U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) is pleased to announce that it is seeking applications for funding to support justice information sharing through BJA's national policy initiatives. These initiatives further the Department's mission by contributing to the development of policies and technology to support key national programs, and facilitate direct services to criminal justice practitioners in the areas of training and technical assistance.

National Justice Information Sharing (JIS) Initiative FY 2010 Competitive Grant Announcement

Eligibility

Applicants are limited to national, regional, state, or local public and private entities, including for-profit (commercial) and nonprofit organizations, faith-based and community organizations, institutions of higher education, federally-recognized Indian tribal governments (as determined by the Secretary of the Interior and published in the Federal Register), and units of local government that support national initiatives to improve the functioning of the criminal justice system. For-profit organizations must agree to waive any profit or fees for services.

Deadline

Registration with OJP's Grants Management System (GMS) is required prior to application submission. (See "How to Apply," page 15)

All applications are due by 8:00 p.m. eastern time on May 18, 2010. (See "Deadlines: Registration and Application," page 1.)

Contact Information

For technical assistance with submitting the application, contact the Grants Management System Support Hotline at 1–888–549–9901, option 3, or via e-mail to GMSHelpDesk@usdoj.gov.

Note: The GMS Support Hotline hours of operation are Monday-Friday from 6:00 a.m. to 12:00 midnight eastern time, except federal holidays.

For inquiries specific to categories 1 through 5, the BJA program contact is Christopher Traver, 202-307-2963 or christopher.traver@usdoj.gov. For program inquiries specific to categories 6 through 9, the BJA program contact is David Lewis, 202-616-7829 or david.p.lewis@usdoj.gov.

For assistance with any other requirement of this solicitation, please contact Christopher Traver, BJA Senior Policy Advisor, at 202-307-2963 or by e-mail christopher.traver@usdoj.gov.

BJA encourages stakeholder feedback on its solicitations and award processes. Send feedback on this solicitation to askbja@usdoj.gov

Release date: March 29, 2010

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National Justice Information Sharing (JIS) Initiative
(CFDA #s 16.751 and 16.738)

Overview

The Bureau of Justice Assistance (BJA) seeks to enhance the ability of justice agencies to share information in order to support critical public safety and criminal justice system activities. BJA plans to address this nationwide need by supporting development and implementation of national policy and best practices, developing national consensus standards in support of information sharing, and delivering training and technical assistance services. Through this solicitation, BJA is seeking to enable the nation's criminal justice community to benefit from improved information sharing through advanced technology and tools that will increase efficiency, improve operations, and promote cost savings and reuse. BJA's National Justice Information Sharing (JIS) Initiative will work collaboratively with key stakeholders and national partner organizations to identify critical issues and problems and provide resources in response to emerging challenges in courts, corrections, reentry, crime and drug abuse prevention, law enforcement, and tribal justice.

This program is funded under both the Edward Byrne Memorial Competitive Grant Program (Byrne Competitive Program) and the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Authorized by the Department of Justice Appropriations Act, 2010, (Pub. L. 111-117), the Byrne Competitive Program helps local communities improve the capacity of state and local criminal justice systems and provides for national support efforts including training and technical assistance programs strategically targeted to address local needs. The JAG Program (42 U.S.C. 3751(a)) is the primary provider of federal criminal justice funding to state and local jurisdictions, and JAG funds support all components of the criminal justice system. The JAG Program authorization also provides that "the Attorney General may reserve not more than 5 percent, to be granted to 1 or more States or units of local government, for 1 or more of the purposes specified in section 3751 of this title, pursuant to his determination that the same is necessary—(1) to combat, address, or otherwise respond to precipitous or extraordinary increases in crime, or in a type or types of crime" (42 U.S.C. 3756).

Deadlines: Registration and Application

Registration is required prior to submission. The deadline to register in GMS is 8:00 p.m. eastern time on May 18, 2010, and the deadline for applying for funding under this announcement is 8:00 p.m. eastern time on May 18, 2010. Please see the "How to Apply" section, page 15 for more details.

Eligibility

Please refer to the cover page of this solicitation for eligibility under this program.

National JIS Initiative—Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

BJA seeks to strengthen the criminal justice system by soliciting applications under nine specific national programs (i.e., categories) described below, which together support BJA's National JIS Initiative. To ensure the effectiveness of these programs, BJA sets stringent criteria in meeting national goals by emphasizing local control, building relationships in the field, developing collaborations and partnerships, and increasing training and technical assistance to state and local criminal justice agencies and practitioners.

Each program should contribute toward the DOJ's Global Justice Information Sharing Initiative (Global) and BJA's justice information sharing strategies, goals, and plans. Successful applicants must demonstrate effective collaboration and coordination between other BJA JIS program areas and other information sharing initiatives throughout the nation. If the applicant does not currently have partnership structures and practices in place, the application must clearly state how this will be accomplished.

For more information regarding current BJA JIS national programs, including activities described in the categories below, see www.it.ojp.gov. Also see the Frequently Asked Questions for further information on the solicitation and its requirements.

Award Amount, Length, and Categories

Each application must explicitly state the category and program title being addressed in the abstract and first page of the program narrative (see What an Application Must Include, page 15). A single application may not address more than one program (i.e., category); however, there is no prohibition against an applicant submitting multiple applications, provided that each application addresses a different category.

Categories 2, 3, 4, 5, 7, 8, and 9 require that proposals be national in scope in order to be eligible. For the purposes of this solicitation, national scope is defined as describing those projects whose immediate beneficiaries include criminal justice agencies and organizations throughout the country, and the citizens they serve, without restriction to specific geographic areas. For example, a proposal to develop a technology training program that is available to students on a nationwide basis is eligible; a training program that is limited to one particular agency or unit of government is not.

Categories 1 and 6 describe implementation projects that do not require national scope; however, they do require that funded projects support implementation of promising practices that demonstrate results of national significance and potential replication nationwide.

