

**BUREAU OF JUSTICE ASSISTANCE**  
**SEXUAL ASSAULT KIT INITIATIVE PURPOSE AREA 4**  
**PERFORMANCE MEASURES**

**GENERAL AWARD ADMINISTRATION**

1. Is this the **last reporting period** for which the award will have data to report?  
*For example, were all funds expended and is the award in the process of closing out in the Grants Management System?*

A. Yes/No *(If Yes, answer the semiannual narrative questions.)*

2. Was there **grant activity** during the reporting period? There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes operational and should remain so until the grant closes out.

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	<input type="checkbox"/>
Project or budget not approved by agency, county, city, or state governing agency	<input type="checkbox"/>
Seeking subcontractors (Request for Proposal stage only)	<input type="checkbox"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="checkbox"/>
Paying for the program using prior federal funds	<input type="checkbox"/>
Administrative hold (e.g., court case pending)	<input type="checkbox"/>
Still seeking budget approval from BJA	<input type="checkbox"/>
Waiting for partners or collaborators to complete agreements	<input type="checkbox"/>
Other	<input type="checkbox"/>
If Other, please explain.	

3. For this initiative, have you appointed a dedicated site coordinator?

A. Yes/No

B. If Yes, enter the name and contact information (phone and e-mail) for the site coordinator.

\_\_\_\_\_

C. If No, please explain. \_\_\_\_\_

4. What obstacles, if any, did you encounter over the last reporting period that has had an impact to your project? *Select all that apply.*

A. N/A – No obstacles or barriers

B. Access to data

C. Collaboration/Coordination between partner agencies

D. Hiring project staff

E. Staff turnover

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- F. Competing implementing agencies' priorities
- G. Funding
- H. Legal obstacles
- I. Concerns about confidentiality
- J. Differences in strategy between partners
- K. Technology challenges
- L. Federal grant administration issues (e.g., unable to secure approval)
- M. Other, please explain: \_\_\_\_\_

## INVENTORY BASELINE

The baseline questions gather information about activities that occurred prior to the grant becoming operational.

5. Was an inventory of unsubmitted sexual assault kits (SAK) started prior to the grant being awarded? Only select Yes if you started your SAK inventory prior to receiving grant funds.  
*[Carry Forward]*
  - A. Yes/No (*If No, skip to Question 12*)
6. Enter the date the inventory was started (Month/Year) \_\_\_\_\_

Please answer the following questions as they relate to the number of SAKs recorded in your inventory **prior to the beginning of the grant program**. SAKs may fit into multiple categories and should be counted in all applicable categories. *[Carry Forward]*

7. Prior to the start of the grant program, how many SAKs did your inventory identify that were unsubmitted, previously tested, and determined not to require testing?
  - A. Number of unsubmitted SAKs identified. An unsubmitted SAK has not been submitted to a forensic laboratory for testing and analysis using CODIS-eligible DNA methodologies (this can include partially tested SAKs that have only been subjected to serological screening or tested with other non-CODIS-eligible DNA methodologies) \_\_\_\_\_
  - B. Number of previously tested (with CODIS-eligible methodology) SAKs identified \_\_\_\_\_
  - C. Number of SAKs determined not to require testing \_\_\_\_\_
8. Prior to the start of the grant program, were there other types of SAKs recorded in your inventory that did not fit in one of the previous categories?
  - A. Yes/No
  - B. If Yes, how many? \_\_\_\_\_
  - C. If Yes, please explain. \_\_\_\_\_
9. Prior to the start of the grant program, how many SAKs were determined to require DNA testing as recorded in your inventory? \_\_\_\_\_
  - A. Of the SAKs that required DNA testing, how many were sent to lab for testing? \_\_\_\_\_
10. Prior to the start of the grant program, how many DNA profiles from forensic analysis were

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entered into Combined DNS Index System (CODIS)? \_\_\_\_\_

11. Prior to the start of the grant program, how many CODIS hits did your inventory record?

\_\_\_\_\_

## INVESTIGATIONS AND PROSECUTIONS

12. Since the beginning of the grant program, how many Sexual Assault Kit Initiative (SAKI) investigations were opened/reopened because of SAK testing? Enter zero (0) if there were no cases opened for investigation. \_\_\_\_\_

13. How many SAKI investigations were active (i.e., currently open) and ongoing as of the last day of the reporting period? \_\_\_\_\_

14. How many investigations have been closed (i.e., worked to completion) since the beginning of the grant program? \_\_\_\_\_

15. Of the number of investigations closed since the beginning of the grant program (identified in question 14), how many SAKI cases resulting from the SAKI grant funds were presented to a prosecuting attorney for charging decision?

