

BUREAU OF JUSTICE ASSISTANCE

Byrne State Crisis Intervention Program

PERFORMANCE MEASURES QUESTIONNAIRE

The following pages outline general questions and performance measures for the Bureau of Justice Assistance (BJA) Byrne State Crisis Intervention Program (SCIP).

PROGRAM OBJECTIVES

On June 25, 2022, President Biden signed the Bipartisan Safer Communities Act of 2022 into law to reduce gun violence and save lives, and to make progress toward keeping guns out of dangerous hands. In signing the bill into law, the President noted that this historic act “invests in antiviolence programs that work – that work directly with the people who are most likely to commit these crimes or become victims of gun crimes.”

An extreme risk protection order is a common-sense, effective measure to empower family members, health care providers, school officials, or law enforcement officers to petition a court to temporarily prevent a person from accessing firearms if they are found to be a danger to themselves or others (see the [June 7, 2022, Statement of Administration Policy](#)). In 2021, the U.S. Department of Justice released [model legislation](#) to help states create their own extreme risk protection order systems and provide for such intervention before warning signs turn into tragedy. The Bipartisan Safer Communities Act also seeks to ensure that extreme risk protection order laws – commonly referred to as “red flag laws” – and programs are implemented in accordance with the Constitution and provide for adequate due process protections. Programs must ensure the accused has the right to an in-person hearing, the right to know opposing evidence, and the right to be represented by counsel at no expense to the government.

As authorized by the Bipartisan Safer Communities Act of 2022, Byrne SCIP provides formula funds to implement state crisis intervention court proceedings, ERPO's, and related programs or initiatives, including, but not limited to mental health courts, drug courts, veteran treatment courts, and extreme risk protection order programs that work to keep guns out of the hands of those who pose a threat to themselves or others.

STRUCTURE OF THE QUESTIONNAIRE

The *Byrne State Crisis Intervention Program* questionnaire contains performance measures and narrative (goals and objectives) questions. Complete the performance measures in the BJA Performance Measurement Tool (PMT) four times per year to report on your activity during the prior 3 months, also known as a reporting period. Complete the goals and objectives questions twice each year.

ROLES AND RESPONSIBILITIES FOR COMPLETION

BJA's expectation is that the person completing these questions will know the status and progress of all aspects of your Byrne SCIP. Therefore, your agency's SCIP coordinator/grantee point of contact (or another designated person with working knowledge of the SCIP project) should complete these questions on your SCIP initiative's behalf. Your agency should also consult with your research partner and other partner agencies to complete these responses.

PMT REPORTING PERIODS

In July and January of each year, you will be responsible for creating a report from the PMT that you upload into the Justice Grants (JustGrants) System. This is the JustGrants report. During the non-submission reporting periods, you are encouraged to create reports for your records, but you will not upload them to JustGrants. Enter your responses to the questions that follow in the PMT at <https://www.bjaperformancetools.org>. For questions regarding the PMT, data entry, and system errors, contact the PMT Helpdesk via email at bjapmt@ojp.usdoj.gov.

If you have questions about your program, please contact your State Policy Advisor at <https://www.bja.gov/About/Contacts/ProgramsOffice.html/>.

GENERAL AWARD ADMINISTRATION

1. Is this the last reporting period for which the award will have data to report? *For example, all funds have been expended and the award is in the process of closing out in the Justice Grants (JustGrants) System. If you select Yes, you will be directed to answer the Semiannual Narrative Questions. These are one-time-only questions that you will answer prior to report closeout.*

A. Yes/No *(If Yes, answer the Semiannual Narrative Questions.)*

GRANT ACTIVITY

2. Was there grant activity during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. Grant activity also is initiated when you have contact with BJA training and technical assistance providers, even if you have not expended federal funds for this activity. If Yes, the program becomes operational and should remain so until the grant closes out. If No, select all the reasons that apply for no grant activity during the reporting period and proceed to the Semiannual Narrative Questions.*

A. Yes/No

B. If No, select from the following responses:

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	<input type="checkbox"/>
Project or budget not approved by agency, county, city, or state governing agency	<input type="checkbox"/>
Seeking subcontractors (request for proposal stage only)	<input type="checkbox"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="checkbox"/>
Paying for the program using prior federal funds	<input type="checkbox"/>
Administrative hold (e.g., court case pending)	<input type="checkbox"/>
Still seeking budget approval	<input type="checkbox"/>
Waiting for partners or collaborators to complete the application	<input type="checkbox"/>
Other	<input type="checkbox"/>
If Other, explain:	

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PARTNERSHIP ACTIVITIES

3. Have you established the required Firearm Crisis Intervention Program Advisory Board to help guide your program?
 - A. Yes
 - B. No
 - C. If No, please explain what steps are being taken to establish and Advisory Board.