The period of performance for awards made under this solicitation shall be **18 months**, and the project start date should be on or after October 1, 2010. The maximum budget request that will be accepted is unique to each category. Applications that exceed the amount specified will not be considered for funding. There is no minimum budget requirement. Applicants are encouraged to be realistic in their budget proposals. The amount budgeted will be evaluated against the benefits and deliverables specified in the proposal to ensure efficient utilization of resources, and will be an important criteria used during proposal evaluation (see Selection Criteria, page 18).

Note: Applications that do not respond to the specific requirements of the identified category will not be peer reviewed or considered for funding under this solicitation.

CATEGORY 1: CROSS BOUNDARY INFORMATION EXCHANGE PILOT PROJECTS

Multiple cooperative agreements may be awarded under this category, each of which may not exceed an amount of $500,000. BJA expects to make approximately six awards in this category.

This program seeks to support innovative cross-boundary information sharing implementation projects that focus on enabling information sharing between disparate components of government having impact on criminal justice issues, as well as those that enable regional, statewide, multi-state, or national data exchange. Applicants should demonstrate both a need and readiness to address multi-jurisdictional or cross-domain problems by providing operational solutions and expanded capabilities that overcome barriers to information sharing across the country, enable replication of promising practices, and are consistent with the recommendations of DOJ's Global Justice Information Sharing Initiative (Global). For the purpose of this solicitation, cross-domain is defined as involving two or more functional disciplines that benefit from new or enhanced information exchange, at least one of which must be criminal justice related. Some examples of independent domains that may involve cross-domain exchanges include:

- Law Enforcement
- Courts
- Corrections
- Probation and Parole
- Public Safety
- Transportation
- Social Services
- Substance Abuse and Mental Health
- Homeland Security
- Healthcare

Specific priority will be given to projects that develop and implement strategies that leverage promising national information sharing solutions and improve information sharing capacity, agency coordination, and operational practices across multiple jurisdictions. Priority consideration may be given to projects that support connectivity between regional or state systems and the National Data Exchange (NDEx) system, as well as BJA-sponsored information sharing initiatives at the local, state, and regional levels. Such proposals must include documentation of governance and coordination among all involved parties, a commitment to develop and adopt appropriate privacy policy, and describe an implementation strategy for technical solutions within the application.

Additionally, priority may be given to cross-jurisdictional or cross-domain projects that broadly implement emerging best practices in information sharing, as recognized by the Department of Justice and DOJ's Global Justice Information Sharing Initiative (Global), including the following examples:

- Implementation of data sharing using the National Information Exchange Model (NIEM).
- Adoption of the Global Justice Reference Architecture (JRA) as an architectural model.
- Implementation of Global JRA Service Specifications.
- Implementation of Global Federated Identity and Privilege Management (GFIPM) standards and practices to enable federated role-based access and query capabilities.

- Implementation of privacy policy through the use of privacy technology enforcement guidelines.

Successful applicants will seek to demonstrate capacity to implement operational improvements through effective partnerships and, as necessary, inter-jurisdictional compacts/agreements. Such partnerships must demonstrate support for the application by attaching letters of support or existing memoranda of understanding to their application. Applicants must also be prepared to share data regarding project outcomes and performance measures to assist future projects in replicating best practices and technology solutions.

Responsibilities and deliverables include:

- Develop and implement a project that supports cross-jurisdiction or cross-domain information sharing with potential for replication nationwide.
- Employ recognized and emerging best practices in information sharing to enable regional, statewide, multi-state, or national data exchange.
- Develop a report that documents the development and implementation process for the project, as well as appropriate project performance metrics, to enable national adoption of promising practices.

CATEGORY 2: JIS TRAINING AND TECHNICAL ASSISTANCE FOR TRIBAL LANDS

One cooperative agreement is expected to be awarded under this category in an amount not to exceed $1 million. **The project must be national in scope.**

Tribal jurisdictions face unique policy and legal challenges in their ability to coordinate and share critical data within and beyond tribal agencies. In addition, tribes often lack the technical capacity and financial support needed to address ongoing public safety and crime issues, particularly when it comes to technology adoption and advanced information sharing techniques. This program will seek to improve the operation of tribal criminal justice agencies nationwide through direct training and technical support to enhance access and analysis of information across jurisdictions. Applicants should demonstrate both the capacity to address recurring criminal justice and technology issues, as well as the ability to understand, assess, and implement solutions based on the unique needs of tribal lands nationwide and their partners.

Responsibilities and deliverables include:

- Develop a brief strategic action document that identifies both the unique challenges and promising solutions to tribal information sharing, including use of national standards endorsed by DOJ's Global Justice Information Sharing Initiative.
- Develop and deliver of a comprehensive nationwide training and technical assistance program to help tribal communities benefit from the use of technology to share critical information.
- Support implementation of solutions in selected demonstration sites through technical assistance with potential for replication nationwide.
- Identify future steps for long-term JIS support to address the justice information sharing needs of tribal communities.

Applicants in this category are encouraged to consider partnering with one or more tribal organizations to support the delivery of culturally appropriate services and approaches.

CATEGORY 3: CORRECTIONS INFORMATION SHARING IMPLEMENTATION PROGRAM
One cooperative agreement is expected to be awarded under this category in an amount not to exceed $700,000. A minimum of $450,000 of the total project funds must be utilized to provide direct financial support for field implementation as described in the deliverables section below. **The project must be national in scope.**

According to the Bureau of Justice Statistics (BJS), over 50 percent of released offenders are engaged in some form of legal trouble within three years of release, many of which are violent offenses that may have been prevented. The corrections community has been actively working toward more effective reentry strategies by engaging probation/parole, social services, and victim services in information sharing projects. The same attention is needed to bridge the gap between corrections agencies and law enforcement.

This program will act as the implementation phase of current efforts to establish effective reentry strategies through improved corrections information sharing. This funding is specifically designed to support pilot implementation within jurisdictions that possess the capacity to engage law enforcement collaboratively and demonstrate results for evaluation and later replication. The applicant's proposal should include collaboration with law enforcement and corrections practitioners in the field, as well as established national leadership organizations such as the American Probation and Parole Association (APPA) and the Association of State Correctional Administrators (ASCA).