A. Number presented to a prosecuting attorney for charging decision \_\_\_\_\_

B. Number not presented to a prosecuting attorney for charging decision \_\_\_\_\_

16. How many cases were declined prosecution since the beginning of the grant program? If all cases were accepted, enter zero (0) and skip the next question. \_\_\_\_\_

17. Please indicate the reasons given for declination of prosecution. *Select all that apply.*

A. Does not meet the Probable Cause Requirements (e.g., no belief that additional investigation will result in probative evidence)

B. Lacks a substantial federal interest (e.g., offender already serving a long sentence)

C. Victim declined to participate/requested no criminal charges be filed

D. Referred for prosecution in another jurisdiction

E. Pretrial diversion or non-criminal disposition recommended

F. Prosecution declined without action (e.g., resource constraints)

G. Statute of limitations expired

H. Other, please explain: \_\_\_\_\_

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18. Which of the following factors did your program consider when prioritizing cases for **prosecution**? *Select all that apply.* [Carry Forward]
- A. N/A – Have not broached
  - B. N/A – Forklift approach (not prioritizing)
  - C. Age of victim
  - D. Victim cooperation/victim's family cooperation
  - E. Public safety concerns
  - F. Statute of limitations running out
  - G. DNA of a known offender
  - H. Other/new evidence and/or witnesses emerged (not SAK-related)
  - N. Other, please explain: \_\_\_\_\_
19. Since the beginning of the grant program, please enter the number of cases that fit in each of the following categories:
- A. Number of cases charged \_\_\_\_\_
  - B. Number of cases with charges dismissed \_\_\_\_\_
  - C. Number of cases pending trial \_\_\_\_\_
  - D. Number of cases resulting in a plea bargain \_\_\_\_\_
  - E. Number of cases ending with a conviction following trial \_\_\_\_\_
  - F. Number of cases ending with an acquittal \_\_\_\_\_
  - G. Number of cases ending in a mistrial \_\_\_\_\_
20. Since the beginning of the grant program, please enter the number of victims associated with previously unsubmitted SAKs who fit in each of the following categories:
- A. Number of victims located \_\_\_\_\_
  - B. Of those located, number of victims contacted \_\_\_\_\_
  - C. Of those contacted, number agreeing to participate in a new investigation \_\_\_\_\_
  - D. Number of victims who are deceased \_\_\_\_\_
21. Since the beginning of the grant program, please enter the number of cases solved (e.g., suspect identification, charging) resulting from the SAKI for each case type.
- A. Number of all crimes solved (sexual/nonsexual) \_\_\_\_\_
  - B. Number sexual assault cases solved involving a single sex offender (individual who committed one sex offense) \_\_\_\_\_
  - C. Number of sexual assault cases solved involving a serial sex offender (individual who committed the sexual assault of two or more victims in separate events) \_\_\_\_\_
  - D. Number of homicide cases solved \_\_\_\_\_
  - E. Number of non-sexual cases solved (e.g., robbery, burglary) \_\_\_\_\_

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## VIOLENT CRIMINAL APPREHENSION PROGRAM AND ADVANCED TESTING

22. Please answer the following questions regarding cases entered into the Violent Criminal Apprehension Program (ViCAP) database since the beginning of the grant program.
- Number of criteria cases<sup>1</sup> entered in ViCAP \_\_\_\_\_
  - Number of leads generated from ViCAP entries \_\_\_\_\_
23. Since the beginning of the grant program, please enter the **number of cases tested** with the following DNA testing methods<sup>2</sup>:
- Y-STR testing \_\_\_\_\_
  - Testing of secondary evidence \_\_\_\_\_
  - Familial DNA searches \_\_\_\_\_
  - Forensic genealogy searches \_\_\_\_\_
  - DNA phenotyping/ancestral analysis \_\_\_\_\_
  - Other \_\_\_\_\_
  - If Other, please explain. \_\_\_\_\_
24. Since the beginning of the grant program, please enter the number of cases that led to **identification of a suspect** resulting from each of the following testing methods:
- Y-STR testing \_\_\_\_\_
  - Testing of secondary evidence \_\_\_\_\_
  - Familial DNA searches \_\_\_\_\_
  - Forensic genealogy searches \_\_\_\_\_
  - DNA phenotyping/ancestral analysis \_\_\_\_\_
  - Other \_\_\_\_\_
  - If Other, please explain. \_\_\_\_\_

## FORENSIC GENEALOGY TESTING

Grantees utilizing SAKI funds for forensic genealogy testing must adhere to the U.S. Department of Justice (DOJ) Interim Policy Forensic Genealogical DNA Analysis and Searching (<https://www.justice.gov/olp/page/file/1204386/download>). In accordance with Section IX, SAKI grantees must collect and report the following metrics.

