

**BUREAU OF JUSTICE ASSISTANCE
ADULT DISCRETIONARY DRUG COURT PROGRAM—STATEWIDE
PERFORMANCE MEASURES**

The *Adult Discretionary Drug Court Program* performance measures are reported in two formats—quantitatively (numeric) and qualitatively (narrative responses). The quantitative data are entered in the BJA Performance Measurement Tool (PMT) for each quarterly activity period, referred to as a reporting period. The qualitative data consist of the seven BJA questions reported in July and January of each calendar year based on activities that occurred during the previous 6-month period.

NOTE: Data collection on these measures will take effect with grant activities that begin October 1, 2011–December 30, 2011. Specifically, data entry and reporting in the PMT will begin on January 1, 2012. Subsequent data entry will occur quarterly with a 30-day submission period following the close of the reporting period.

In addition, in July and January of each calendar year, you are responsible for creating the *GMS Report* from the PMT that you upload into the Grants Management System (GMS). During the nonsubmission periods, you are encouraged to create this report for your records.

Your response to the questions that follow must be entered in the PMT located at <https://bjapmt.ojp.gov>. If you have any questions about the PMT or performance measures, please call the BJA Performance Tools Help Desk at 1-888/252-6867, or send an e-mail to bjapmt@usdoj.gov.

If you have questions about your program, please contact your State Policy Advisor (SPA) at <http://www.ojp.usdoj.gov/BJA/resource/ProgramsOffice.html>.

PLEASE NOTE: THE INFORMATION REPORTED IN THE PMT SHOULD BE BASED ONLY ON BJA-FUNDED ACTIVITIES.

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PERFORMANCE MEASURES**

GENERAL AWARD INFORMATION

1. Was there **grant activity** in the reporting period? Grant activity is defined as any proposed activity in the BJA-approved grant application that is implemented or executed with BJA grant funds.
 - A. Yes ____
 - B. No ____

2. Which one of the following type of areas best describes where your drug court program is located? (Please select only one area type.)
 - A. Urban (a city with 50,000 or more people) ____
 - B. Suburban (territory outside of a city with a population of 2,500 to 50,000 people or more) ____
 - C. Rural (territory that encompasses all people and housing not included within a suburban, urban, or tribal area) ____
 - D. Tribal (territory that contains a concentration of people who identify with a federally recognized American Indian tribe) ____

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PERFORMANCE MEASURES**

DRUG COURT TRAINING

3. Were BJA funds expended on drug court staff trainings during the reporting period?

A. Yes ___

B. No (go to question 6)

4. Please enter the number of drug court **staff** who successfully completed training during the reporting period. *The number entered should be greater than or equal to the number entered in question 5; if not, please check for data entry errors. Staff are defined as, but not limited to, program managers, administrators, case managers, probation and parole officers, and clinicians. DO NOT count mentors, volunteers, or interns. Be consistent when reporting the type of staff across reporting periods.*

A. _____

5. Of the number listed in question 4, please enter the number of drug court **staff** who rated the training as satisfactory or better during the reporting period. *The number entered should be less than or equal to the number entered in question 4; if not, please check for data entry errors. Satisfaction may be measured based on a survey provided to participants.*

A. _____

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PERFORMANCE MEASURES**

**MANAGEMENT INFORMATION SYSTEM (MIS) ENHANCEMENT
PROGRAM EVALUATION**

6. Were your BJA drug court program funds expended on program evaluations during the reporting period?

A. Yes ____

B. No ____

C. If yes, please explain:

7. Were your BJA drug court program funds expended on any management information system (MIS)-related activities during the reporting period?

A. Yes ____

B. No ____

C. If yes, please explain:

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PERFORMANCE MEASURES**

NARRATIVE QUESTIONS

The following questions must be answered in **January** and **July** of each calendar year. Please answer based on your experience for the last 6-month period. You can use up to 8,000 characters for each of your responses.

1. What were your accomplishments within this reporting period?

2. What goals were accomplished, as they relate to your grant application?

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question #3?

- A. Yes (Please explain below)
- B. No (Go to question 5)

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ADULT DISCRETIONARY DRUG COURT PROGRAM—STATEWIDE
PERFORMANCE MEASURES**

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?
- A. Yes (Go to question 6)
 - B. No (Please explain below)

6. What major activities are planned for the next 6 months?

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

THANK YOU FOR PARTICIPATING!