

**INFORMATION TECHNOLOGY BUREAU
EQUIPMENT ISSUANCE FORM**

EQUIPMENT ISSUANCE FORM			
Last Name	First Name	Serial No.	Division of Assignment
Body Camera Serial No.		Body Camera Viewer LAPD Property No.	

This equipment is assigned to you and it is your responsibility to maintain it. To avoid loss and theft of equipment, it shall be stored at all times at a Los Angeles Police facility when not in use. This equipment is for **ON DUTY** use only. All of the above equipment issued to you shall be returned to your Area/Division upon transferring to another Area/Division. Should any of your equipment be lost, stolen, missing, damaged, or destroyed, you **SHALL** notify a supervisor immediately.

SIGNATURE AND SERIAL NUMBER		
Signature	Serial No.	Date
Supervisor Signature	Serial No.	Date