BUREAU OF JUSTICE ASSISTANCE

# BJA Hate Crimes Funding Opportunities

## FY 2021 Competitive Grant Announcement

**The webinar will begin shortly.**

June 16, 2021

3:00 – 4:30 PM

BJA
Bureau of Justice Assistance
U.S. Department of Justice

# Presenters:

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# Agenda

- Overview of OJP and BJA
- Site-Based Hate Crime Solicitations
- Eligibility Requirements
- Grant Requirements
- Review Application Sections
- Training and Technical Assistance Program
- Top Grant Application Tips/Support
- Questions and Answers

# What is the Office of Justice Programs (OJP)?

- OJP provides grant funding, training, research and statistics to the criminal justice community.

- OJP is one of three grant-making components of the Department of Justice.
  - Office on Violence Against Women (OVW)
  - Office of Community Oriented Policing Services (COPS)

# BJA Mission Statement

BJA provides leadership and services in grant administration and criminal justice policy development to support local, state, and tribal justice strategies to achieve safer communities.

To learn more about BJA, visit www.bja.ojp.gov.

# Administration Priorities

Funding through BJA is aligned with the Administration's priorities to develop and sustain strategies that address violent crime and ensure a fair criminal justice system, including strategies designed to:

- Support law enforcement, prosecutors, and their partners in working with victims and communities who are disproportionately impacted by crime;
- Focus on strategies to combat and prevent violent crime, including hate crimes;
- Ensure access to justice including overcoming barriers such as language and lack of trust to more effectively address critical crime issues.

# Background Information

According to the U.S. Bureau of Justice Statistics' (BJS) National Crime Victimization Survey (NCVS):

- U.S. residents experienced an average of 250,000 hate crime victimizations each year from 2004 to 2015.
- The majority (99 percent) of victims cited offenders' use of hate language as evidence of a hate crime.
- During the 5-year aggregate period from 2011 to 2015, racial bias was the most common motivation for hate crimes (48 percent).
- About 54 percent of hate crime victimizations were not reported to police during 2011 to 2015.

# Specific Information

- BJA is committed to comprehensively addressing the precipitous increases in hate crimes, which includes increased public awareness and reporting of hate crimes and enhanced law enforcement and prosecution strategies to prevent and respond to hate crimes, bringing justice for hate crime victims and other stakeholders.

- Applicants are encouraged to collaborate with community-based partners and state, local, and tribal agencies to form collaborative approaches or task forces that can help to address the concerns and needs of all affected parties. This includes strategies to increase trust and reporting of incidents to law enforcement and to expand outreach to and education of the public and those persons and groups disproportionately impacted by these crimes.

# On May 14, 2021, BJA released two site-based solicitations:

- FY 2021 Matthew Shepard and James Byrd, Jr. Hate Crimes Program

- FY 2021 Collaborative Approaches toward Preventing and Addressing Hate Crime — Demonstration Projects

**Closing Date: July 13, 2021**

# Program Objectives

- Build strong collaborations between law enforcement and prosecution and community-based organizations, including schools, colleges, and universities, to provide outreach and education to persons and groups at risk for hate crimes for which the jurisdiction is seeing a precipitous increase.

- Expand and enhance strategies, including tools, policies, and procedures, to increase the reporting, identification, and charging of hate crimes, including victim reporting.

- Enhance the capacity of law enforcement and prosecutors to prevent and address hate crimes through education, training, and tools for the field to investigate and prosecute hate crime cases.

- Enhance collaboration between federal, state, local, and tribal law enforcement and prosecution agencies in their investigation and prosecution of hate crimes.

# Eligibility:

### Matthew Shepard and James Byrd, Jr. Hate Crimes Program:

- State, local, and tribal law enforcement and prosecution agencies.
- Tribal law enforcement and prosecution agencies must be from federally recognized Indian tribal governments that perform law enforcement functions (as determined by the Secretary of the Interior).
- Applicants can create task forces and/or partner with other agencies and nonprofit organizations with expertise to support outreach and education as well as investigation and prosecution of these hate crimes.

### Collaborative Approaches toward Preventing and Addressing Hate Crime:

- State, local, and tribal law enforcement and prosecution agencies
- Tribal law enforcement and prosecution agencies must be from federally recognized Indian tribal governments that perform law enforcement functions (as determined by the Secretary of the Interior).
- Applicants must use a collaborative approach, using task forces and/or other partnerships with agencies and nonprofit organizations with expertise to support project.

