BUREAU OF JUSTICE ASSISTANCE
SAFEGUARDING CORRECTIONAL FACILITIES AND PUBLIC SAFETY BY
ADDRESSING CONTRABAND CELLPHONES PROGRAM
PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the **last reporting period** for which the award will have data to report?
   For example, were all funds expended and is the award in the process of closing out in the Grants Management System?

   A. Yes/No *(If Yes, answer the semiannual narrative questions.)*

2. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes operational and should remain so until the grant closes out.*

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	☐
Project or budget not approved by agency, county, city, or state governing agency	☐
Seeking subcontractors (Request for Proposal stage only)	☐
Waiting to hire project manager, additional staff, or coordinating staff	☐
Paying for the program using prior federal funds	☐
Administrative hold (e.g., court case pending)	☐
Still seeking budget approval from BJA	☐
Waiting for partners or collaborators to complete agreements	☐
Other	☐
If Other, please explain.	

CORRECTIONAL FACILITIES

1. Number of prisons your agency operates

2. Number of jails your agency operates

3. Number of lockups your agency operates

4. Number of juvenile facilities your agency operates

5. Number of community confinement facilities your agency operates

6. Number of other facilities your agency operates

7. Describe other facilities your agency operates

TECHNOLOGY SYSTEMS

8. Are you using your grant to fund a technology-based pilot, implementation, or enhancement to improve your organization's operations (or your program)?
   (Answer once. Update only as needed. Note: A technology-based pilot, implementation, or enhancement can range widely from recent technology innovations used in policing or forensics to office-based software or hardware that improves data-driven decision making or business operations.)

9. If you are using your grant to fund a technology-based pilot implementation or enhancement to improve your organization's operations (or your program), list the types of technology used during the reporting period.
   (If you are not using your grant to fund technology, please report NA.)

10. Of the types of technology used during the reporting period, describe how the technology functions or how it will be used.
    (If you are not using your grant to fund technology, please report NA.)

11. During the reporting period, was new technology purchased at least partially using BJA program funds?

12. Of the technology purchased (at least partially) using BJA program funds, describe the technology capabilities. *(If you are not using your grant to fund technology, please report NA.)*

13. Date that the new technology solution was implemented (e.g., rolled-out live) within the facility(ies). *(If no new technology was implemented during the reporting period, please report "99/99/9999.")*

14. Describe any other strategies, policies, or procedures that were implemented to reduce the presence and use of contraband cellphones.
    (Answer once. Update only as needed).

15. Number of contraband cellphones confiscated during the reporting period since the program was implemented
    (i.e., new technology, strategies, policies, or procedures).

16. Number of drones disrupted during the reporting period.

17. Please describe any other impacts (positive or negative) that this program has demonstrated (e.g., thwarted plans/schemes due to intelligence gathered).
    (Update on a quarterly basis.)

SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

- *Set **S·M·A·R·T** goals to clarify the scope of your priorities.*
- ***S**pecific*
- ***M**easurable*
- ***A**chievable*
- ***R**elevant*
- ***T**ime-bound*

If you have multiple goals, please provide updates on each one separately.

Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.

18. What were your accomplishments during the reporting period?
_____

19. What goals were accomplished, as they relate to your grant application?
_____

20. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?
_____

21. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3? (Please answer Yes or No. If Yes, please explain.)

    A. Yes/No
    B. If Yes, please explain. _____

22. Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (Please answer Yes or No. If No, please explain.)

    A. Yes/No
    B. If No, please explain. _____

23. What major activities are planned for the next 6 months?
_____

24. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?
_____

REVISED OCTOBER 2020

The performance measure questions presented here are preliminary and may be subject to revision.
This document is only to be used for planning and data collection purposes.
All grantees must enter their data in the JustGrants System upon award acceptance.