

FY2020 BJA BWCPIP
Partnership Application Screening Sheet for
Any Agency Applying as Primary Grant Applicant on Behalf of
Two or More Law Enforcement Agencies

Purpose: This screening sheet serves three purposes. First, it allows a prospective BWCPIP applicant that is seeking to engage in a multi-agency partnership to determine its eligibility. A partnership applicant is (i) any entity applying for BWCPIP funding on behalf of itself and one or more other law enforcement agencies or (ii) an entity that is a duly authorized representative of law enforcement agencies (e.g. State Administrating Agency or a state or regional law enforcement consortia) that intends to procure BWC on behalf of constituent agencies. Second, the form supports an applying agency's effort to self-assess whether the agency and its potential partners are sufficiently capable and committed to fulfill the administrative and programmatic requirements of the grant. Third, for those entities that do decide to apply, this form must be submitted as an attachment in support of the applicant's full application.

Limits on this forms applicability: This screening sheet should be used only be used by an organization applying on behalf of two or more recipients. Any applicant that is seeking to apply only on behalf of itself a should fill out the **FY2020 BJA BWCPIP Single Application Screening Sheet** instead of this form.

Note to Applicants: If the applicant opts to apply, this form will help clarify the scope of the applicant's BWCPIP program for processing by the Bureau of Justice Assistance (BJA). As a gauge for assessing eligibility and program commitment this screening form should also assist an applicant in organizing and completing its full program narrative and budget detail for the FY2020 BWCPIP solicitation. **It is required that a copy of this screening form be included as an attachment to an agency's FY2020 BJA BWCPIP grant application package.**

Section A: Applicant Eligibility, Program Type, and Scope

Applicant Eligibility		Response
1. Applying organization is a publicly funded law enforcement agency or an entity that represents multiple law enforcement agencies? <i>If the answer is NEITHER, your agency is not eligible to apply.</i>		<input type="checkbox"/> Yes, my agency performs law enforcement functions itself and will consider bringing on one or more partner agencies as subrecipient(s) <input type="checkbox"/> Yes, my organization is an authorized representative of law enforcement agencies. The organization does not have its own law enforcement officers, but will be applying on behalf of two or more constituent agencies. <input type="checkbox"/> <i>Neither</i>
2. Which choice best describes the lead applicant for this award? <i>NOTE: This would be the agency responsible for administering and managing the grant should an award be made.</i>	<input type="checkbox"/> Municipal LE <input type="checkbox"/> County Sheriff <input type="checkbox"/> County LE (not Sheriff) <input type="checkbox"/> University/College LE <input type="checkbox"/> Secondary School LE <input type="checkbox"/> Primary State Police Agency <input type="checkbox"/> Special Jurisdiction LE (e.g., transit authority or park police) <input type="checkbox"/> Regional LE <input type="checkbox"/> Tribal LE Agency <input type="checkbox"/> Prosecutor 's Office <input type="checkbox"/> Correctional Agency <input type="checkbox"/> Regional LE Consortia <input type="checkbox"/> State LE Consortia (e.g., State Administrating Agency) <input type="checkbox"/> Other State Consortia	
3. Anticipated number of law enforcement agencies expected to receive BWC under this application.		_____
4. Best description of BWC implementation type that will be supported should your agency receive BWCPIP funds (check only one).		<input type="checkbox"/> A pilot or trial program <input type="checkbox"/> Expansion of existing BWC program <input type="checkbox"/> An extensive or full-scale implementation
5. Total number of BWCs intended to be purchased as part of this grant using federal or matching funds.		# _____

Section B: Agency Commitment to Minimal Programmatic Requirements of BWCPPI Site-Based Grant

