

**BUREAU OF JUSTICE ASSISTANCE**  
**STUDENTS, TEACHERS, OFFICERS PREVENTING SCHOOL VIOLENCE PROGRAM**  
**PERFORMANCE MEASURES**

**GENERAL AWARD ADMINISTRATION**

1. Is this the **last reporting period** for which the award will have data to report? For example, were all funds expended and is the award in the process of closing out in the Grants Management System?
  - A. Yes/No *(If Yes, answer the semi-annual narrative questions.)*
  
2. Was there **grant activity** during the reporting period? There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes Operational and should remain so until the grant closes out.

Reason(s) for no grant activity during the reporting period.	Select all that apply
In procurement	<input type="checkbox"/>
Project or budget not approved by agency, county, city, or state governing agency	<input type="checkbox"/>
Seeking subcontractors (Request for Proposal stage only)	<input type="checkbox"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="checkbox"/>
Paying for the program using prior federal funds	<input type="checkbox"/>
Administrative hold (e.g., court case pending)	<input type="checkbox"/>
Still seeking budget approval from BJA	<input type="checkbox"/>
Waiting for partners or collaborators to complete agreements	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>
If Other, please explain	

REVISED OCTOBER 2020

The performance measure questions presented here are preliminary and may be subject to revision.  
 This document is only to be used for planning and data collection purposes.  
 All grantees must enter their data in the JustGrants System upon award acceptance.

## GRANT ACTIVITY

3. Please select ALL categories for which you will perform grant activities during the grant project period. This question will help to determine which performance measure questions you will be prompted to answer.
  - A. Training to prevent student violence against others and self, including training for local law enforcement officers, school personnel, and students
  - B. The development and operation of anonymous reporting systems for threats of school violence, including mobile telephone applications, hotlines, and internet websites
  - C. The development and deployment of:
    - I. School threat assessment and intervention teams that include coordination with law enforcement agencies and school personnel, and
    - II. Specialized training for school officials in responding to mental health crises.

## BASELINE CHARACTERISTICS: EVIDENCE-BASED SCHOOL SAFETY PLANS

The next set of questions is about baseline data for evidence-based school safety plans developed and implemented. Data reported should be for the 3 months before the start of the Students, Teachers, Officers Preventing School Violence (STOP) grant. If an evidence-based school safety plan was developed or implemented before this grant, enter “No” for the questions below. These questions will only be reported once, during the first reporting period where activity occurs.

4. Please indicate if an evidence-based school safety plan was developed and implemented in the 3 months before the start of the STOP grant? *Evidence-based school safety plans refer to decisions being made based on scientific research and the research should be quantitative or empirical project review research or analytical findings to guide your grant programs.*
  - A. Yes/No
  - B. If No, describe why an evidence-based school safety plan has not been developed and implemented. \_\_\_\_\_
5. Provide a date for when an evidence-based practice for the prevention of school violence was implemented. If an evidence-based practice for the prevention of school violence for a school safety plan was not implemented during this reporting period, please explain why.  
\_\_\_\_\_  
\_\_\_\_\_

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.

This document is only to be used for planning and data collection purposes.

All grantees must enter their data in the JustGrants System upon award acceptance.

## SCHOOL SAFETY ASSESSMENTS AND SURVEYS

The next set of questions are about School Safety Assessments and Surveys. These questions will only be reported once, during the first reporting period where activity occurs. A school safety assessment is a strategic evaluation and facilities audit used to identify emerging and potential school safety problems. These activities identify the practices and places that are overlooked due to a lack of understanding or an assumption that they are safe. During an assessment, key factors are examined to ascertain their direct impact on the educational mission, student and staff safety, school climate, school attendance, and overall campus security.

Measure	Cumulative Total
Number of schools determined to need a security survey (assessment) since the start of the grant.	
Of those, the number of schools that completed a security survey (assessment) since the start of the grant.	
Number of recommendations identified during the security survey (assessment) since the start of the grant.	
Number of recommendations that the school commits to addressing.	

