

For technical assistance with submitting the **SF-424 and SF- LLL** in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov customer support webpage](#), or email at support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Service Desk operates 5 a.m. to 9.p.m. eastern time, Monday-Friday, and 9 a.m. to 5 p.m. Saturday, Sunday, and federal holidays.

An applicant that experiences unforeseen Grants.gov or JustGrants technical issues beyond its control that prevent it from submitting its application by the deadline must email the BJA contact identified below **within 24 hours after the application deadline** to request approval to submit its application after the deadline.

For assistance with any other requirements of this solicitation, contact Ania Dobrzanska, State Policy Advisor, by telephone at 202-598-7476 or by email at Ania.Dobrzanska@usdoj.gov.

Submission Information

In FY 2021, applications will be submitted to DOJ in a **NEW** two-step process.

Step 1: Applicants will submit an **SF-424 and an SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numbering System (DUNS) and System for Award Management (SAM) registration or renewal.

Step 2: Applicants will submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov). To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

OJP encourages applicants to review the "How to Apply" section in the [OJP Grant Application Resource Guide](#).

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Program Description

Overview

The Prison Rape Elimination Act provides that a state whose Governor does not certify full compliance with the National PREA Standards (the Standards) is subject to the loss of 5 percent of DOJ grant funds that it would receive for prison purposes, unless the Governor submits an assurance that such 5 percent will be used only to enable the state to achieve and certify full compliance with the Standards in future years. (See 34 U.S.C. §30307(c).) The JAG Program is one of the DOJ grant programs that is subject to this requirement in fiscal year (FY) 2021, which began on October 1, 2020, and ends on September 30, 2021. Pursuant to PREA, the Governor has three options: (1) submit a certification that the state is in full compliance with the Standards; (2) submit an assurance that 5 percent of its DOJ funding for prison purposes (including its JAG award) will be used to enable the state to adopt and achieve full compliance with the Standards; or (3) accept a 5 percent reduction in such grants (including its JAG award). The deadline for the submission of a certification or assurance by the Governor was October 15, 2020.

BJA will administer the PREA Reallocation funds from the JAG Program funds awarded to the eligible SAAs. The 5 percent reduction is assessed against the state's 60 percent share of JAG funding plus the less than \$10,000 allocation, but excludes the mandatory variable pass-through amount. States must pass through these reallocation funds to the designated PREA contact agencies.

OJP strongly encourages SAAs working to fulfill their obligations related to PREA to continue working expeditiously to comply with the Standards in order to better protect individuals from sexual abuse and sexual harassment in confinement facilities. The Bureau of Justice Assistance will continue to provide training and technical assistance and other resources to jurisdictions to support these efforts.

PREA audits are a crucial component of successful PREA implementation, and, in August 2017, BJA released the [PREA Auditor Handbook](#). This document articulates DOJ's expectations for all DOJ-certified PREA auditors, establishes requirements for auditor conduct and audit methodology, provides transparency to all stakeholders regarding the expected audit methodology, and serves as an easy-to-use reference guide for conducting high quality, objective, comprehensive, and reliable PREA audits. BJA is committed to ensuring that such audits are carried out nationwide.

BJA makes available targeted technical assistance (TA) to jurisdictions in receipt of FY 2021 PREA Reallocation funds. This TA is intended to support the efforts of these jurisdictions to use their reallocation funds to prevent, address, and respond to sexual abuse and sexual harassment in confinement facilities, and achieve compliance with the Standards. Once the FY 2021 reallocation awards are made, BJA will work to identify the jurisdictions that are interested in receiving this assistance, and connect them with an expert TA provider.

Statutory Authority: 34 U.S.C. 10151, et seq.; 34 U.S.C. 30307(e)

Specific Information

PREA was enacted in 2003 to support efforts across the nation to establish cultures of "zero tolerance" related to sexual abuse and sexual harassment in confinement facilities.

Goals, Objectives, Deliverables, and Timeline

Goals

Applicants are strongly encouraged to leverage the available PREA Reallocation funds to implement policies, procedures, and practices that are required by the [PREA Standards](#). BJA expects applicants to use the available funds to:

- Increase staff capacity for preventing sexual abuse in confinement facilities.
- Promote integration of the PREA Standards into agency policies and procedures, and the day-to-day operations of confinement facilities.
- Create cultures of "zero tolerance" of sexual abuse in confinement facilities.

