

**BUREAU OF JUSTICE ASSISTANCE**  
Violent Gang and Gun Crime Reduction—Project Safe Neighborhoods Grant Program  
**PERFORMANCE MEASURES**

The following pages outline general questions and performance measures for the Bureau of Justice Assistance (BJA) *Violent Gang and Gun Crime Reduction (also known as Project Safe Neighborhoods; PSN) Grant Program*.

A PSN evaluation, funded by the National Institute of Justice and conducted by Michigan State University (MSU), found that PSN target cities achieved a 4.1 percent decline in violent crime compared to a 0.9 percent decline in non-target cities and of the PSN sites for which case studies were conducted, 8 out of 10 experienced statistically significant reductions in violent crime, ranging from 2 percent to 42 percent. Key factors for success included U.S. Attorney's Office leadership, cross-agency buy-in, and the flexibility of the program to adjust to the realities of individual jurisdictions.

Drawing on the results of MSU's evaluation, PSN's goal is to reduce gun and gang violence by the most violent individuals in target neighborhoods by employing a research-driven, intelligence-led, and problem-solving approach to reducing firearm and gang violence through enforcement, deterrence, and prevention.

### **PROGRAM OBJECTIVES**

- **OBJECTIVE 1:** Establish and expand evidence-based programming in PSN task forces so that they can effectively and sustainably prevent and respond to gun and gang crime.
- **OBJECTIVE 2:** Create and maintain coordination among Federal, State, local, and tribal law enforcement and prosecution officials; researchers; social service providers; and community members with an emphasis on prevention, tactical intelligence gathering, more vigorous and strategic prosecutions of gun and gang crimes, and enhanced accountability.

### **STRUCTURE OF THE QUESTIONNAIRE**

The *PSN Grant Program* questionnaire contains performance measures and narrative (goals and objectives) questions. Complete the performance measures in the BJA Performance Measurement Tool (PMT) four times per year to report on your activity during the prior 3 months, also known as a reporting period. Complete the goals and objectives questions twice each year.

### **ROLES AND RESPONSIBILITIES FOR COMPLETION**

BJA's expectation is that the person completing these questions will know the status and progress of all aspects of your PSN program. Therefore, your agency's PSN coordinator/grantee point of contact (or another designated person with working knowledge of the PSN project) should complete these questions on your PSN initiative's behalf. Your agency should also consult with your research partner and other partner agencies to complete these responses.

### **PMT REPORTING PERIODS**

In July and January of each year, you will be responsible for creating a report from the PMT that you upload into the Grants Management System (GMS). This is the GMS report. During the nonsubmission reporting periods, you are encouraged to create reports for your records, but you will not upload them to the GMS. Enter your responses to the questions that follow in the PMT at <https://bjapmt.ojp.gov>. If you have any questions about the PMT or performance measures, please call the BJA PMT Help Desk at 1-888/252-6867, or send an e-mail to [bjapmt@usdoj.gov](mailto:bjapmt@usdoj.gov).

**NOTE: Data collection on these revised measures will take effect with grant activities occurring from October 1, 2016, through December 31, 2016. Data entry and reporting in the PMT will begin on January 3, 2017. Subsequent data entry will occur quarterly, with a 30-day submission period following the close of the reporting period.**

If you have questions about your program, please contact your State Policy Advisor (SPA) at <https://www.bja.gov/About/Contacts/ProgramsOffice.html>

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**AWARD ADMINISTRATION**

Is this the last reporting period for which the award will have data to report? *For example, all funds have been expended, and the award is in the process of closing out in the Grants Management System (GMS). If you select “Yes,” you will be directed to answer the question in the Closeout section. This is a one-time-only question that you will answer prior to report closeout.*

- A. Yes/No
- B. If Yes, answer the **Closeout** question, and create a final report.

