



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Gang Resistance Education And Training Program. This program furthers the Department's mission by assisting state, local, and tribal gang prevention efforts.

Gang Resistance Education And Training (G.R.E.A.T.) Program Regional Training Centers FY 2009 Competitive Grant Announcement

Eligibility

Applicants are limited to state, local, or tribal jurisdictions and their respective law enforcement agencies with an active G.R.E.A.T. Program in their community. For-profit (commercial) organizations, non-profit organizations, and institutions of higher education, with demonstrated experience in providing regional and local training and a thorough knowledge of the G.R.E.A.T. Program, may partner with a law enforcement agency with an active G.R.E.A.T. Program in their community.

(See "Eligibility," page 2)

Deadline

Registration with [Grants.gov](#) is required prior to application submission.
All applications are due by 8:00 p.m. e.t. on January 15, 2009.

(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: David Adams, BJA Senior Policy Advisor, at 202-514-5309 or david.adams@usdoj.gov.

This application must be submitted through [Grants.gov](#). For technical assistance with submitting the application, call the [Grants.gov](#) Customer Support Hotline at 1-800-518-4726 or send an e-mail to support@grants.gov. The [Grants.gov](#) Support Hotline hours of operation are Monday-Friday from 7:00 a.m. to 9:00 p.m. e.t.

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Gang Resistance Education And Training (G.R.E.A.T.) Program Regional Training Centers CFDA #16.737

Overview of the Gang Resistance Education And Training (G.R.E.A.T.) Program Regional Training Centers

The Gang Resistance Education And Training (G.R.E.A.T.) Program (42 U.S.C. § 13921) is a school-based, law enforcement officer-instructed classroom curriculum administered by the Office of Justice Programs' Bureau of Justice Assistance (BJA) in cooperation with the Department of Justice's (DOJ's) Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF). The program's primary objective is prevention and is intended to immunize students against delinquency, youth violence, and gang membership. G.R.E.A.T. lessons focus on providing life skills to students, in grades 4 through 8, to help them avoid engaging in delinquent behavior and violence to resolve problems. The G.R.E.A.T. Program currently has five Regional Training Centers that provide assistance to local G.R.E.A.T. programs and support G.R.E.A.T. Officer Training to sworn law enforcement officers. BJA is seeking five agencies, one in each [G.R.E.A.T. Region](#), to host and operate a Regional Training Center (RTC). Each RTC will promote the G.R.E.A.T. Program by organizing, preparing for, and conducting training programs, providing technical assistance to G.R.E.A.T. agencies within their region, and disseminating G.R.E.A.T. information.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, processing delays may occur and it can take up to several weeks for first-time registrants to receive confirmations/user passwords. The Office of Justice Programs (OJP) highly recommends that applicants start the registration process as early as possible to prevent delays in submitting an application package to our agency by the application deadline specified. The registration process for organizations involves these steps: (1) obtain a Data Universal Numbering System (DUNS) number; (2) register your organization with the Central Contractor Registration (CCR) database; (3) register with Grants.gov's Credential Provider and obtain a username and password; (4) register with Grants.gov to establish yourself as an Authorized Organization Representative (AOR); and (5) the E-Business Point of Contact (POC) assigns the "Authorized Applicant Role" to you. For more information about the registration process, go to www.grants.gov. **Note: Your CCR must be renewed once a year. Failure to renew the CCR may prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on January 15, 2009.

Within 24-48 hours after submitting your electronic application, you should receive an e-mail validation message from Grants.gov. The validation message will tell you if the application has been received and validated or if it has been rejected, and why.

Important: You are urged to submit your application at least 72 hours prior to the due date of the application to allow time to receive the validation message and to correct any problems that may have caused the rejection notification.

If you experience unforeseen Grants.gov technical issues beyond your control, you must contact OJP staff **within 24 hours after the due date** and request approval to submit your application. At that time, OJP staff will require you to e-mail the complete grant application, your DUNS number, and provide a Grants.gov Help Desk tracking number(s). After OJP reviews all of the information submitted as well as contacts Grants.gov to validate the technical issues reported by the grantee, OJP will contact you to either approve or deny the request.

To ensure a fair competition for limited discretionary funds, the following conditions are not valid reasons to permit late submissions: (1) failure to begin the registration process in sufficient time; (2) failure to follow Grants.gov instructions on how to register and apply as posted on its web site; (3) failure to follow all of the instructions in the OJP solicitation; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

Eligibility

Applicants are limited to state, local, or tribal jurisdictions and their respective law enforcement agencies with an active G.R.E.A.T. Program in their community. For-profit (commercial) organizations, non-profit organizations, and institutions of higher education, with demonstrated experience in providing regional and local training and a thorough knowledge of the G.R.E.A.T. Program, may partner with a law enforcement agency with an active G.R.E.A.T. Program in their community. For-profit organizations must agree to waive any profit or fees for services.