The Standards apply to federal, state, and local confinement facilities (including adult prisons and jails, juvenile facilities, lockups, and community confinement facilities), and can be found at 28 C.F.R. Part 115. Applicants should identify the specific [PREA Standards](#) they plan to address.

Objectives

All confinement facilities covered under the Standards must be audited at least once during each 3-year audit cycle to be considered compliant with the Standards, with one third of each facility type operated by an agency, or private organization

on behalf of an agency, audited each year. These include adult prisons and jails, juvenile facilities, lockups (housing detainees overnight), and community confinement facilities, whether operated by DOJ or a unit of a state, local, corporate, or nonprofit authority. Each agency seeking PREA compliance is responsible for contracting with or otherwise securing the services of one or more DOJ-certified PREA auditors to schedule audits for each of its facilities during the 3-year audit cycle.

In addition to supporting activities related to PREA audits that are consistent with the requirements in the [PREA Auditor Handbook](#), applicants may propose strategies to achieve and/or maintain compliance with one or more [PREA Standards](#). The Standards include requirements related to:

- Preventing and responding to sexual abuse and sexual harassment in confinement facilities.
- Training staff and educating inmates/residents/detainees.
- Screening inmates/residents/detainees for risk of sexual victimization and abusiveness.
- Reporting sexual abuse and sexual harassment.
- Investigating allegations of sexual victimization.
- Disciplining staff members and inmates/residents/detainees.
- Providing medical and mental health care.
- Collecting and reviewing data related to sexual victimization.
- Auditing and undergoing corrective action.

Deliverables

Audits funded under this grant program must be high quality, objective, comprehensive, and reliable, and comply with DOJ's auditing requirements in the [PREA Auditor Handbook](#). Applicants should identify the specific PREA Standards they plan to address. Applicants should be aware that costs associated with the confinement facility audits required by the PREA Standards (see §§ 115.401 – .405), as well as activities related to achieving and maintaining compliance with one or more PREA Standards, are allowable costs.

The Goals, Objectives, and Deliverables are directly related to the performance measures that demonstrate the results of the work completed, as discussed under Content of Application Submission.

Evidence-Based Programs or Practices

OJP strongly emphasizes the use of data and evidence in policymaking and program development in criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

Information Regarding Potential Evaluation of Programs and Activities

OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section entitled "Information Regarding Potential Evaluation of Programs and Activities."

Federal Award Information

General Guidance for Federal Award

Total number of awards BJA expects to make: 29

Maximum dollar amount for each award: range is based on the PREA Reallocation formula

Total amount to be awarded under solicitation: per PREA Reallocation formula

Period of performance start date: October 1, 2021

Period of performance duration: 24-month

Awards, Amounts and Durations

Anticipated Total Amount to be Awarded Under Solicitation

\$3,055,147.00

Types of Awards

BJA expects to make awards under this solicitation as grants. See the "Administrative, National Policy, and Other Legal Requirements" section of the [OJP Grant Application Resource Guide](#) for a brief discussion of important statutes,

regulations, and award conditions that apply to many (or in some cases, all) OJP grants (and cooperative agreements).

Financial Management and System of Internal Controls

Award recipients and subrecipients (including recipients or subrecipients that are pass-through entities) must, as described in the Part 200 Uniform Requirements as set out at 2 C.F.R. 200.303, comply with standards for financial and program management. The “Part 200 Uniform Requirements” means the DOJ regulation at 2 C.F.R. Part 2800, which adopts (with certain modifications) the provisions of 2 C.F.R. Part 200. See [OJP Grant Application Resource Guide](#) for additional information.

Budget Information

If you delegate all program activities to another entity, that delegation will generally be considered a subaward. Most pass-through entities on your awards are programmatic and substantive and therefore should be classified in your budget as subawards, under the subaward budget category. Grantees must show all computation.

Cost Sharing or Matching Requirement

This solicitation does not require a match.

