

**BUREAU OF JUSTICE ASSISTANCE**  
Adult Discretionary Treatment Court Program—Implementation  
**PERFORMANCE MEASURES QUESTIONNAIRE**

**GENERAL AWARD ADMINISTRATION**

1. Was there grant activity in the reporting period? *Grant activity is defined as any proposed activity in the Bureau of Justice Assistance (BJA)-approved grant application that is implemented or executed with BJA program funds.*
  - A. Yes \_\_\_\_\_
  - B. No (explain) \_\_\_\_\_
  
2. Which one of the following types of areas best describes where your treatment court program is located? *Select only one area type.*
  - A. Urban (a large city with 50,000 or more people) \_\_\_\_\_
  - B. Suburban (territory outside of a large city with a population of 2,500 to 50,000 or more people) \_\_\_\_\_
  - C. Rural (territory that encompasses all people or housing not included within an urban, suburban, or tribal area) \_\_\_\_\_
  - D. Tribal (territory that contains a concentration of people who identify with a federally recognized tribe) \_\_\_\_\_
  
3. What is the expected number of participants the treatment court program plans to serve with BJA program funds over the life of this award? *The value should correspond to what was reported in the grant application.*
  - A. Enter the expected number of participants \_\_\_\_\_
  
4. Is this the last time the grantee is reporting in the Performance Measurement Tool (PMT) before closing out this award? *If Yes, the grantee must complete the Court and Criminal Involvement section.*
  - A. Yes \_\_\_\_\_
  - B. No \_\_\_\_\_

**PROGRAM CHARACTERISTICS**

5. What type of treatment court is the grant serving?
  - A. Adult drug court \_\_\_\_\_
  - B. Hybrid DWI/Drug court \_\_\_\_\_
  - C. Co-occurring court \_\_\_\_\_
  - D. Veterans treatment court \_\_\_\_\_
  - E. Tribal healing to wellness court \_\_\_\_\_
  - F. DWI court \_\_\_\_\_
  - G. Other \_\_\_\_\_
  - H. If Other, describe \_\_\_\_\_

6. What is the date that the treatment court first enrolled a participant after this BJA program funding was awarded? *The implementation date for questions 6 and 7 may be the same if the treatment court program did not exist before this BJA treatment court award.*
- A. Enter date (\_\_\_\_/\_\_\_\_/\_\_\_\_)
7. What is the date that the treatment court first enrolled a participant? *If the treatment court was in existence as a pilot program before this BJA program funding, enter the date it first enrolled a participant. The intent of this question is to determine the amount of time since program implementation.*
- A. Enter date (\_\_\_\_/\_\_\_\_/\_\_\_\_)
8. Does your treatment court program have a formal policy for graduated sanctions and incentives that is documented in writing and implemented fairly and with certainty in response to participant behavior?
- A. Yes \_\_\_\_\_
- B. No \_\_\_\_\_
9. Does your treatment court program administer random and observed alcohol and substance use testing?
- A. Yes \_\_\_\_\_
- B. No \_\_\_\_\_
10. Does your treatment court program use evidence-based treatment services? *Evidence-based programs and practices are those demonstrated by the research literature to be effective at reducing substance use among court-involved individuals (a conclusion generally reached through one or more outcome evaluations).*
- A. Yes \_\_\_\_\_
- B. No \_\_\_\_\_

## PROGRAM-LEVEL MEASURES

### Screening and Program Intake

11. Enter the number of treatment court candidates who were screened during the reporting period. *Treatment court candidates are those identified at the time of arrest or referred by criminal justice professionals (i.e., prosecutor, defense attorney, probation officer, judge, etc.) but who may not necessarily be deemed eligible for participation. A screening determines eligibility and appropriateness for participation in a treatment court.*
- A. Number of treatment court candidates who were screened during the reporting period \_\_\_\_\_
12. Of those screened, enter the number of individuals who did not enroll in the treatment court during the reporting period.
- A. Number of individuals who did not enroll in the treatment court program during the reporting period \_\_\_\_\_

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13. Of those screened who did not enroll in the treatment court program, enter the number of such individuals based on the following categories. *If an individual falls into multiple categories, select the category that best applies.*