**GRANT ACTIVITY**

1. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the BJA-approved grant application. If you select “Yes,” the program becomes Operational and should remain so until the grant closes out.*

- A. Yes/No
- B. If No, please select from the following responses:

Reason(s) for no grant activity during the reporting period.	Select all that apply
In procurement	<input type="radio"/>
Project or budget not approved by agency, county, city, or State governing agency	<input type="radio"/>
Seeking subcontractors (Request for Proposal stage only)	<input type="radio"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="radio"/>
Paying for the program using prior Federal funds	<input type="radio"/>
Administrative hold (e.g., court case pending)	<input type="radio"/>
Still seeking BJA budget approval	<input type="radio"/>
Waiting for partners or collaborators	<input type="radio"/>
Other	<input type="radio"/>
If Other, please explain	

2. Please complete the following table indicating the percentage of your PSN award allocated for each of the following categories. *Percentage allocations should represent the entire life of the award but can be updated by reporting period as needed. Please enter whole numbers only. Total must be equal to 100%.*

Allocation category	Percent of overall program funding
Police agency	
Research partner	
All other partners/agencies	
<b>Total</b>	<AutoSum> = 100

- A. If Other, please explain \_\_\_\_\_

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**SITE/PROJECT INFORMATION**

This section's purpose is to collect baseline information about your PSN project. All of these questions are required during the first reporting period and will carry forward into subsequent reporting periods. You responses can be updated as needed.

3. What was the start date (month/year) of your PSN program? *Your program's start date may be different from the date when you received your BJA award. (Baseline)*
  - A. Month/Year: \_\_\_\_\_
  
4. Please provide the **primary** point of contact (POC) for the PSN initiative. *If there has been a change in the POC, please update. (Carry-forward)*
  - A. Name: \_\_\_\_\_
  - B. PSN POC information:
    1. Telephone number: \_\_\_\_\_
    2. E-mail: \_\_\_\_\_
    3. Address: \_\_\_\_\_
  
5. Has there been a change in **agency or project leadership** during the reporting period? *(Carry-forward)*
  - A. Yes/No
  - B. If Yes, please explain \_\_\_\_\_
  
6. Please provide the **primary** POC for the research partner that your agency will be working with as part of this PSN program. *If there has been a change in the research partner POC, please update. (Carry-forward)*
  - A. Name: \_\_\_\_\_
  - B. Research partner POC information:
    1. Telephone number: \_\_\_\_\_
    2. E-mail: \_\_\_\_\_
    3. Address: \_\_\_\_\_
  
7. Has there been a change in your PSN research partner or a significant change in the research partner team members during the reporting period? *(Carry-forward)*
  - A. Yes/No
  - B. If Yes, please explain \_\_\_\_\_
  
8. How does your site plan to sustain the PSN program post-funding completion, possibly without subsequent PSN funding? *Select all that apply. (Carry-forward)*
  - A. \_\_\_\_\_ Continue to invest in research partnerships
  - B. \_\_\_\_\_ Continue to use data analysis to inform and improve strategic and tactical responses
  - C. \_\_\_\_\_ Foster community partnerships through systematic public outreach
  - D. \_\_\_\_\_ Systematically offer in-service training
  - E. \_\_\_\_\_ Replicate the PSN programs, if applicable
  - F. \_\_\_\_\_ Plan to seek long-term funding (grants, local funding, foundation funding)
  - G. \_\_\_\_\_ Other (please describe)

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9. Which of the following partners did you consult when completing the performance measures during the reporting period? (*Carry-forward*) *Select all that apply.*
- A.  Law enforcement partner
  - B.  Research partner
  - C.  United States Attorney's Office representative
  - D.  Community partner
  - E.  Prosecutors
  - F.  Corrections/community corrections
  - G.  Other (please describe)

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**PLANNING AND UNDERSTANDING THE PROBLEM**

This section’s purpose is to measure the establishment of sustainable research activities and analysis that PSN task force community agencies have integrated into their strategic and tactical operations. Overall OJP program measures related to this section include:

- Percentage of PSN sites with completed strategic action plans, and
- Percentage of PSN sites that have completed a problem analysis.

10. Has your PSN task force completed all activities that were defined and outlined in your site’s Strategic Action Plan?

- A. Yes/No  
B. If Yes, skip to question 12

11. Based on the Strategic Action Plan template, please select the development status of each of the following PSN Strategic Action Plan activities during the reporting period.

