

U.S. Department of Justice's (DOJ)
Global Justice Information Sharing Initiative (Global)
Advisory Committee (GAC)
Biannual Meeting: Spring 2012



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April 11, 2012

Summary Points and
Formal Recommendations

Operating under the guidance and support of the Bureau of Justice Assistance (BJA or "Bureau"), Office of Justice Programs (OJP or "Office"), U.S. Department of Justice (DOJ or "Department"), the Global Justice Information Sharing Initiative ("Global" or "Initiative")¹ Advisory Committee (GAC or "Committee") held its spring 2012 meeting in April. The GAC is a Federal Advisory Committee to the highest-ranking justice officer in the nation—the U.S. Attorney General (AG)—on justice-related information sharing issues.

The event took place at the Renaissance Washington, DC, Downtown Hotel. The meeting was called to order at 8:30 a.m. by GAC Chairman Robert Boehmer, Global member representing the National Criminal Justice Association (NCJA). Mr. Carl Wicklund, GAC member representing the American Probation and Parole Association (APPA), presided as Committee Vice Chair.

The GAC meets twice a year, in the spring and fall, in the Washington, DC, area. These events are open to the public and announced in the *Federal Register*, located at <https://www.federalregister.gov/>.² Interested justice colleagues and members of the public are welcome to attend.

The day's program³ contained the following discussion points, recommendations, and action items. In the interest of document structure and report comprehensibility, the order of events described herein does not necessarily mirror the agenda. However, the *content* is reflective of meeting activities and resolutions.

¹ For more on Global, please visit www.it.ojp.gov/global.

² Meeting notifications are easily discoverable by entering "Global Justice Information Sharing Initiative" in the upper right search box. Notices are posted approximately one month prior to the meeting date.

³ Please see *Attachment A* for a copy of the agenda.

Welcoming Remarks, Keynote, and Introductions

Chairman Boehmer introduced BJA Director Denise O'Donnell to provide opening remarks.

Director O'Donnell began by thanking Chairman Boehmer and Vice Chairman Wicklund for their impressive leadership: "This team has been successfully guiding Global efforts for several terms, and their commitment to your overall mission is evident in their willingness to engage at the highest level of participation for so long." She also expressed appreciation for the contributions of Global Working Group and Council Chairs and Vice Chairs, and, most important, the Global representatives seated around the table: "*This* is where the incredibly valuable 'by practitioners/for practitioners' Global resources are finalized and approved by you, members of the GAC, resulting in the impressive—and continually expanding—range of information sharing solutions . . . valuable and *timely* resources, like the First Amendment [Guidelines](#)⁴ and [pocket card](#)⁵ included in your meeting folder. Now, more than ever before, the work of the Global Justice Information Sharing Initiative and specifically, you, the Advisory Committee members, is important to not only your colleagues and your justice communities, your neighbors, and your neighborhoods, but to the Department. Thank you for all that you do for this important Federal Advisory Committee."

She also highlighted the invaluable contributions of Mr. Thomas O'Reilly, Director of the Nationwide Suspicious Activity Reporting (SAR) Initiative ([NSI](#))⁶ Program Office, noting, however, that: ". . . this recognition carries with it a bit of sadness. As many of you know, Tom is about to embark on the next stage of his impressive career, accepting a position at Rutgers University as Director of The Police Institute at the School of Criminal Justice. We are all happy that he will be close to home again and tackling new challenges . . . but selfishly, we are sorry for ourselves. Tom has been a tireless advocate for justice information sharing, for Global, and for the NSI, and one that cannot be replaced. Tom did not just bring experience to the job, he brought a level of personal integrity and dedication that you just cannot replicate."

Director O'Donnell concluded by underscoring the long-standing and mutually beneficial partnership between her bureau and Global: "BJA (and OJP) are truly unique. Our mission is specifically targeted to serve and support local, state, and tribal jurisdictions, working in partnership with you—the justice community—to identify the

⁴ Available at http://it.ojp.gov/documents/First_Amendment_Guidance.pdf.

⁵ Available at http://it.ojp.gov/documents/First_Amendment_Reference_Card.pdf.

