Agenda

Welcome and Introduction to OJP and BJA

BJA Policy Office - Overview of BWCPIP Grant Program and TTA Provider Role

BJA Programs Office and JustGrants Overview

Grants Management

Resources and Questions

Presenters

BJA

- **John Markovic**, Senior Policy Advisor
- **Gerardo Velazquez**, State Policy Advisor
- **Wai White**, State Policy Advisor

What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.

- OJP is one of three grant-making components of the Department of Justice along with the **Office on Violence Against Women (OVW)** and the **Office of Community Oriented Policing Services (COPS)**.

BJA – Bureau of Justice Assistance

BJS – Bureau of Justice Statistics

NIJ – National Institute of Justice

OVC – Office for Victims of Crime

**OJJDP** – Office of Juvenile Justice and Delinquency Prevention

SMART – Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking

U.S. Department of Justice Bureau of Justice Assistance

Mission: BJA's mission is to provide leadership and services in grant administration and criminal justice policy development to support state, local, and tribal justice strategies to achieve safer communities. BJA works with communities, governments, and nonprofit organizations to reduce crime, recidivism, and unnecessary confinement, and promote a safe and fair criminal justice system.

Karhlton F. Moore, BJA Director

https://bja.ojp.gov/
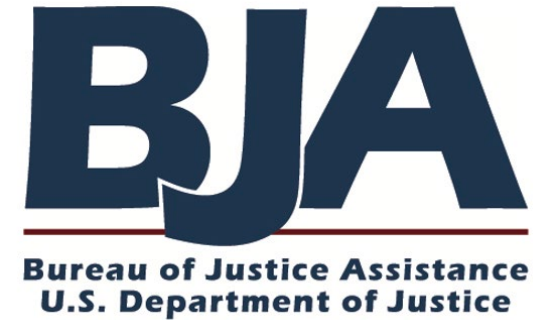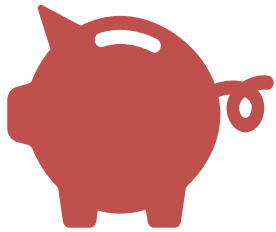
How BJA Supports the Field

Investments

Provide diverse funding to accomplish goals.

Sharing Knowledge

Research, develop, and deliver what works to build capacity and improve outcomes.

Engagement

Consult, connect, and convene.

Poll Question: Has your organization been awarded federal grants in the past?

Yes, my organization has extensive experience with federal grants.

Yes, though my organization does not currently have any federal grants.

My organization has limited experience with federal grants.

My organization is new to federal grants and looking to learn more!

BJA POLICY OFFICE – OVERVIEW OF BWCPIP GRANT PROGRAM AND TTA PROVIDER ROLE

Role of the Policy Office

- The Policy Office provides national leadership in criminal justice policy, training, and technical assistance to further the administration of justice.

- Acts as a liaison to national organizations that partner with BJA to set policy and help disseminate information on best and promising practices.

Role of the Senior Policy Advisor

John Markovic
BWCPIP Senior Policy Advisor
john.markovic2@usdoj.gov

- Provides subject-matter expertise and policy leadership for the BWCPIP grant program
- Communicates the successes of the BWCPIP grant program to stakeholders, including Congress
- Works with the BWCPIP Program Office team to respond to performance issues and assist grantees with challenges they encounter with their project
- Works as liaison to national organizations that partner with BJA to promote funding opportunities, that partner with BJA to promote funding opportunities, set policy, and help disseminate information.
- Partners with and oversees technical assistance and training provider as part of a cooperative agreement

A Few Words About the BWCPIP Training and Technical Assistance (TTA) Provider

Justice & Security Strategies, Inc (JSS)

Craig D. Uchida, Ph.D.
President and Founder

Shellie E. Solomon, Ph.D.
Chief Executive Officer

In FY2021, JSS was selected by the BJA to administer microgrants for and deliver and TTA to small, rural, and tribal (SRT) law enforcement agencies for body-worn cameras BWCs. Since 2021, JSS and BJA have provided over $15 M to fund over 600 agencies for BWCs programs.

In FY2023, JSS was selected by BJA to provide TTA to grantees that were awarded through its BWCPIP program. Building on their experience with the SRT microgrant and their work as a subawardee on previous BWCPIP TTA award, JSS now provides TTA to all 5 categories of FY2023 BWCPIP grantees.

ON AIR Many of you attended a welcome webinar hosted by JSS on TTA services for BWCPIP grantees on December 19, 2023

TTA Webinar Link

General Overview of the Purpose and Goals of the TTA Provider JSS

- **Purpose:** To provide TTA resources so that the BWCPIP sites have the best possible chance for successful implementation of BWC programs
- **Goals:**
  - Ensure that each agency (and subgrantee) has an established BWC policy in place **before** deployment of BJA-funded BWCs
  - Establish positive, helpful working relationships between the BWCPIP sites and the TTA team through regular (but not overbearing) contact between the TTA teams and the BWCPIP sites — *"Meet your agency where it is."*
  - Provide structure and opportunities for BWCPIP sites to learn from each others' experiences (peer-to-peer learning) through grantee meetings and TTA services, such as webinars, workshops, and peer visits
  - Develop new TTA resources **_for and with_** grantees

BJA and TTA Roles in a Nutshell

BJA will assist you with administration of the full life cycle of your BWCPIP grant, including grant onboarding, grant acceptance, budget approvals/modifications, reporting requirements, award conditions clearances, and grant closeout.

JSS, as the TTA provider, will initially assist you in getting the award condition with respect to BWC policy development fulfilled. In addition, they are here to provide a full range of TTA:

- ✓ Direct and to grantees individually or as a group
- ✓ Knowledge resources
- ✓ Site visits

- ✓ Regional or topical convenings
- ✓ Access to experts ("Ask Bob" and "Ask Mike")
- ✓ Peer-to-peer exchanges and partnerships

Poll Question: What is your roll in the BWCPIP Grants?