Action plan activities	Not applicable	Not started	In progress	Completed
Analyzed most recent violent crime, gun, and gang crime data in the target area, based on Uniform Crime Reporting or other local source(s) information	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified the problem and research methods based on specific data elements and analysis	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilized the Violence Reduction Assessment Tool	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified target areas for the PSN initiative	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified goals for the PSN initiative	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified an approach (evidence-based, promising, and/or innovative strategies to be employed to address the target problem)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Established a research design or plan (describing special experience of the research team and how the plan defines a dynamic problem-solving process that will periodically use data analysis)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified community partners/members that will help with implementing the PSN initiative	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Identified collaboration and outreach strategies to accomplish project objectives	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Developed a sustainability plan for the PSN initiative	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Submitted Strategic Action Plan to BJA	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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12. Did you complete the problem analysis during the reporting period? *Problem analysis is an approach/method/process conducted within the police agency in which formal criminal justice theory, research methods, and comprehensive data collection and analysis procedures are used in a systematic way to conduct in-depth examination of, develop informed responses to, and evaluate crime and disorder problems.*<sup>1</sup>
- A. Yes/No
  - B. if No, skip to Data Tracking and Data Analysis section
13. In which of the following activities did your research partner assist with the problem analysis during the reporting period? *Select all that apply.*
- A.  Provided training and/or technical assistance to agency analysts
  - B.  Introduced new partners to the working group to assist with problem response
  - C.  Collected data for the problem analysis
  - D.  Conducted or assisted in ongoing data analysis
  - E.  Interpreted analysis results
  - F.  Provided recommendations on program strategies
  - G.  Presented analysis results/recommendations to the agency and/or PSN working group partners
  - H.  Communicated analysis results/recommendations to groups outside of the agency and/or PSN project working group (e.g., local government, community organizations, media)

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<sup>1</sup> Boba, R. (2003). *Problem analysis in policing*. Washington, D.C.: Police Foundation.

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## **DATA TRACKING AND DATA ANALYSIS**

Data tracking and analysis are important to assist in targeting responses appropriately. Data tracking and analysis are also used to assure the program is being implemented as planned so the targeted response can be improved if needed. This section asks specific questions about analysis you conducted as part of your PSN program and how you use this analysis in the response/implementation process. Overall OJP program measures related to this section include:

- Percentage of PSN sites performing data analysis, and
- Percentage of PSN sites using certain data.

14. Which of the following groups performed data analysis for the PSN program during the reporting period? *Data analysis includes reviewing data to find information and support decision making. Select all that apply.*
- A.  Data was not analyzed this reporting period (skip to question 18)
  - B.  Sworn employees of the police agency
  - C.  Civilian employees of the police agency
  - D.  Research partner
  - E.  Outside contractor
  - F.  Community partners
  - G.  Employees of the prosecutor's office
  - H.  Other (please describe)
15. Which of the following data sources did your site use for your PSN project during the reporting period? *Select all that apply.*
- A.  Official police call, crime and arrest data (e.g., calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
  - B.  Internal agency pre-existing data tracking (e.g., citizen complaints)
  - C.  Community data (e.g., foreclosures, health and human services data, or other community data)
  - D.  Corrections data (probation and parole data)
  - E.  Prosecution data (pretrial data)
  - F.  Court data (case outcomes, convictions, sentences)
  - G.  Social service provider data (number of clients, number of sessions)
  - H.  Client risk assessments
  - I.  Focus group data (focus groups of community members, officers, or victims)
  - J.  Survey data (surveys of community members, officers, clients, or victims)
  - K.  Systematic observations of places by trained observers (e.g., physical disorder)
  - L.  Intelligence from confidential or other informants
  - M.  Youth-focused data (juvenile justice system data, gang-related data, school data)
  - N.  National Integrated Ballistics Intelligence Network
  - O.  Other (please describe)

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16. What types of data analysis did you conduct to inform the work of your PSN site task force during the reporting period? *Select all that apply.*

- A.  Trend analysis
- B.  Crime mapping
- C.  Risk terrain mapping
- D.  Social network analysis
- E.  Gang audits
- F.  Repeat violent persons analysis
- G.  Crime pattern analysis
- H.  Gunshot detection and location analysis (e.g., shot spotter)
- I.  None of the above
- J.  Other (please describe)

17. Please indicate whether your task force used analysis to inform the following PSN program activities during the reporting period. *Analysis includes the review of crime data, disorder data, objective criteria, or other systematic data sources (e.g., systematic observations of place, survey data) to inform task force activities and decision making. If you answer “Not applicable,” this indicates that you do not perform this activity at your site. If you answer “No,” this indicates that your site performed this activity but did not use analysis to inform the activity.*