American Indian Tribes and Alaska Native Tribes and/or Tribal Organizations: All tribal applications must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. If the grant application is being submitted on behalf of a tribal entity, a letter or similar document authorizing the inclusion of the tribal entity named in the application must be included.

G.R.E.A.T. Program RTC-Specific Information

This award is subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

The G.R.E.A.T. Program is guided by the G.R.E.A.T. National Policy Board (NPB), comprised of the chief executive officers (CEOs) from the five law enforcement agencies that host the regional training centers and the directors of ATF, the U.S. Department of Homeland Security's Federal Law Enforcement Training Center (FLETC), and BJA. The NPB has significant input into the management of the national G.R.E.A.T. Program, including establishing or modifying G.R.E.A.T. governing policies. It is a requirement that the CEO of each agency hosting an RTC attend not less than 50 percent of NPB meetings each year.

The National Training Committee (NTC) provides guidance regarding operational procedures of all committees and G.R.E.A.T. Program training initiatives, has authority to implement permanent changes to G.R.E.A.T. training curricula, subject to approval by the NPB, and approves scheduling of all training classes. Each RTC agency has one seat on the NTC and is required to assign a managerial level staff person to serve as a NTC member. Each RTC NTC representative must have knowledge of and experience with the G.R.E.A.T. Program. It is preferred that the RTC NTC representative be a member of the National Training Team (NTT), a select group of G.R.E.A.T. officers, educators, and gang experts who serve as instructors for all G.R.E.A.T. Officer Training courses, but at a minimum has been a certified G.R.E.A.T. officer for not less than 5 years.

Through this solicitation, BJA seeks five agencies, one in each of the five [G.R.E.A.T. regions](#), to host an RTC that will promote the program, organize, prepare for, and conduct training programs and provide support to G.R.E.A.T. agencies within their region.

Requirements and Deliverables

Each RTC must:

- Sign a Memorandum of Agreement (MOA) establishing the relationship among BJA, ATF, FLETC, and each agency hosting an RTC, agreeing to partner in the operation and management of the G.R.E.A.T. Program.
- Provide a Regional Administrator (RA) who is responsible for promoting and marketing the G.R.E.A.T. Program to the region's jurisdictions and law enforcement agencies and for supervising all training-related functions conducted in the region. The RA must be very familiar with the G.R.E.A.T. Program, all G.R.E.A.T. curricula, and have been an active G.R.E.A.T. officer in the last three years. The RA should be in a leadership/management position within the host agency's command structure, and capable of presenting to groups of various sizes, meeting and conversing about G.R.E.A.T. with sheriffs, police chiefs, and agency command staff, and travel around the region and outside the region as needed to coordinate training or promote G.R.E.A.T. at various events.
- Provide a Regional Administrative Assistant (RAA) or other support staff equal to one full-time position to help the RA organize, prepare for, and conduct training programs; provide logistical support to G.R.E.A.T. agencies in their region; create the regional newsletter; maintain the regional web site; and provide RTC office support.

During the project period, each RTC will:

- Recruit a minimum of three new agencies within their region to teach the G.R.E.A.T. curriculum in their schools. The RTC will provide "start-up" supplies and technical assistance to each of the start-up agencies/programs, where needed.
- Develop at least one new regional or national partnership annually, which may include federal law enforcement agencies; sports teams; and youth organizations such as Boy Scouts, Girl Scouts, or Boys and Girls Clubs.

- Provide direct technical assistance to a minimum of 24 potential or existing G.R.E.A.T. agencies on initiating or operating a G.R.E.A.T. Program through the use of local, sustainable resources.
- Provide direct technical assistance to a minimum of 24 existing G.R.E.A.T. agencies on initiating or operating G.R.E.A.T. Families programs with the goal of starting a minimum of four new programs.
- Provide direct technical assistance to a minimum of 24 existing G.R.E.A.T. agencies on initiating or operating G.R.E.A.T. Summer programs, with a goal of starting a minimum of five new programs.
- Coordinate a minimum of five G.R.E.A.T. Officer Training (GOT) and two G.R.E.A.T. Families Training (GFT) courses. Each GOT and GFT may be conducted at either an RTC or remote location depending on enrollment potential, cost efficiencies, and the needs of the local agencies. The training courses should include a minimum of 24 new G.R.E.A.T. officer certifications per GOT, and 10 Families Curriculum certifications per Families Curriculum training.
- Promote the G.R.E.A.T. Program at a minimum of four state police chiefs or sheriffs association meetings and four other regional gatherings of law enforcement, education professionals, or other groups vital to bringing G.R.E.A.T. to their communities.
- Publish a G.R.E.A.T. regional newsletter three times during each 12-month period (April, August, and December) in the standard format provided by BJA and/or its technical assistance provider. Each newsletter should be at least seven pages of news and information, with content largely prepared by the RTC..
- Host and maintain a G.R.E.A.T. Regional web page.