Administrative: Primarily grant administration, including JustGrants and/or financial management.

Operational: Primarily implementing BWC, developing policy, procuring BWCs, and deploying BWCs.

Responsible for both administrative and operational roles.

Other.

FY23 BWC PIP Program Overview

- Expand the adoption of body-worn cameras (BWCs) in state, local, and tribal law enforcement agencies, including correctional agencies that perform law enforcement functions.

- Assist agencies that have existing BWC programs expand and refine those programs.

- Promote more effective management, sharing, and integration of digital evidence generated by BWCs within and between criminal justice agencies.

- $2,000 per BWC funding metric and 50% match requirement.

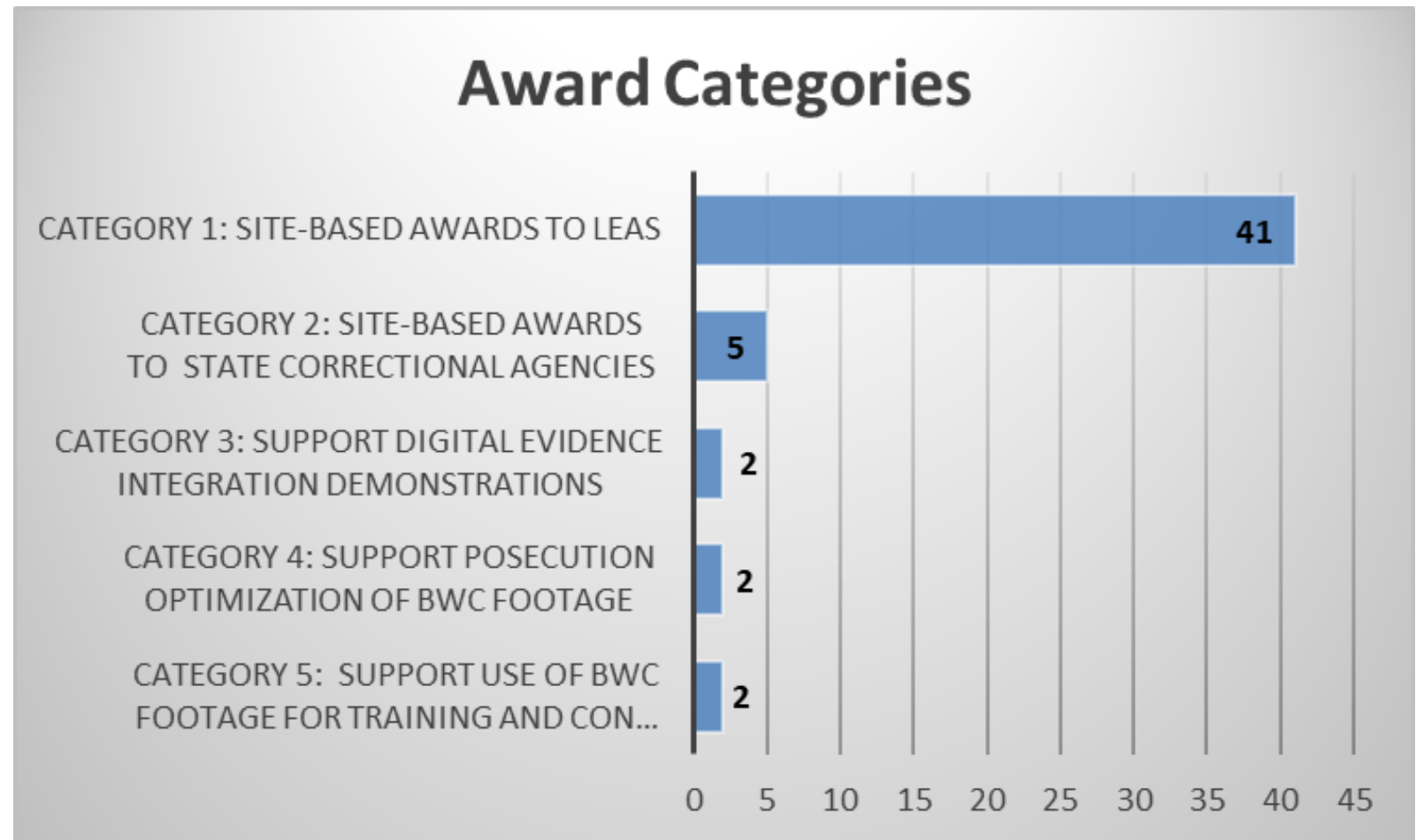**The webinar is directed at Category 1 and 2 applicants**

Category 1: Site-based Awards to Law Enforcement Agencies (including self-initiated partnership applications) - Supports publicly-funded law enforcement agencies that are purchasing or leasing BWCs as part of a comprehensive, policy-driven program

Category 2: Site-based Awards to State Correctional Agencies - Supports state correctional agencies purchasing or leasing BWCs as part of a comprehensive, policy-driven program

FY23 BWC PIP Program Overview Continued

Awards Made: **52**

Total Amount: **$20,151,782**

Award Categories

- CATEGORY 1: SITE-BASED AWARDS TO LEAS — 41
- CATEGORY 2: SITE-BASED AWARDS TO STATE CORRECTIONAL AGENCIES — 5
- CATEGORY 3: SUPPORT DIGITAL EVIDENCE INTEGRATION DEMONSTRATIONS — 2
- CATEGORY 4: SUPPORT POSECUTION OPTIMIZATION OF BWC FOOTAGE — 2
- CATEGORY 5: SUPPORT USE OF BWC FOOTAGE FOR TRAINING AND CON… — 2

BWC Program At-A-Glance

Competitive Grant Solicitation for BWC Program Development

- Supports the purchase or lease of BWCs, as well as related equipment and program operations.

- Requires establishment of a BWC policy that is comprehensive and deliberately developed.