	Not applicable	Yes	No
Working group activities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prosecution partner activities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Law enforcement partner activities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Call-in meetings for at-risk people	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adjustment to the target area	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Compilation/adjustments to at-risk person list/population	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Corrections, reentry, or community corrections interventions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Criminal investigations	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Crime-prevention activities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hospital-based interventions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community empowerment through information dissemination	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
If Other, please describe			



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18. In which of the following activities did your research partner assist with the PSN program response during the reporting period? *Select all that apply.*
- A.  Provided training and/or technical assistance to agency analysts
  - B.  Introduced new partners to the PSN working group to assist with problem response
  - C.  Collected data for the problem response analysis
  - D.  Conducted or assisted in ongoing data analysis
  - E.  Interpreted analysis results
  - F.  Provided recommendations on program strategies
  - G.  Presented analysis results/recommendations to the agency and/or PSN working group partners
  - H.  Communicated analysis results/recommendations to groups outside of the agency and/or PSN project working group (e.g., local government, community organizations, media)
  - I.  Other (please explain)
19. Has your research partner provided you with any PSN project products (e.g., community survey findings, defined gun violence hot spots and comparison areas, progress reports, presentation slides, final report) during the reporting period?
- A. Yes/No
  - B. If Yes, how many products were provided? \_\_\_\_\_
  - C. If Yes, please list and briefly describe the products you received
-

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**TRAINING AND TECHNICAL ASSISTANCE**

This section’s purpose is to measure training availability on PSN initiatives during reporting periods. This section also focuses on the frequency and quality of training and technical assistance (TTA) provided by BJA-funded training assistance partners. The overall OJP program measures related to this section are:

- Number of personnel trained on methods used for the PSN initiative (gun and gang violence),
- Number of TTA requests during the reporting period, and
- Quality of the TTA interaction during the reporting period.

20. Did PSN task force members receive training during the reporting period?

- A. Yes/No  
 B. If No, please skip to question 22  
 C. If Yes, how many types of trainings did your task force members attend during the reporting period? \_\_\_\_\_

21. For each of the trainings task force members received, please indicate the number of task force members who attended the training and the length of the course in hours during the reporting period. *Count each person only once per training topic, regardless of how many times he/she attended the training.*

Training name	Number of training sessions received	Number people trained	Length of course	Training provided by
[Open text]			[Open text]	[Open text]
[Open text]			[Open text]	[Open text]
[Open text]			[Open text]	[Open text]

22. Did you/your agency/entire task force receive any technical assistance from a BJA-funded provider during the reporting period? *Technical assistance can be defined as using a partner for assistance implementing programs, strategic planning, curriculum development, data analysis, meetings, fostering relationships, trainings, research and information requests, and other technical areas that would supplement your PSN program.*

- A. Yes/No  
 B. If No, skip to Task Force Partnerships section.  
 C. If Yes, how many TTA providers did you work with during the reporting period? \_\_\_\_\_

23. For each of the technical assistance engagements with a TA provider during the reporting period, please enter the following questions. *The number of entries should equal the number you entered in question 22 C.*

Name of technical assistance provider	Nature of contact (select all that apply)	Number of engagements	Satisfaction	Feedback on your encounters with this TA Provider
[Open text]	Phone call In-person meeting Video conference Site visit Conference Other (if Other, please explain)	[Positive whole number]	Very satisfied Satisfied Neither satisfied nor dissatisfied Dissatisfied Very dissatisfied	[Open Text]

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**TASK FORCE PARTNERSHIPS**

The PSN task force partnerships (or working groups) are an important component of the PSN program. The task force is defined as personnel within the law enforcement agency, the research partner, and any other external partner(s) who are involved in the project’s strategic operations. This group may also include task force subcommittees and any other agency staff who will experience an impact as a result of the PSN program implementation. The task force and other partners should collaborate throughout the PSN program to help with planning and implementation activities.

This section asks questions about your PSN task force and other partnership activity during the reporting period. Overall OJP program measures related to this section include:

- Frequency of PSN task force partnership meetings,
- Number of partners involved in PSN task force partnerships, and
- Number of activities PSN task force is conducting.