Responsibilities and deliverables include:

- Work with BJA and stakeholders to identify and support pilot sites through provisioning of financial and direct service support to meet the implementation needs of sites to include hardware, software, training, and/or technical assistance.
- Build policy guidance and technology best practices on emerging work in the corrections area based on the National Information Exchange Model (NIEM) and Justice Reference Architecture (JRA), as well as the work of the Global Justice Information Sharing Initiative.
- Document results through the development of a case study report on the pilot projects and the overall effort, and provide technical assistance to additional agencies as needed to replicate results.

CATEGORY 4: SUPPORTING CRIMINAL JUSTICE AND SOCIAL/FAMILY SERVICES FOR NIEM IMPLEMENTATION
One cooperative agreement is expected to be awarded under this category in an amount not to exceed $500,000. **The project must be national in scope.**

This program, to be closely coordinated with OJP's Office of Juvenile Justice and Delinquency Prevention (OJJDP), will facilitate appropriate partnerships between criminal justice, social services, and juvenile justice agencies. The primary role of the grantee will be to facilitate the operation of the Family Services domain within the National Information Exchange Model (NIEM) program. Through the established NIEM governance process, the domain is charged with identifying the information sharing needs of the domain participants, including potential partnerships with other NIEM domains. To date this work has focused primarily on the judicial system and its important role in administering child welfare/protection cases in partnership with the U.S. Department of Health and Human Services' Children's Bureau. During the project period that scope will be expanded to include mechanisms by which the adult justice system

and juvenile justice systems can collaborate to further improve social and family services to citizens. These requirements will then be incorporated into the NIEM data model as necessary to support operational data sharing between criminal justice agencies and their juvenile, social, and family service agency counterparts in the field.

In cooperation with BJA and OJJDP, responsibilities and deliverables include:

- Provide support for activities of the Family Services domain, including meetings and travel, conference calls, tracking and delivery of domain products, participation on NIEM business and technical committees, and coordinating with the NIEM program management office to coordinate delivery of NIEM release products.
- Facilitate prioritization and development of exchange specifications to link justice, juvenile, and social services agencies in a manner appropriate within these fields or systems.
- Provide communications and outreach support to promulgate best practices, foster replication of successful projects, and identify new strategic partners.
- Provide training and technical assistance support that complement existing NIEM program services such as the help desk and knowledgebase, to enable targeted assistance to implementers.

CATEGORY 5: CRIMINAL JUSTICE AND HEALTH COLLABORATION

One cooperative agreement is expected to be awarded under this category in an amount not to exceed $500,000. **The project must be national in scope.**

There is increasing national awareness of the need to build effective partnerships between the criminal justice and health and human service communities. Through support of information sharing between these groups, criminal justice agencies will be better equipped to serve the needs of communities, make informed enforcement and adjudication decisions, and promote effective treatment and social service options. This program will solicit local subject matter experts that will serve both as a focus group to identify potential information sharing opportunities, as well as implementers that will pilot the use of identified common standards across both domains. An example of a targeted outcome under this project includes improving information exchanges between Reentry service providers, and staff from corrections, probation, parole, and law enforcement agencies. Participants will be chosen based on ability and readiness to carry out proposed strategies effectively. All program activities must be conducted in consultation with BJA and other national partners as appropriate to ensure deliverables are complementary to ongoing information sharing efforts.

Responsibilities and deliverables include:

- Engage both national partners and local practitioners in facilitating the identification of critical issues for sharing data with the health and human services community in order to improve the operation of the criminal justice system.
- Support the development and operation of national working groups and organize stakeholder involvement to contribute to the development of common standards and methodologies, including the use of the National Information Exchange Model (NIEM).
- Identify each of the potential consumers for justice information that reside in the health sector. In addition, identify the categories of information of interest to each of those consumers. This should guide any work to be done on developing priority exchange specifications, template agreements, or other artifacts.

- Develop artifacts based on the needs identified above to enable operational improvements in information sharing between justice and health communities; wherever possible, such deliverables should follow DOJ's Global Justice Information Sharing Initiative (Global) endorsed standards and best practices.
- Provide technical assistance and other needed support services to enable demonstration projects to implement identified best practices and share replicable results with the field.

CATEGORY 6: TRACING CRIME GUNS

One cooperative agreement is expected to be awarded under this category in an amount not to exceed $250,000.

The Bureau of Alcohol, Tobacco, Firearms and Explosives' (ATF) National Tracing Center Division operates eTrace, a web-based tool to enable the secure exchange of data on the origin and use of firearms and gun crime incidents. Recovered firearms traced by law enforcement may be used to link a suspect to a firearm in an investigation, to identify potential firearms traffickers, or to detect patterns in the sources of gun-related crime.

In many states gun-trail tracing remains difficult because of the inability to share gun information between more than the local agency and the ATF. A desired solution is for a local agency to not only query the ATF's eTrace system, but also to share query results with other participating state and local agencies thereby enhancing analysis of weapon history and associated crimes. It is expected that one of the primary partners in this project are state's fusion centers. For this goal to be achieved, this project will ensure efficient submission of gun tracing information to both eTrace and the National Criminal Information Center (NICIC).

The successful applicant under this category will support one or more projects to connect multi-state efforts to leverage eTrace in support of state and local prevention efforts. These activities will be focused on supporting regional efforts to improve the tracing of crime guns while documenting results and promising practices to enable replication of employed strategies and technology solutions on a national basis. The proposal should include a regional coordination strategy to promote awareness and enable adequate coordination with relevant Fusion Centers and state and local partners. All project activities and deliverables shall be coordinated with BJA and ATF to promote law enforcement partnerships and ensure effective use of grant dollars.