- A. Participant refused entry \_\_\_\_\_
- B. Prosecutor objection \_\_\_\_\_
- C. Defense objection \_\_\_\_\_
- D. Judicial objection \_\_\_\_\_
- E. Out of jurisdiction \_\_\_\_\_
- F. Arrest, conviction, or incarceration on another charge \_\_\_\_\_
- G. No drug problem \_\_\_\_\_
- H. Exclusionary prior non-violent offense \_\_\_\_\_
- I. Violent history \_\_\_\_\_
- J. Mental health diagnosis that cannot be handled by the court \_\_\_\_\_
- K. Insufficient risk (low risk) \_\_\_\_\_
- L. Ineligible for Veterans Affairs services \_\_\_\_\_
- M. Accident involving injury \_\_\_\_\_
- N. Candidate did not complete screening \_\_\_\_\_
- O. Candidate waiting for program slot (will enroll in a subsequent quarter) \_\_\_\_\_
- P. Other \_\_\_\_\_
- Q. If Other, explain \_\_\_\_\_

14. Of those screened who did not enroll in the treatment court program, enter the number of such individuals based on the following demographic information. Enter the race, ethnicity, and gender of each individual determined to be **ineligible** for treatment court participation during the reporting period. *Hispanics or Latinos should be counted in the race category that best describes their racial identity, including White, Black or African American, Asian, American Indian or Alaska Native, Pacific Islander or Native Hawaiian, or multiracial. See [census.gov](http://census.gov) for questions regarding classifying race and ethnicity. The number entered should be an unduplicated count, and the sum of each demographic group should equal the number of individuals who did not enter the treatment court program. If not, check the data for entry errors.*

A. Enter the ethnicity and gender of those screened who did not enroll in the treatment court program

	Ethnicity and Gender			
	Measures	Males	Females	Gender Unknown
A	Hispanic or Latino			
B	Non-Hispanic or Latino			
C	Unknown			

B. Enter the race and gender of those screened who did not enroll in the treatment court program

	Race and Gender			
	Measures	Males	Females	Gender Unknown
A	White			
B	Black or African American			
C	Asian			
D	American Indian or Alaska Native			
E	Pacific Islander or Native Hawaiian			
F	Multiracial			
G	Unknown			
H	Other			

## Risk Assessment

15. Enter the number of newly admitted treatment court participants who were administered a risk and need assessment during the reporting period. *A risk and need assessment is an instrument to help identify factors that may lead a participant to reoffend. It pinpoints needed services to minimize those risks. Only include those individuals who have been newly admitted to the treatment court program during the reporting period.*

A. Number of newly admitted treatment court participants who were administered a risk and need assessment during the reporting period \_\_\_\_\_

16. Name the risk assessment instrument that is used to assess risk and need.

\_\_\_\_\_

17. Of those newly admitted participants who were administered a risk and need assessment during the reporting period, enter the number of such individuals who were identified as having high criminogenic risks and use treatment needs.

A. Number of participants who were identified as having high criminogenic risk and use treatment needs \_\_\_\_\_

## Number of Treatment Court Participants Receiving Services

18. Enter the total number of participants enrolled in the treatment court program at the end of the reporting period. *Enrolled participants include new admissions and those admitted in a previous reporting period who continue to participate.*

A. Total number of participants enrolled in the treatment court program at the end of the reporting period \_\_\_\_\_

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19. Has the treatment court program admitted new participants into the treatment court program during the reporting period?

- A. Yes \_\_\_\_\_
- B. No (If No, explain) \_\_\_\_\_

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20. Enter the number of newly admitted treatment court participants during the reporting period. *New participants are unique individuals who were not previously enrolled in the treatment court program in previous reporting periods. Individuals who exit the treatment court program without completion and are then readmitted or who have graduated and reentered may be counted twice. For the first reporting period that the program becomes operational, report all participants enrolled as new.*

- A. Number of newly admitted treatment court participants during the reporting period \_\_\_\_\_

21. Enter the race, ethnicity, and gender of each participant newly admitted to the treatment court program during the reporting period. For the first reporting period, include all participants enrolled in the treatment court program. *Hispanics or Latinos should be counted in the race category that best describes their racial identity, including White, Black or African American, Asian, American Indian or Alaska Native, Pacific Islander or Native Hawaiian, or multiracial. See [census.gov](http://census.gov) for questions regarding classifying race and ethnicity. The number should be an unduplicated count, and the sum of each demographic group should equal the sum of the newly admitted participants in the program during the reporting period. If not, check for data entry errors.*