25. Please indicate if you used, or plan to use, SAKI funds to conduct forensic genetic genealogical DNA analysis (FGG) and/or forensic genetic genealogical DNA analysis and searching (FGGS)<sup>3</sup>. **[Carry Forward]**
- Yes/No (*If No, skip to next section*)

<sup>1</sup> <https://www.sakitta.org/resources/docs/SAKIs-Partnership-with-the-Violent-Criminal-Apprehension-Program.pdf>

<sup>2</sup> <https://www.sakitta.org/resources/docs/SAKI-Understanding-DNA-Testing-and-Reporting.pdf>

<sup>3</sup> <https://sakitta.org/webinars/webinar-view.cfm?id=62>

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26. Please enter the amount of federal funding used to conduct FGG/FGGS since the beginning of the grant program. \_\_\_\_\_
27. Since the beginning of the grant program, how many new forensic samples and referenced samples were subjected to FGG?
- A. Forensic samples \_\_\_\_\_
  - B. Reference samples \_\_\_\_\_
28. Since the beginning of the grant program, how many investigations began utilizing grant funds for FGG/FGGS? \_\_\_\_\_
29. Since the beginning of the grant program, how many cases resulted in searchable profiles obtained from FGG? \_\_\_\_\_
30. Please enter the number investigations initiated since the beginning of the grant program for each type of crime.
- A. Homicide \_\_\_\_\_
  - B. Sexual assault \_\_\_\_\_
  - C. Unidentified human remains \_\_\_\_\_
  - D. Other \_\_\_\_\_
  - E. If Other, please explain. \_\_\_\_\_
31. Since the beginning of the grant program, how many investigations resulted in a new arrest that relied, in part, on the use of FGG/FGGS? \_\_\_\_\_
32. Please identify the vendor laboratory/laboratories used to conduct FGG: \_\_\_\_\_
33. Please provide the names of any genetic genealogy service(s) used to search the FGG profile(s): \_\_\_\_\_

## BUDGET AND EMPLOYMENT

34. During the reporting period, how many NEW positions were created (i.e., the position did not previously exist) using BJA program funds? Please only report a new position once during the reporting period in which it was related/classified. Enter zero (0) if you did not create any new positions.
- A. Full-time positions \_\_\_\_\_
  - B. Part-time positions \_\_\_\_\_
35. During the reporting period, were BJA program funds used to fund overtime? Overtime hours are those that nonexempt employees work beyond normal working hours (usually 40 hours during a workweek).
- A. Yes/No
  - B. If Yes, how many overtime hours were funded? \_\_\_\_\_

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## WORKING GROUP AND PARTNERSHIP ACTIVITIES

36. Do you have an established, regularly convening multidisciplinary working group?
- A. Yes/No *(If No, skip to question 39)*
37. How often did your multidisciplinary working group meet during the reporting period? Select the one option that best applies.
- A. We did not meet during the reporting period.
- B. Daily
- C. Weekly
- D. Monthly
- E. Quarterly
- F. Other, please explain: \_\_\_\_\_
38. During the reporting period, did your multidisciplinary working group identify and add any other entities, groups, organizations, or programs (e.g., private sector entities such as evidence-tracking providers) that were not already on the working group?
- A. Yes/No
- B. If Yes, how many new partners were added? \_\_\_\_\_
- C. If Yes, please describe who this partner is and the nature of the partnership. \_\_\_\_\_
39. Please enter the total number of partners (active and new) participating in the SAKI program since the beginning of the grant program.
- A. Number of ACTIVE working group partners \_\_\_\_\_
- B. Number of ACTIVE **victim advocacy** partners \_\_\_\_\_
40. Have you publicly shared any progress or success stories since the beginning of the grant program?
- A. Yes/No *(If No, skip next question)*
- B. If Yes, provide the link to your progress or success story/stories. \_\_\_\_\_
41. In what ways is the public provided information about this effort?
- A. Community newsletters
- B. Media coverage
- C. Published articles
- D. Community events
- E. Social media (e.g., Facebook, Twitter)
- F. Other, please explain: \_\_\_\_\_

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## POLICIES AND PROCEDURES

Please answer the following questions as they relate to the **development stage** for each of the following policies/procedures during the reporting period. Select only the most applicable choice.