Agency Commitment	Response
1. Two or more agencies intend to purchase or lease BWCs as part of this grant application. <i>If no agencies intend to purchase BWC your agency/organization is not eligible to apply. If one agency is seeking BWCs under this grant program you should apply as a single agency.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p><i>The items denote minimal program requirements for partnership application. To be a successful applicant, your agency/organization should be committed to answering yes to all of the questions below. Note that such commitment must also be clearly and expressly described in the agency's grant application material, including the program narrative. BWCPPI is a competitive peer-reviewed grant program. All applications will be assessed on the quality and completeness of the application package, not the answers provided in this screening document.</i></p>	
2. Agencies are committed to ensuring the implementation of a comprehensive BWC Program for all affected agencies, i.e., including all primary and subrecipient agencies	
2.1. For all agencies, delivery of a comprehensive BWC policy that will be (or was) developed in partnership with key stakeholders outside of the police agency, including at minimum prosecutors or other legal officials that will be responsible for reviewing BWC footage.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.2. For all agencies, establish a plan for training that at a minimum includes BWC operations, review of BWC policy, and review of any state or local laws and regulations affecting BWC deployment and use.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.3. For all agencies, establish a management plan to regularly assess the effects of BWCs on organizational performance, including BWC impacts on the volume of citizen complaints and, officer use of force, as well as the evidentiary value of BWCs.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.4. For all agencies, a plan to sustain and fund the BWC program after the end of the grant period	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. The applying agency/organization is committed to devoting the necessary resources to address administrative and grant management obligations in their role as a primary grantee.	
3.1. Program Implementation Capacity: Careful consideration was given to the number, rank, and experience of personnel who will be needed to purchase, manage, and assess BWC implementation based on agency size and/or degree of implementation .	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.2. Grant Management Commitment and Capacity: A sufficient number or authorized personnel have been identified for grant management and these personnel understand the need to submit timely progress reports and financial reports, take required grant training, and adhere to federal procurement rules.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section C: Matching Requirement, Non-supplanting, and Federal Funding Maximum

Requirement	Response
<p>1.1. Matching Fund Commitment: Agency recognizes that the BWCPIP grant program requires a 50% match. As described in the full solicitation, this is a dollar-for-dollar match that may be satisfied through cash or in-kind local agency contributions. If an agency is requesting \$50,000 in federal funding, for example, the agency must include a budget that specifies at least \$50,000 in matching funds.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>1.2. Non-Supplementing Provision: Agency representative recognizes that the BWCPIP grant program cannot be used to supplant funds that an agency has already committed for purchasing of BWC equipment or program operations.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>1.3. Grant Cap Calculation: Using the number of cameras entered under Section A, Item 7, calculate the maximum federal funding amount for your agency. This should be equal to the number of BWC indicated there multiplied by \$2,000. This figure does not necessarily suggest you will pay \$2,000 per camera. Depending on you program design this may include the cost of BWCs, docking stations, training, and salaries of support personnel. The dollar amount does represent the maximum federal funding amount for which your agency is eligible under BWCPIP. The federal budget you request under this program must not be higher than this amount. It may be lower based on the scope of you program and/or the portion you seek to fund using the federal funds from BWCPIP.</p>	\$ _____

Section D: Agency Identifying Information

This section should be completed and submitted as an attachment to your agency's grant application should you choose to move forward with an application

Identifying Information	Response
Legal name of applicant agency/organization	
Representative completing form	
Representative title	
Representative email	
Representative phone	
Street address	
Mailing address city	
Agency state	
Zip code	
Date from finalized	

The above information is considered relevant for planning purposes. Should your agency/organization decide to complete a partnership application, all participating agencies must be identified with the application package and the following requirements must be met.

- Each agency that will receive BWCs must be a publically funding law enforcement agency (LEA)
- A list should be provided that includes the official name of each LEA and the number of cameras to be procured by those agencies through this grant program.
- For each agency listed there should be a letter of intent to participate or a memorandum of understanding (MOU) signed by an authorized agency representative indicating that the agency plans to participate in the BWC program should the applying agency/organization be awarded BWCPPI funds.

The list below can be used for planning purposes. When submitting the final version of this form with your agencies application, please assure that all agencies have committed to participate as subgrantees.