- A. Enter the ethnicity and gender of newly admitted participants in the treatment court program

Ethnicity and Gender				
	Measures	Males	Females	Gender Unknown
A	Hispanic or Latino			
B	Non-Hispanic or Latino			
C	Unknown			

- B. Enter the race and gender of newly admitted participants in the treatment court program

Race and Gender				
	Measures	Males	Females	Gender Unknown
A	White			
B	Black or African American			
C	Asian			
D	American Indian or Alaska Native			
E	Pacific Islander or Native Hawaiian			
F	Multiracial			
G	Unknown			
H	Other			

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22. Were BJA program funds used to provide substance use treatment services to treatment court participants during the reporting period? *These services might include clinical assessment, residential, outpatient group, outpatient individual, intensive inpatient, outpatient detoxification, addiction receiving facility, substance use detoxification (residential), in-home counseling, and aftercare.*
- A. Yes \_\_\_\_\_
- B. No \_\_\_\_\_
- C. If Yes, enter the number of new treatment court participants who received substance use treatment services during the reporting period \_\_\_\_\_
23. Were BJA program funds used to provide recovery support services to treatment court participants during the reporting period? *These services might include employment, housing, education, mental health, health services (such as medical and dental services), pro-social services (such as anger and stress management), faith-based services, family counseling, life skills training, mentoring, and other services. One participant may receive more than one category of services during the reporting period. For example, one person could receive a housing referral (housing services) and adult education classes in preparation of receiving a GED during the current reporting period. For this example, enter '1' in housing services and '1' in education services.*
- A. Yes \_\_\_\_\_
- B. No \_\_\_\_\_
- C. If Yes, enter the total number of treatment court participants who received each of the following recovery support services for the first time during the reporting period. *The intent of this question is to see what types of services each unique treatment court participant receives. Report only during the first quarter in which the participant receives services and not in subsequent reporting periods if services are received for more than one reporting period.*
- i. Employment services \_\_\_\_\_
  - ii. Housing services \_\_\_\_\_
  - iii. Education services \_\_\_\_\_
  - iv. Mental health services \_\_\_\_\_
  - v. Health services (includes medical and/or dental services) \_\_\_\_\_
  - vi. Trauma treatment \_\_\_\_\_
  - vii. Veteran services \_\_\_\_\_
  - viii. Pro-social services \_\_\_\_\_
  - ix. Other services \_\_\_\_\_
  - x. If Other, explain \_\_\_\_\_
24. What other program components are these BJA program funds supporting?
- A. Offender supervision/case management \_\_\_\_\_
  - B. Equipment \_\_\_\_\_
  - C. Training \_\_\_\_\_
  - D. Evaluations \_\_\_\_\_
  - E. Management information system \_\_\_\_\_
  - F. Aftercare support \_\_\_\_\_
  - G. Enhancing risk/assessment screening \_\_\_\_\_
  - H. Performance measures standards \_\_\_\_\_
  - I. Other \_\_\_\_\_
  - J. If Other, explain \_\_\_\_\_

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## Medication-Assisted Treatment

The following questions ask about any medication-assisted treatment (MAT) that participants may be receiving within your program during the reporting period. BJA supports the right of individuals to access appropriate MAT under the care and prescription of a physician. BJA recognizes that not all communities may access MAT due to lack of physicians who are able to prescribe and oversee clients using anti-alcohol and anti-opioid." .

25. If your treatment program includes MAT, which of the following medications are you utilizing, regardless of BJA funding? *Check all that apply.*
- A. We do not provide MAT (*Skip next question*) \_\_\_\_\_
  - B. We do not have access to MAT (*Skip next question*) \_\_\_\_\_
  - C. Naltrexone (Vivitrol®, depot naltrexone) \_\_\_\_\_
  - D. Buprenorphine or Buprenorphine/Naloxone (Bup/NX) (Suboxone®) \_\_\_\_\_
  - E. Methadone \_\_\_\_\_
26. Of the total participants enrolled in your program, how many were deemed eligible for MAT, and of those eligible, how many received MAT during the reporting period?
- A. Individuals eligible for MAT \_\_\_\_\_
  - B. Individuals receiving at least one medication-assisted treatment \_\_\_\_\_