Responsibilities and deliverables include:

- Develop a program that addresses statutory issues and enables the designated fusion center in the state to receive and share gun tracing information. The program should have potential to be replicated nationwide.
- Develop a technical solution that supports state and local agencies in sharing crime gun data.
- Develop an education and awareness program for law enforcement regarding crime gun data in preventing and responding to gun crimes.
- Develop a report that documents the development and implementation process for sharing gun tracing information and a high level strategy for national implementation.

CATEGORY 7: IMPROVING WARRANT AND DISPOSITION MANAGEMENT

One cooperative agreement is expected to be awarded under this category in an amount not to exceed $3.5 million. **The project must be national in scope.**

Current reporting mechanisms between the court system and the criminal history repository within states vary greatly. Under-reporting of case disposition data is common, and warrant data is often held locally and not made available in a timely manner. Without timely access to current warrant, disposition, protection orders, and other relevant data, there remains a threat to public safety, an inability for law enforcement to properly respond to crime and emerging threats, and a challenge for courts to properly link charges with case histories.

Due to the fundamental role that courts play as either the recipient, originator, or custodian of data including warrant and disposition records, the applicant must be able to demonstrate successful experience designing and implementing national programs involving all levels of local and state courts throughout the country to include court managers, state Supreme Court justices, and other court officials. Preference will be given to the applicant that can demonstrate past successful collaboration with key court partners like community corrections, law enforcement officials, prosecutors, defense bar, FBI, and the Bureau of Justice Statistics (BJS) regarding efforts to improve our nation's court records and share vital information.

The grantee shall perform an assessment on a state-by-state basis as to the current procedures for reporting of criminal dispositions, arrest warrants, domestic violence protection orders, and mental health records. As appropriate, the grantee shall build upon prior criminal history assessments as a baseline measure. In response to the assessment, the applicant shall identify and develop a state-specific information sharing and architecture implementation strategy for improving warrant and disposition management in each state. This strategy will include the primary goal of building capacity to enable cross-boundary information sharing and timely access to warrant and disposition data. The grantee shall leverage existing efforts to improve warrant and disposition management. For example, the BJA-sponsored Global Service Task Team (STT) is developing a warrant service specification based on service-oriented architecture (SOA) and related XML-based data standards using the National Information Exchange Model (NIEM).

The grantee will assess each state on its readiness to implement, maintain, and enhance court criminal history reporting with its justice partners. Selected states will be supported through customized implementation of toolkits to execute the identified strategy, and project results will be reported directly to the state and to BJA. The grantee will provide any targeted support required to meet project goals, including training and technical assistance, and will collaborate with federal partners such as BJS and the FBI to ensure participation and compatibility with national reporting requirements and established procedures. In particular, the grantee will collaborate with BJS in development of the state-specific strategies to ensure that appropriate consideration is given to the priorities and allowable costs under the National Criminal History Improvement Program and the NICS Act Record Improvement Program which may provide support to states and state court systems for information sharing and architecture implementation.

Responsibilities and deliverables include:

- Perform a state-by-state assessment of current procedures for reporting criminal dispositions, arrest warrants, domestic violence protection orders, and mental health records.
- Identify and develop a state-specific information sharing and architecture implementation strategy for improving warrant and disposition management in each state.

- Develop a toolkit to enable states to build capacity to improve cross-boundary information sharing and timely access to warrant and disposition data.
- Support nationwide implementation by states leveraging the above deliverables.

CATEGORY 8: FUSION CENTER SUPPORT TO LOCAL LAW ENFORCEMENT
One cooperative agreement is expected to be awarded under this category in an amount not to exceed $750,000. The project shall be closely coordinated with the Department of Homeland Security's Information and Analysis Division and other relevant components of DHS. **The project must be national in scope.**

In order to fulfill their mission, it is necessary for fusion centers to focus on improving collaboration and shared outcomes, in part through enhanced use of information analytics and data exchange. Fusion centers need to provide outreach to their local agency counterparts to identify opportunities for collaboration, leverage information analysis services, and improve use of shared resources in inter-jurisdictional operations. Likewise, local law enforcement agencies need to be able to communicate support needs, and ensure a two-way flow of information to support regional and national law enforcement and counter terrorism priorities.

This program will provide training and technical assistance to fusion center staff to help implement data-driven technology solutions that demonstrate promising practices in multi-jurisdictional information analytics. The priority focus will be on an "all crimes" approach to enable fusion centers to improve support to smaller cities, towns, tribes, and rural counties in identifying public safety issues and providing information and analytical assistance to help the local law enforcement agencies more effectively prevent crime both within their community and across jurisdictional boundaries.

The successful applicant will support the development of a nationwide strategy for implementation and support for intelligence-led policing methods to enable collaboration between fusion centers and local, state, and tribal partners. Preference will be given to applicants that target and address the needs of smaller departments and those with limited resources.

The program will focus on identification of fusion center and local law enforcement partnerships that will implement collaborative technology solutions, evaluate results, and then promote business practices and technology solutions that can be replicated by other fusion centers across the country.

The Fusion Center Program Management Office (PMO), the Criminal Intelligence Coordination Committee (CICC), participating fusion centers, and other fusion center directors will continue to provide ongoing recommendations for improving operations, guidelines for governance, technology solutions, and related support services. The program shall enable adequate coordination of stakeholders to serve local police agencies through increased access to analytical methodologies that can be adopted and replicated to support the *Baseline Capabilities for State and Major Urban Area Fusion Centers*.

Responsibilities and deliverables include:

- Develop and execute an outreach strategy to engage fusion centers with local law enforcement counterparts.

- Implement an ongoing process to identify emerging issues, crime patterns, and priorities to inform fusion centers and their partners.
- Identify and implement analytical products that are responsive to operational needs.
- Incorporate information analysis and demonstrated results to develop improved operational responses using feedback formulated in consultation with subject matter experts and practitioners from fusion centers, local, state, tribal, and federal partners.