Pre-agreement Costs (also known as Pre-award Costs)

See the [OJP Grant Application Resource Guide](#) for information on Pre-agreement Costs (also known as Pre-award Costs)

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Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs

See the [OJP Grant Application Resource Guide](#) for information on Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs.

Costs Associated with Language Assistance (if applicable)

See the [OJP Grant Application Resource Guide](#) for information on Costs Associated with Language Assistance.

Eligibility Information

For eligibility information, see the title page.

For information on cost sharing or matching requirements, see Federal Award Information.

Application and Submission Information

See the Application Elements and Formatting Instructions section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements or that is nonresponsive to the scope of the solicitation.

Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 will be submitted in Grants.gov. The SF-424 is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

In Section F of the SF-424, please include the name and contact information of the individual **who will complete application materials in JustGrants**. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

Intergovernmental Review: This solicitation (“funding opportunity”) is subject to [Executive Order 12372](#). An applicant may find the names and addresses of State Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant’s State appears on the SPOC list, the applicant must contact the State SPOC to find out about, and comply with, the State’s process under E.O. 12372. In completing the SF-424, an applicant whose State appears on the SPOC list is to make the appropriate selection in response to question 19, once the applicant has complied with its State E.O. 12372 process. (An applicant whose State does not appear on the SPOC list should answer question 19 by selecting the response that the: “Program is subject to E.O. 12372 but has not been selected by the State for review.”).

Standard Applicant Information (JustGrants 424 and General Agency Information)

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. Applicants will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, applicants will need to add: zip codes for areas affected by the project; confirm their Authorized Representative; and verify the organizations legal name and address.

Proposal Abstract

A proposal abstract (no more than 400 words) summarizing the proposed project including primary activities, products and deliverables, the service area, and who will benefit from the proposed project, will be completed in the JustGrants web-based form.

Proposal Narrative

The proposal narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point Times New Roman font; have no less than 1-inch margins; and should not exceed 10 pages. Pages should be numbered and submitted as an attachment.

The following sections must be included as part of the proposal narrative:

a. Description of the Issue OR Statement of the Problem if research is involved

Describe why this project/ these proposed activities are necessary (significance/value) and/or address a need and include supporting information.

b. Project Design and Implementation

Describe the strategy to address the needs identified in the Description of the Issue/Statement of the Problem. List the proposed program activities and describe how they relate to the stated objectives. Activities are the specific actions to be undertaken to fulfill the program objectives and reach the program goal(s). Provide a detailed description of the method(s) to be used to carry out each activity. Provide a timetable indicating roughly when activities or program milestones are to be accomplished.

c. Capabilities and Competencies

Describe the capabilities and competencies to accomplish the goals and objectives of the project.

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

Describe the process for measuring project performance. Identify who will collect the data; who is responsible for performance measurements; and how the information will be used to guide and evaluate the impact of the project. Describe the process to accurately report data.

Note: applicants are **not** required to submit performance data with the application. Rather, performance measures information is included as an alert that successful applicants will be required to submit performance data as part of the reporting requirements under an award.

OJP will require each successful applicant to submit regular performance data that demonstrate the results of the work carried out under the award. The performance data directly relate to the goals, objectives, and deliverables identified under "Goals, Objectives, and Deliverables."

Applicants can also visit OJP's performance measurement page at www.ojp.gov/performance for an overview of performance measurement activities at OJP.

Award recipients will be required to provide the relevant data by submitting quarterly performance metrics through BJA's online Performance Measurement Tool (PMT) located at bjapmt.ojp.gov. Applicants should examine the complete list of performance indicators at <https://bjapmt.ojp.gov/help/PREAMEasures.pdf>.

Note on Project Evaluations

An applicant that proposes to use award funds through this solicitation to conduct project evaluations must follow the guidance under "Note on Project Evaluations" in the [OJP Grant Application Resource Guide](#).

Goals, Objectives, Deliverables, and Timeline

Applicants will submit the Prison Rape Elimination Act (PREA) Reallocation Funds goals, objectives, deliverables, and timelines in the JustGrants web-based form.

Budget and Associated Documentation

Budget Worksheet and Budget Narrative (Web-based Form)

Applicants will complete the JustGrants web-based budget form. See the [OJP Grant Application Resource Guide](#) for additional information.

