

BUREAU OF JUSTICE ASSISTANCE

The Project Safe Neighborhoods FY 2019 Grant Announcement

Presenters:

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Overview

- FY 2019 Bureau of Justice Assistance (BJA)
 - Project Safe Neighborhood
- PSN Purpose & Goals
- PSN Objectives
- Eligibility Requirements
- Funding Allocation
- Key Differences for 2019
- Review Application Sections
- Resources
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Purpose and Goal

Project Safe Neighborhoods (PSN) is designed to create and foster safer neighborhoods through a sustained reduction in violent crime. The program's effectiveness depends upon the ongoing coordination, cooperation, and partnerships of local, state, tribal, and federal law enforcement agencies working together with the communities they serve—engaged in a unified approach led by the U.S. Attorney (USA) in all 94 districts.

The goal of the program is to combat violent crime and make their communities safer through a comprehensive approach to public safety that marries targeted law enforcement efforts with community engagement, prevention, and reentry efforts .

Objectives

- Implement effective programs and strategies that enable PSN task forces to prevent, respond to, and reduce violent crime.
- Effectively use intelligence and data to identify high crime areas and prolific violent offenders.
- Foster effective collaboration with affected communities.
- Create and maintain ongoing coordination among federal, state, local, and tribal law enforcement officials.

Who May Apply

Eligible applicants are:

- PSN team fiscal agents for the federal judicial districts. All fiscal agents must be certified by the relevant district United States Attorney's Office (USAO). Eligible USAO-certified fiscal agents include states, units of local government, educational institutions, faith-based and other community organizations, private nonprofit organizations, and federally recognized Indian tribal governments (as determined by the Secretary of the Interior).
- BJA recommends that districts select their current PSN fiscal agent, or consider using the State Administering Agency (SAA) for DOJ funding because SAAs may better leverage state resources to assist in the implementation of the district's PSN initiative. For a list of SAAs, visit <https://ojp.gov/saa/>.

NOTE: If an applicant is a fiscal agent or other entity that has not received the required certification by its local USAO, its application will not be considered for funding. All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

**Project Safe Neighborhood Solicitation is
projected to be released on
April 22, 2019
Close Date: June 25, 2019**

Funding Allocation

- BJA expects to make 93 awards based on the formula previously described in this solicitation. BJA expects to make awards for project periods of up to 36 months, beginning on October 1, 2019. Each federal judicial district is eligible to apply for a funding allocation, based on its violent crime rate and population. **The funding allocation will be posted when available.**
- In order to expedite the award process, certified fiscal agents should submit their application for one dollar (\$1) as a placeholder until formula amounts are finalized. Once the FY19 allocation amounts are available, applicants will be notified to revise their dollar amount in the Grant Management System with the correct allocation amount.
- Certified fiscal agents may use up to 10% of the district allocation in order to fund award administration.
- Authorizing legislation includes a requirement that 30% of PSN funding be used to support “gang task forces in regions experiencing a significant or increased presence of criminal or transnational organizations engaging in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking.”

Deliverables

- The completion of a Grant Action Plan (GAP). The GAP, is produced by the fiscal agent in collaboration with the PSN Coordinator and PSN Task Force at the outset of each award. Award recipients will have up to 6 months to develop the team's PSN GAP. An awardee's PSN project implementation and **access to all award funding** are contingent upon BJA's approval of its GAP and subaward authorization.
- Periodic reports (including the PSN semi-annual report), presentations, and briefings for the PSN team and community members.
- A final report of the program's implementation and outcomes, submitted to BJA at the conclusion of the project.

Key Differences for 2019

	FY 2018 Solicitation	FY 2019 Solicitation
Budget	<ul style="list-style-type: none">• Certified fiscal agents submitted allocations based on formula amounts available.	<ul style="list-style-type: none">• Certified fiscal agents should submit their application for one dollar (\$1) as a placeholder until formula amounts are finalized.
Allocations	<ul style="list-style-type: none">• Certified fiscal agent is allowed to retain 10% in administrative funds	<ul style="list-style-type: none">• Certified fiscal agent is allowed to retain up to 10% in administrative funds• 30% of PSN funding be used to support “gang task forces in regions experiencing a significant or increased presence of criminal or transnational organizations engaging in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking.”
Certification of Compliance with 8 U.S.C § 1373	<ul style="list-style-type: none">• Certification of Compliance with 8 U.S.C § 1373 form required	<ul style="list-style-type: none">• Special Condition in Award, no form required.