4. Indicate which advisory board participants are actively engaged with your grant-funded program. *Applicants must form a diverse board that includes, but is not limited to, representatives from law enforcement, the community, courts, prosecution, behavior health providers, victim services, and/or legal counsel).* **[Carry forward]**
 - A. State law enforcement
 - B. Local law enforcement
 - C. Federal law enforcement (e.g., Federal Bureau of Investigation)
 - D. State prosecutors
 - E. Local prosecutors
 - F. Federal prosecutors (e.g., Assistant U.S. Attorney)
 - G. Attorneys General
 - H. Judges
 - I. Behavioral healthcare providers
 - J. Victim services
 - K. Schools, colleges, universities
 - L. Community members
 - M. Other, explain _____

PROGRAM OVERVIEW

5. Identify which types of projects your program funding will support. *Select all that apply:*
 - A. Specialized court-based programs such as drug, mental health, and veterans treatment courts, including those that specifically accept clients with firearm violations
 - B. Extreme Risk Protection Order (ERPO) programs
 - C. Other related programs and initiatives

6. Provide a brief description for each of the projects selected in question 5. **[Carry forward]**

7. Does your program include a researcher or a research partner? *Where applicable, this can include state statistical centers or in-house research capacity within your agency.* **[Carry forward]**
 - A. Yes
 - B. No **(If No, skip to next section)**

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8. Provide the primary point of contact (POC) for the researcher/research partner that your agency work with as part of Byrne SCIP. *If there has been a change in the researcher/research partner POC, update the contact information. [Carry forward]*

A. Name: _____

B. Contact Information: Agency Name: _____
 Phone Number: _____
 Email Address: _____

CRISIS INTERVENTION PROGRAMS AND OTHER RELATED PROGRAMS AND INITIATIVES

9. Identify which of the following crisis intervention program activities took place (or will take place) using program funds for either a new program or the enhancement of an existing program. *[Carry-forward]*

Program Activities	New Program	Existing Program
Gun violence courts that connect clients who are at risk to commit gun violence or become victims of gun violence in crisis with community resources		
Other specialty courts (e.g., drug, mental health, veteran treatment courts) that place a new or special emphasis on clients who are at risk to commit gun violence or become victims of gun violence		
Technology or information sharing solutions for ensuring public safety/public health stakeholders such as law enforcement, probation, prosecutors, the courts, and public defenders are informed when a prohibited person attempts to purchase a firearm		
Development and implementation of validated gun violence risk assessment tools		
Assertive community treatment programs that provide case management, and navigation programs to connect at risk individuals to crisis intervention services		
Triage services, mobile crisis units (both co-responder and civilian models), and peer support specialists		
Technological supports and/or telehealth initiatives (e.g., smartphone applications, teleconferencing) to help families and patients navigate mental health and related systems, technology solutions for telehealth visits outside the hospital		
Behavioral health responses and civil legal responses to support behavioral health responses to individuals in crisis (e.g., civil commitment treatment orders such as outpatient commitment or assisted outpatient treatment, establishment of guardians, confidentiality and the duty to protect others – Not ERPO programs		
Other, explain		

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10. Identify any additional crisis intervention program activities that took place (or will take place) using program funds for either a new program or the enhancement of an existing program. *[Carry-forward]*

11. Does this grant funded gun violence crisis intervention program and or related activities include any of the following measures to safeguard the constitutional rights of an individual subject to a gun violence crisis intervention program. *Select all that apply. [Carry-forward]*

- A. The respondent is given appropriate notice of participation in the crisis intervention program
 - B. The respondent is given the opportunity be heard and present evidence in their defense to an unbiased adjudicator
 - C. The respondent is given the opportunity to hear opposing evidence
 - D. The respondent has access to legal counsel
 - E. The respondent has the option to opt-out of the crisis intervention program
 - F. Other, explain:
-

12. Describe any other measures your program has taken to safeguard the constitutional rights of an individual subject to the grant funded interventions implemented.