# Other Program Requirements

### For the Matthew Shepard and James Byrd, Jr. Hate Crimes Program:

- To effectively approach this work, applicants should develop strategies in coordination with community-based partners and state, local, and tribal agencies to form collaborative approaches or task forces that can help to address the concerns and needs of all affected parties.
- This can include strategies to increase trust and reporting of incidents to law enforcement and to expand outreach to and education of the public and those persons and groups disproportionately impacted by these crimes.
- Partnerships with schools, colleges, and universities in an applicant's jurisdiction as part of these strategies are also encouraged.

### For the Collaborative Approaches toward Preventing and Addressing Hate Crime — Demonstration Projects:

- Funds must be used to combat, address, or otherwise respond to precipitous or extraordinary increases in crime, or in a type or types of crime.
- To document this, applicants must:
  - Identify a hate crime or type(s) of hate crime that have precipitously increased within the jurisdiction, which will be addressed by the proposed solution.
  - Identify the period of time during which the relevant category of hate crime increased.
  - Provide evidence substantiating the claimed increase.

# Award Information:

## Matthew Shepard and James Byrd, Jr. Hate Crimes Program:

- BJA expects to make approximately 13 awards
- Maximum award amount: $300,000
- Total amount anticipated to be awarded: $3,844,328
- Grant start date: October 1, 2021
- Period of performance: 36 months

## Collaborative Approaches toward Preventing and Addressing Hate Crime — Demonstration Projects:

- BJA expects to make approximately 4 awards
- Maximum award amount: $750,000
- Total amount anticipated to be awarded: $3,000,000
- Grant start date: October 1, 2021
- Period of performance: 36 months

# Budget Information

**Allowable costs include:**

- Resources for outreach, education, reporting and identifying, investigation, and prosecution of hate crimes

- Applicants should outline expenses on an annual basis consistent with the Budget Worksheet.

**Match Requirement:** This solicitation does not require a match.

**Note for Shepard Byrd solicitation:** applicants must submit a budget that is *limited to no more than $100,000 per year*.

# Application Sections

1. Application for Federal Assistance (SF-424) (required)
2. Program Abstract
3. Program Narrative (required)
4. Budget Detail Worksheet and Budget Narrative (required)
5. Indirect Cost Rate Agreement (if applicable)
6. Tribal Authorizing Resolution (if applicable)
7. Financial Management and System of Internal Controls Questionnaire
8. Disclosure of Lobbying Activities (SF-LLL)
9. Additional Attachments (listed on next slide)

# Application Sections – con't

Additional Attachments

- Time Task Plan:
  - Outline goals and objectives
  - Summarize major activities, expected date of completion, and responsible agencies

- Resumes/Job Descriptions of Key Staff:
  - For all staff to be funded under the grant.

- Letters of Support and Memorandum of Understanding from key partners.

- Research and Evaluation Independence and Integrity

- Documentation of Advancing DOJ Priorities (If applicable)

# Abstract

- A proposal abstract (no more than 400 words) summarizing the proposed project, including primary activities, products and deliverables, service area, and who will benefit from the proposed project.

- The applicant must also clearly describe the following:
  - Applicant name
  - Project period
  - Total funds requested
  - Key partners to the project

# Program Narrative

Double-spaced, using standard 12-point font with 1-inch margins. Number pages “1 of 20,” etc.

Should not exceed 20 pages.

**SCORING**:

| | |
|---|---|
| -Description of the Issue | 25% |
| -Project Design and Implementation | 30% |
| -Capabilities and Competencies | 30% |
| -Plan for Collecting Data Required for Performance Measures | 5% |
| -Budget and Budget Worksheet | 10% |

# Budget and Budget Narrative

- Itemized budget for each year of the grant.
- There is no match required.
- Prior approval, planning, and reporting of conference/meeting/ training costs.