## TRAINING AND EDUCATION TO PREVENT SCHOOL VIOLENCE

The next set of questions are about the training and education given to school personnel and students regarding the prevention of school violence. A training is a program of instruction on a particular topic and/or a skill related to a specific operation. Trainings can be completed by individuals who can use the information or skill on their job or in a school environment, as well as trainers who will provide instruction to others.

6. Have you proposed to train and educate school personnel and students about school violence in your grant application?
  - A. Yes/No (*If no, go to the next section*)
  - B. If Yes, how many trainings were completed during the reporting period? \_\_\_\_
7. For each training completed during the reporting period, please indicate (1) Training name, (2) Target audience, (3) Student Type, (4) Number of people trained, (5) Name of training (6) Method of delivery, and (7) Funds used to provide the training. *Count each person only once per training topic, regardless of how many times individuals attended the training. You may report five trainings per reporting period. Examples of target audience include teachers, students, counselors, school resource officers (SRO), law enforcement, parents/guardians, and intervention teams. If the target audience is students, give student type by grade level (i.e., grade school, middle school, college). Method of delivery include, but it not limited to, in person, online and conferences.*

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.

This document is only to be used for planning and data collection purposes.

All grantees must enter their data in the JustGrants System upon award acceptance.

Training name	Target audience	Student type	Number of individuals trained	Training provider	Method of delivery	What funds were used to provide the training?
[Open text]	[Open text]	[Open text]		[Open text]	[Open text]	<ul style="list-style-type: none"> <li>• BJA grant funds</li> <li>• Other Office of Justice Programs funds</li> <li>• Other</li> </ul>

8. Will your grant program be able to directly apply the knowledge obtained from the training(s)?
- Yes
  - No, the training(s) may be useful to advocate for new approaches, but will not be applied directly at this time
  - No, the training(s) did not provide information that can be directly applied to the grant program
9. Please describe the impact that the training(s) will have on specific outcomes/objectives related to the goals of your program. \_\_\_\_\_

## TECHNOLOGY SYSTEMS

The next set of questions are about the development and operation of anonymous reporting systems for threats of school violence, including mobile telephone applications, hotlines, and internet websites.

10. Have you proposed to develop and operate anonymous reporting systems for threats of school violence in your grant application?
- Yes/No (*If no, go to the next section*)
11. Since the start of the grant program, please indicate the cumulative (1) Type of anonymous applications, (2) Number of anonymous applications, (3) Date anonymous application implemented, (4) Number of visits/hits/downloads received by anonymous applications and (5) Enhancements made to anonymous applications from feedback. *Only report a number if the anonymous reporting solution has been completed and available to users during the reporting period. Anonymous applications include smartphones, hotlines, websites, drop boxes, and other types of anonymous applications.*

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.

This document is only to be used for planning and data collection purposes.

All grantees must enter their data in the JustGrants System upon award acceptance.

Type of anonymous applications	Number	Date implemented	Visits/hits/downloads	Enhancements made from feedback
[Open text]	[Open text]	[Open text]		[Open text]

12. Enter the number of anonymous tips received since the start of the grant program \_\_\_\_

- A. Of those, enter the number of anonymous tips determined to be credible resulting in a formal response (e.g., intervention team, SRO, school counselor, school psychologist, or other clinical professional) \_\_\_\_\_

13. Since the start of grant program, have you implemented a technology application capable of sharing active emergency situations with law enforcement and emergency providers?