⁶ To learn more about the NSI, please visit <http://nsi.ncirc.gov/>.

most pressing justice challenges and, in response, provide information, training, coordination, and innovative strategies and approaches to tackle those challenges. We could not do that—identify those most pressing challenges and solutions—without the guidance, feedback, and expertise of Global! Global is our proven partner and is the foundation for BJA’s successes. “

Director O’Donnell then introduced The Honorable Mary Lou Leary, Acting Assistant Attorney General, OJP, as the day’s keynote speaker. “Global truly has a strong leader and good friend in Mary Lou. She has provided her guidance to the range of initiatives and office across the spectrum of the justice enterprise, from leading the COPS Office [Office of Community Oriented Policing Services], to championing victim advocacy, to prosecutorial expertise. Like Global, she believes in supporting the entire range of the justice community I think it is very telling and auspicious that she prioritizes the GAC by her attendance today and desires to share some insights into her vision for OJP. I know Global is a big part of that vision.”

Acting AAG Leary began by thanking Director O’Donnell for her leadership at BJA: “I know BJA has been a very supportive home for the GAC—and the Global-DOJ partnership is richer because of her office’s involvement.” She also highlighted the integral contributions of Global Designated Official Patrick McCreary, calling him the Global-DOJ “point man.”

Acting AAG Leary then enumerated several important areas in which BJA, supported by the work of Global, has made great strides over the past three years. The goal is to “keep pushing forward and building on this momentum.” She enumerated:

- “We have helped advance the role of science in criminal justice policy and practice. With leadership and support from both President Obama and Attorney General [AG] Holder, we have seen an unprecedented commitment to integrating research into our programs. You can see this in the 2 percent research set aside in the President’s budget. It is shown by the President’s appointment of two respected scientists—John Laub and Jim Lynch—to head our National Institute of Justice and Bureau of Justice Statistics. And it is evident in the AG’s appointment of a Science Advisory Board to guide OJP’s work and in his overall emphasis on smart-on-crime approaches.”
- “We have also helped move the field to a more evidence-based mind-set, which I know is a goal all of you share. Last year, we launched CrimeSolutions.gov, which now has a database of more than 180 criminal and juvenile justice programs, all rated for effectiveness. And I am excited that

we have just opened a new Diagnostic Center that serves as a one-stop consultation service to help policymakers apply evidence-based solutions.... I want to encourage you in your adoption of evidence-based approaches.”

- “Perhaps most importantly, we have strengthened ties with our state, local, and tribal stakeholders. I want to underscore how important this idea of partnership is to OJP, because it really is the foundation of Global’s success. No one here needs to be reminded that we are all working in a challenging environment. Our justice and public safety responsibilities seem to multiply almost daily. Meanwhile, our resources seem to shrink at about the same pace. We are all being asked to maintain or increase productivity, think creatively, and support innovative solutions—and the only way to respond is by pooling our resources and our ideas and by working together. This is something Global has been doing for many years. I know you have heard us say it over and over again, but the Global process has always been ahead of its time. You have always put a premium on collaboration, transparency, and partnership-building, and that has served you—and the rest of the justice community—well. Just to give a couple of current examples: You are working closely with national leaders like Mr. Kshemendra Paul, Program Manager for the Information Sharing Environment ([PM-ISE](#)),⁷ who will be here this afternoon. And your partnership with the [IJIS Institute](#)⁸ may be one of the most successful public-private partnerships in the justice arena. The Springboard Initiative and the Global Standards Council are creating innovative, standards-based, interoperable solutions that will help take Global to the next level. These are excellent examples of the advantages of leveraging partnerships. I want to continue building on these relationships.”

Acting AAG Leary concluded by reiterating her strong commitment to Global, lauding the Committee’s focus on meeting practitioner needs with knowledge generated by the field. She further underscored the members’ pivotal role to Global successes, the advancement of OJP efforts, and indeed the greater public safety by acknowledging: “[Director] Denise [O’Donnell] and I know the responsibility for protecting our communities falls squarely on your shoulders. We can be effective only if we are giving you the tools you need. That is why we need to continue this dialogue. We need you to continue highlighting for us the most pressing challenges you are facing, and tell us how we can best help you meet those challenges. I want this to remain, as it has been, a true partnership It does not go unnoticed that, as GAC members, you volunteer

⁷ For more on the Information Sharing Environment, please visit <http://ise.gov>.