- Applicants were also assessed on commitment to broad program elements:
    o Internal and external partnership engagement
    o Commitment to BWC training
    o Commitment to digital media evidence management (DEM)
    o Address evidentiary value and digital evidence management

FY 2023 Typical BWCPIP Grantee Roadmap

Year 1 → **Year 2** → **Year 3**

Year 1
- Notification and Award Acceptance
- Kickoff Meeting
- Clear Withholding Conditions
- Initiate Grant Activities
- TTA Initiation and Regular Contact
- Policy Review Process
- Submit Grant Modifications (if needed)
- Submit Financial and Programmatic Reports

Year 2
- Continue Grant Activities
- BJA Monitoring
- Submit Grant Modifications (if needed)
- Submit Financial and Programmatic Reports
- Continue TTA Contact

Year 3
- Continue Grant Activities
- BJA Monitoring
- Submit Grant Modifications (if needed)
- Submit Financial and Programmatic Reports
- Continue TTA Contact
- Request No Cost Extension (if needed)
- Wrap-up Grant Activities
- Complete Closeout Process

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The Significance of Policy Development

- Requires establishing a BWC policy that is:
  - Comprehensive
  - Deliberate
  - Consistent with applicable state and municipal laws
- Not a "cut-and-paste" policy (e.g., Standard Lexipol or exact copy of neighbor)
  - Written with consideration of local practice and context
- Seeks input of key stakeholders:
  - Local prosecution
  - Affected agency units and divisions
  - Police unions
  - Community groups and institutions
- TTA provider will work with you as needed

Policy Wizard

Types of Agencies Supported in FY 2023 and Previous Years (FY 2015 to FY 2022)

Agency Type	FY2023	Percent	Previous Years	*Percent*
Municipal	20	*43.5%*	379	*62.6%*
Sheriff	14	*30.4%*	101	*16.7%*
University/College PD	2	*4.3%*	33	*5.5%*
Regional PD	0	*0.0%*	17	*2.8%*
State Police	2	*4.3%*	14	*2.3%*
State Department of Corrections *(Category 2)*	5	*10.9%*	13	*2.1%*
Tribal Police	1	*2.2%*	8	*1.3%*
State Police Special (e.g., Fish & Game)	0	*0.0%*	8	*1.3%*
County Police	0	*0.0%*	7	*1.2%*
School District PD	0	*0.0%*	6	*1.0%*
Consortia (e.g., State Administrating Agency)	0	*0.0%*	6	*1.0%*
Public Transportation PD	0	*0.0%*	6	*1.0%*
County District Attorney	0	*0.0%*	3	*0.5%*
Housing Authority PD	0	*0.0%*	2	*0.3%*
County Department of Corrections	0	*0.0%*	1	*0.2%*
State Investigative Agency	1	*2.2%*	1	*0.2%*
Municipal Court	1	*2.2%*	0	*0.0%*
Grand Total	46	*100.0%*	605	*100.0%*

Captures Categories 1 and 2 Only (Excludes Categories 3 to 5 Grantees)

SECTION 3

BJA PROGRAMS AND JUSTGRANTS OVERVIEW

BWCPIP Programs Team
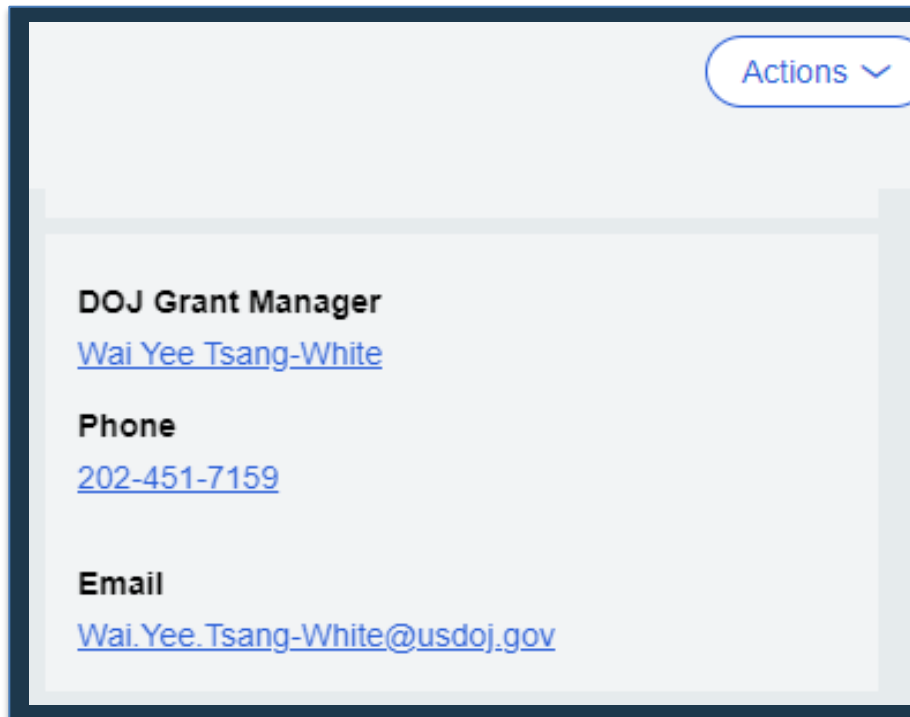

Wai White
Wai.Yee.Tsang-White@usdoj.gov

Gerardo Velazquez
Gerardo.Velazquez@usdoj.gov

Role of the BJA Programs Office Team

The BJA Programs Office is responsible for providing timely and accurate grants administration information and assistance across the broad array of BJA grant programs to ensure project success and compliance.