24. How often did your PSN task force hold organized meetings during the reporting period?  
*Select the answer that best approximates how often you met.*

- A. \_\_\_\_ We did not meet this quarter (skip to Response to Problem section)
- B. \_\_\_\_ Daily
- C. \_\_\_\_ Weekly/biweekly
- D. \_\_\_\_ Monthly
- E. \_\_\_\_ Quarterly

25. Please rate the following PSN task force partners based on this statement: “This partner was actively involved in the PSN initiative this reporting period.” *Please rate your partners on a scale of 1–5 as indicated below. If you have multiple partners in a category, please rate them as a whole. If a partner fits in more than one category, please rate it in the one category that fits the best for that partner. Please do not rate yourself.*

		Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
<i>This partner is actively involved in the PSN program</i>	NA	1	2	3	4	5
State leadership (e.g., governor’s office)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tribal leadership	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Local leadership (e.g., mayor’s office)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Federal law enforcement agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
State law enforcement agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Local law enforcement agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community-based victim services	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pretrial service organizations	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
U.S. Attorney's Office	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prosecutor (District attorney's office or State's attorney's office)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public defense	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Courts	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community corrections (probation/parole)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Corrections	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Health care providers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mental health providers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Substance use disorder treatment providers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Child protective services	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community-based service providers (e.g., housing, employment)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community groups (e.g., neighborhood watch, community center, community representatives)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Faith-based organizations	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subject-matter experts	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Foundations/philanthropic organizations	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Researcher, evaluator, or statistical analysis center	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Training and technical assistance provider(s)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tribal criminal justice agencies	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Businesses	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
K–12 schools	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public services (e.g., trash collection, public works)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please describe)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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26. Please indicate activities the task force carried out during the reporting period. *Select all that apply.*

- A.  Briefed agency leaders
- B.  Conducted planning meetings
- C.  Discussed group membership/participation
- D.  Discussed resources needed/resource sharing
- E.  Invited outside partners to speak with the members (e.g., faith based)
- F.  Planned related activities for group members
- G.  Reviewed initiative responses (e.g., directed patrol, prosecution status, at-risk persons list)
- H.  Planned prevention programs (e.g., school-based enrichment programs, Citizens on Patrol)
- I.  Planned at-risk persons call-in meetings
- J.  Reviewed analysis products
- K.  Reviewed project progress
- L.  Engaged in project-sustainability planning
- M.  Other (please describe)

27. Does your taskforce have any subcommittees that work on assigned PSN tasks?

- A. Yes/No
- B. If Yes, please enter the number of subcommittees \_\_\_\_\_

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**RESPONSE TO PROBLEM**

This section addresses activities that specifically focus on a response to a crime, disorder, or other community problem (e.g., mental health problems, community satisfaction, community engagement) as determined by your PSN task force’s problem analysis. Overall OJP program measures related to this section include:

- Percentage of PSN sites using a targeted response model based on their problem analysis, and
- Percentage of PSN sites providing direct services as part of the PSN initiative.

28. Does your PSN task force focus efforts around any of the following models? *Check all that apply.*

- A. \_\_\_ Community-oriented approach (e.g., community policing, community prosecution)
- B. \_\_\_ Problem-solving approach (e.g., problem-oriented policing, prosecutor as problem solver)
- C. \_\_\_ Geographic focus (e.g., hot spots policing)
- D. \_\_\_ High-rate persons focus (e.g., focused deterrence)
- E. \_\_\_ High-rate group/gang focus (e.g., pulling levers)
- F. \_\_\_ Procedural justice (ensuring individuals feel law enforcement is fair and just)
- G. \_\_\_ Violence interrupters, gang interventions, conflict mediators (e.g., Cure Violence)
- H. \_\_\_ Crime Prevention Through Environmental Design strategies (CPTED)
- I. \_\_\_ Situational crime prevention
- J. \_\_\_ Unsure/don’t know
- K. \_\_\_ Other (please describe)

29. How often did your task force conduct the following activities as part of your PSN program during the reporting period?