13. How is your program providing technical assistance to subrecipients and other program stakeholders with regard to the policies/procedures you identified in questions 11 and 12 above?

EXTREME RISK PROTECTION ORDERS

Provide the following information regarding ERPOs requested during the reporting period.

14. During the reporting period, were program funds used to carry our ERPOs?

- A. Yes
- B. No *(If No, skip to Training section)*

15. Indicate the type of ERPO activity funded. *Select all that apply.*

- A. Establishing new ERPO Program – local
- B. Establishing new ERPO Program – state
- C. Establishing new ERPO Program – tribal
- D. Enhancing ERPO Program – local
- E. Enhancing ERPO Program – state
- F. Enhancing ERPO Program – tribal

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16. Identify which of following activities related to ERPO programs took place (or will take place) using program funds for either a new program or the enhancement of an existing program. *[Carry-forward]*

Program Activities	New Program	Existing Program
Planning and research regarding ERPO		
Software or other technologies designed to track relinquished guns		
Technology or risk assessment initiatives designed to support ERPO efforts that help communities ensure firearms are not in the hands of individuals who could pose a danger to themselves or others		
Development and/or delivery of specialized training for law enforcement officers		
Development and/or delivery of training for judiciary and court staff on ERPO proceedings		
Development and/or delivery of training for family members on ERPO		
Development and/or delivery of training for prosecutors on ERPO		
Development and/or delivery of training for fire, and medical, and first responders on ERPO		
Development and/or delivery of training for business community, chambers of commerce, and local/state human resources professionals		
Development and/or delivery of training for school administrators on ERPO		
Development and/or delivery of training for clergy and religious institutions		
Outreach to the community, elected officials, and those engaging with at risk individuals regarding ERPO program development, enhancement, and related initiatives		
Development of training to assist community, law enforcement, behavioral health professionals, identify and respond to on-line threats, bullying, and other activity that may lead to gun violence		
Media reports, interviews, or other public information regarding the grant funded ERPO program		
Publication of best practices regarding ERPO		
Evaluation or assessment of existing ERPO activities		
Other, explain _____		

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17. Have standards, policies, or protocols for ERPO been developed?

- A. Yes
- B. No *(If No, skip to question 19)*

18. If Yes to question 17, select the staff that the ERPO standards, policies, and protocols were developed for. *Select all that apply.*

- A. Judiciary
- B. Law Enforcement
- C. Dispatchers
- D. Medical First Responders
- E. Behavioral Health Specialists
- F. Court Staff
- G. Other, explain _____

For questions 19 through 27, please provide the following information regarding ERPOs requested during the reporting period.

19. Who were the types of petitioners? *Select all that apply.*

- A. Person related by blood, marriage, or adoption to the respondent
- B. Dating partner of the respondent
- C. Person who has a child in common with the respondent
- D. Domestic partner of the respondent
- E. Person who has a biological or legal parent-child relationship with the respondent
- F. Person who is acting or has acted as the respondent's legal guardian
- G. School administrators
- H. Law enforcement
- I. District attorneys
- J. Other, explain _____

20. What was the nature of the precipitating event? *Select all that apply.*

- A. The respondent made suicidal statements online
- B. The respondent made threats of violence toward others
- C. Other, explain _____

21. What was the number of petitions received by the program during this reporting period?

22. What as the number of petitions granted by the program during this reporting period?

23. Of the petitions granted, how many guns were removed? _____

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24. Are local law enforcement, prosecutors, probation, behavioral health specialists, the court, and public defenders informed when a prohibited person attempts to purchase a firearm? *[Carry-forward]*
- A. Yes, explain _____
- B. No
25. Indicate which of the following measures your program has implemented to safeguard the constitutional rights of an individual subject to an ERPO initiative. *Select all that apply. [Carry-forward]*
- A. The respondent is notified when an ERPO petition has been filed
- B. The respondent is given the opportunity to be heard and present evidence in their defense to an unbiased adjudicator
- C. Judicial finding of risk is required prior to issuance of an ERPO
- D. The respondent can submit a request for the court to reevaluate an ERPO at any point in time based on new evidence or at the time of an ERPO renewal
- E. At the time of ERPO expiration, a procedure is in place for respondents to apply for the return of their guns
- F. Background check systems are updated once the ERPO has ended
- G. Penalties are in place for filing a false ERPO petition
- H. Trainings are provided to stakeholders to ensure respondent rights are protected throughout the process
- I. Other, explain _____
26. Describe how your program is providing training and technical assistance to ensure compliance with each of the policies or procedures identified in question 25.
- _____
27. Does your program plan to implement a new policy or procedure related to ERPOs in the future? If so, describe.
- _____