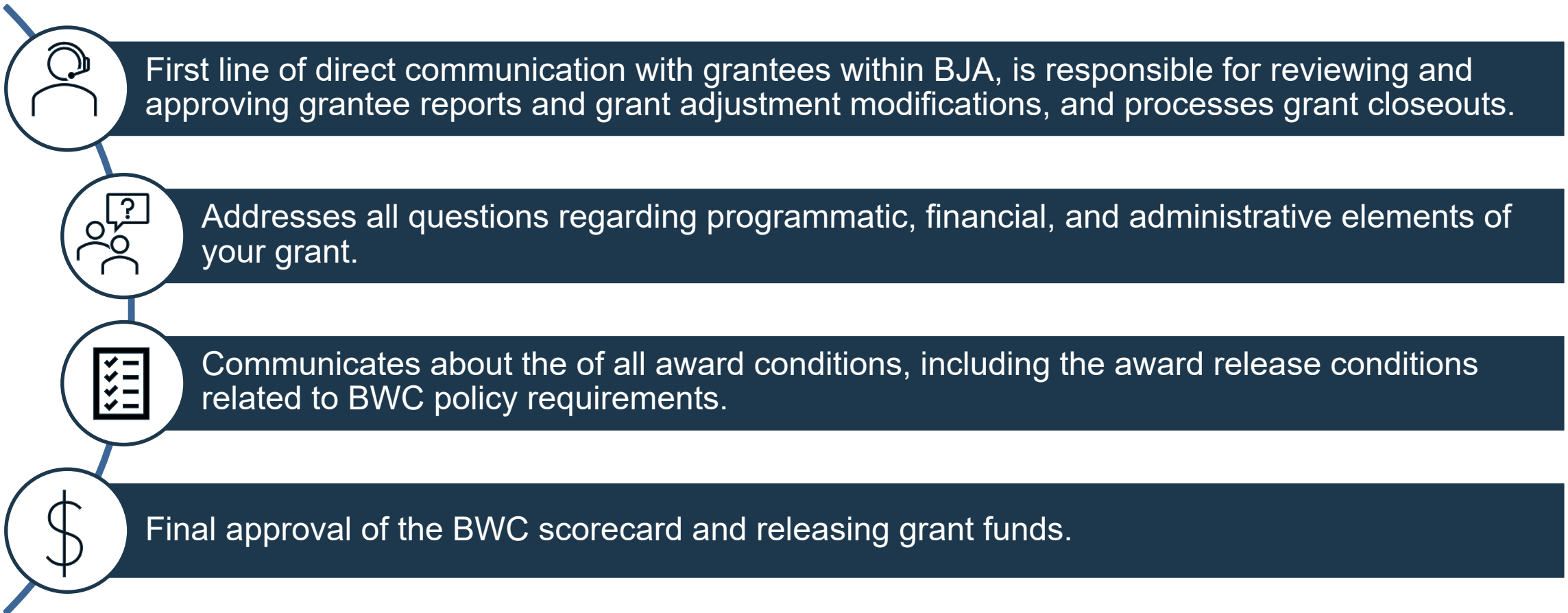Actions ⌄

DOJ Grant Manager
Wai Yee Tsang-White

Phone
202-451-7159

Email
Wai.Yee.Tsang-White@usdoj.gov

Your primary point of contact is the BJA Grant Manager assigned to your award.

The grant manager's name, email address, and phone number are listed in the funded award in JustGrants.

BJA Grant Manager Role

First line of direct communication with grantees within BJA, is responsible for reviewing and approving grantee reports and grant adjustment modifications, and processes grant closeouts.

Addresses all questions regarding programmatic, financial, and administrative elements of your grant.

Communicates about the of all award conditions, including the award release conditions related to BWC policy requirements.

Final approval of the BWC scorecard and releasing grant funds.

Poll Question: What grants management experience do you have, including experience with the JustGrants system?

I have no experience with grants management or JustGrants.

I have minimal grants management experience, but not with JustGrants.