⁸ To learn more about Global’s industry partner, the IJIS Institute, please visit <http://www.ijis.org>.

your time in the middle of incredibly busy schedules and in spite of numerous obligations. I just want you to know, on behalf of OJP and the Department of Justice, that we are tremendously grateful for your service. I am very proud of the work OJP and Global have been able to accomplish together. I think we have made a tremendous difference in the quality of information sharing across the justice system—and in the quality of justice as a whole. More than ever, the work of the Global Information Sharing Initiative—and your work as part of the Advisory Committee—are central to effective public safety in America. You should be proud of your record of achievement. I thank you for your contributions, and I look forward to what we will do together in the months and years ahead.”

A hallmark of the GAC is the group’s collaborative process, which continues to serve as a model to other communities, including the federal government. Illustrative of this imperative, in addition to BJA Director O’Donnell and Acting AAG Leary, a strong contingency of leaders from Global’s federal sponsor and partnering agencies attended the meeting. Thanks are extended to the following for their guidance, participation, and remarks in support of the spring 2012 GAC meeting and Global Initiative:

- The Honorable James Burch, II, Deputy Assistant Attorney General, OJP
- Director Bernard Melekian, Office of Community Oriented Policing Services ([COPS Office](#))⁹
- Director John Laub, Ph.D., National Institute of Justice ([NIJ](#))¹⁰
- Acting Administrator Melodee Hanes and Senior Strategic Community Development Advisor Mark Sakaley, Office of Juvenile Justice Delinquency Prevention ([OJJDP](#))¹¹
- Special recognition was extended to Director James Lynch, Ph.D., and Deputy Director Gerard Ramker, Bureau of Justice Statistics ([BJS](#)). Not only did they provide a GAC update on the Bureau’s recent activities, but the previous day, they led Global Roundtable participants in an exploration of increasing systems efficiencies by leveraging operational systems/data for statistical purposes. Specifically, they discussed a plan for implementing the [National Crime Statistics Exchange](#) (NCS-X),¹² a nationally representative system of incident-level offense records. Key points to the proposal emphasize:
 - Implementing an incident-based system on a nationally representative sample of jurisdictions.

⁹ The COPS Office briefing sheet is located at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1656>.

¹⁰ The NIJ briefing sheet is located at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1655>.

¹¹ The OJJDP briefing sheet is located at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1657>.

¹² The NSC-X presentation is available at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1653>.

- Taking advantage of existing National Incident Based Reporting System (NIBRS) jurisdictions and other information exchanges.
- Minimizing the burden on participating jurisdictions.
- Establishing “quid pro quos” to sustain the exchange (i.e., specific benefits for contributors).

In sum: the NCS-X Project is pursuing efficient, cost-effective statistical data collection by leveraging current operational law enforcement systems (as opposed to building separate mechanisms). The proposed value to practitioners? As noted by the BJS leaders, “There is recognition that national estimates of crime information drawn from operational records management systems offer great potential for effective analysis and policymaking.” Global members will remain informed as this effort progresses.

GAC members, federal officials, guest speakers, observers, and staff provided roundtable introductions.¹³

Chair’s Remarks

Chairman Boehmer thanked Global federal leaders and partners for their ongoing support of the Global Initiative and for making time in their schedules to personally address the Committee. He also previewed the day’s agenda,¹⁴ noting that a unifying theme connecting the topics—from the success stories to the proposed recommendations to the new Global Information Sharing Toolkit (GIST)¹⁵—was “a push toward Global implementation.”

He began the substantive portion of his remarks by echoing recognition of outgoing NSI PMO Director O’Reilly. In a letter drafted by Chairman Boehmer on behalf of the Committee membership, Mr. O’Reilly was commended as follows:

“Global-supported activities have made great advances because of your expertise, including your impressive accomplishment of moving the Nationwide Suspicious Activity Reporting Initiative (NSI) from promising early beginnings (with all the associated challenges) to a national program that is truly ‘Global in

¹³ Please see *Attachment B* for a roster of participating GAC members and alternates. A complete listing of fall 2011 GAC meeting attendees (including observers, special guests, and staff) is available from dindquist@iir.com.

¹⁴ Please see *Attachment A* for a copy of the agenda.