# Training and Technical Assistance

# On May 14, 2021, BJA released a Training and Technical Assistance Solicitation:

FY 2021 Matthew Shepard and James Byrd, Jr. Hate Crimes Training and Technical Assistance Program

**Close Date: July 13, 2021**

# Eligibility:

- For-profit (commercial) organizations
- Nonprofit organizations (including tribal organizations)
- Faith-based and community organizations
- Institutions of higher education (including tribal institutions of higher education) with demonstrated expertise in assisting communities to develop and implement hate crime investigations, as well as conducting educational outreach and training on hate crimes.

# Expertise Sought

BJA is seeking applicants to provide training and technical assistance that have:

- Expert knowledge of associated work on hate crimes reporting, identification, and responses including investigation and prosecution.
- Extensive experience in brokering and developing technical assistance.
- Experience in identification of best practices.
- Program documentation, resource compilation, and information dissemination experience.
- The willingness to work with BJA and other partners as a member of a training and technical assistance collaborative.

# Award Information:

- BJA expects to make approximately one award
- Maximum award amount: $650,000
- Total amount anticipated to be awarded: $650,000
- Grant start date: October 1, 2021
- Period of performance: 24 months

# Other Hate Crimes Related Resources

# Department of Justice Hate Crimes Website

- Website was created to provide one location for centralized information regarding DOJ Hate Crimes resources.
- Includes funding, training and technical assistance as well as resources on other support that can be offered by federal law enforcement and litigating components.
- Can be accessed at: **https://www.justice.gov/hatecrimes**

# DOJ Hate Crimes

# COPS Office:

- A comprehensive report was issued in 2020 that sets forth key recommendations and action steps to combat hate crime. View the report: *Improving the Identification, Investigation, and Reporting of Hate Crimes: A Summary Report of the Law Enforcement Roundtable* (August 2020).

- The COPS Office has developed a training as part of its Collaborative Reform Initiative Technical Assistance Center (CRI-TAC), entitled: Hate Crimes: Recognition and Reporting training. The course purpose is to enhance law enforcement's response and the uniform patrol officer's ability to recognize and report a hate crime. This includes addressing victim needs, reporting incidents, and building community trust.

- For more information on Resources by COPS Office, see: https://cops.usdoj.gov/hatecrimeresources

# Office for Victims of Crime (OVC)

- OVC has issued the **FY 2021 Services to Support Victims of Hate Crime and Strengthen Communities** solicitation to fund an entity to support field-generated, innovative strategies, approaches, and models to support individuals, groups and communities impacted by hate crime. The recipient will competitively select a minimum of 12 organizations throughout the country to implement field-generated projects to serve and support victims of hate crime in the communities that they serve, thereby promoting awareness, healing, reconciliation, service access and/or resource development.

- OVC anticipates making up to one award of up to $2 million for a 36-month period

- Grants.gov Deadline: **June 18, 2021**
- JustGrants Application Deadline: **July 2, 2021**

- **https://ovc.ojp.gov/funding/opportunities/o-ovc-2021-02001**

# BJA Resources:

## BJA Hate Crimes Webpage:

- For more information on the overview of the program, see: https://bja.ojp.gov/program/shepard-byrd-hate-crimes-program/overview

# Application Tips/Support:

# Application Tips

Top application tips to prevent issues that may delay access to funds post award

| (1) SF-424, Legal Name/Address/Tax EIN: | (2) SF-424/SAM registration: | (3)SF-424/Authorized Representative: |
|---|---|---|
| The legal name/Tax EIN/Address/DUNS entered in the SF-424 should be for the legal entity that will be receiving and managing the funds. Please carefully review and follow the guidance in the Application Resource Guide that is linked via the solicitation. | When processing awards, OJP/BJA uses SAM.gov to confirm active registration and verify the legal name/address entered in the SF-424. If there is a discrepancy with what is entered in the SF-424 and the SAM entity registration associated with the DUNS number, you will be asked to address this and/or BJA will need to issue the award based on the SAM registration. | The authorized representative listed in the SF-424 should be the official with authority to sign and accept grant agreements for the legal entity applying for the award. In general, this will be the highest elected official of the applicant agency. OJP uses the internet to confirm prior to award. If someone else in your agency has been delegated authority to sign award documents, you should attach to your application a letter of delegation on agency letterhead, signed by the highest elected official/governing body, which explicitly gives this person authority to sign the award document. |