Financial Management Questionnaire (including applicant disclosure of high-risk status)

Applicants will download the questionnaire in JustGrants and submit by uploading the completed questionnaire as an attachment in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

Additional Application Components

Project Timeline

Applicants must provide a project timeline that identifies each objective, activity, expected completion date, and responsible person or organization by uploading the document as an attachment in JustGrants. Applicants that received previous year PREA Reallocation funds must describe their progress in obtaining full compliance with the Standards and demonstrate how the FY 2021 PREA Reallocation funds will continue these efforts.

Research and Evaluation Independence and Integrity Statement

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. Applicants will submit a description of their research and evaluation independence and integrity by uploading the document as an attachment in JustGrants. For additional information regarding demonstrating research/evaluation independence and integrity, including appropriate safeguards, see the [OJP Grant Application Resource Guide](#).

Disclosures and Assurances

Applications will complete the following disclosures and assurances.

Disclosure of Lobbying Activities

Applicants will complete and submit the SF-LLL in Grants.gov. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certified Standard Assurances

See DOJ Certified Standard Assurance on the [OJP Grant Application Resource Guide](#).

Applicant Disclosure of Duplication in Cost Items

Applicants will complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [OJP Grant Application Resource Guide](#) for additional information.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements

Applicants will review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. See [OJP Grant Application Resource Guide](#).

Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)

If applicable, applicants will submit as an attachment in JustGrants See the [OJP Grant Application Resource Guide](#) for additional information. A DOJ High Risk Grantee is a recipient that has received a DOJ High Risk designation based on a documented history of unsatisfactory performance, financial instability, management system or other internal control deficiencies, or noncompliance with award terms and conditions on prior awards, or that is otherwise not responsible.

How to Apply

Applicants will submit an SF-424 and an SF-LLL in Grants.gov at <https://www.grants.gov/web/grants/register.html>.

Applicants will submit the full application, including attachments, in JustGrants at JustGrants.usdoj.gov.

For additional information, see the “How to Apply” section in the [OJP Grant Application Resource Guide](#).

Submission Dates and Time

The **SF-424** and the **SF-LLL** will be submitted in Grants.gov by July 9, 2021 at 11:59pm EST. OJP urges applicants to submit applications at least 72 hours prior to the application due date to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov and to correct in a timely fashion any problems that may have caused a rejection notification.

The **full application** will be submitted in JustGrants by July 23, 2021 at 11:59pm EST. To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

Application Review Information

Review Process

OJP reviews each application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation. For invited applications, OJP reviews for consistency with the invitation letter and invited applicant guidance. See the [OJP Grant Application Resource Guide](#) for information on the application review process.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

Important note on FAPIIS: An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider any such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General will make all final award decisions.

Federal Award Administration Information

Federal Award Notices

See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

Administrative, National Policy, and Other Legal Requirements

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions, and all applicable requirements of federal statutes and regulations (including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance).

For additional information on these legal requirements, see the “Administrative, National Policy, and Other Legal Requirements” section in the [OJP Grant Application Resource Guide](#).

Information Technology (IT) Security Clauses

An application in response to this solicitation may require inclusion of information related to information technology security. See the [OJP Grant Application Resource Guide](#) for information on information technology security.

General Information about Post-Federal Award Reporting Requirements

In addition to the deliverables described in Program Description, any recipient of an award under this solicitation will be required to submit certain reports and data.

Required reports. Recipients typically must submit quarterly financial reports, semi-annual progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent. (In appropriate cases, OJP may require additional reports.)

See the [OJP Grant Application Resource Guide](#) for additional information on specific post-award reporting requirements, including performance measures data.

Federal Awarding Agency Contact(s)

For OJP contact(s), see title page.

For contact information for Grants.gov and JustGrants, see title page.

Other Information

Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a)

See the [OJP Grant Application Resource Guide](#) for information on Freedom of Information and Privacy Act (5 U.S.C. 552 and 5 U.S.C. 552a).

Provide Feedback to OJP

See the [OJP Grant Application Resource Guide](#) for information on how to provide feedback to OJP.