42. Please indicate if your program has developed policies/procedures for SAK evidence collection, storage, inventory, testing, and tracking.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
43. Please indicate if your program has developed policies/procedures for the type of information collected from SAKs and personnel responsible for collection of information.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
44. Please indicate if your program has developed policies/procedures for victim engagement and/or victim notification, information sharing, and support services.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
45. Please indicate if your program has developed policies/procedures for the management of multidisciplinary working group, to include case management, establishment of memoranda of understanding, information-sharing methods, and active engagement of community-based victim advocacy resources.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
46. Please indicate if your program has developed policies/procedures for the identification of cases that require expedited testing protocols and investigation (e.g., based on statute-of-limitation issues, the imminent release of an identified suspect from incarceration, an active serial offender).
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.

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47. Please indicate if your program has developed policies/procedures for the outsourcing of SAK testing and subsequent laboratory review and certification required, where applicable.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
48. Please indicate if your program has developed policies/procedures for the reopening of previously closed cases as a result of new evidence obtained through the SAK testing process.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
49. Please indicate if your program has developed policies/procedures for training requirements specific to the SAKI project (e.g., victim-centered, cross-disciplinary approaches; the probative value of forensic evidence typically contained in SAKs; investigation methods; prosecution best practices).
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
50. Please indicate if your program has developed policies/procedures for publicly sharing information regarding the progress of SAKI in your jurisdiction, including the type of information that is listed on a departmental website (e.g., total number of unsubmitted kits, number of SAKs submitted for testing to date, number of CODIS hits to date, number of cases prosecuted and outcomes).
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
51. Please indicate if your program has developed policies/procedures for how follow-ups on CODIS hits conducted by the working group.
- A. Yes, the policies/procedures are complete.
  - B. No, the policies/procedures have not been started yet but there are plans to do so.
  - C. The policies/procedures are currently under development.
  - D. N/A – Policies/procedures will not be developed.
52. Are there any other policies/procedures that should be included?
- A. Yes/No
  - B. If Yes, please explain. \_\_\_\_\_

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The next set of questions are **Carry Forward** questions, meaning they are only answered at the beginning of your grant program and are not answered again in subsequent reporting periods.

53. What factors does your jurisdiction see as contributing to unsubmitted SAKs? Select all that apply. **[Carry Forward]**
- A. Individuals questioning the validity of victims' reports/allegations
  - B. Employees would benefit from more training
  - C. New and improved protocols needed
  - D. Employees would benefit from a better understanding of appropriate victim trauma response
  - E. Need for additional/sustainable ties with comprehensive victim services
  - F. Need for a better evidence-tracking system
  - G. Chronic instability in departmental leadership
  - H. Need for greater understanding of the value of testing kits
  - I. Other, please explain: \_\_\_\_\_
54. Please indicate if any resources (e.g., FAQ brochures, training materials) you developed using SAKI funds were shared with any of the following partners and/or groups since the beginning of the grant program? Select all that apply. **[Carry Forward]**
- A. Victims
  - B. Victim advocacy groups
  - C. Law enforcement
  - D. Sexual assault forensic officers
  - E. Forensic laboratories
  - F. Investigative officers
  - G. Prosecutors
  - H. Other, please explain: \_\_\_\_\_
55. What information are you collecting from the SAKs? Select all that apply. **[Carry Forward]**
- A. Victim sex, age, race
  - B. Suspect sex, age, race
  - C. Time elapsed since assault (in years)
  - D. Victim-suspect relationship
  - E. If assault involved multiple perpetrators
  - F. If alcohol and/or drugs were involved
  - G. If a weapon was used
  - H. Time elapsed between assault and medical forensic exam

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## ACTIVITIES AND PROTOCOLS

Please answer the following questions as they relate to the activities each working group partner is doing in the initiative. *[Carry Forward]*

56. Please select all activities performed by law enforcement. *Select all that apply.*

- A. Inventorying the SAKs
- B. Submitting SAKs for forensic testing
- C. Collecting information from SAKs
- D. Entering status of SAKs into tracking system
- E. Reporting and/or following up on CODIS hits
- F. Informing working group members on case status
- G. Reviewing/prioritizing case investigations or prosecutions
- H. Recommending victim services
- I. Helping victims understand the court process
- J. Coordinating meetings and conducting interviews pertinent to case investigation
- K. Keeping victims informed about their case

