

BUREAU OF JUSTICE ASSISTANCE
UPHOLDING THE RULE OF LAW AND PREVENTING WRONGFUL CONVICTIONS
PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the **last reporting period** for which the award will have data to report?
For example, were all funds expended and is the award in the process of closing out in the Grants Management System?

A. Yes/No *(If Yes, answer the semiannual narrative questions.)*

2. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes operational and should remain so until the grant closes out.*

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	<input type="checkbox"/>
Project or budget not approved by agency, county, city, or state governing agency	<input type="checkbox"/>
Seeking subcontractors (Request for Proposal stage only)	<input type="checkbox"/>
Waiting to hire project manager, additional staff, or coordinating staff	<input type="checkbox"/>
Paying for the program using prior federal funds	<input type="checkbox"/>
Administrative hold (e.g., court case pending)	<input type="checkbox"/>
Still seeking budget approval from BJA	<input type="checkbox"/>
Waiting for partners or collaborators to complete agreements	<input type="checkbox"/>
Other	<input type="checkbox"/>
If Other, please explain.	

CASE REVIEW

3. Please enter the number of requests for review the program received through the intake process since the start of your grant period through the last day of the reporting period.

Requests	Defendant Initiated	Internally Initiated	Other Stakeholder (e.g., law enforcement, prosecutor, public defender, innocence organization, etc.)
Received			
Reviewed			
Rejected			
Other			

REVISED OCTOBER 2020

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For Questions 4–9 please provide counts since the beginning of the grant through the last day of the reporting period (i.e., aggregate counts over the life of the award).

4. Of those requests that were rejected, please describe the reasons for not meeting your selection criteria. _____
5. Of those requests received and reviewed, please describe the reason(s) that the case moved forward to a secondary review that involved:

6. Of cases where prosecution withheld evidence, who withheld the evidence?
 - A. Prosecution
 - B. Government entity
 - C. N/A
7. Of cases where forensic evidence was involved, please indicate the type of forensic evidence. _____
8. Of those that moved forward to a secondary review, how many involved:
 - A. Systematic issues (e.g., changed testimony, new DNA evidence, etc.) __
 - B. Single witness testimony__
 - C. Homicide __
 - D. Sexual assault __
 - E. Aggravated assault __
 - F. Other assault ____
 - G. Robbery __
 - H. Burglary __
 - I. Arson/property damage __
 - J. Prior incident resulting in death or injury (e.g., prior assault later resulting in death of victim) ____
 - K. Other crime __
 - L. If Other crime, describe.: _____
9. Since the beginning of the award, how many reviews have resulted in an innocence exoneration? ____

PARTNERSHIPS

10. Check the option that applies best to your grant.
 - A. We are an innocence organization
 - B. We are an innocence organization that partners with a conviction integrity unit
 - C. We are a conviction integrity unit
 - D. We are a conviction integrity unit that partners with an innocence organization

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11. Has the collaboration aided in the development of a structured process to address plausible claims of innocence? *[Carry Forward]*
- A. Yes
 - B. No
 - C. If Yes, please explain. _____
12. Did you implement any **new policies, policy guides, or procedures** during the reporting period? The policies or procedures listed here are for your entire organization and are not limited to your grant program. However, report only those policies and procedures that were adopted as a result of your grant program's planning or implementation activities.
- A. Yes
 - B. If Yes, describe **new** policies or procedure implemented _____
 - C. No
13. Were any of the following professionals consulted as part of the investigative process during the reporting period? *Select all that apply.*
- A. Forensic experts (crime scene, anthropological, video enhancement technology)
 - B. Case-specific expert witnesses (ethics professionals, researchers)
 - C. Law enforcement members
 - D. Other
 - E. Other legal services, please explain:_____

GRANT CLOSEOUT QUESTIONS

14. How many cases were recognized as a wrongful conviction case as a result of this grant?

- A. Of those cases recognized with grant funds, in how many cases were you able to identify the true perpetrator? ____

15. How many cases were recognized as a wrongful conviction case regardless of grant funds?

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SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

- Set **S·M·A·R·T** goals to clarify the scope of your priorities.
- *Specific*
- *Measurable*
- *Achievable*
- *Relevant*
- *Time-bound*

If you have multiple goals, please provide updates on each one separately.

Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.

1. What were your accomplishments during the reporting period?

2. What goals were accomplished, as they relate to your grant application?

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?

A. Yes/No

B. If Yes, please explain. _____

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?

A. Yes/No

B. If No, please explain. _____

6. What major activities are planned for the next 6 months?

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

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