¹⁵ Additional exposition on the GIST follows in the report. To explore the resource, please visit www.it.ojp.gov/gist.

Action.’ We are proud that Global recommendations, including hallmark privacy and civil liberties protections solutions, are important to the NSI’s ongoing successes in keeping our nation and neighborhoods safe through the sharing of suspicious activities while still upholding fundamental societal values and freedoms. That is no small feat, and a lasting credit to your leadership and dedication. And, even before your advocacy as a federal partner, the Committee benefitted from your “stateside” tenure, as the Global representative from the National Association of Attorneys General. In that post, including election to GAC Vice Chair, you presciently recognized and successfully advanced the need for strong privacy and security safeguards, and understood the importance of outreach and special grant conditions in moving Global solutions from Committee concepts to valuable, broadscale implementations for, and by, the field

You will be missed by the members of Global, both as a champion of the Initiative and as a friend.”

Chairman Boehmer then extended a heartfelt welcome to **new GAC members**, including the following notes on their expertise and anticipated contributions to the GAC:

- “The Honorable Anthony Capizzi has been very active on Global as Chairman of the Global Privacy and Information Quality Working Group (GPIQWG), but Global is now fortunate to welcome him as the new appointee from the National Council of Juvenile and Family Court Judges (NCJFCJ). Judge Capizzi will be a great asset as Global continues to strengthen its partnership with the juvenile justice community.”
- “Mr. Scott McAllister, Deputy Under Secretary, State and Local Program Office, U.S. Department of Homeland Security (DHS), now represents his Department on the GAC. Previously, Mr. McAllister served in leadership posts at the Florida Department of Law Enforcement. He understands the imperative of collaboration across all levels of government and the value of the state and local voice.”
- “Mr. Luke McCormack, Chief Information Officer (CIO), DOJ, now represents his Department on the GAC. Prior to his recent appointment, Mr. McCormack was the CIO of DHS’s Immigration and Customs Enforcement. In that capacity, he was responsible for all aspects of the information technology portfolio, including strategic planning, enterprise

architecture, and cybersecurity. Global members look forward to the addition of Mr. McCormack's expertise and lessons learned from leading these important, complementary efforts."

- "Mr. Scott Messing, Chief of Staff and Director of Administration and Association Services, National Association of Attorneys General (NAAG), is now the representative for his Association. Mr. Messing has applied his expertise to Global as the NAAG alternate over the years; the Committee will benefit from his service in a more prominent role on the GAC."
- "Mr. Maury Mitchell, Director, Alabama Criminal Justice Information Center, was recently named the National Governors Association (NGA) representative, but he is certainly no stranger to Global: two years ago, Maury presented to the GAC the exciting progress of CONNECT, a consortium of states dedicated to collaboratively solving specific information sharing challenges by pooling limited resources, maximizing expertise, and leveraging Global standards and solutions. Mr. Mitchell serves as Chairman of the CONNECT Board. He auspiciously brings the experience of a true Global implementer and evangelist to the group."

Chairman Boehmer concluded by recognizing member agency SEARCH, The National Consortium for Justice Information and Statistics, for exceptional contributions to Global successes: "SEARCH has been a long-standing member of the GAC (a charter member, I believe) and has given us dedicated leaders and contributors, including:

- Gary Cooper, the second Chair in the history of the GAC
- Ron Hawley, who has led many of our Committees and Groups, serving on the Global Executive Steering Committee and spearheading our important Outreach activities
- Scott Came, who dedicated countless hours to Global standards efforts, including agreeing to serve as our Global Standards Council co-Vice Chair
- Owen Greenspan and Kelly Harbitter, who have contributed policy expertise in the areas of privacy and security recommendations
- Jim Douglas, Mark Perbix, and Andrew Owen—technical experts who have led advancements in Global's Federated Identity and Privilege Management, Global Reference Architecture, National Information Exchange Model [NIEM], and Services Task Team arenas

Thank you, Ron, for allowing your talented team to devote so much time and expertise to the Global Initiative, and a round of applause to the SEARCH group for exemplifying Global's collaborative spirit." Attendees applauded in recognition.