CATEGORY 9: ENHANCING FUSION CENTER AWARENESS AND PERFORMANCE

One cooperative agreement is expected to be awarded under this category in an amount not to exceed $500,000. The project shall be closely coordinated with the Department of Homeland Security's Information and Analysis Division and other relevant components of DHS. **The project must be national in scope.**

As fusion centers continue to grow and mature across the country, there is a greater need for coordination between centers to leverage capabilities and share best practices. Various interest groups exist today, but there remains a need to institutionalize partnership efforts and provide resources to support an "all crimes" approach for fusion centers to meet the needs of their communities. This project requires the cooperation and coordination with major stakeholders to include partners such as the Department of Justice, Department of Homeland Security, the International Association of Chiefs of Police, the Major City Chiefs Association, the Major County Sheriffs Association, National Sheriffs' Association, and representatives of the fusion center community.

The applicant shall include the following deliverables:

- Support identified working groups in their efforts to coordinate the use of Controlled Unclassified Information (CUI) networks by fusion centers, to include the FBI's Law Enforcement Online (LEO), the Regional Information Sharing Systems (RISS), and DHS' Homeland Security Information Network (HSIN) and Intelink.
- Engage stakeholders across DOJ's Global Justice Information Sharing Initiative, in particular the Services Task Team and XML Structure Task Force, to develop strategies for incorporating fusion center information sharing and technical requirements into national standards frameworks.
- Utilize the Justice Reference Architecture to facilitate the exchange of information between the fusion centers utilizing NIEM based reference Information Exchange Package Documents (IEPDs) and standard services. These services can become the core services and exchanges that are developed once and used by all of the fusion centers to reduce costs and speed implementation.
- Assist with the understanding and adoption of the Global Federated Identity and Privilege Management (GFIPM) identity and privilege management tools to facilitate single sign on and federated searches.
- Identify tools that can be used to facilitate the exchange of business and analytical collaboration between the staffs of the fusion centers.
- Develop a comprehensive training curriculum for public and private partners to increase the utility and functionality of fusion centers.
- Develop and support the delivery of training and technical assistance that address the needs of the *Baseline Capabilities for State and Major Urban Area Fusion Centers.*

Budget Information

Limitation on Use of Award Funds for Employee Compensation; Waiver: With respect to any award of more than $250,000 made under this solicitation, federal funds may not be used to pay total cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the Federal Government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The 2010 salary table for SES employees is available at www.opm.gov/oca/10tables/indexSES.asp.) Note: A recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds. (Any such additional compensation will not be considered matching funds where match requirements apply.)

The limitation on compensation rates allowable under an award may be waived on an individual basis at the discretion of the Assistant Attorney General (AAG) for the Office of Justice Programs. An applicant that wishes to request a waiver must include a detailed justification in the budget narrative of its application. Unless the applicant submits a waiver request and justification with the application, the applicant should anticipate that OJP will request that the applicant adjust and resubmit their budget.

The justification should include: the particular qualifications and expertise of the individual, the uniqueness of the service being provided, the individual's specific knowledge of the program or project being undertaken with award funds, and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work that is to be done.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. **Additionally, applicants must discuss in their application their methods for collecting data for performance measures. Please refer to "What An Application Must Include" for additional information on applicant responsibilities for collecting and reporting data.** Grantees are required to provide the data requested in the "Data Grantee Provides" column so that OJP can calculate values for the "Performance Measures" column. Performance measures for this solicitation are as follows:

Objective	Performance Measure	Data Grantee Provides
Category 1: Increase the availability of critical criminal justice and related data that improves operations and decision making ability.	Percentage increase in automated information exchanges that are implemented.	Number of automated information exchanges that are implemented during this reporting period.
		Number of automated information exchanges that are implemented in the six months prior to grant funding.
	Percent increase in the number of previously unavailable data sources now shared.	Number of cross-jurisdictional information exchanges implemented.
		Number of data sources shared (during the six months prior to grant funding.

		Number of new data sources shared during the current reporting period.
Increase operational efficiencies and cost effectiveness.	Percent reduction of FTE hours in justice process workload.	Number of FTE hours in the justice process workload during the six months prior to grant funding. Number of FTE hours in the justice process workload during the reporting period.
Improve cross-jurisdictional partnerships and collaboration.	Number of new partnerships (partnership agreements and cross-jurisdictional projects) formed to enable information sharing.	Number of partnership agreements created or enhanced this reporting period.
		Number of cross-jurisdictional projects begun or completed.
Produce promising practices in information sharing that can be adopted or replicated nationwide.	Percent increase in number of demonstration or pilot projects developed or enhanced.	Number of projects resulting in demonstrable best practices or proofs of concept during the previous period. Number of projects resulting in demonstrable best practices or proofs of concept during the current reporting period.
	Percent increase in number of Global-endorsed solutions implemented.	Number of DOJ Global-endorsed solutions implemented during the six months prior to receiving the grant. Number of DOJ Global-endorsed solutions implemented during the current reporting period.
	Percent increase in number of technology standards, specifications, or products developed. Percent increase in number of policy templates, guidelines, or publications developed.	Number of technology standards, specifications, or products developed during six months prior to receiving the grant. Number of technology standards, specifications, or products developed during the current reporting period.
		Number of policy templates, guidelines, or publications developed during the six months prior to receiving the grant. Number of policy templates, guidelines, or publications developed during the current reporting period.
Category 2: Increase the knowledge of criminal justice practitioners through in-person training.	Percentage of trainees who successfully completed the program.	Number of individuals who completed the training.
		Number of individuals who attended each training.
	Percentage of trainees who completed the training who rated the training as satisfactory or better.	Number of trainees who completed the training who rated the training as satisfactory or better.
		Number of individuals who completed an evaluation at the conclusion of the training.