# Application Tips

Top application tips to prevent issues that may delay access to funds post award

| (4) SF-424/Funding: | (5) Budget/Proper Format: | (6) Budget/Unallowable Costs: |
|---|---|---|
| The total federal request entered in the SF-424 should match the total federal request in your application budget for the entire project period. | It is required that you use the Budget Detail Worksheet template that is linked in the solicitation for your application. If you use a different format, it is possible to receive an award but you will not be able to access funds until a budget in the proper format is submitted and approved post-award. | Please do not include any of the costs listed in the "Budget Information" section, and make sure any proposed federal costs avoid supplanting. If such costs are identified in your application budget and you receive an award, you will need to revise your budget before receiving funds. |

# Application Tips

Top application tips to prevent issues that may delay access to funds post award (cont.)

| (7) Budget/Subgrants: | (8) Budget: | (9) Application Attachments/General: |
|---|---|---|
| The budget template distinguishes between subgrants versus procurement contracts. You should carefully OJP Grant Application Resource Guide (linked in the solicitation) subsection titled "Information on Proposed Subawards (if any) and Proposed Procurement Contracts (if any)" to properly categorize your costs in these sections. If BJA has questions about the identification of a particular relationship in the budget, we may place a hold on funds. | Be sure that funding requested is consistent with the allowable activities under the solicitation and OJP financial manual. You should carefully OJP Grant Application Resource Guide (linked in the solicitation) for more details. | Follow **exactly** the "What an Application Should Include" section. It is very helpful for reviewers if each attachment is a separate file named/numbered as it is in the solicitation. If you combine attachments (not recommended), please include a table of contents with page numbers. |

# Application Tips

Top application tips to prevent issues that may delay access to funds post award

**(10) Application Attachments: Disclosure of Pending Applications/Time Task Plan**

Disclosure of Pending Applications is required for all applicants, whether you have duplications to declare or not. Please use the legal name listed in the SF-424 in the disclosure language. Be sure to enclose a Time/Task plan and resumes/position descriptions as required.

# Application Tips

Don’t wait until the deadline to apply:

- **The SF-424 and the SF-LLL will be submitted in Grants.gov** by **11:59 PM EST on June 29, 2021** (Two weeks before full application is due). OJP urges applicants to submit applications at least **72 hours** prior to the application due date to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov and to correct in a timely fashion any problems that may have caused a rejection notification.

- **The full application will be submitted in JustGrants** by **11:59 PM EST on July 13, 2021**. To be considered timely, the full application must be submitted in JustGrants by the JustGrants application deadline.

# Previously Held Webinars

**The Funding Process: First Steps to Applying, How to Prepare Now, and Other Considerations**
Date/Time: January 21, 2021, 1 p.m. ET
In this webinar, attendees learn what registrations are necessary to apply, how to navigate Grants.gov and JustGrants, and what resources are available for applicants, such as the Office of Justice Programs' Funding Resource Center.
Watch the Recording | Access the Presentation | Read the Transcript

**JustGrants and ASAP: OJP's New Grant Management Systems**
Webinar held: December 21, 2020
During this virtual meeting with the Consortium of Forensic Science Organizations, BJA shared information about the new grants management and payment systems.
Watch the Recording | Access the Presentation | Read the Transcript

Other Funding Webinars – Links to upcoming and past webinars.

# JustGrants Application Submission Resources

## Application Mechanics eLearning Videos

By viewing the eLearning videos, job aids, DOJ Application Checklist and other resources, applicants will have all of the information needed to successfully navigate the mechanics of submitting an application.

**The checklist includes:**

- ✓ Application Mechanics: Getting Ready to Apply (NEW)
- ✓ Application Mechanics: Initiating Application Submission in Grants.gov (NEW)
- ✓ Application Submission: Locating an Application
- ✓ Application Submission: Submitting an Application
- ✓ Application Submission: Completing a Budget Detail Form
- ✓ Application Mechanics: After Submitting an Application (NEW)

JUSTgrants
JUSTICE GRANTS SYSTEM

# DOJ Application Submission Checklist

## Review the *DOJ Application Submission Checklist*

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants.