Amount and Length of Award

BJA will award one cooperative agreement, 12 months in length, to each of five selected applicants for up to \$282,331, which includes a base award amount not to exceed \$268,331 and \$14,000 for start-up supplies to support new G.R.E.A.T. projects in each region.

Limitation on Use of Award Funds for Employee Compensation; Waiver: No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110 percent of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver should include a detailed justification in the budget narrative for the application.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. In addition, applicants must discuss their

data collection methods in the application. Performance measures for this solicitation are as follows:

Program Goals	Performance Measures	Data Grantee Provides
<p>Provide comprehensive logistical support to all components of the G.R.E.A.T initiative.</p>	<p>Number of new agencies recruited to teach the G.R.E.A.T. curriculum.</p> <p>Number of new agencies to which start-up supplies and technical assistance are provided.</p> <p>Number of potential or existing G.R.E.A.T. agencies to which direct technical assistance is provided.</p> <p>Number of agencies to which direct technical assistance is provided with information on starting or operating a new G.R.E.A.T. Families program.</p> <p>Number of agencies operating a new G.R.E.A.T. Families program.</p> <p>Number of agencies to which direct technical assistance is provided with information on starting or operating a new G.R.E.A.T. Summer program.</p> <p>Number of agencies operating a new G.R.E.A.T. Summer program.</p> <p>Number of G.R.E.A.T. Officer Trainings (GOTs) and G.R.E.A.T. Families Trainings (GFTs) conducted.</p> <p>Number of new G.R.E.A.T. officer certifications and Families curriculum certifications.</p> <p>Number of state and regional gatherings of law enforcement and education professionals to promote the G.R.E.A.T. Program.</p> <p>Number of law enforcement agencies visited by the Regional Administrator for the purpose of encouraging the agency/community to start a G.R.E.A.T. Program.</p>	<p>During the reporting period:</p> <ul style="list-style-type: none"> • Logistical support to trainings completed on time: <ul style="list-style-type: none"> ○ Location and accommodations selection. ○ Registration services. ○ Advance notification of trainings. • Logistical support to meetings and conferences NOT completed on time: <ul style="list-style-type: none"> ○ Location and accommodations selection. ○ Registration services. ○ Advance notification of trainings. • Number and name of agencies receiving: <ul style="list-style-type: none"> ○ Direct technical assistance with information on starting or operating a new G.R.E.A.T. Families Program. ○ Direct technical assistance with information on starting or operating a new G.R.E.A.T. Summer program. • Number and name of agencies: <ul style="list-style-type: none"> ○ Operating a new G.R.E.A.T. Summer program. ○ Operating a new G.R.E.A.T. Families program. • Number and name of : <ul style="list-style-type: none"> ○ New G.R.E.A.T. officer certifications. ○ New G.R.E.A.T. Families Curriculum certifications. • Number and name of: <ul style="list-style-type: none"> ○ Law enforcement that attended state gathering. ○ Law enforcement that attended regional gatherings. ○ Education professionals/ associations that attended state and regional gatherings. • Number and name of agencies visited and names of persons attending the meeting. <ul style="list-style-type: none"> ○ Number and name of agencies visited that initiated the G.R.E.A.T. Program following the visit.
<p>Publication of Regional Newsletter and maintenance of a G.R.E.A.T. Regional web page.</p>	<p>Percentage of Regional Newsletters completed on time.</p> <p>Maintenance of a Regional G.R.E.A.T. web page that provides important information</p>	<p>During the reporting period:</p> <ul style="list-style-type: none"> • Number of newsletters completed on time. • Number of newsletters NOT completed on time.

	<p>about the Regional Center activities, G.R.E.A.T. trainings, etc. for G.R.E.A.T. officers and agencies interested in the G.R.E.A.T. Program.</p>	
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How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**, Monday-Friday from 7:00 a.m. to 9:00 p.m. e.t.