## Program Completion and Judicial Interaction

27. Enter the number of treatment court participants who successfully completed all program requirements, excluding financial obligations, during the reporting period. *The number entered should represent only those participants who successfully completed all the requirements of the treatment court program during the reporting period. Those being held because of financial obligations (e.g., owing money to the court for their drug testing) should still be counted.*
- A. Number of treatment court participants who successfully completed all program requirements during the reporting period \_\_\_\_\_
28. Of those who completed all program requirements, from start to finish, indicate when these participants graduated from the program within the following time frames. *The sum of all of these categories should be equal to the total number of successful completions in question 27. If not, check for data entry errors.*
- A. 0 to 6 months \_\_\_\_\_
  - B. 7 to 12 months \_\_\_\_\_
  - C. 13 to 18 months \_\_\_\_\_
  - D. 19 to 24 months \_\_\_\_\_
  - E. 25 months or more \_\_\_\_\_

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29. Enter the race, ethnicity, and gender of each participant who successfully completed all program requirements, excluding financial obligations, during the reporting period. *Hispanics or Latinos should be counted in the race category that best describes their racial identity, including White, Black or African American, Asian, American Indian or Alaska Native, Pacific Islander or Native Hawaiian, or multiracial. See [census.gov](http://census.gov) for questions regarding classifying race and ethnicity. The number entered should be an unduplicated count, and the sum of each demographic group should be equal to the sum of the participants who successfully completed the program during the reporting period. If not, check for data entry errors.*

- A. Enter the ethnicity and gender of participants who successfully completed the treatment court program

Ethnicity and Gender				
	Measures	Males	Females	Gender Unknown
A	Hispanic or Latino			
B	Non-Hispanic or Latino			
C	Unknown			

- B. Enter the race and gender of participants who successfully completed the treatment court program

Race and Gender				
	Measures	Males	Females	Gender Unknown
A	White			
B	Black or African American			
C	Asian			
D	American Indian or Alaska Native			
E	Pacific Islander or Native Hawaiian			
F	Multiracial			
G	Unknown			
H	Other			

30. Enter the number of individuals who exited the program unsuccessfully in the categories below. *Participants should not fit in more than one category, so choose the option that best represents why these individuals did not complete the program.*

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Incompletes		
	Measures	Number
A	Number of participants no longer in the program due to <u>court</u> or <u>criminal involvement</u> (technical violation, arrest, conviction, revocation, reincarceration)	
B	Number of participants no longer in the program due to a <u>lack of engagement</u> (no-shows and nonresponsive participants)	
C	Number of participants no longer in the program due to <u>absconding</u>	
D	Number of participants no longer in the program due to <u>relocating</u> or <u>case transfer</u>	
E	Number of participants no longer in the program due to <u>death</u> or <u>serious illness</u>	
F	Number of participants who did not complete the program for <u>other</u> reasons (specify) _____ _____ _____	

31. Of those treatment court participants who exited the program unsuccessfully, indicate the number of these participants who left within the following time frames (from the start of the program to termination). *The sum of these categories should be equal to the total number of incompletes in question 30. If not, check for data entry errors. Round up to the nearest month category.*

- A. 0 to 3 months \_\_\_\_\_
- B. 4 to 6 months \_\_\_\_\_
- C. 7 to 9 months \_\_\_\_\_
- D. 10 to 12 months \_\_\_\_\_
- E. 13 to 18 months \_\_\_\_\_
- F. 19 or more months \_\_\_\_\_

32. Enter the race, ethnicity, and gender of each participant who exited the program unsuccessfully during the reporting period. *Hispanics or Latinos should be counted in the race category that best describes their racial identity, including White, Black or African American, Asian, American Indian or Alaska Native, Pacific Islander or Native Hawaiian, or multiracial. See [census.gov](http://census.gov) for questions regarding classifying race and ethnicity. The number entered should be an unduplicated count, and the sum of each demographic group should be equal to the sum of the participants in question 30. If not, check for data entry errors.*

A. Enter the ethnicity and gender of participants who exited the program unsuccessfully

Ethnicity and Gender				
	Measures	Males	Females	Gender Unknown
A	Hispanic or Latino			
B	Non-Hispanic or Latino			
C	Unknown			

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B. Enter the race and gender of participants who exited the program unsuccessfully

Race and Gender				
	Measures	Males	Females	Gender Unknown
A	White			
B	Black or African American			
C	Asian			
D	American Indian or Alaska Native			
E	Pacific Islander or Native Hawaiian			
F	Multiracial			
G	Unknown			
H	Other			