- A. Yes/No *(If no, go to the next section)*
- B. If Yes, type(s) of technology implemented \_\_\_\_

## SCHOOL THREAT ASSESSMENTS AND INTERVENTION TEAMS

The next set of questions are about threat assessment and school intervention teams. A threat assessment is a violence prevention strategy that involves: (a) identifying student threats to commit a violent act, (b) determining the seriousness of the threat, and (c) developing intervention plans that protect potential victims and address the underlying problem or conflict that stimulated the threatening behavior. Intervention teams focus on student mental health and the creation of local collaborative teams of educators, counselors, and law enforcement officers to address school safety, identify and interview

14. Have you proposed to develop and implement threat assessments teams in your grant application?

- A. Yes/No *(If no, skip to the next section)*

15. Please indicate the following since the start of the grant program:

	Measure	Cumulative Total
A.	Number of individuals <u>determined</u> by a school counselor in need of a threat assessment <i>Report only the first screening for each individual.</i>	
B.	<u>Identify</u> the threat assessment tools used <i>Report only the first assessment for each individual.</i>	
C.	Number of individuals who <u>received</u> a clinical threat assessment by a licensed professional <i>Report only the first referral for each individual.</i>	

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.

This document is only to be used for planning and data collection purposes.

All grantees must enter their data in the JustGrants System upon award acceptance.

D.	Of those (C.), number of individuals that are <u>determined</u> to be a threat to themselves or others <i>Do not include individuals who began receiving services in a previous reporting period.</i>	
E.	Of those (C.), number of individuals that were <u>referred</u> to a program or service(s) <i>Do not include individuals who began receiving services in a previous reporting period.</i>	
F.	Number of individuals that have <u>received</u> a clinical threat assessment more than once in the last 90 days	

16. Have you proposed to implement or enhance intervention teams that include coordination with law enforcement agencies and school personnel?

A. Yes/No *(If no, go to the next section)*

17. If your campus did not have an intervention team prior to receiving BJA funds, indicate the date the intervention team was established upon receiving BJA grant funding \_\_\_\_\_

18. Indicate the number of schools with a newly formed intervention team since the start of the grant \_\_\_\_\_

19. Since the start of the grant program, have BJA grant funds been used to expand or enhance existing intervention team(s). *Examples include through training, membership increase, or access to programming.*

A. Yes/No *(If no, go to the next section)*

B. If Yes, enter the number of schools that enhanced their intervention team \_\_\_\_\_

20. Please indicate the following since the start of the grant program:

Measure		Cumulative Total
A.	Number of issues or crises the intervention team has responded to	
B.	Of those (A.), number of issues/crisis related to violence	
C.	Of those (A.), number of issues/crisis related to a threat(s) of violence	
D.	Of those (A.), number of issues/crisis related to suicidal threat or attempt	
E.	Of those (A.), number of issues/crisis related to other incidents	
F.	Of those (A.), number of students involved in the issues/crisis	

21. (select all that apply).

- A.  Superintendent/assistant superintendents
- B.  School principal/assistant principal
- C.  Faculty representative
- D.  Academic affairs representative
- E.  Parent Teacher Association representative(s)
- F.  Guidance counselors
- G.  School psychologist (or other clinically licensed professional)
- H.  Case manager
- I.  School health professional (school nurse)
- J.  Public relations/media relations coordinator
- K.  Legal counsel
- L.  SRO
- M.  Law enforcement official (non-SROs)
- N.  Other, please explain: \_\_\_\_\_

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.

This document is only to be used for planning and data collection purposes.

All grantees must enter their data in the JustGrants System upon award acceptance.

## SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

Set **S·M·A·R·T** goals to clarify the scope of your priorities.

- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

*If you have multiple goals, please provide updates on each one separately.*

**Please answer the following questions every semi-annual reporting period (January and July of each year) based on your grant-funded activities.**

1. What were your accomplishments during reporting period?

---

2. What goals were accomplished, as they relate to your grant application?

---

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

---

4. Is there any assistance that BJA can provide to address any problems/barriers identified in Question 3?

A. Yes/No

B. If Yes, please explain \_\_\_\_\_

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?

A. Yes/No

B. If No, please explain \_\_\_\_\_

6. What major activities are planned for the next 6 months?

---

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

---

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.

This document is only to be used for planning and data collection purposes.

All grantees must enter their data in the JustGrants System upon award acceptance.