIPS

The SPI working group (sometimes referred to as a site team) and partnerships are important components of the SPI program. The working group is defined as personnel within the law enforcement agency, the research partner, and any other external partner(s) that are involved in the project’s strategic operations. This group may also include any other agency staff that will experience an impact as a result of the SPI program implementation. The working group and other partners should collaborate throughout the SPI program to help with planning and implementation activities. This section asks questions about your working group and other partnership activity during the reporting period.

48. Did your initiative have a working group to help guide the SPI program during the reporting period? *The working group is defined as personnel within your law enforcement agency, your research partner, and any other external partner(s) involved in the project’s strategic operations. This group may also include any other agency staff impacted as a result of the SPI program implementation.*

A. Yes/No (If No, please skip to **Training** section)

49. How often did your working group hold organized meetings during the reporting period? *Select the response that best fits.*

- A. ___ We did not meet this quarter (Skip to **Training** section)
- B. ___ Daily
- C. ___ Weekly/Biweekly
- D. ___ Monthly
- E. ___ Quarterly

50. Please rate the following working group partners based on this statement: “This partner was actively involved in the initiative this reporting period.” *Please rate your partners on a scale of 1–5 as indicated below. If you have multiple partners in a category, please rate them as a whole. If a partner fits in more than one category, please rate it in the one category that fits the best for that partner. Please do not rate yourself.*

| | | Strongly disagree | Disagree | Neither agree nor disagree | Agree | Strongly agree |
|---|----------------------------------|-----------------------|-----------------------|----------------------------|-----------------------|-----------------------|
| <i>This partner is actively involved in the program</i> | NA | 1 | 2 | 3 | 4 | 5 |
| Research partner | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| State/tribal leadership (e.g., governor’s office) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Local leadership (e.g., mayor’s office) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Federal law enforcement agencies | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

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| | | | | | | |
|--|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| State law enforcement agencies | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Local law enforcement agencies | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Community-based victim services | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Pretrial service organizations | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| U.S. attorney's office | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Prosecutor (district attorney or state's attorneys) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Public defender/indigent defense | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Courts | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Community corrections (probation/parole) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Corrections | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Health providers | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Mental health providers | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Substance abuse providers | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Child protective services | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Community-based service providers (e.g., housing, employment) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Community groups (e.g., neighborhood watch, community center, community representatives) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Faith-based organizations | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Subject-matter experts | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Foundations/philanthropic organizations | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Training and technical assistance provider(s) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tribal criminal justice agencies | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Businesses | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| K–12 schools | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Public services (e.g., trash collection, public works) | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

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51. Please indicate which of the following activities, if any, the working group carried out during the reporting period. *Select all that apply.*

- A. Briefed agency leaders
- B. Conducted planning meetings
- C. Discussed group membership/participation
- D. Discussed resources needed/resource sharing
- E. Invited outside partners to speak with the members (e.g., faith based)
- F. Planned related activities for group members
- G. Planned tactical responses
- H. Reviewed analysis products
- I. Reviewed project progress
- J. Engaged in project-sustainability planning
- K. Other (Please explain)

TRAINING

The next set of questions asks about training conducted or attended as part of your SPI program during the reporting period.

52. Did staff or working group members attend or host training related to your SPI program during the reporting period?

- A. Yes/No (If No, skip to the **Research Partner Evaluations** section)

53. How many people received training in the category that best fits during the reporting period? *Please only count each person once based on the role in the project that is most fitting (i.e., sworn personnel, analysts, research partners, and working group members).*

| | Sworn Personnel | Analysts | Research Partners | Working Group Members | Other |
|--|-----------------|----------|-------------------|-----------------------|-------|
| Crime analysis | | | | | |
| Crime reduction strategies/crime prevention strategies | | | | | |
| Community/public relations | | | | | |
| Technology training (e.g., BWCs) | | | | | |
| Training to improve investigative practices | | | | | |
| Victimization and trauma response | | | | | |
| Other | | | | | |
| If Other, please explain | | | | | |

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RESEARCH PARTNERSHIP ACTIVITIES

The research partnership is an important element of the SPI program during implementation. This relationship allows the partnership to systematically discern what works and why. Please answer the following questions about the work your research partner is conducting as part of the action research/evaluations for your SPI program.

54. Which of the following activities, if any, did your research partner conduct during the reporting period? *Select all that apply.*
- A. ___ Attended project working-group meetings
 - B. ___ Observed/attended program responses (e.g., conducted ride-alongs, observed prevention/outreach services)
 - C. ___ Collected data for the program evaluation
 - D. ___ Conducted activities related to the program evaluation
 - E. ___ Communicated with the police agency about the current status of the evaluation
 - F. ___ Communicated/presented evaluation plan, preliminary findings, and/or results to the agency and/or SPI working group partners
 - G. ___ Communicated/presented evaluation plan, preliminary findings, and/or results outside of the SPI project working group (e.g., conference presentations)
 - H. ___ Other (Please describe)
55. Has your research partner provided you with any SPI project products (e.g., crime analysis products, progress reports, final report, and presentation slides) during the reporting period?
- A. Yes/No
 - B. If Yes, please list and briefly describe the products received during the reporting period: _____

CLOSEOUT QUESTION (LAST REPORTING PERIOD ONLY)

Complete this section at the end of the grant award during the last reporting period. Your answers should reflect your program status after conducting all grant activities.

56. How does your agency plan to use the results of the completed assessment/evaluation? *Select all that apply.*
- A. ___ To improve agency programs, policies, or practices
 - B. ___ To demonstrate the benefits or cost effectiveness of the program, policy, or practice
 - C. ___ To support the need for funding to sustain the program
 - D. ___ To publish papers in practitioner or academic journals (e.g., *The Police Chief*, *The FBI Law Enforcement Bulletin*, *Criminology*, *Justice Quarterly*)
 - E. ___ For presentations at regional/national conferences or meetings
 - F. ___ To share with outside stakeholders, the public, or the media
 - G. ___ Other (Please describe)

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GOALS AND OBJECTIVES MODULE

This module should be completed in January and July by all grantees and subgrantees that had any activity during the reporting period or at the close of the grant, based on the previous or next 6 months.

Please answer questions 1–4 for each goal related to your program.

1. Please identify the goal(s) you hope to achieve with your funding. If you have multiple goals, please report on each separately (one at a time) and repeat questions 1–4 for each goal.

2. What is the current status of this goal?

- A. Not yet started
- B. In progress
- C. Delayed
- D. Completed
- E. Goal no longer applicable

3. During the past 6 months, please describe any progress you made or barriers you encountered related to this goal.

4. In the next 6 months, what major activities are planned for this goal?

Please answer the following questions based on your overall activity during the previous 6 months.

5. Did you receive or do you desire any assistance from BJA or a BJA-funded technical assistance provider? *Check all that apply.*

- A. Yes, we received assistance (**please describe**)
- B. Yes, we would like assistance or additional assistance (**please describe**)
- C. No

6. BJA likes to showcase grantees that are working on successful, innovative, and/or evidence-based programs. Do you have any noteworthy accomplishments, success stories, or program results from this reporting period that you would like to showcase?

- A. Yes (Please share your story at: <https://www.bja.gov/SuccessStoryList.aspx>.)
- B. No