Frequently Asked Questions
Tribal Civil and Legal Assistance Grants
Training and Technical Assistance
Fiscal Year 2018 Competitive Grant Announcement

Applications due: Monday, July 2, 2018; 11:59 p.m. Eastern Time

These frequently asked questions (FAQs) reference Category 1, Civil Legal Assistance, Category 2, Criminal Legal Assistance, and Category 3, Tribal Justice Training and Technical Assistance, in the Tribal Civil and Criminal Legal Assistance Grants, Training and Technical Assistance, Fiscal Year (FY) 2018 solicitation.

Q. Under Categories 1 and 2, who is eligible to apply?

A. Public charities, defined by the Internal Revenue Service under section 501(c) (3) of the Internal Revenue Code, including tribal nonprofit organizations, tribal enterprises, and education institutions (public, private, and tribal colleges and universities) with experience providing legal assistance services to eligible individuals pursuant to federal poverty guidelines, and federally recognized Indian tribes (as determined by the Secretary of Interior), or tribal justice systems are eligible for Category 1. Federal poverty guidelines are updated every year by the U.S. Department of Health and Human Services at https://aspe.hhs.gov/poverty-guidelines.

Nonprofits are required to submit verification of their 501(c)(3) status with their applications. Other eligible entities are encouraged to submit verification of their entities' status.

Q. Under Category 3, who is eligible to apply?

A. Applicants for Category 3 are limited to national or regional membership organizations and associations. Their membership or membership section must consist of judicial system personnel in tribal justice systems. Applicants are **strongly encouraged** to partner with other organizations to submit joint applications for the required services and deliverables.

"Judicial justice system personnel" is defined as any judge, magistrate, court counselor, court clerk, court administrator, bailiff, probation officer, officer of the court, dispute resolution facilitator, or other official employee (i.e., trial defenders and tribal prosecutors) or volunteer within the tribal judicial system.

Applicants are encouraged to share the number of judicial justice system personnel who are members of the organization and the number of disciplines such as number of law enforcement officers, number of judges, etc.

Q. May Category 2 resources be used during tribal criminal proceedings?

A. Category 2 resources are to be used to provide legal defense counsel services to eligible defendants in tribal court criminal proceedings, for prosecution and judicial services for tribal courts, and/ or other purposes as outlined in 25 U.S.C. 3663.

Q. Can resources in Categories 1 and 2 be used to provide legal assistance on juvenile matters to federally recognized Indian tribes, members of federally recognized Indian tribes, or tribal justice systems?

A. Yes. Under Category 1, resource may include, but are not limited to, use in guardian ad-litem appointments, court-appointed special advocates, and development and enhancement of tribal court policies, procedures, and codes. Under Category 2, resources may include, but are not limited to, use in juvenile delinquency actions, guardian *ad litem* appointments arising out of criminal or delinquency acts, and development and enhancement of tribal court policies, procedures, and codes. For other allowable activities under Categories 1 and 2, read activities outlined in 25 U.S.C. 3663.

Q. All grant categories have a 24-month project period. Must an applicant then include a 24-month budget narrative and budget detail plan in their application?

A. Yes, the applicant must propose to use the **entire** 24-month program period. The Budget Detail Worksheet and the Budget Narrative are now combined in a single document, collectively referred to as the "Budget Detail Worksheet." **All applicants should use the Excel version when completing the proposed budget, except in cases where the applicant does not have access to Microsoft Excel or experiences technical difficulties,** in which case they can use the 508-compliant accessible Adobe Portable Document Format (PDF) version. Both versions of the Budget Detail Worksheet can be accessed at https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm.

Q. What are allowable and unallowable costs?

A. An **allowable** cost is a cost that is necessary for a project. The cost must support the strategies and approaches outlined in the project design.

Unallowable costs are costs the government is unwilling to pay as a direct charge or through an indirect cost pool applied to the federal grant or contract. A grantee is not prohibited from incurring unallowable costs but they cannot be recovered either directly or indirectly under federal grants or contracts. Examples of unallowable costs are:

Food and beverage costs
Contracts over $150,000 that are not competed
Consultant rates exceeding $650 per day

For more information, see the OJP Financial Guide at https://ojp.gov/financialguide/index.htm.

Q. Can I submit more than one proposal?

A. No, an organization may not submit more than one proposal or application under one category. However, that organization can be a subgrantee of another organization that submits an application.

Q. Where can I learn about other funding opportunities?

U.S. Department of Justice's Tribal Justice and Safety
https://www.justice.gov/tribal/open-solicitations

Office of Justice Programs Current Funding Opportunities
https://ojp.gov/funding/Explore/CurrentFundingOpportunities.htm
Grants.gov is the single access point for competitive discretionary funding opportunities offered by all federal agencies.
https://www.grants.gov/

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