### Alcohol and Substance Involvement

33. Of those enrolled in the treatment court program for at least 90 days, enter the total number of participants tested for alcohol, non-prescribed medications, or illegal substances during the reporting period. *This should represent the total number of treatment court participants who were tested for the presence of alcohol, non-prescribed medications, or illegal substances. The number entered should be an unduplicated count only of participants enrolled in the program for at least 90 days who were tested for alcohol, non-prescribed medications, or illegal substances, and it should be equal to or greater than the number of participants who test positive. If not, check for data entry errors.*

A. Total number of participants tested for alcohol, non-prescribed medications, or illegal substance during the reporting period \_\_\_\_\_

34. Of those enrolled in the treatment court program for at least 90 days, enter the number of participants who tested positive for the presence of alcohol, non-prescribed medications, or illegal substances during the reporting period. *Alcohol and substance use information should be based on documented tests rather than self-reported information from program participants. Include all participants who received services during the reporting period, regardless of whether they successfully completed the program, exited the program without completion, or are currently enrolled in the treatment court program. The number entered should be an unduplicated count only of participants enrolled in the program for at least 90 days who tested positive for alcohol, non-prescribed medications, or illegal substances, and it should be equal to or less than the total number of participants tested. If not, check for data entry errors.*

A. Total number of participants who tested positive for the presence of alcohol, non-prescribed medications, or illegal substances during the reporting period \_\_\_\_\_

## COURT AND CRIMINAL INVOLVEMENT

The next set of questions is about court and criminal involvement for treatment court program participants. Note that individuals can be included in more than one category. For example, a treatment court participant could be arrested and have a conviction; thus, the individual should be counted in both categories. If an ex-offender has multiple arrests or convictions, only count that individual once. This section is to be completed at the close of the grant.

35. Since the start of this BJA program funding, enter the number of participants who:

- A. Are still participating in the treatment court program? \_\_\_\_\_
- B. Have successfully completed the treatment court program? \_\_\_\_\_
- C. Exited the treatment court program unsuccessfully? \_\_\_\_\_

36. Since the start of the BJA award, enter the total number of participants who have had a criminal court and/or criminal involvement event. *A participant can be counted in more than one category (i.e., an individual can have an arrest and a conviction). However, do not count the frequency of events (i.e., number of arrests and convictions). Pending charges that the individual had before entering the program should not be counted. New charges that are dropped and/or not prosecuted should not be counted.*

Criminal involvement since the start of the BJA award for treatment court program participants and former participants				
	Measures	Charged for committing a new criminal offense	Conviction for a new criminal charge	Revocation of terms of supervised release
A	Participants who are still participating in the program			
B	Participants who successfully completed the program in the past 12 months			
C	Participants who successfully completed the program 12–24 months ago			
D	Participants who unsuccessfully exited the program			

37. How was the information obtained for those ex-offenders who were arrested on a new criminal charge? *Select the option that best describes how the information was obtained.*

- A. The grantee has direct access to this information through its court information system
- B. The grantee has a memorandum of understanding/agreement (MOU/A) or a data sharing agreement with a correctional agency that has access to this information
- C. The grantee conducts public record jail/prison searches online
- D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident)
- E. The grantee does not have access to official justice information
- F. Other, specify \_\_\_\_\_

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38. How was the information obtained from those ex-offenders who were convicted of a new crime? *Select the option that best describes how the information was obtained.*
- A. The grantee has direct access to this information through its court information system
  - B. The grantee has an MOU/A or a data sharing agreement with a correctional agency that has access to this information
  - C. The grantee conducts public record jail/prison searches online
  - D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident)
  - E. The grantee does not have access to official justice information
  - F. Other, specify \_\_\_\_\_

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## SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval of your grant manager.

Set **S M A R T** goals to clarify the scope of your priorities:

- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

If you have multiple goals, provide updates on each on separately.

**Answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.**

1. What were your accomplishments during this reporting period?

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2. What goals were accomplished, as they relate to your grant application?

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3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

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4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?

A. Yes/No

B. If Yes, explain: \_\_\_\_\_

5. Are you on track to complete your program fiscally and programmatically as outlined in your grant application?

A. Yes/No

B. If No, explain: \_\_\_\_\_

6. What major activities are planned for the next 6 months?

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7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

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**THANK YOU FOR PARTICIPATING!**

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