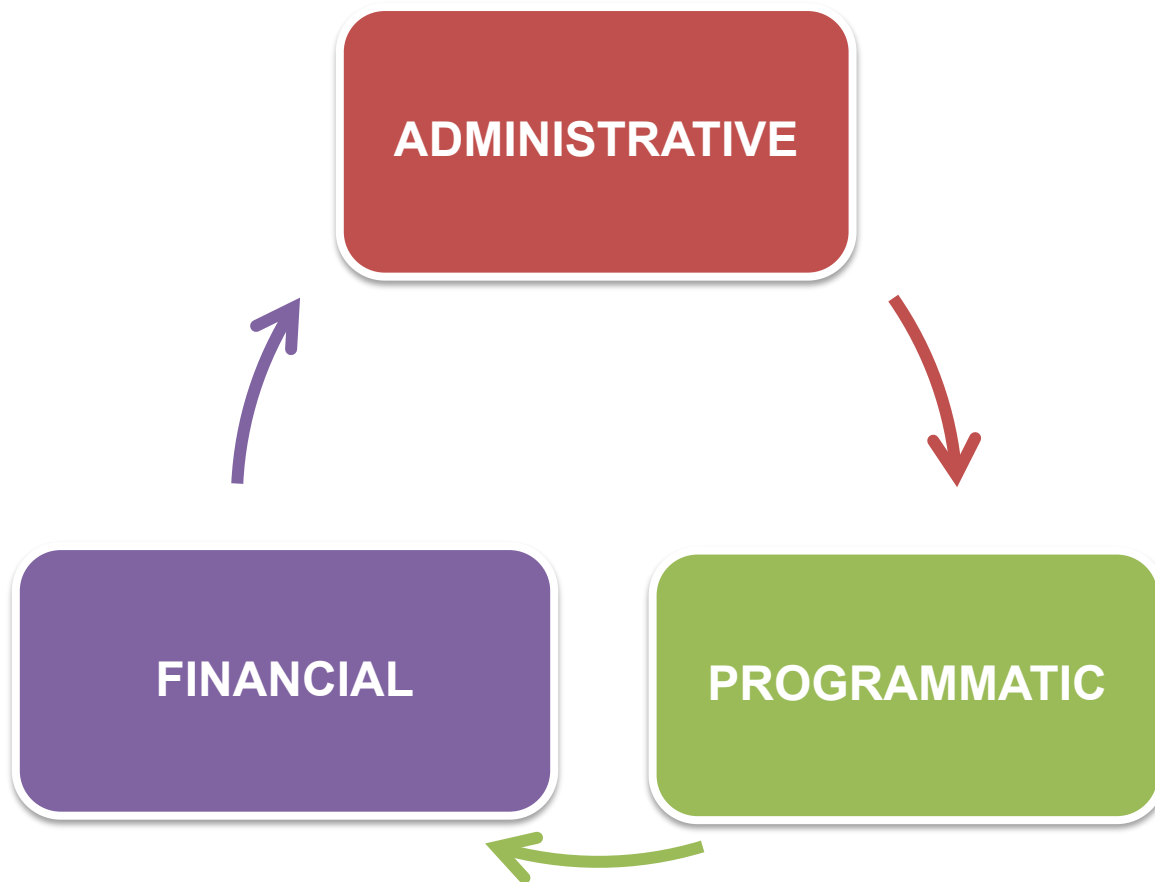I have experience with grants management and JustGrants.
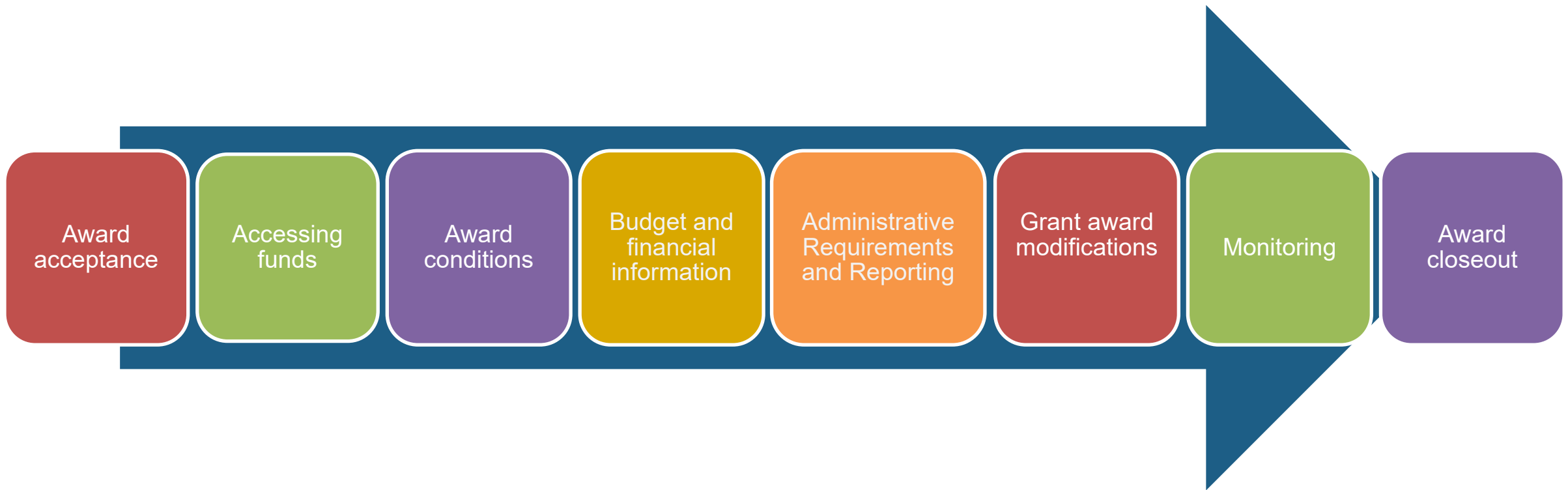
Other.

SECTION 4

GRANTS MANAGEMENT OVERVIEW

Three Areas of Grant Management

ADMINISTRATIVE

FINANCIAL

PROGRAMMATIC

- **Administrative**
  - Award acceptance
  - Award condition compliance
  - Semi-annual progress reports
  - Grant award modifications

- **Programmatic**
  - Implementation of project
  - Goals, objectives, and activities

- **Financial**
  - Federal financial reports
  - Budget clearance, modifications, and reallocations

Grant Management Award Cycle

Award acceptance → Accessing funds → Award conditions → Budget and financial information → Administrative Requirements and Reporting → Grant award modifications → Monitoring → Award closeout

JustGrants Post-Award User Roles

If appropriate, an individual can have multiple roles in JustGrants.

Resources:
https://justicegrants.usdoj.gov/training/training-entity-user-experience

Entity Administrator

Confirms Entity profile information is current. Manages users and user assignments. Confirms Authorized Representative has proper legal authority to accept or decline an award.

Grant Award Administrator

Submits programmatic-related award requirements, including Performance Reports, Grant Award Modifications (GAMs), and Closeouts.

Authorized Representative

Accepts or declines awards on behalf of an Entity. Must have legal authority to enter into contracts, grants and cooperative agreements with the federal government on behalf of the Entity.

Financial Manager

Certifies and submits financial information and all Federal Financial Reports on behalf of an Entity.

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Award Acceptance

The Entity Administrator (EA) assigns the following roles in JustGrants: Grant Award Administrator and Financial Manager. The EA will also confirm the Authorized Representative that was assigned to the application. Instructions begin on page 11: https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/jarg-grantee-accept.pdf

If the Authorized Representative needs to be changed prior to the award acceptance, the EA can register the correct person in DIAMD/JustGrants and change the role assignment. See entity management guidance beginning on page 16: https://justicegrants.usdoj.gov/training/jarg-entity-management.pdf

After the role assignments have been made and the Authorized Representative has been confirmed or reassigned, the award agreement will be in the Authorized Representative's worklist to be reviewed and accepted. See page 17: https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/jarg-grantee-accept.pdf

After the award has been accepted the award status in JustGrants will be either PENDING-ACTIVE or PENDING-ASAPNOTIFICATIONSENT . Award management resource: https://justicegrants.usdoj.gov/training/training-award-management

PENDING-EXTERNAL ASSIGNEE   PENDING-AWARD ACCEPTANCE

Accessing Funds: ASAP

If you are a current or former OJP grant recipient with an active ASAP account: You do not need to take any additional action in ASAP unless another user must be added.