	Percentage of trainees who completed the training whose post-test indicated an improved score over their pre-test.	Number of individuals who completed the training whose post-test indicated an improved score over their pre-test.
		Number of individuals who completed a pre and post-test.
Increase the knowledge of criminal justice practitioners through web-based learning.	Percentage of trainees who successfully completed the program.	Number of individuals who started the training.
		Number of individuals who completed the training.
	Percentage of trainees who completed the training who rated the training as satisfactory or better.	Number of trainees who completed the training who rated the training as satisfactory or better.
		Number of individuals who completed an evaluation at the conclusion of the training.
	Percentage of trainees who completed the training whose post-test indicated an improved score over their pre-test.	Number of individuals who completed a pre and post-test. Number of individuals whose post-test indicated an improved score over their pre-test.
Increase the knowledge of criminal justice practitioners through distance learning using CD/DVDs.	Percentage of organizations that completed the survey who expressed satisfaction that the CD/DVD met their training needs.	Number of organizations who expressed satisfaction that the CD/DVD met their training needs.
		Number of organizations who responded to the survey.
		Number of organizations who received CD/DVDs who were surveyed.
		Number of organizations receiving CD/DVDs.
Increase the knowledge of criminal justice practitioners by providing training scholarships.	Percentage of surveyed trainees who reported that the training provided information that could be utilized in their job.	Number of training scholarships provided.
		Number of trainees who received scholarships who were surveyed.
		Number of trainees who reported in the survey that the training provided information that could be utilized in their job.
		Number of trainees surveyed who responded to the survey.
Increase a criminal justice agency's ability to solve problems and/or modify policies or practices.	Percentage of requesting agencies who rated services as satisfactory or better in terms of timeliness and quality following completion of a onsite visit.	Number of requesting agencies who rated services as satisfactory or better in terms of timeliness and quality following completion of a onsite visit.
		Number of requesting agencies who completed an evaluation of other onsite services.
	Percentage of requesting agencies that were planning to implement at least some of the report recommendations six months after the onsite visit.	Number of requesting agencies that were planning to implement at least some of the report recommendations six months after the onsite visit.
	Percentage of peer visitors who reported that the visit to the other agency was useful in providing information on policies or practices.	Number of peer visitors who reported that the visit to the other agency was useful in providing information on policies or practices.

	Percentage of peer visitors that were planning to implement at least some policies or practices six months after they were observed at the visited site.	Number of peer visitors that were planning to implement at least some policies or practices six months after they were observed at the visited site
	Percentage of requesting agencies of other onsite services who rated the services provided as satisfactory or better.	Number of requesting agencies of other onsite services who rated the services provided as satisfactory or better.
		Number of peer to peer visits completed.
		Number of follow-ups with requesting agencies completed six months after onsite visit.
		Number of reports completed by peer visitors after completion of the visit.
		Number of follow-ups with the requesting peer visitor completed six months after the peer to peer visit.
		Number of other on-site services provided.
		Number of reports submitted to requesting agencies following other onsite services.
		Number of onsite visits completed.
		Number of requesting agencies who completed an evaluation of services.
Increase information provided to BJA and the criminal justice community	Percentage of advisory/focus groups evaluated as satisfactory or better.	Number of advisory/focus groups held.
		Number of advisory/focus groups evaluated as satisfactory or better.
	Percentage of conference attendees who rated the conference as satisfactory or better.	Number of conference attendees who rated the conference as satisfactory or better.
		Number of conference attendees who completed an evaluation at the conclusion of the conference.
		Number of documents produced as a result of advisory/focus groups.
		Number of documents disseminated to the field as a result of advisory/focus groups.
		Number of times the requesting agency evaluated the product of the advisory/focus group.
		Number of conferences held.
		Number of websites developed.
		Number of websites maintained.
		Number of publications developed.
		Number of visits to web sites.
		Number of publications disseminated.
		Number of requests for information responded to.
Increase the knowledge of criminal justice practitioners through the development and/or revision of training curricula.	Percentage of curricula that were pilot tested	Number of training curricula developed.
	Percentage of curricula that were revised after pilot testing.	Number of training curricula pilot tested.
		Number of training curricula revised after being pilot tested.

Categories 3–9: Identify and prioritize critical issues and barriers to sharing information effectively.	Number of national stakeholders identified who will contribute to problem resolution and technology solutions.	Number of stakeholders (individuals or organizations) on national committees, working groups, or advisory groups to steer project direction.
		Number of stakeholder-based meetings or forums held to solicit input.
	Number of recommendations developed for addressing policy, technical, or other jurisdictional barriers to sharing information.	Number of recommendations for addressing policy, technical, or other jurisdictional barriers to sharing information developed.
	Number of field practitioners to support implementation of recommended solutions identified.	Number of practitioners engaged in project outcomes.
		Number of potential pilot or proof of concept sites identified.
Produce promising practices in information sharing that can be adopted or replicated nationwide.	Number of developed or enhanced demonstration or pilot projects (projects resulting in demonstrable best practices or proofs of concept and DOJ Global-endorsed solutions implemented).	Number of projects resulting in demonstrable best practices or proofs of concept.
		Number of DOJ Global-endorsed solutions implemented.
	Number of resource materials (technology standards, specifications; policy templates, guidelines, or publications) developed to assist implementers.	Number of technology standards, specifications, or products developed.
		Number of policy templates, guidelines, or publications developed.

How to Apply

Applications will be submitted through OJP's Grants Management System (GMS). GMS is a Web-based, data-driven computer application that provides cradle to grave support for the application, award, and management of grants at OJP. Applicants should begin the process immediately to meet the GMS registration deadline, especially if this is the first time they have used the system. Complete instructions on how to register and submit an application in GMS can be found at www.ojp.usdoj.gov/gmscbt/. If you experience technical difficulties at any point during this process, please e-mail GMSHelpDesk@usdoj.gov or call 1–888–549–9901 (option 3), Monday–Friday from 6:00 a.m. to 12 midnight eastern time, except federal holidays. The Office of Justice Programs highly recommends starting the registration process as early as possible to prevent delays in the application submission by the specified deadline.

All applicants are required to complete the following steps:

1. **Acquire a DUNS Number.** A Data Universal Numbering System (DUNS) number is required to submit an application in GMS**.** The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS number in their application for a new award or renewal of an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Obtain a DUNS number by calling 1–866–705–5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

2. **Acquire or Renew Registration with the Central Contractor Registration (CCR) Database.** CCR registration is required to receive funding. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR registration at least once per year to maintain an active status. Information about CCR registration procedures can be accessed at www.ccr.gov.