Note: OJP's Grants Management System (GMS) does not support Microsoft Vista or Microsoft 2007. Therefore, OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. GMS downloads applications from Grants.gov and is the system in which OJP reviews applications and manages awarded grants. Applications submitted via GMS must be in the following formats: Microsoft Word (*.doc), WordPerfect (*.wpd), PDF files (*.pdf), or Text Documents (*.txt) and may include Excel files (*.xls). GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extensions of “.docx.” Please ensure the documents you are submitting in Grants.gov are saved using “Word 97-2003 Document (*.doc)” format. In addition, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: “.com,” “.bat,” “.exe,” “.vbs,” “.cfg,” “.dat,” “.db,” “.dbf,” “.dll,” “.ini,” “.log,” “.ora,” “.sys,” and “.zip.”

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.737, titled “Gang Resistance Education And Training,” and the funding opportunity number is BJA-2009-1977.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dnb.com/us. Individuals are exempt from this requirement.

Central Contractor Registration (CCR) is required: In addition to the DUNS number requirement, OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR

at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form 424

Project Narrative (Attachment 1)

Applicants must submit a project narrative that responds to the solicitation and the Selection Criteria (1–3, 5). The program narrative must be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 10 pages. Please number pages “1 of 10,” “2 of 10,” etc. Submissions that do not adhere to the format will be deemed ineligible.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is allowable and reasonable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP’s web site at www.ojp.usdoj.gov/funding/forms/budget_detail.pdf. The budget narrative should closely follow the budget spreadsheet and provide justification for all proposed costs. Up to 5 percent of the total federal grant award may be used for administrative costs associated with managing the federal grant award.

Project Timeline, Resumes, and Letters of Support (Attachment 3)

Attach a *Project Timeline* with each project goal, related objective, activity and expected completion date, and responsible person or organization; *Resumes* for key positions. For-profit, organizations, non-profit organizations, and institutions of higher education applicants must provide a *Letter of Support* from a law enforcement agency with an active G.R.E.A.T. Program that outlines the partners’ responsibilities.

Selection Criteria

1. Statement of the Problem (20 percent of 100)

Demonstrate significant knowledge and experience with a wide range of law enforcement, gang-related, and crime prevention practices, strategies, policies, and issues. Knowledge and experience should include the delivery of training and technical assistance and logistical support for training and technical assistance initiatives, and national and regional training events and meetings. Extensive knowledge of youth development programs and the G.R.E.A.T. Program is required; knowledge of elementary or secondary education or classroom-based instruction is preferred. Provide a comprehensive summary of the applicant’s involvement with the G.R.E.A.T. Program.

2. Program Design and Implementation (25 percent of 100)

Describe strategies for: (1) conducting activities identified in the G.R.E.A.T Program RTC-Specific Information section; and (2) delivering services in a short timeframe (24-hour response time). Provide a timeline of activities related to the project (Attachment 3). Describe in detail how the RTC will operate and support all national G.R.E.A.T. Program components as well as the federal and regional training meetings and related activities.

3. Capabilities/Competencies (25 percent of 100)

Describe the management and staffing structure needed to complete each of the requirements and deliverables previously outlined. Provide resumes for project personnel (Attachment 3). Provide information that clearly defines the organization's experience in carrying out the requirements and deliverables, and outline the organization's ability and experience to conduct each of the activities listed. As appropriate, describe applicants' roles and responsibilities, which should mirror the information provided in the letters of support (Attachment 3).

4. Budget (25 percent of 100)

Provide a proposed budget that is cost-effective, complete and allowable (Attachment 2). See Appendix 1 for details regarding the allowable budget.

5. Impact/Outcomes, Evaluation, and Performance Measure Data Collection Plan (5 percent of 100)

Describe the process for collecting and reporting on the required performance measures and detail what will be measured, who is responsible for performance measurement, and how the information will be used to guide the program. Describe meeting timelines and deliverables schedules, as well as obtaining input and feedback from customers and stakeholders.

Review Process

OJP is committed to ensuring a standardized process for awarding grants. The Bureau of Justice Assistance (BJA) reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. BJA may use either internal peer reviewers, external peer reviewers, or a combination of both to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is NOT a current U.S. Department of Justice employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current U.S. Department of Justice employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements (such as timeliness, proper format, and responsiveness to the scope of the solicitation) will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, the Office of the Chief Financial Officer (OCFO), in consultation with BJA, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the budget and budget narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. We strongly encourage you to review the list below pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) Compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs *Financial Guide*
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006

Appendix 1: Budget Detail Worksheet and Budget Narrative

This budget should be based on a 12-month project period.