If you are a new OJP grant recipient: After the award is accepted in JustGrants, your agency's EA will receive two emails from ASAP (DoNotReply.asap@mail.twai.gov) to begin the registration process. **To have the ASAP registration email resent and/or for assistance registering in ASAP, contact OCFO Customer Service at** ask.ocfo@ojp.usdoj.gov **or 800-458-0786.** ASAP resources are available here: https://justicegrants.usdoj.gov/resources/asap

STEP 1:
Federal agency & recipient both enroll in ASAP.gov

STEP 2:
Agency adds money to recipient account & sets rules for payments

STEP 3:
Recipient requests payment via ASAP.gov

STEP 4:
Approved payments can settle as quickly as the same day.

Payments

- Payment (draw down) requests are submitted ~~in~~ ASAP. Funds are deposited within one business day. ASAP accounts are suspended the last 3 business days each month, except September when it will be suspended 5 days.

- Draw down requests should be timed to ensure **that Federal cash on hand is the minimum needed for disbursements/reimbursements to be made immediately or within 10 days.** If not spent or disbursed within 10 days, funds must be returned to OJP.

- **Recipients should have written procedures for cash management of funds to ensure that Federal cash on hand is kept at or near zero.** DOJ periodically conducts financial reviews to ensure that this requirement is met.

DOJ Grants Financial Guide 2022
Last Updated June 2023

III. Postaward Requirements 🔗

3.1 Payments   +

Welcome to the DOJ
Grants Financial Guide

Chapter 3.1 Payments:
https://www.ojp.gov/funding/financialguidedoj/iii-postaward-requirements#pkson1

ASAP Resources:
https://justicegrants.usdoj.gov/resources/asap

Award Conditions: Withholding

Withholding award conditions prohibit expenditure or draw down of funds until:

- Specified action or document is approved by BJA (for example, updated budget and narratives showing approved funded amount)

- Award Condition Modification (ACM) approved

Most common withholding conditions:

- Budget not cleared/approved or questioned costs

- Missing or insufficient application information (for example, missing proposal narrative, or MOU)

Contact your BJA grant manager if you have questions or need guidance on how to address active withholding conditions that may appear on your award.

Resource: https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/FINAL_EXT_Awd-Conditions-JARG_072021.pdf

Budget/Financial: Allowable Costs

All costs must be allowable, reasonable, allocable, and necessary to the project per of **DOJ Grants Financial Guide** and **2 C.F.R. 200.** Examples of **unallowable costs** include but may not be limited to:

Costs that do not support approved project	Security enhancements or equipment to any nongovernmental entity that is not engaged in criminal justice or public safety	Lobbying or Fundraising	Unmanned aerial vehicles/systems (UAVs/UASs)
NEW! Prohibited and controlled equipment, consistent with Executive Order (EO) 14074, per OJP policy	Food and beverages	Gift cards, prizes, rewards, entertainment, trinkets, or any monetary incentive	Supplanting state or local funds

Poll Question: What does the 50% match primarily cover for your agency?

A Portion of BWC Costs (lease or purchase)

Costs for Personnel

Storage Costs and/or Digital Evidence Managment

One or More of the Above

Uncertain

Financial Management Systems

All recipients are required to:

- Establish and maintain auditable accounting records
- Accurately accounts for on the receipt, obligation, and expenditure of grant funds.
- Funds for each award must be accounted for separately from other grants and other funding sources.

Resource:
https://www.ojp.gov/funding/financialguidedo j/ii-preaward-requirements#cr381

2.3 Standards for Financial Management Systems   —

Accounting System   +

Project Cost Budgeting and Accounting   +

Preventing Commingling of Funds   +

Supplanting   +

Financial Management Systems Continued

Recipients and subrecipients are **prohibited from <u>commingling</u> funds** on either a program-by-program or project-by-project basis.

- Although Federal regulations do not require physical segregation of cash deposits, the accounting systems must ensure that agency funds are not commingled with funds from other Federal or private agencies.

- Funds specifically budgeted/received for one project/award may not be used to support another.

- If the recipient's automated general ledger accounting system cannot comply with this requirement, a system should be established to adequately track funds according to each budget category.
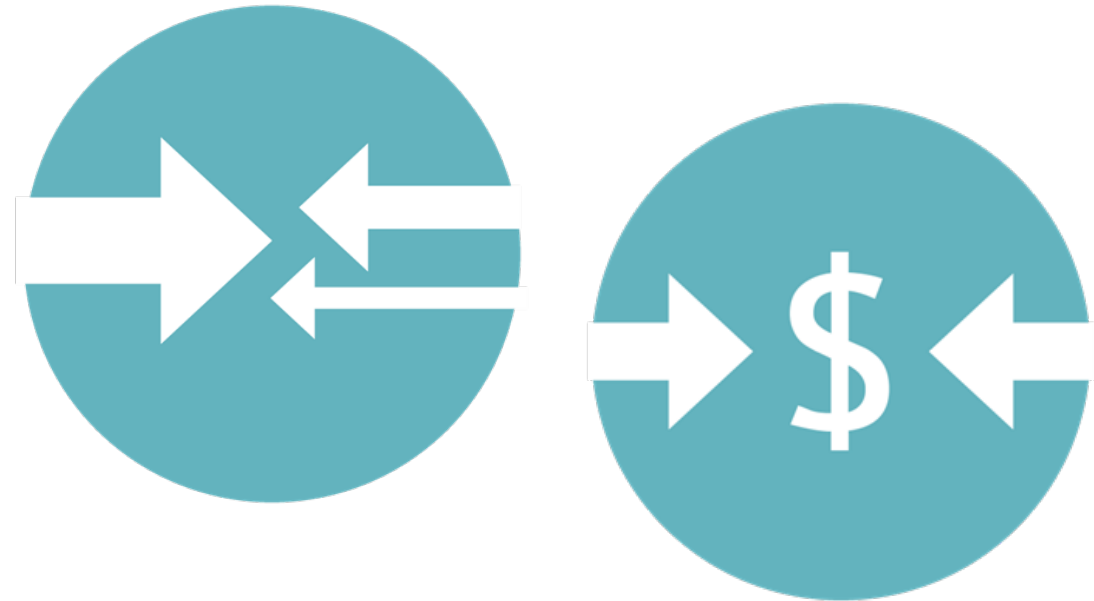
Federal funds **<u>must not supplant</u>** (i.e., replace) funds that have been budgeted for the same purpose through non-federal sources.