3. **Acquire a GMS Username and Password**. If you are a new user, please create a GMS profile by selecting the first time user link under the sign-in box of the GMS home page. For more information on how to register in GMS, go to www.ojp.usdoj.gov/gmscbt/.

4. *Search for the Funding Opportunity on GMS.* After you log in to GMS or complete your GMS profile for your username and password, go to the Funding Opportunities link on the left hand side of the page. Please select the Bureau of Justice Assistance and the National Justice Information Sharing (JIS) Initiative.

5. **Select the Correct Solicitation Title.** Some OJP solicitations posted in GMS contain multiple purpose areas, denoted by the solicitation categories identified in the solicitation title. If you are applying to a solicitation with multiple solicitation categories, select the appropriate solicitation title for the intended purpose area of your application.

6. **Select the Apply Online Button Associated with the Solicitation Title.** The search results from step 4 will display the solicitation title along with the Registration and Application Deadlines for this funding opportunity. Please select the Apply Online button in the Action Column to create an application in the system.

7. **Submit an Application Consistent with this Solicitation by Following the Directions in GMS.** Once submitted, GMS will display a confirmation screen stating your submission was successful. **Important:** You are urged to submit your application at least 72 hours prior to the due date of the application.

Note: OJP's Grants Management System (GMS) does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

Experiencing Unforeseen GMS Technical Issues
If you experience unforeseen GMS technical issues beyond your control which prevent you from submitting your application by the deadline, you must contact BJA staff **within 24 hours after the deadline** and request approval to submit your application. At that time, BJA staff will require you to e-mail the complete grant application, your DUNS number, and provide a GMS Help Desk tracking number(s). After the program office reviews all of the information submitted, and contacts the GMS Helpdesk to validate the technical issues you reported, OJP will contact you to either approve or deny your request to submit a late application. If the technical issues you reported cannot be validated, your application will be rejected as untimely.

To ensure a fair competition for limited discretionary funds, the following conditions are <u>not </u>valid reasons to permit late submissions: (1) failure to begin the registration process in sufficient time; (2) failure to follow GMS instructions on how to register and apply as posted on its Web site; (3) failure to follow all of the instructions in the OJP solicitation; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

Notifications regarding known technical problems with GMS are posted on the OJP funding Web page, www.ojp.usdoj.gov/funding/solicitations.htm.

What an Application Must Include

This section describes what an application is expected to include and sets out a number of elements. Applicants should anticipate that failure to submit an application that contains all of the specified elements may negatively affect the review of the application and, should a decision nevertheless be made to make an award, may result in the inclusion of special conditions that preclude access to or use of award funds pending satisfaction of the conditions.

Moreover, applicants should anticipate that applications that are not responsive to the scope of the solicitation, or do not include a program narrative, budget, and budget narrative will not proceed to peer review and will not receive further consideration.

OJP strongly recommends use of appropriately descriptive file names (e.g., "Program Narrative," "Budget and Budget Narrative," "Timelines," "Memoranda of Understanding," "Resumes") for all attachments. OJP recommends that, if applicable, resumes be included in a single file.

Standard Form 424
Please see www07.grants.gov/assets/SF424Instructions.pdf for instructions on how to complete your SF-424. When selecting "type of applicant," if the applicant is a for-profit entity, please select "For-Profit Organization" or "Small Business" (as applicable) in the Type of Applicant 1 data field. For-profit applicants also may select additional applicable categories (e.g., "Private Institution of Higher Education").

Program Abstract (Attachment 1)
Applicants must provide an abstract that clearly identifies the category, program title, and scope of the proposed work; the applicant's goals and objectives for the project; the strategies expected to be used in meeting these objectives; any deliverables proposed; and the amount of federal funding requested. The abstract must be double-spaced, using a standard 12-point font (Times New Roman is preferred) with not less than 1-inch margins, and must not exceed 1 page.

Program Narrative (Attachment 2)
The program narrative must respond to the solicitation and the Selection Criteria (1-3, and 5) in the order given. Emphasis should be placed on meeting the requirements of the solicitation as described in the National JIS Initiative—Specific Information section. The program narrative must be double-spaced, using a standard 12-point font (Times New Roman is preferred) with not less than 1-inch margins, and must not exceed 10 pages. Please number pages "1 of 10," "2 of 10," etc.

Applicants should anticipate that if the program narrative fails to comply with these length-related restrictions, such that it provides a significant competitive advantage, the failure to comply may be considered in peer review and in final award decisions.

Budget and Budget Narrative (Attachment 3)

Applicants must provide a budget that is allowable and reasonable in response to Selection Criteria 4. Applicants must submit a budget detail worksheet and budget narrative. A budget detail worksheet form is available on OJP's web site at www.ojp.usdoj.gov/funding/forms/budget_detail.pdf. When using this form, applicants must also include a budget narrative, in MS Word or PDF format, as a separate attachment. Both the budget detail worksheet and narrative explanation of costs can be provided in a single document using this acceptable MS Word Budget template, available at www.ojp.usdoj.gov/BJA/funding/Budget_Worksheet_Narrative_Template.doc. Applicants may submit the budget and budget narrative in a different format (i.e., Excel spreadsheet), but it must contain all categories listed within the budget detail worksheet.

Please see the OJP Financial Guide for questions pertaining to budget including allowable and unallowable costs at www.ojp.gov/financialguide/index.htm.

Project Time and Task Plan, Memoranda/Letters of Support, Job Descriptions, and Resumes (Attachment 4)

Attach a project time and task plan with each project goal, related objective, activity, expected completion date, and responsible person or organization; memoranda of understanding or letters of support, if applicable; job descriptions that outline the roles, responsibilities, and qualifications for all key positions; and resumes for staff identified for these positions, if known.