57. Please select all activities performed by lab personnel. *Select all that apply.*

- A. Inventorying the SAKs
- B. Submitting SAKs for forensic testing
- C. Collecting information from SAKs
- D. Entering status of SAKs into tracking system
- E. Reporting and/or following up on CODIS hits
- F. Informing working group members on case status
- G. Reviewing/prioritizing case investigations or prosecutions
- H. Recommending victim services
- I. Helping victims understand the court process
- J. Coordinating meetings and conducting interviews pertinent to case investigation
- K. Keeping victims informed about their case

58. Please select all activities performed by investigators. *Select all that apply.*

- A. Inventorying the SAKs
- B. Submitting SAKs for forensic testing
- C. Collecting information from SAKs
- D. Entering status of SAKs into tracking system
- E. Reporting and/or following up on CODIS hits
- F. Informing working group members on case status
- G. Reviewing/prioritizing case investigations or prosecutions
- H. Recommending victim services
- I. Helping victims understand the court process
- J. Coordinating meetings and conducting interviews pertinent to case investigation
- K. Keeping victims informed about their case

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59. Please select all activities performed by prosecutors. *Select all that apply.*

- A. Inventorying the SAKs
- B. Submitting SAKs for forensic testing
- C. Collecting information from SAKs
- D. Entering status of SAKs into tracking system
- E. Reporting and/or following up on CODIS hits
- F. Informing working group members on case status
- G. Reviewing/prioritizing case investigations or prosecutions
- H. Recommending victim services
- I. Helping victims understand the court process
- J. Coordinating meetings and conducting interviews pertinent to case investigation
- K. Keeping victims informed about their case

60. Please select all activities performed by victim advocates. *Select all that apply.*

- A. Inventorying the SAKs
- B. Submitting SAKs for forensic testing
- C. Collecting information from SAKs
- D. Entering status of SAKs into tracking system
- E. Following up on CODIS hits (i.e., informing working group members)
- F. Recommending victim services
- G. Helping victims understand the court process
- H. Coordinating meetings and appointments with victims
- I. Keeping victims informed about their case

61. Please select all activities performed by sexual assault nurse examiner (SANE)/medical professional. *Select all that apply.*

- A. Inventorying the SAKs
- B. Submitting SAKs for forensic testing
- C. Collecting information from SAKs
- D. Entering status of SAKs into tracking system
- E. Following up on CODIS hits (i.e., informing working group members)
- F. Recommending victim services
- G. Helping victims understand the court process
- H. Coordinating meetings and appointments with victims
- I. Keeping victims informed about their case

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Please answer the following questions as they relate to the frequency with which your program is planning to conduct each of the following activities during the life of the award. Select the most applicable choice. *[Carry Forward]*

62. How often does your program plan to conduct analysis to gain a better understanding of the problems?
- A. N/A
  - B. Weekly
  - C. Monthly
  - D. Quarterly
  - E. Don't know
63. How often does your program plan to track activity, progress, or performance using a database or spreadsheet?
- A. N/A
  - B. Weekly
  - C. Monthly
  - D. Quarterly
  - E. Don't know
64. How often does your program plan to administer victim/community satisfaction survey(s)?
- A. N/A
  - B. Weekly
  - C. Monthly
  - D. Quarterly
  - E. Don't know
65. How often does your program plan to perform public outreach (e.g., contacted potential victims, focused media outreach)?
- A. N/A
  - B. Weekly
  - C. Monthly
  - D. Quarterly
  - E. Don't know
66. How often does your program plan to participate in community engagement activities (e.g., roundtables, community advisory boards)?
- A. N/A
  - B. Weekly
  - C. Monthly
  - D. Quarterly
  - E. Don't know

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67. Are there any other activities that should be included?

- A. Yes/No  
 B. If Yes, please explain. \_\_\_\_\_

68. Are you or a partner conducting an evaluation of the SAKI program? **[Carry Forward]**

- A. Yes/No  
 B. If Yes, please provide the following information for the person conducting the evaluation.