TRAINING AND TECHNICAL ASSISTANCE

Training

28. Did the project provide or facilitate training for stakeholders (e.g. law enforcement behavioral health providers, or prosecutors, judges) during the reporting period?
- A. Yes
- B. No
29. If Yes, how many trainings were completed during the reporting period? _____

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30. For each training completed during the reporting period, indicate: 1) the training topic, 2) the target audience, 3) the number of people trained, and 4) the name of the training provider. *Count each person only once per training topic, regardless of how many times they attended the training. You may report give trainings per reporting period. If more than 5 trainings were completed during the reporting period, please submit a separate excel spreadsheet listing those trainings.*

Training Topic	Date Delivered	Target Audience	Number of People Trained	Link to coverage, recording of training, materials, etc.	Training Format (online, conference, meeting, board of directors meeting, in service)
[Open text]	[Open text]	[Open text]	[Numeric]	[Open text]	[Open text]

31. Did the project provide or facilitate training to members of the public during the reporting period?

- A. Yes
- B. No

32. If yes, how many trainings were completed during the reporting period?

33. For each training attended by members of the public (e.g., friends and family) during the reporting period, indicate: 1) the training topic, 2) the target audience, 3) the number of people trained, and 4) the name of the training provider. *Count each person only once per training topic, regardless of how many times they attended the training. You may report give trainings per reporting period. If more than 5 trainings were completed during the reporting period, please submit a separate excel spreadsheet listing those trainings.*

Training Topic	Date Delivered	Target Audience	Number of People Trained	Training Provider	Link to coverage, recording of training, materials, etc.	Training Format (online, conference, meeting, board of directors meeting, in service)
[Open text]	[Open text]	[Open text]	[Numeric]	[Open text]	[Open text]	[Open text]

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34. What outreach and training materials have you developed to support this initiative?

Format	Link	Topic	Target Audience
Webpages			
Social media outreach (e.g., YouTube, Facebook, Twitter, etc.)			
Monographs			
Webinars			
Presentations (e.g., PowerPoint)			
Brochures			
Fact Sheets			
Newsletter, email, or other bulletins			
Television or radio engagement (e.g., advertisements, spotlights, etc.)			
Other, explain _____			

Technical Assistance

35. Did project staff receive any technical assistance during the reporting period?

- A. Yes/No
- B. If Yes, how many separate technical assistance providers did you work with during the reporting period? _____

36. For each technical assistance provider you interacted with during the reporting period, enter the following information. *The number of entries (up to five per quarter) should equal the number you entered for question 29. If more than five, submit a separate excel spreadsheet providing the technical assistance provider information.*

Name of Provider	Technical Assistance Topic	Number of Engagements	Satisfaction	Feedback on Your Encounters with this Provider
[Open text]	[National Training and Technical Assistance Center dropdown list]	[Positive whole number]	<ul style="list-style-type: none"> • Very satisfied • Satisfied • Neither satisfied nor dissatisfied • Dissatisfied • Very dissatisfied 	[Open Text]

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SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval of your grant manager.

Set **S M A R T** goals to clarify the scope of your priorities:

- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

If you have multiple goals, provide updates on each on separately.

Answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.

1. What were the top three accomplishments this program had during the reporting period?

2. What were the top three goals you focused on during this reporting period and what progress did you make towards those goals?

3. List two problems/barriers you encountered within the reporting period that prevented you from reaching your goals or milestones? If you encountered no problems during this reporting period you may leave this question blank.

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?
 - A. Yes/No
 - B. If Yes, explain: _____
5. Are you on track to complete your program fiscally and programmatically as outlined in your grant application?
 - A. Yes/No
 - B. If No, explain: _____
6. What major activities are planned for the next 6 months?

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA regarding this initiative?

THANK YOU FOR PARTICIPATING!

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