Grants Financial Management Training

The Grant Award Administrator and Financial Manager assigned to your award must complete training within 120 days of grant acceptance.

- If the Grant Award Administrator and/or Financial Manager change, they will have 120 days to complete their training from the day they are added within the JustGrants system.
- <mark>For certain recipients, funds will be withheld until completed.</mark>
- Must be completed every three years.

Available online at https://onlinegfmt.training.ojp.gov/.

Submit Grants Financial Management Training certificates to your BJA Grant Manager.

Subawards and Procurement Contracts

Grant recipients may propose to make **subawards** and/or enter into **procurement contracts** with other non-federal parties under the award. Different administrative requirements apply so it is important to properly classify. **The substance of the relationship should be given greater consideration than the form of agreement.**

Resources: https://www.ojp.gov/training/subawards-and-procurement

A <u>**subaward**</u> is for the purpose of carrying out a portion of a Federal award and creates a Federal assistance relationship with the subrecipient. **Characteristics which support the classification of a subrecipient include** when the non-Federal entity:	A <u>**[procurement] contract**</u> is for the purpose of obtaining goods and services for the non-Federal entity's own use and creates a procurement relationship with the contractor. **Characteristics indicative of a procurement relationship** are when the contractor:
❏ Determines who is eligible to receive what Federal assistance	❏ Provides the goods and services within normal business operations
❏ Has its performance measured in relation to whether objectives of a Federal program were met;	❏ Provides similar goods or services to many different purchasers
❏ Has responsibility for programmatic decision-making	❏ Normally operates in a competitive environment
❏ Is responsible for adherence to applicable Federal program requirements specified in the Federal award	❏ Provides goods or services that are ancillary to the operation of the Federal program
❏ In accordance with its agreement, uses the Federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.	❏ Is not subject to compliance requirements of the Federal program as a result of the agreement, though similar requirements may apply for other reasons.

Poll Question: How familiar are you with the GAM process in JustGrants?

Very familiar

Somewhat familiar

Not familiar

Grant Award Modifications (GAM) Overview

- A GAM is used to request changes that require prior approval.

- The assigned GAA must submit GAMs in JustGrants.

- <mark>**No changes to the purpose of the project or project title will be approved.**</mark>

Programmatic

- Programmatic Costs GAM (costs requiring prior approval)

- Scope Change GAMs (alter programmatic activities, add subaward, change the project site, or change key staff)

Financial

- Budget Modification GAM (moving more than 10% of funds, or adding $ into category previously $0)

- Sole Source GAM for any sole source procurement in excess of simplified acquisition threshold (currently $250,000)

BEST PRACTICE: Contact your BJA Grant Manager if you have questions prior to submitting a GAM.

Resource: https://justicegrants.usdoj.gov/training/training-grant-award-modifications

GAM: Project Period Extension

- Must be requested through JustGrants at least 30 days prior to the current end date.

- Must include narrative justification and a revised timeline. **Extensions should not be requested solely to expend remaining funds.**

- Generally, no more than one extension not to exceed 12-months is approved. OJP will consider exceptions on a case-by-case basis.

See the DOJ Grants Financial Guide for all requirements and contact your Grant Manager with any questions.

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Resource: https://www.ojp.gov/funding/financialguidedoj/iii-postaward-requirements#bvaepl

Important Reporting Reminders

Federal Financial Reports (SF-425)	Performance Reports
• Report funds obligated and/or expended, NOT draw-down amounts. • Ensure funds that have been obligated align with approved budget. • Report for every quarter regardless of whether or not expenses were incurred. • Report CUMULATIVE amounts each quarter.	• Answer performance measure questions specifically written in the solicitation. • Provide BJA Grant Manager accurate snapshot of implementation. • Report must be submitted even if no activities occurred in report period.

JustGrants automatically freezes grant funds for delinquent reports. It is important to submit reports on time. Late reports also influence how your award risk is assessed by OJP and may affect subsequent applications.

Semi-Annual Question Sets

The performance measure questions found in the solicitation are imbedded in your performance report.

You must answer these questions even if there was no activity. Do not submit a blank report.

If you have questions – please reach out to your Grant Manager prior to submitting your report.

Submission Tip: Make sure to complete the question set, after submitting scroll down to the bottom of the performance report and hit submit.

Reporting Requirements: Overview

Report Type	Reporting Period	Due*	JustGrants Role
Federal Financial Report (SF-425) – Submitted in JustGrants	• Jan 1 – Mar 31 • Apr 1 – Jun 30 • Jul 1 – Sep 30 • Oct 1 – Dec 31	• April 30 • July 30 • October 30 • January 30	Financial Manager
Semi-Annual Performance Report - Submitted in JustGrants	• Jan 1 – Jun 30 • Jul 1 – Dec 31	• July 30 • January 30	Grant Award Administrator (Alternate GAA can edit but not submit)

The Final FFR and Final Performance Reports will be due 120-days from the project end date.