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

## TRAINING AND TECHNICAL ASSISTANCE

### Training

69. Did the project provide or facilitate training to project staff (or individuals involved in the project) during the reporting period? *A program of instruction on a particular topic and/or a skill related to a specific operation for either individuals who can use the information or skill on their job, or trainers who will provide instruction to others. Examples include providing training in a classroom/onsite or virtual setting; hosting and/or conducting a webinar; or conducting a workshop at a conference or summit.*

- A. Yes/No **(If No, skip to question 73)**  
 B. If Yes, how many trainings were completed during the reporting period? \_\_\_\_\_

70. For each of the trainings completed during the reporting period, please indicate who provided the training, the target audience, number of people trained and the name of the training provider. *Count each person only once per training topic, regardless of how many times he/she attended the training. You may report five trainings per reporting period.*

Training Topic	Target Audience	Number People Trained	Training Provider	What funds were used to provide the training?
[Open text]	<ul style="list-style-type: none"> <li>• Law enforcement supervisors</li> <li>• Detectives/investigators</li> <li>• SANEs/forensic nurses</li> <li>• Forensic lab personnel</li> <li>• Prosecutors</li> <li>• Victim advocates</li> <li>• Other</li> </ul>	[Positive whole number]	[Open text]	<ul style="list-style-type: none"> <li>• Grant funds</li> <li>• National Training and Technical Assistance Center (NTTAC)</li> <li>• Other OJP funds</li> <li>• Other</li> <li>• Unknown</li> </ul>

71. Will your grant program be able to directly apply the knowledge obtained through the training(s)?

- A. Yes  
 B. No, the training(s) may be useful to advocate for new approaches, but will not be applied directly at this time.  
 C. No, the training(s) did not provide information that can be directly applied to the grant program.

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72. Please describe the impact that the training(s) will have on specific outcomes/objectives related to the goals of your program.

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### Technical Assistance

73. Did you receive any technical assistance (TA) during the reporting period? *Technical assistance is targeted assistance to a site, agency, or jurisdiction for the purpose of assessing gaps, barriers and needs, developing strategic plans, or creating innovative approaches to emerging or complex issues.*

- A. Yes/No *(If No, skip to next section)*
- B. If Yes, how many separate TA providers did you work with during the reporting period? Please clarify with the TA provider if they are OJP-funded. \_\_\_\_\_

74. For each technical assistance provider you interacted with during the reporting period, please enter the following information. *The number of entries should equal the number you entered in question 73B (up to five per quarter).*

Organization Name of Technical Assistance Provider	Technical Assistance Topic	Nature of Contact (Select all that apply)	Number of Engagements	Satisfaction	Feedback on Your Encounters with This TA Provider	What funds were used to provide the technical assistance?
[Open text]	[Drop down list from NTTAC]	<ul style="list-style-type: none"> <li>• Conference</li> <li>• Direct assistance</li> <li>• National program or policy advancement</li> <li>• Operational support</li> <li>• Training</li> <li>• Other (If Other, please explain.)</li> </ul>	[Positive whole number]	<ul style="list-style-type: none"> <li>• Very satisfied</li> <li>• Satisfied</li> <li>• Neither satisfied nor dissatisfied</li> <li>• Dissatisfied</li> <li>• Very dissatisfied</li> </ul>	[Open Text]	<ul style="list-style-type: none"> <li>• Grant funds</li> <li>• NTTAC</li> <li>• Other OJP funds</li> <li>• Other</li> <li>• Unknown</li> </ul>

75. Will your grant program be able to directly apply the knowledge obtained through the technical assistance?

- A. Yes
- B. No, the TA may be useful to advocate for new approaches, but will not be applied directly at this time.
- C. No, the TA did not provide information that can be directly applied to the grant program.

76. Please describe the impact that the training and technical assistance may have on specific outcomes/objectives related to the goals of your program.

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## SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

- Set **S·M·A·R·T** goals to clarify the scope of your priorities.
- **S**pecific
- **M**easurable
- **A**chievable
- **R**elevant
- **T**ime-bound

If you have multiple goals, please provide updates on each one separately.

**Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.**

1. What were your accomplishments during the reporting period?  
\_\_\_\_\_
2. What goals were accomplished, as they relate to your grant application?  
\_\_\_\_\_
3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?  
\_\_\_\_\_
4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3? (Please answer Yes or No. If Yes, please explain.)
  - A. Yes/No
  - B. If Yes, please explain. \_\_\_\_\_
5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (Please answer Yes or No. If No, please explain.)
  - A. Yes/No
  - B. If No, please explain. \_\_\_\_\_
6. What major activities are planned for the next 6 months?  
\_\_\_\_\_
7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?  
\_\_\_\_\_

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