Standing Business Items and Committee Announcements

- Meeting Summary Approval—As a standing practice, the previous GAC meeting summary (outlining the October 13, 2011, event)¹⁶ was brought to the floor for ratification without revision by Vice Chairman Wicklund.
 - Voting: Colonel Steven Cumoletti, GAC representative from the Criminal Justice Information Services Advisory Policy Board (CJIS APB), seconded.
 - Resolution: The motion was brought to a vote; it carried unanimously.
- Fall 2012 Global Leadership Elections—Looking ahead, one item already on the October 2012 agenda is the GAC Chair and Vice Chair leadership elections. Any GAC member is eligible for the positions, and incumbents are allowed to run.

This event takes place every two years and is overseen by a Committee member declining nomination for the positions. For this election cycle, Global appreciates Chief Harlin McEwen, GAC representative from the International Association of Chiefs of Police (IACP) and Global Executive Steering Committee (GESC) member, for volunteering as Elections Coordinator.

Nomination methods are as follows:

- 1) It is preferred that members nominate themselves via e-mail and include a short, optional statement to the membership regarding why they want to run. Subsequent to submitted nominations, staff will provide Committee members with biographical information on the candidate(s).
- 2) Alternately, at the October 2012 Global meeting, members may nominate themselves or be nominated by another GAC representative from the floor prior to the call for votes.

At the fall 2012 GAC meeting, all nominees will have an opportunity to make brief remarks supporting their candidacy. Voting for both positions will

¹⁶ Located at <http://it.ojp.gov/default.aspx?area=globalJustice&page=1225>.

occur on-site. Additional election guidelines are enumerated in the *Global Bylaws*.¹⁷

- Follow-up action: An e-mail detailing these voting guidelines will be sent to GAC members in the near future.
- Global Working Group Reports—During this standard Committee agenda item, leaders of the four Global Working Groups/Councils provided updates on recent activities, distributed deliverables for review and comment, and/or requested formal GAC recommendations on proposals and/or materials. Presentations were given by:
 - Mr. O'Reilly for Mr. Ronald Brooks, Criminal Intelligence Coordinating Council (CICC) and Global Intelligence Working Group (GIWG) Chair
 - The Honorable Tony Capizzi, Judge, GPIQWG Chair
 - Mr. Ronald Hawley, Global Outreach Working Group (Outreach) Chair
 - Thomas Clarke, Ph.D., and Mr. John Ruegg, Global Standards Council (GSC), Chair and Vice Chair, respectively

Please see the Working Group Briefing Sheets for more information on the presentations.¹⁸ Specific recommendations voted on by GAC members are included in the “Global Recommendations” portion of this summary, immediately following this section.

In addition to the standing reports, two impressive Working Group-related developments were announced. In the interim since the fall 2011 GAC meeting:

- The CICC, led by Chairman Ron Brooks, released the much-anticipated *A Call to Action: A Unified Message Regarding the Need to Support Suspicious Activity Reporting and Training* (also referred to as the [Unified Message](#)).¹⁹

Formally released earlier in the month at the 2012 National Fusion Center Training Event, the Unified Message provides clear guidance to the public regarding reporting suspicious activity to law enforcement. This document encourages agencies at all levels to work with the DHS on its

¹⁷ Located at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1353>

¹⁸ Briefing Sheets are located at <http://it.ojp.gov/default.aspx?area=globalJustice&page=1225>. For hard copies, please contact Global staff at dlindquist@iir.com.

¹⁹ Available at http://nsi.ncirc.gov/documents/A_Call_to_Action.pdf.

“If You See Something, Say Something TM” campaign to raise public awareness of behavioral indicators of terrorism and emphasize the importance of public reporting of suspicious activities to proper law enforcement authorities, who then forward SARs to:

- The Federal Bureau of Investigation’s (FBI’s) Joint Terrorism Task Forces (JTTFs) for further investigation.
- Fusion centers for analysis.

The Unified Message also reiterates the importance of front-line officer training to:

- Identify and report behaviors and indicators that are potentially indicative of terrorist or other criminal activity.
- Guide and direct agencies on preparing SARs (and how to ensure the protection of privacy and civil rights and civil liberties when doing so).
- Emphasize the importance of state, local, tribal, territorial and federal entities—including police chiefs and sheriffs—working together to fight terrorism and to keep our communities safe.