FFATA Reporting on Subawards

- Federal Funding Accountability and Transparency Act (FFATA) **requires prime recipients of awards >$30,000 to report subaward and executive compensation data on first-tier subawards >$30,000.**

- Recipients must submit the FFATA report in FSRS (www.fsrs.gov) by the end of the following month in which the subaward was issued.

- User guides, FAQs, helpdesk and online demos are available at www.fsrs.gov/resources.

Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS)
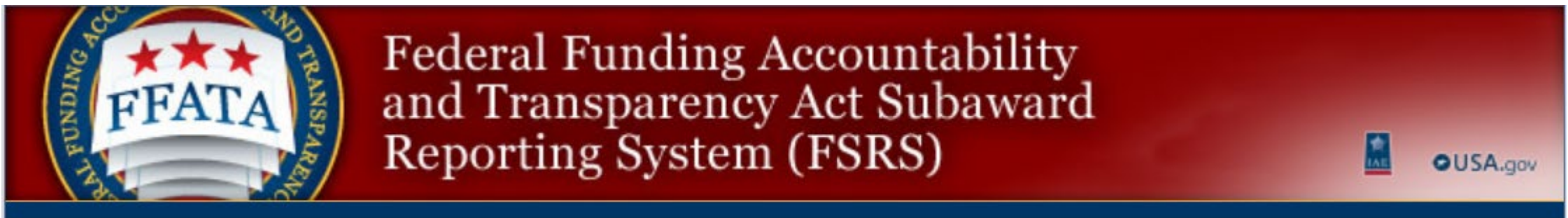
Grant Monitoring

- Monitoring activities can be conducted by Program and/or OCFO Staff on-site or remote through an EPDR (Enhanced Programmatic Desk Review).

- Monitoring allows Grant Managers to:

  – Observe compliance with requirements and progress against project goals,

  – Identify opportunities to provide technical assistance, and

  – Ensure that adequate controls are in place to improve accountability of federal funds.

- Per the Uniform Guidance, recipients are required to monitor subrecipients.

Closeout

- All obligations must be incurred on or before the last day of the period of performance.

- Liquidation period of up to 120-days after to make any remaining payments.

- After submitting the Final Performance Report, Final FFR, and last drawdown in ASAP, the GAA submits the closeout.

- **Note:** the ASAP account will be suspended automatically upon submission of the closeout or 120-days after the project end date.

Resource: https://justicegrants.usdoj.gov/training/training-closeout

SECTION 6
RESOURCES & QUESTIONS

BJA
Bureau of Justice Assistance
U.S. Department of Justice

Poll Question: Do you know where to locate BWC resources?

Very Familiar

Somewhat Familiar

Not Familiar

Resources

BWC Toolkit

- Website: https://bja.ojp.gov/program/bwc
- FAQs: FAQs | Body-Worn Camera Toolkit | Bureau of Justice Assistance (ojp.gov)

JustGrants

- Website: https://justicegrants.usdoj.gov/
- Email: JustGrants.Support@usdoj.gov
- Phone: 1-833–872–5175 5 a.m. to 9 p.m. Eastern

OCFO and Training

- Email: ask.ocfo@usdoj.gov
- Phone: 1–800–458–0786
- DOJ Grants Financial Guide: http://ojp.gov/financialguide/DOJ/index.htm
- DOJ Grants Financial Management Training: https://onlinegfmt.training.ojp.gov

ASAP

- Website: https://asap.gov
- Email: ASAPHelpDesk@fiscal.treasury.gov
- Phone: 1–855–868–0151 (option 2, option 3) 7:30 a.m. to 6 p.m. Eastern

https://justicegrants.usdoj.gov/

DOJ Grants Financial Guide 2022

Last Updated October 2023

Welcome to the DOJ Grants Financial Guide 🔗

Foreword 🔗

We hope you find this guide useful and informative. If you have any questions or comments, please contact your appropriate DOJ Funding Source.

TOP 10 TOPICS

1. Financial Management Systems	6. Audit Requirements
2. Allowable Costs	7. Conference Costs
3. Unallowable Costs	8. Adjustments to Awards
4. Federal Financial Reports	9. Accounting by Approved Budget Category
5. Performance Reports	10. Subrecipient Monitoring

Welcome to the DOJ Grants Financial Guide

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The Department of Justice (DOJ) has three primary grant-making components, the Office of Justice Programs (OJP), the Office on Violence Against Women (OVW) and the Office of Community Oriented Policing Services (COPS Office). The mission of OJP is to provide innovative leadership to federal, state, local, and tribal justice systems by disseminating state-of-the-art knowledge and practices across America, and providing grants for the implementation of these crime fighting strategies. The mission of OVW is to provide federal leadership in developing the national capacity to reduce violence against women, and administer justice for and strengthen services to victims of domestic violence, dating violence, sexual assaults, and stalking. The mission of the COPS Office is to advance the practice of community policing by the nation's state, local, territory, and tribal law enforcement agencies through information and resources.
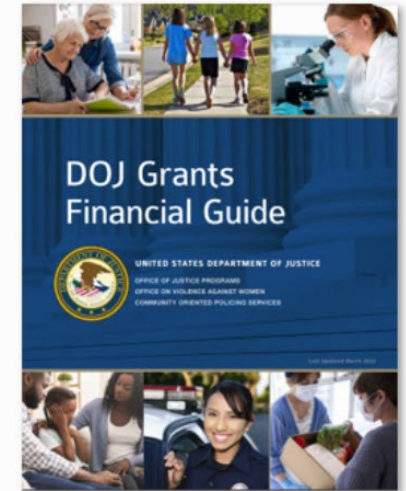

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Questions?