	Not applicable	Don't know	Daily	Weekly	Monthly	Quarterly
Created or reviewed at-risk persons list	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilized directed/hot spots patrol	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilized at-risk persons call-in/notification meetings	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conducted public outreach (e.g., contacted potential victims, employed focused-media outreach)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conducted community engagement (e.g., chief’s roundtables, community advisory boards)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Engaged in community problem solving (e.g., partnerships with businesses, faith-based institutions, community groups)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provided or referred individuals to community	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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services, assistance, or counseling (e.g., mental health assistance, victim services)						
Referred cases for Federal prosecution	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Referred cases for State/local prosecution	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Advocated for the diversion of individuals from prosecution to alternative sanctions or programs	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Diverted those with mental health or substance abuse problems from arrest to treatment/drop-off centers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provided group or classroom instruction for at-risk population	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provided direct services for at-risk population	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Utilized intervention teams (e.g., crisis intervention, violence interrupters, gang interventions, conflict mediators)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If Other, please explain						

30. If you have provided direct services during this reporting period, which of the following services were provided to your at-risk population? (*Select all that apply*)

- A. \_\_\_ Cognitive based. These services include therapeutic programs used to change criminal thinking and behavior, such as moral reconnection therapy, Think for a Change, or aggression replacement training.
- B. \_\_\_ Educational. These services foster knowledge by helping participants develop daily life skills that can enhance their opportunities.
- C. \_\_\_ Employment. These services are designed to help people find and obtain suitable job opportunities.
- D. \_\_\_ Health care/Medicaid eligibility. These services are designed to help individuals or families find, obtain, or retain health care.
- E. \_\_\_ Housing. These services are designed to help individuals or families find, obtain, or retain suitable housing, including transitional housing
- F. \_\_\_ Mental health. These services are provided in correctional facilities or in the community for those participants under supervision and may include counseling programs or group self-help programs.
- G. \_\_\_ Pro-social. These services use directed skill building to help participants interact in a positive way with others.
- H. \_\_\_ Substance abuse. These services include substance abuse education, treatment, or aftercare.
- I. \_\_\_ Transportation. These services include assistance with public transportation costs or help in finding other reliable transportation.
- J. \_\_\_ Vocational. These services help participants learn a trade and enhance their job opportunities.
- K. \_\_\_ Individualized case planning. These services help participants set goals, objectives, and conditions for reentering society.
- L. \_\_\_ Family engagement. These services focus on involving family members in the treatment process to help provide support and encouragement
- M. \_\_\_ Other (please describe)

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## Prevention and Community Empowerment

This section’s purpose is to measure your program’s development and promotion of community outreach and empowerment efforts to support other gun and gang violence reduction strategies. Overall OJP program measures related to this section include:

- Percentage of PSN sites incorporating prevention methods into their task force activities, and
- Frequency of outreach conducted in the target area.

31. How often was your PSN task force involved in the following community activities as part of your PSN program during the reporting period?

	Not applicable	Daily	Weekly/ Biweekly	Monthly	Quarterly
Parent-focused programs (e.g., parenting skills)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth-focused programs (e.g., Boys and Girls Club, children of incarcerated parents programs, school enrichment programs)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Media outreach (e.g., TV ads, billboards, news spots)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community-leadership programs (e.g., community mobilization)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Public meetings (e.g., joint problem solving, presentations)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community events (e.g., National Night Out, <sup>TM</sup> block parties, and other programs to promote police-community relations)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Distributing a newsletter, e-mail, or other bulletin	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social media activities (e.g., Facebook, Twitter)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outreach to target populations (e.g., street outreach, gang contacts )	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If Other, please describe					



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32. Which of the following crime prevention models/strategies, if any, did your PSN site use during the reporting period? *Select all that apply.*
- A.  Crime Prevention Through Environmental Design strategies (CPTED); situational crime prevention (approaches that change the perceived opportunities for a crime, such as leading individuals to believe the crime is more difficult or risky; for example, access control to parking lots or improved lighting on a walkway)
  - B.  Youth development (programs that promote positive behavior and decrease negative behavior in youth; for example, any of the Blueprints programs)
  - C.  Crime awareness (programs aimed at increasing the awareness of a crime problem, including solutions to prevent crime; for example, a “lock it or lose it” program)
  - D.  Increase personal safety (programs that provide instruction on increasing personal safety; for example, a rape aggression defense class)
  - E.  Community building (programs that promote community cohesion, including public safety partnerships between the community and elements of the criminal justice system; for example, National Night Out™)
  - F.  At-risk persons call-in/notification meetings
  - G.  None of the above
  - H.  Other crime prevention model/strategy (please explain)

## Program Impact

This section’s purpose is to measure the impact and organizational integration of the PSN initiative to support gun and gang violence reduction strategies. Overall OJP program measures related to this section include:

- Percentage of PSN sites using data to measure the impact of their PSN initiative, and
- Percentage of sites with a measurable/identifiable addition to their community due to the integration of PSN.