Of this effort, Chairman Brooks stated: “This is one of our greatest successes since I’ve been at the CICC: we worked toward and achieved a streamlined, succinct message for the law enforcement community handling SARs, breaking down barriers and providing a unified message and unified face”

- Exciting developments were reported also by GSC Vice Chair Ruegg: As a result of very productive conversations spurred by agenda items at the fall 2011 meeting, the FBI is in the process of joining the National Information Exchange Federation ([NIEF](#)).²⁰ NIEF is a collection of agencies in the United States that have come together to share sensitive law enforcement information. It was created in 2008 as an outgrowth of the Global Federated Identity and Privilege Management ([GFIPM](#))²¹ program, which seeks to develop secure, scalable, and cost-effective technologies for information sharing within the law enforcement and criminal justice communities based on the paradigm of federated identity and privilege management. NIEF maintains a symbiotic relationship with GFIPM, leveraging existing GFIPM work products and also serving as a source of

²⁰ To learn more about NIEF, visit <https://nief.gfipm.net/index.html>.

²¹ To learn more about GFIPM, visit <http://www.it.ojp.gov/gfipm>.

real-world feedback to drive the development of new GFIPM work products.

This instance of the FBI's engagement in NIEF is not only an incredibly strong addition to the Federation but is—on a larger scale—a positive reminder about Global's ability to facilitate important conversations among justice community stakeholders, resulting in stronger partnerships and increased collaboration.

Spring 2012 Global Recommendations

The following four Global Reference Architecture ([GRA](#))²²-affiliated standards were presented for formal voting by GAC members. The target audience includes operations experts, information technology practitioners, and associated business managers. The resources have been reviewed and vetted by the GSC and its subordinate task teams and have undergone a thorough technical and business evaluation to ensure that each specification will achieve the desired business effect. Review and recommendation by the members of the GAC is the final important step in this vetting process. Once approved, these—along with other Global-supported standards—will be posted on www.it.ojp.gov/gra.

1. The Fingerprint Service provides positive identification or verification based on the submission of fingerprint information. The service receives one or more fingerprint images and returns a biometrically based response, facilitating determination of an individual's physical identity.
2. The Terrorist Screening Center (TSC) Encounter Information Service will be used by state- or U.S. government territory-designated fusion centers to receive information regarding positive encounters from the TSC. The encounter information will be limited to positive encounters resulting from hits by local law enforcement agencies on an extract of the Terrorist Watchlist (i.e., the Known or Suspected Terrorist File [KST], maintained by the National Crime Information Center [NCIC]). The service will also be used by the TSC to send any status changes or updates related to positive encounter information to the state- or U.S. government-designated fusion centers.
3. The Supervision Conditions Summary Service provides a summary of a person's conditions of supervision (e.g., probation and parole). This

²² Additional information about the GRA is available at <http://www.it.ojp.gov/gra>.

capability enables exchange partners to quickly and efficiently perform assessments and determine whether a subject is in violation, and supports decision making throughout the criminal justice system.

4. The Service Specification Guidelines (SSG) provides a method for describing and documenting the scope of a service in addition to the functional and technical requirements. The SSG is written in sufficient detail to allow service providers to develop interoperable service implementations and service consumers to review, select, and use these services by referring to the same specification. To further assist service providers in developing complete reference service specifications, the SSG is accompanied by a structured Service Specification Package containing a series of templates that service providers and developers will find useful.
 - o Voting:
 - These four resources were presented in a single suite by GSC Chairman Clarke, GAC representative from the National Center for State Courts (NCSC), for recommendation by the GAC.
 - Mr. Michael Muth, GAC representative from Interpol Washington, seconded.
 - Resolution: The motion was brought to a vote; it carried unanimously.

In addition to the four GRA standards, representatives were asked to vote on the proposed Global *Bylaws*²³ updates. In accordance with operating guidelines, the revised document was transmitted in draft form to the membership in March, satisfying the mandatory 21-day advance distribution requirement prior to GAC voting. Vice Chairman Wicklund presented this Global governing document for formal Committee recommendation, explaining that the updates are in response to the evolving Global structure and method of operations, to include:

- o Global Standards Council (GSC) formalization
- o Emphasis on agility and responsiveness to issues via increased use of task teams
- o Creating a more flexible Global Executive Steering Committee composition while still ensuring leadership-level representation from Global's main focus areas.
 - Voting: Judge Tony Capizzi seconded Vice Chairman Wicklund's motion.