**The checklist includes:**

- ✓ how to prepare to apply
- ✓ completing the abbreviated application in Grants.gov
- ✓ Entity Onboarding and JustGrants Access
- ✓ completing, reviewing, certifying and submitting your application in JustGrants, and
- ✓ helpful user tips

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JUSTICE GRANTS SYSTEM

# JustGrants Training and Resources

- Access recording and slide deck from previous webinars.
- Refer to the JustGrants Training Application Submission page for additional information and training on the application submission process.
- Bookmark the JustGrants Training page for updates.

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# Important Contact Information

Technical Assistance Submitting the SF-424 and SF-LLL into Grants.Gov: 800-518-4726, 606-545-5035 | support@grants.gov

Technical Assistance Submitting the FULL APPLICATION into JustGrants: 833-872-5175 | JustGrants.Support@usdoj.gov

Technical Assistance with Programmatic Requirements contact the OJP Response Center: 800-851-3420 | grants@ncjrs.gov

# JustGrants Technical Support

- For technical assistance with submitting the full application in DOJ's Justice Grants System (JustGrants), contact the JustGrants Service Desk.

| Technical Support |
| --- |
| JustGrants.Support@usdoj.gov<br>*Or*<br>(833) 872–5175<br>*Monday – Friday between the hours of 5:00 AM and 9:00 PM EST*<br>*Saturday, Sunday, and Federal holidays from 9:00 AM to 5:00 PM EST* |

# Application Assistance

## Grants.gov

- Provides technical assistance with submitting an application
  - **Customer Support Hotline** – 800-518-4726 or 606—545-5035
    - The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
  - **Email**
    - https://www.grants.gov/web/grants/support.html
    - support@grants.gov

- Provides information on available federal funding opportunities for various federal agencies.

# Application Assistance and Support

## OJP Response Center

- Provides solicitation support and general assistance.
- **email** - grants@ncjrs.gov
- **web chat** - https://webcontact.ncjrs.gov/ncjchat/chat.jsp
- **toll free** at 800–851–3420;
- **TTY** at 301–240–6310 (hearing impaired only)

The Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday.

## Subscribe

- Subscribe to receive email notifications of new funding opportunities and other resources.
  - Sign-up to receive the twice monthly **JUSTINFO** newsletter as well as the weekly **Funding News** email.
  - Subscribe at https://www.ojp.gov/subscribe and be sure to select “Grants/funding” as an area of interest.

- ***If you have technical issues contact both JustGrants Help Desk and the Response Center to document and work on resolving issue.***

# Late Applications:

- BJA is utilizing a new system.  Please make sure you reach out ASAP if you run across any issues in JustGrants or Grants.gov to the contact information provided in the previous slides
- If you have technical issues contact both JustGrants Help Desk and the Response Center to document issue
- Make sure to document all issues including any ticket numbers provided by the helpdesk
- Contact us **before** application closes and contact **one day after** application closes for updates on late applications

# Stay Connected!!

## Email Updates

- Text OJP [your email address] to 468-311 to subscribe.

  *Message and data rates may apply

## Social Media

- Facebook: https://www.facebook.com/DOJBJA
- Twitter: https://twitter.com/DOJBJA
- YouTube: https://www.youtube.com/dojbja

For information on funding opportunities, publications, and initiatives, visit **BJA's website –** https://bja.ojp.gov

# FY 2021 Resources for Funding Opportunities

**BJA's website**
https://www.bja.ojp.gov

**JustGrants**
https://justicegrants.usdoj.gov

**Grants.gov**
www.Grants.gov

**OJP Grant Funding Resource Center**
https://www.ojp.gov/funding

**Office of Justice Programs – Award Data**
https://www.ojp.gov/funding/explore/ojp-award-data

**NIJ's CrimeSolutions.gov**
https://www.CrimeSolutions.ojp.gov

# Resources for Funding Opportunities

**BJA website**
https://www.bja.ojp.gov

**JustGrants**
https://justicegrants.usdoj.gov

**Grants.gov**
www.Grants.gov

**DOJ Grants Financial Guide**
https://ojp.gov/financilaguide/DOJ/index.htm

**OJP Grant Funding Resource Center**
https://www.ojp.gov/funding

**Office of Justice Programs – Award Data**
https://www.ojp.gov/funding/explore/ojp-award-data

**NIJ's CrimeSolutions.gov**
https://www.CrimeSolutions.ojp.gov

# Questions
# &
# Answers

Please submit questions using the Q&A box and selecting **all panelists**.