

Global Justice Information Sharing Initiative
Global Intelligence Working Group
Executive Steering Committee
Meeting Summary
Arlington, Virginia
May 13, 2004

The Global Justice Information Sharing Initiative (Global) Intelligence Working Group (GIWG) Executive Steering Committee (GIWG-ESC) met in Arlington, Virginia, on May 13, 2004. Mr. Kenneth Bouche, GIWG chair and Lieutenant Colonel of the Illinois State Police convened the meeting. The following individuals were in attendance:

Mr. William Berger
*North Miami Beach Police
Department
North Miami Beach, Florida*

Mr. Melvin Carraway
*Indiana State Police
Indianapolis, Indiana*

Mr. Robert Cummings
*Institute for Intergovernmental
Research
Tallahassee, Florida*

Mr. Tom Frazier
*Major Cities Chiefs Association
Baltimore, Maryland*

Mr. J. Patrick McCreary
*Bureau of Justice Assistance
Washington, DC*

Mr. Peter Modafferi
*Rockland County District
Attorney's Office
New City, New York*

Mr. Thomas O'Connor
*Maryland Heights Police Department
Maryland Heights, Missouri*

Mr. Russell Porter
*Iowa Department of Public Safety
Des Moines, Iowa*

Ms. Diane Ragans
*Institute for Intergovernmental
Research
Tallahassee, Florida*

Mr. Richard Randall
*Kendall County Sheriff's Office
Yorkville, Illinois*

Mr. Kurt Schmid
*National High Intensity Drug
Trafficking Areas Program
Washington, DC*

Mr. Richard Stanek
*Minneapolis Police Department
Minneapolis, Minnesota*

Mr. Steven Correll of the National Law Enforcement Telecommunication System, Phoenix, Arizona, and Mr. Phil Ramer, Florida Department of Law Enforcement, Tallahassee, Florida, attended the meeting as observers.

Chairman Bouche convened the meeting at 5:30 p.m. and welcomed the attendees. He introduced Mr. Bob Cummings, who provided an overview of the events for the *National Criminal Intelligence Sharing Plan (NCISP)* Endorsement Event, scheduled for 10:00 a.m. on May 14, 2004, at the Great Hall of Justice in the U.S. Department of Justice (DOJ) Headquarters building. Each attendee was provided with a folder containing the materials prepared for the Endorsement Event.

Mr. Cummings advised that the press release for the event was being prepared by DOJ officials, and it would be made available at the event in the morning.

Mr. Patrick McCreary provided a brief update on the Bureau of Justice Assistance (BJA) and Office of Justice Programs activities. He highlighted the Extensible Markup Language (XML) Developer's Workshop that was held in Atlanta, Georgia, earlier in the week. The training, the first of its kind, had over 300 attendees. Mr. McCreary advised that the workshop was very well received and another session was already being planned.

Chairman Bouche requested Mr. Steve Correll to speak about the Security Architecture Committee (SAC) meeting scheduled for June 10, 2004. Mr. Correll stated that the main purpose of the SAC is to develop a security architecture that will provide a baseline as well as alternative strategies, standards, and methods for interoperability in support of the NCISP. Mr. Correll advised that the SAC will be developing an "ingredient list" of standards that agencies can adopt and apply to their intelligence and information systems, thus providing them the ability to link up with other systems and participate in the NCISP. He indicated that the SAC will be chaired by Mr. Gerry Coleman of the Wisconsin Department of Justice and Mr. Coleman had requested GIWG input in the process. Chairman Bouche requested the Institute for Intergovernmental Research (IIR) staff to coordinate with Mr. Dan Oates, chair of the GIWG Connectivity/Systems Committee, so that a Committee representative attends the upcoming SAC meeting.

Chairman Bouche requested Mr. Russ Porter or Mr. Pete Modafferi provide a briefing of their recent activities relating to their designation as GIWG liaisons to the Justice Intelligence Coordinating Council (JICC). Mr. Porter advised they had attended two meetings to date. He indicated that currently, the JICC's primary task is an internal survey of the intelligence systems operating within DOJ. Mr. Porter also indicated that at the last meeting, a U.S. Department of Homeland Security (DHS) representative disseminated a draft policy on Sensitive Homeland Security Information (SHSI) and requested feedback from the attendees.

Mr. Modafferi advised that it was difficult to produce minutes from the JICC meetings, as well as other meetings attended by GIWG representatives, in a timely manner and requested staff assistance for this task. After discussion by the attendees, Chairman Bouche requested that Mr. Porter and Mr. Modafferi prepare abbreviated summaries of the JICC meetings. The summaries, as well as all information and pertinent issues requiring prompt feedback from GIWG members, will be provided to IIR staff for promulgation to the appropriate members.

Discussion then turned to the role and responsibilities of the Criminal Intelligence Coordinating Council (CICC). It was agreed that the CICC should focus on policy issues, strategic planning, education and training, resource coordination, and nationwide implementation of the NCISP. Additionally, the meeting attendees agreed that the CICC should prioritize the NCISP implementation tasks and focus on those key issues that will yield high results for local law enforcement agencies.

Chairman Bouche proceeded with the agenda items by initiating a discussion on the NCISP deliverables for 2004. Keeping in mind the NCISP implementation tasks

already under way, Chairman Bouche requested the GIWG-ESC members to review the recommendations contained within the NCISP and identify any other issues or tasks requiring action. One such issue is the development of standards for fusion centers. Chairman Bouche explained that several states and local agencies are currently developing fusion centers using funds received from DHS. Currently, there are no standards in existence for fusion and data integration centers to use in order to ensure interoperability with other such centers. Mr. Modafferi, cochair of the Policy/Standards Committee, was charged with coordinating and facilitating a focus group of source experts for development of fusion center standards. An action plan and/or identification of standards should be completed in August 2004.

A second key that NCISP implementation tasks identified was the completion of training standards. Mr. Cummings provided an update of the activities being conducted in this area to include the work being done by the Criminal Intelligence Training Coordination Strategy (CITCS) working group. The CITCS is in the process of developing minimum training standards for Intelligence Analysts, Executives, In-Service/Basic Recruits, Train-the-Trainer, and Intelligence Managers. Recommendations will be presented to the Counter-Terrorism Training Coordination Working Group (CTTWG) and the GIWG for consideration by October 2004. Also, Mr. Cummings advised that the National White Collar Crime Center is developing curriculum for Chief Executive training and will be conducting a pilot course in the fall.

Due to the late hour, Chairman Bouche requested that the discussion and prioritization of NCISP implementation tasks be continued at the next meeting. Chairman Bouche advised that with the official announcement of the establishment of the CICC at the May 14 NCISP Endorsement Event, the GIWG-ESC would thereafter become the CICC. Discussion ensued regarding future meeting dates. The next CICC meeting was tentatively scheduled for June 24, 2004, in Washington, DC. Chairman Bouche thanked the attendees for their efforts and adjourned the meeting at 9:10 p.m.