A. Personnel

Salaries and fringe benefits combined may not exceed more than 70 percent of the base award amount of \$268,331.

Salary Costs

1. Overtime costs, not to exceed 10 hours per week, for the supervision of G.R.E.A.T. Officers Training (G.O.T.) courses or travel on non-scheduled work days, when necessary to attend conference, should be included in this cost category. Regional staff should make every effort to schedule travel, meetings, etc. during their normal work-day hours. Overtime for any other purpose may not be paid without prior written approval from BJA. When listing anticipated overtime costs, clearly state the calculations for the number of weeks of training, hourly overtime salary rate, and anticipated overtime hours.

Fringe Benefit Costs

1. The computation/percentage must be indicated for each benefit.
2. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.
3. Fringe benefits charged to the grant must be prorated according to the percentage of fulltime hours dedicated to the Regional Center activities.

B. Travel

1. All costs for travel should be included. Travel costs for the National Policy Board (NPB) and National Training Team (NTT) members, if a different person from the Regional Administrator (RA), should not be listed as part of the costs of this award. NPB and NTT members' travel costs will be paid for through a contractual arrangement with BJA's meeting support contractor.
2. Travel costs for any person or purpose other than those listed above must be pre-approved, in writing by BJA, prior to the expense being incurred.

C. Equipment (Capital expenditures may not exceed 10 percent of the total base award amount of \$268,331.)

1. For planning purposes, review the RTC Equipment List on page 13 for a suggested and required list of equipment that all Regional Training Centers should have.

D. Supplies

G.R.E.A.T. RTCs should set an example for local grantees with regard to the prudent and reasonableness of G.R.E.A.T.-branded incentives that are distributed to promote the G.R.E.A.T. Program. Federal funds may be used to purchase only those incentive items that are related to the G.R.E.A.T. Program or its delivery, are modest in cost and appearance, and are justified in terms of the number purchased and to whom the items are distributed. These items include coffee mugs, pens, pencils, rulers, paperweights, etc.

1. This cost category should include all office supplies, including G.R.E.A.T.-branded items, used to promote the program at the regional-level.
2. G.R.E.A.T.-branded items for G.O.T.s may not exceed \$30.00 per officer attending an 80-hour G.O.T. and \$15.00 per officer for a 40-hour G.O.T.
3. G.R.E.A.T.-branded incentive items may not be distributed to NTT members during their service at a G.O.T.
4. Federal funds may not be used to purchase any clothing item with a unit cost in excess of \$30.00.
5. Student workbooks should not be included in these costs, as all student workbooks will be provided free-of-cost to all certified G.R.E.A.T. officers.
6. Each RTC is provided with \$14,000 to be used to provide “start-up” supplies to new G.R.E.A.T. officers or their agencies. These funds are to be used to purchase G.R.E.A.T.-branded incentive items for students only. Applicants must show a “Start-Up Supplies” line item and calculation for the \$14,000, targeted to support new G.R.E.A.T. initiatives within each region. Calculations can be based either by listing the supply item, projected quantity, current per item cost, and total for each item or by the projected number of agencies to be assisted, projected number of students per agency, and per student cost of \$12.00.
7. Supplies for G.R.E.A.T. promotional activities and G.O.T.s should also be identified as separate line items in the budget, and a calculation of items to be purchased and cost must be shown.

E. Construction

Construction is not an allowable cost under this grant program.

F. Contracts

1. Each Regional Training Center may allocate funds for the lease of one vehicle, if the applicant does not currently own a vehicle purchased or leased previously with GREAT funds.

G. Other

1. Reasonable costs for any other item that is needed to support the efforts of the G.R.E.A.T. Program and G.R.E.A.T. Regional Training Centers.

H. Indirect Costs

1. Allowable if the agency has an approved Indirect Cost Rate.

Regional Training Center Suggested Equipment List

Office Equipment

Desktop computer(s)
Color printer
Portable printer
Fax machine
Copier
Scanner
File cabinets
Storage cabinets or shelving
Personal communications device with wireless email capabilities

Presentation Equipment

Laptop computer with wireless Internet capabilities
Proxima projector
Portable screen
VCR and/or DVD player and television monitor

Software Products

MS Office Suite or similar combination of word processing; spreadsheet; presentation, and database software
Desktop publishing software for newsletter

Miscellaneous

Postage meter
Cases on wheels for moving supplies and equipment to promotional locations

Regional Training Center Required Equipment List

G.R.E.A.T. pop-up banner
G.R.E.A.T. table cover
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