33. Since the beginning of your program, has it demonstrated a measurable impact on the problem of focus? *When answering this question, please consider your comparison areas and/or implementation design and analysis findings to this point. **Please consult with the research partner when answering this question.***

- A. Yes, positive impact
- B. Yes, negative impact
- C. No measurable impact
- D. Not yet been measured
- E. Please explain your response, using data measures, such as percentage and raw-number increases or decreases in gun or gang crime, where possible.

\_\_\_\_\_

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34. What data did you use to support your conclusion about your PSN program's impact?
- A. \_\_\_ Official police call, crime, and arrest data (e.g., calls for service, officer-initiated calls for service, crime incident reports, or arrest reports)
  - B. \_\_\_ Internal agency pre-existing data tracking (e.g., use of force reports, citizen complaints)
  - C. \_\_\_ Community data (e.g., foreclosures, health and human services data, or other community data)
  - D. \_\_\_ Corrections data (e.g., probation and parole data)
  - E. \_\_\_ Prosecution data (e.g., pre-trial data)
  - F. \_\_\_ Court data (e.g., case outcomes, convictions, sentences)
  - G. \_\_\_ At-risk persons risk assessments
  - H. \_\_\_ Focus-group data (e.g., focus groups of community members, officers, or victims)
  - I. \_\_\_ Survey data (e.g., surveys of community members, officers, clients, or victims)
  - J. \_\_\_ Systematic observations of places by trained observers (e.g., physical disorder)
  - K. \_\_\_ Intelligence from confidential or other informants
  - L. \_\_\_ Youth-focused data (e.g., juvenile justice system data, gang-related data, school data)
  - M. \_\_\_ NIBIN (National Integrated Ballistics Intelligence Network)
  - N. \_\_\_ Other (please explain)
35. Please indicate what new resources, practices, or other features were **new** this reporting period and made possible due to the funding provided to your PSN initiative.
- A. \_\_\_ Crime data analyst
  - B. \_\_\_ Increase in crime analysis capacity
  - C. \_\_\_ Data housing, sharing, and networking across agencies
  - D. \_\_\_ Integration of data analysis into the culture of partner agencies
  - E. \_\_\_ Identified target/focus areas
  - F. \_\_\_ Partnerships across organizations that impact the community
  - G. \_\_\_ Partnerships between Federal and local law enforcement and/or prosecutors
  - H. \_\_\_ Increased involvement of noncriminal justice entities (e.g., community organizations, social service providers, community leaders)
  - I. \_\_\_ Community mobilization aimed at reducing/preventing crime
  - J. \_\_\_ Targeted crime reduction/prevention strategies
  - K. \_\_\_ Collaboration with a research partner
  - L. \_\_\_ Other (please explain)

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**GOALS AND OBJECTIVES MODULE**

This module should be completed in January and July by all grantees that had any activity during the reporting period or at the close of the grant, based on the previous or next 6 months.

1. Please identify the goal(s) you hope to achieve with your funding. If you have multiple goals, please report on each separately (one at a time), and repeat questions 1–4 for each goal.
- 

2. What is the current status of this goal?

- A.  Not yet started
- B.  In progress
- C.  Delayed
- D.  Completed
- E.  Goal no longer applicable

3. During the past 6 months, please describe any progress you made or barriers you encountered related to this goal.
- 
- 

4. In the next 6 months, what major activities are planned for this goal?
- 
- 

**Please answer the following questions based on your overall activity during the previous 6 months.**

5. Did you receive or do you desire any assistance from BJA or a BJA-funded technical assistance provider? *Check all that apply.*

- A. Yes, we received assistance (please describe)
  - B. Yes, we would like assistance or additional assistance (please describe)
  - C. No
- 
- 

6. BJA likes to showcase grantees who are working on successful, innovative, and/or evidence-based programs. Do you have any noteworthy accomplishments, success stories, or program results from this reporting period that you would like to showcase?

- A. Yes (Please share your story at: <https://www.bja.gov/SuccessStoryList.aspx>)
- B. No