Key Differences for 2019 (con't)

	FY 2018 Solicitation	FY 2019 Solicitation
Sub-Award Competition	<ul style="list-style-type: none">• BJA approval required for Summary of Competition and Sub-Awardees	<ul style="list-style-type: none">• No competition required for subrecipients; however, Applicant Disclosure of Proposed Subrecipients is required
PSN National Conference	<ul style="list-style-type: none">• Mandatory attendance at the PSN National Conference (held in December 2018 in Kansas City, MO)	<ul style="list-style-type: none">• Award recipients must reserve funds in their budget for the purpose of supporting three non-federal members of the PSN Task Force's participation in the mandatory 2020 PSN National Conference (date and location TBD)

What an Application Should Include:

1. Application for Federal Assistance (SF-424)
2. Intergovernmental Review
3. Approval “certification” letter from the relevant U.S. Attorney
4. Project Abstract
5. Program Narrative
6. Budget Detail Worksheet
7. Budget Narrative
8. Indirect Cost Rate Agreement (if applicable)
9. Time and Task Plan

What an Application Should Include: (cont.)

10. Tribal Authorizing Resolution (if applicable)
11. Financial Management and System of Internal Controls Questionnaire
12. Disclosure of Lobbying Activities (SF-LLL)
13. Additional Attachments
 - Applicant Disclosure of Pending Applications
 - Applicant Disclosure and Justification – DOJ High Risk Grantees
 - Research and Evaluation Independence and Integrity
 - Applicant Disclosure of subrecipients
 - Information regarding Communication with DHS and/or ICE
 - Certification letter of the fiscal agent from the local United States Attorney.

Abstract

Applications should include a high quality project abstract that summarizes the proposed project in 400 words or fewer. Project abstracts should be:

- Written for a general public audience.
- Submitted as a separate attachment with “Project Abstract” as part of its file name.
- Single-spaced, using a standard 12-point font (such as Times New Roman) with 1-inch margins.

Please ensure the abstract includes information on:

- The proposed project period
- The applicant jurisdiction’s crime rate and crime drivers
- Summary of PSN grant strategy
- Geographic focus of the grant funded activities
- Name of research partner, if applicable
- Key partners

Note: As a separate attachment, the project abstract will not count against the page limit for the program narrative

Program Narrative

Note: The Program Narrative must respond to the solicitation (see Program specific Information on pages 4 - 8).

<p>Statement of the Problem/Project Implementation</p>	<p>Provide a clear description of the PSN strategy to be implemented with the awarded funds. Include a plan for implementing the PSN grant supported activities. Specifically: The organizations and partners that are or will be members of the PSN task force for the grant funded strategy implementation.</p> <ul style="list-style-type: none"> • How the PSN grant funded activities will address the five PSN design features (leadership; partnership; targeted and prioritized enforcement; prevention; and accountability). • How 30 percent or more of awarded funds will be used to support gang task forces in regions experiencing a significant or increased presence of criminal or transnational organizations engaging in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking • Identified subaward recipients.
<p>Capabilities and Competencies</p>	<p>Please provide information about the members of the proposed PSN task force, subrecipients, the fiscal agent, and the anticipated partners and collaborators who will support the implementation of the grant funded activities.</p>
<p>Plan for Collecting the Data Required for this Solicitation’s Performance Measures</p>	<p>Award recipients will be required to provide the relevant data by submitting quarterly performance metrics through BJA’s online Performance Measurement Tool (PMT) located at https://bjapmt.ojp.gov. Applicants should examine the complete list of performance indicators at https://bjapmt.ojp.gov/help/PSNMeasures.pdf.</p>

Budget and Budget Narrative

All applicants should use the Excel budget form when completing the proposed budget in an application, except in cases where the applicant does not have access to Microsoft Excel or experiences technical difficulties. If an applicant does not have access to Microsoft Excel or experiences technical difficulties with the Excel version, then the applicant should use the 508-compliant accessible Adobe Portable Document Format (PDF) version.