Application Checklist

This application checklist has been created as an aid in developing an application.

What an Applicant Must Do:

Prior to Registering in Grants.gov:

- Acquire a DUNS Number (see [OJP Grant Application Resource Guide](#))
- Acquire or renew registration with SAM (see [OJP Grant Application Resource Guide](#))

To Register with Grants.gov:

- Acquire AOR and Grants.gov username/password (see [OJP Grant Application Resource Guide](#))
- Acquire AOR confirmation from the E-Biz POC (see [OJP Grant Application Resource Guide](#))

To Find Funding Opportunity:

- Search for the Funding Opportunity on Grants.gov
- Access Funding Opportunity and Application Package (see [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, and reporting available at ojp.gov/financialguide/DOJ/PostawardRequirements/chapter3.10a.htm (see [OJP Grant Application Resource Guide](#))

Overview of Post-Award Legal Requirements:

Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2021 Awards](#)" in the [OJP Funding Resource Center](#).

Scope Requirement:

- The federal amount requested is within the allowable limit(s) of the PREA Reallocation Program.

Eligibility Requirement per BJA's PREA Reallocation Formula and Invitation Letter:

- Submit **SF-424** and **SF-LLL** in Grants.gov

After SF-424 and SF-LLL submission in Grants.gov, Receive Grants.gov Email Notifications That:

- Submission has been received in Grants.gov
Submission has either been successfully validated or rejected with errors (see [OJP Grant Application](#))

[Resource Guide](#))

If No Grants.gov Receipt and Validation, or Error Notifications are Received:

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, at [Grants.gov customer support webpage](#), or email at support@grants.gov regarding technical difficulties (see [OJP Grant Application Resource Guide](#))

Content of Application Submission

- Information to Complete the Application for Federal Assistance (SF-424) in Grants.gov
- Intergovernmental Review
- Standard Applicant Information (SF-424 info from Grants.gov)
- Proposal Abstract
- Proposal Narrative
- Budget and Associated Documentation
 - Budget Worksheet and Budget Narrative (Web-based Form)
 - Financial Management and System of Internal Controls Questionnaire (see [OJP Grant Application Resource Guide](#))
 - Disclosure of Process related to Executive Compensation
- Additional Application Components
 - Research and Evaluation Independence and Integrity (see [OJP Grant Application Resource Guide](#))
 - Project Timeline
- Disclosures and Assurances
 - [Disclosure of Lobbying Activities \(SF-LLL\)](#) (see [OJP Grant Application Resource Guide](#))
 - Applicant Disclosure of Duplication in Cost Items (see [OJP Grant Application Resource Guide](#))
 - DOJ Certified Standard Assurance (see [OJP Grant Application Resource Guide](#))
 - DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (see [OJP Grant Application Resource Guide](#))
 - Applicant Disclosure and Justification – DOJ High Risk Grantees (if applicable)(see [OJP Grant Application Resource Guide](#))

Submit Application in JustGrants:

- Application has been successfully submitted in JustGrants

If No JustGrants Application Submission, Validation, or Error Notifications are Received:

- Contact JustGrants.Support@usdoj.gov or 833-872-5175 regarding technical difficulties

Appendix B: FY 2021 Invited to Apply Prison Rape Elimination Act (PREA) Reallocation Funds Eligible Award Amounts

State/Territory	Amount
Arizona	\$67,184
California	\$374,664
Colorado	\$75,369
Connecticut	\$61,315
Florida	\$182,336
Georgia	\$122,969
Guam	\$35,441
Idaho	\$32,059
Indiana	\$81,873
Kansas	\$45,449
Kentucky	\$77,705
Louisiana	\$68,988
Maryland	\$92,740
Massachusetts	\$131,063
Michigan	\$146,159
Mississippi	\$43,911
Nevada	\$21,783
New Mexico	\$57,336
North Carolina	\$149,192
Oregon	\$65,662
Pennsylvania	\$166,592
Puerto Rico	\$127,758
Rhode Island	\$25,354
South Carolina	\$68,512
Texas	\$306,530
Washington	\$78,886
West Virginia	\$45,022
Wisconsin	\$71,606
Wyoming	\$15,426