Global Justice XML Data Model Developer's Workshop
Update 4/30/04

Dear Global JXDM Developer's Workshop Registrant:

We are providing this registration update to answer a number of questions that registrants are asking about the Global JXDM Developer's Workshop. We will be sending out additional updates as needed between now and the workshop. If you have any questions please feel free to contact Ralph Keiffer at (850) 385-0600 extension 237 or rkeiffer@iir.com.

Software

In response to the update sent on April 22, 2004 a number of participants have asked about the versions of Microsoft software that are required for the workshop. This update noted the "current version" of each as being required. The 2003 versions are what participants will need for the Workshop.

Workshop Documents and Downloads

The "Workshop Documents and Downloads" page is now available at http://it.ojp.gov/topic.jsp?topic_id=116. Updates, suggested reading, and other documents will be posted on this page between now and the Workshop. Participants are encouraged to check the page frequently for updates and document downloads. Participants should note that the main download file for the Workshop will be posted on the afternoon of May 5, 2004.

On-site Registration

Participants are required to check-in at the On-site Registration table prior the first day of their attendance at the Workshop. Participants will be provided with Workshop materials, a welcome packet, name badge, and name badge holder. On-site Registration will be open at 10:00 AM on May 11, 2004 (the Workshop starts at 1:00 PM) and will be located in the common area just outside of the LaCraw Auditorium. If needed, registration will be available May 12-13, 2004 beginning at 7:30 AM.

What Do I Wear?

The dress for the Workshop is business casual.

Can I Still Make a Hotel Reservation?

The Renaissance Atlanta Hotel Downtown has agreed to take reservations on a "space available basis" through May 4, 2004 at the discounted Workshop rate. After May 4, 2004 the rate will no longer be available, but the hotel will accommodate participants at regular hotel rates as long as space is available. If you still need to make your hotel reservation, please contact the hotel at (888) 391-8724 or (404) 881-6000 and reference the Global JXDM Developer's Workshop to obtain the Workshop rate of $109 single or $129 double occupancy, plus tax. Discounted rates are good three days before and three days after the workshop. One night's deposit is required at the time of reservation. The hotel's normal check-in time is 3:00 p.m. and checkout time is 12:00 Noon. The hotel address is:

Renaissance Atlanta Hotel Downtown
590 West Peachtree Street, NW
Atlanta, GA 30308

What Do I Do With My Luggage?

Because the Workshop will start at 1:00 PM on Tuesday and end at 12:00 Noon on Thursday, the question of what participants need to do with their luggage has arisen. Many individuals are scheduled to arrive in Atlanta on the first day of the Workshop. If you are staying at the Renaissance Atlanta Hotel Downtown, and arrive early enough to stop by the hotel before the Workshop, the hotel will accommodate you. Participants should check with the front desk first. If a room is available when you arrive, the hotel will allow you to check into your room. If a room is not available, the hotel will instruct you as to how they will handle the storage of you luggage. On the last day of the Workshop, the hotel will again accommodate their guests if they need to have luggage stored until after the Workshop ends. At check-out, participants should inform the hotel of their need to store luggage. The hotel will either take your luggage at the front desk, or they will provide directions to a meeting room where you can take your luggage for storage until after the Workshop.

If you are not staying at the Renaissance Atlanta Hotel, please check with your hotel on their policies for storing luggage. Participants should be aware that the meeting facility at Georgia Tech does not have a storage capability for luggage and the meeting room is not designed for participants to bring their luggage with them. Participants should also be aware that the individuals and organizations involved in the planning and delivery of the Workshop are not responsible for lost of stolen items. Participants are encouraged to make sure that they secure their luggage and other personal belongings while they are attending the workshop.