Both versions of the Budget Detail Worksheet can be accessed at <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>.

Funding Allocation Reminder: Certified fiscal agents should submit their application for one dollar (\$1) as a placeholder until formula amounts are finalized.

Information on Proposed Subawards or Proposed Procurement Contracts (if any)

Whether an action—for federal grants administrative purposes—is a subaward or procurement contract is a critical distinction as significantly different rules apply to subawards and procurement contracts. If a recipient enters into an agreement that is a subaward of an OJP award, specific rules apply—many of which are set by federal statutes and DOJ regulations; others by award conditions.

These rules place particular responsibilities on an OJP recipient for any subawards the OJP recipient may make. The rules determine much of what the written subaward agreement itself must require or provide. The rules also determine much of what an OJP recipient must do both before and after it makes a subaward. If a recipient enters into an agreement that is a procurement contract under an OJP award, a substantially different set of federal rules applies.

OJP has developed the following guidance documents to help clarify the differences between subawards and procurement contracts under an OJP award and outline the compliance and reporting requirements for each. This information can be accessed online at <https://ojp.gov/training/training.htm>.

[Subawards under OJP Awards and Procurement Contracts under Awards: A Toolkit for OJP Recipients](#)
[Checklist to Determine Subrecipient or Contractor Classification](#)
[Sole Source Justification Fact Sheet and Sole Source Review Checklist](#)

Applicant Disclosure of Subrecipients

All subrecipients must receive authorization from BJA.

Attach a list of proposed subrecipients of grant funding that includes: (if applicable)

- 1) The name (of proposed subrecipient)
- 2) Organizational affiliation
- 3) Location of the proposed subrecipient entity.

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Upcoming PSN Training and Technical Assistance Webinar

- Friday, April 19, 12:00-1:30 pm EDT
- Provides an overview of training and technical assistance resources that are available to you and your PSN partners
- Outline how to ask for training, meet your region's assigned TTA liaison, and other key information
- All PSN Coordinators, LECs, and PSN partners are encouraged to attend, and registration link will be sent out to today's participants

Recommended Resources

OJP Funding Resource Center

- <https://ojp.gov/funding/index.htm>

2019 OJP Grant Application Resource Guide

- <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>

DOJ Grants Financial Guide

- <https://ojp.gov/financialguide/DOJ/index.htm>

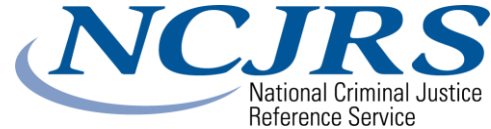
DOJ Grants Financial Management Online Training

- <https://ojpfgm.webfirst.com/>

NIJ's CrimeSolutions.gov

- <https://www.CrimeSolutions.gov>

Application Assistance and Support



National Criminal Justice Reference Service (NCJRS) Response Center

<https://www.ncjrs.gov>

- Provides solicitation support and general assistance.
- Links to all current OJP funding opportunities.
- Funding Notices - subscribe to receive email notifications of new opportunities:
 - Sign up to receive the bi-weekly JUSTINFO newsletter as well as the weekly Funding News From NCJRS email.
 - Be sure to select “Grants/funding” as an area of interest in your NCJRS registration profile when you subscribe.
- **email** - grants@ncjrs.gov
- **web chat** - <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **toll free** at 800–851–3420;
- **TTY** at 301–240–6310 (hearing impaired only)

The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday.

Recommended Resources

BJA Grant Applicant Education Series

A series of four previously recorded webinars designed to assist potential applicants interested in applying for BJA funding opportunities.

- Funding Opportunities for Your Community in 2019: An Overview of What's Ahead
- The First Steps to Applying, Prepare Now
- The Federal Funding Process: What New and Seasoned Applicants Should Consider
- Submitting Your Application: Avoid These Common Mistakes
- <https://www.bja.gov/funding/webinars.html>

Questions