Tribal Authorizing Resolution (Attachment 5)

If an application is being submitted by either (1) a tribe or tribal organization, or (2) by a third party proposing to provide direct services or assistance to residents on tribal lands, then a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable governing body authorizing the inclusion of the tribe or tribal organization and its residents must be included with the application. In those instances when an organization or consortium of tribes proposes to apply for a grant on behalf of a tribe or multiple specific tribes, then the application must include a resolution from all tribes that will be included as a part of the services/assistance provided under the grant.

If an applicant is unable to obtain a signed copy of a tribal resolution documenting support for its application, then, at a minimum, the applicant must submit an unsigned, draft tribal resolution as part of its application. If an applicant fails to submit either a signed or an unsigned copy of a tribal resolution as part of its application, then it will be eliminated from funding consideration. If selected for funding, any applicant that has submitted an unsigned tribal resolution must submit the signed copy of the tribal resolution to OJP within 30 days of acceptance of the award. In all such cases, use of and access to funds will be contingent on receipt of the signed tribal resolution.

Selection Criteria

1. **Statement of the Problem (5 percent of 100)**
   Describe the challenges in the criminal justice environment caused by a lack of national consensus standards and the services required to address the knowledge gaps that exist;

the need to coordinate existing activities and foster collaboration; and the outcomes that can be achieved by appropriately addressing these challenges on a national basis.

2. **Program Design and Implementation (35 percent of 100)**
Provide a strategy for implementation of the activities identified in the National JIS Initiative—Program Specific Information section. Describe the strategy to deliver or update products, provide direct services to the field, and ensure collaboration between subject matter experts and industry partners. The strategy should incorporate innovative practices that can be replicated nationwide. Specifically describe strategies to identify organizations or consultants to provide service delivery to the wide range of customers anticipated; coordinate service provision; monitor services; and report outcomes. Explain a plan to facilitate collaborations among organizations with similar focus; identify gaps in resources; and assist agencies to assess their JIS needs. Identify and address any potential barriers to implementing the project.

3. **Capabilities/Competencies (40 percent of 100)**
Demonstrate, including giving specific examples, your organization's expertise and experience in:
- Facilitating and delivering JIS resources or standards at the national level, potentially including standards and guidelines development, training and technical assistance delivery, curriculum development, and planning of small and large meetings, workshops, and conferences, specifically agenda development and faculty identification.
- Effectively managing concurrent priority tasks.
- Working to build and enhance collaborative approaches to address a broad range of criminal justice and public safety issues at the national level.

Describe the management structure and proposed staffing to implement the project and describe the roles and responsibilities of any co-applicants, if applicable.

If you are a current BJA JIS program provider, explain how the management structure and personnel implementing this program will complement your other BJA-funded activities, and how the proposed staff will operate to avoid duplication of effort of any other staff providing services funded under other BJA grants or cooperative agreements.

Describe your strategy to ensure adequate coordination with BJA on at least a monthly basis to promote effective program strategy and implementation.

4. **Budget (15 percent of 100)**
Provide a proposed budget that is complete, allowable, and cost effective in relation to the proposed activities (as Attachment 3). The budget must support the strategies and approaches outlined in the project design, and include a narrative to describe the expenditures under each cost area and how it will contribute to the overall program goals.

5. **Impact/Outcomes and Evaluation/Plan for Collecting Data for Performance Measures (5 percent of 100)**
Describe the system that will be used to collect performance data, and how this information will be analyzed and used to inform program practice.

Review Process

OJP is committed to ensuring a fair and open process for awarding grants. The Bureau of Justice Assistance reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation that meet basic minimum requirements. BJA may use either internal peer reviewers, external peer reviewers, or a combination to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is NOT a current U.S. Department of Justice employee. An internal reviewer is a current U.S. Department of Justice employee who is well-versed or has expertise in the subject matter of this solicitation. Eligible applications will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations for award recommendations and decisions may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

The Office of the Chief Financial Officer (OCFO), in consultation with BJA, conducts a financial review of applications for potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the budget and budget narrative accurately explain project costs; and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General (AAG), who may also give consideration to factors including, but not limited to, underserved populations, geographic diversity, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance

- Faith-Based and Other Community Organizations

- Confidentiality and Human Subjects Protection (if applicable)

- Anti-Lobbying Act

- Financial and Government Audit Requirements

- National Environmental Policy Act (NEPA) (if applicable)

- DOJ Information Technology Standards (if applicable)

- Single Point of Contact Review

- Nonsupplanting of State or Local Funds

- Criminal Penalty for False Statements

- Compliance with [Office of Justice Programs Financial Guide](#)

- Suspension or Termination of Funding

- Nonprofit Organizations

- For-Profit Organizations

- Government Performance and Results Act (GPRA)

- Rights in Intellectual Property

- Federal Funding Accountability and Transparency Act (FFATA) of 2006

- Awards in excess of $5,000,000 – federal taxes certification requirement

Application Checklist
FY 2010 National Justice Information Sharing (JIS) Initiative

The application checklist has been created to aid you in developing your application.

Eligibility Requirement:
_____ Applicant meets the eligibility requirements

The Application Components:
_____ Program Abstract
_____ Program Narrative that includes the following:
    _____ Statement of the Problem/Program
    _____ Project Design and Implementation
    _____ Capabilities/Competencies
    _____ Impact/Outcomes and Evaluation/Plan for Collecting Data for Performance Measures
_____ Budget and Budget Narrative
_____ Project Time and Task Plan
_____ Memoranda/Letters of Support
_____ Job Descriptions
_____ Resumes
_____ Tribal Authorizing Resolution (if applicable)

Abstract Format:
_____ Identifies the category
_____ Double-spaced
_____ 12-point standard font
_____ Not less than 1" margins
_____ Abstract is 1 page or less

Program Narrative Format:
_____ Double-spaced
_____ 12-point standard font
_____ Not less than 1" margins
_____ Program Narrative is 10 pages or less

Other:
_____ SF-424
_____ DUNS Number
_____ Central Contractor Registration (CCR)