²³ Located at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1353>.

- Resolution: The motion was brought to a vote; it carried unanimously.
- **Related Discussion:** A structural issue that periodically emerges is an agency's pursuit of GAC membership. The *Bylaws* state: "Current GAC representatives must nominate potential new member organizations. The full GAC must vote to determine whether the nominated organization should be recommended for membership. Potential member organizations must be approved by a majority vote of the GAC members." However, Chairman Boehmer noted that at times, an agency (through its executives) will submit an unsponsored application. To address these requests in a fair, systematic, and consistent manner, GESC leaders are drafting additional guidance not only for responding to the request of a specific agency, but also for considering the overall prospect of GAC expansion. While a hallmark of the GAC has always been its inclusive, collaborative approach, this must be balanced against points such as cost of operations and equitable constituency representation.

Special Presentations and Guest Speakers

In addition to Global and federal leaders' remarks, summaries of recent Global Working Groups' and Councils' activities, and formal GAC recommendations, attendees had additional opportunities to learn about complementary justice and public safety information sharing efforts. Through the following presentations, Global members, partners, and subject-matter experts graciously shared insights and supported collegial interaction with spring 2012 GAC meeting participants.

- Advancements in Justice and Public Safety Mobile Communications

Chairman Boehmer introduced this session by first congratulating Chief McEwen: "Harlin has been a tireless advocate for and friend of the public safety community, and over the past years has devoted enormous energy and seasoned expertise specifically in support of creating a Nationwide Public Safety Broadband Network. In February, this goal was realized with the signing of the *Middle Class Tax Relief and Job Creation Act of 2012, Title VI—Public Safety Communications and Electromagnetic Spectrum Auctions* ("Act"). Attendees applauded this milestone accomplishment.

Chief McEwen took the floor, and during this [presentation](#)²⁴ he outlined the legislation, including benefits, associated governance, and next steps/implementation. He described the Act as “mostly positive,” because it:

- Allocates D Block²⁵ to public safety
- Provides \$7 billion federal funding for the network
- Establishes new nationwide governance (FirstNet)

However, one shortcoming is that it “takes back” T-Band²⁶ spectrum allocation from public safety in nine years (negatively affecting a number of major cities and urban areas). In forecasting future benefits of the network, Chief McEwen noted that in addition to “reliability, security, coverage, and public safety priority access, the future is exciting and almost unlimited” with this new network/capability, which will facilitate/support the following:

- Transmission of public safety 9-1-1 information, such as photo and video information sent by citizens reporting incidents using smartphone devices.
- Specialized public safety applications (apps), similar to those currently available on smartphones and devices such as iPhones, iPads, and Android devices.
- Law enforcement apps that will access FBI Criminal Justice Information Services (CJIS) services (such as NCIC criminal history information), Nlets services (such as access to Division of Motor Vehicle [DMV] records, driver’s license photos, and corrections photos), and records management systems (RMS).
- Fire service apps that can access information such as records of building plans, hydrant locations, and hazardous material records.
- Emergency medical apps that can facilitate exchanges such as transmission of vital signs to hospitals and access to medical histories.

During discussion of this same agenda item, Executive Director Douglas Robinson, National Association of State Chief Information Officers

²⁴ Chief McEwen’s presentation is available at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1665>.

²⁵ The D Block is a 10 MHz piece of spectrum in the upper 700 MHz spectral band. It sits adjacent to the spectrum licensed to public safety.

²⁶ The T-Band (TV Channels 14–20, 470–512 MHz) is a spectrum that was allocated in the largest urban areas for land-mobile use on a shared basis with broadcasters. The Act calls for this T-Band to be “returned” by the public safety community for FCC auctioning at the end of the determined time.

(NASCIO), provided a very well-received [presentation](#)²⁷ titled “The Mobility Agenda: Trends and Issues in State Government.” His briefing included an outline of State CIOs’ mobile communications priorities, trends, and perspectives (including adoption and implementation “pain points” and remote data access and service delivery tasks for which governments are embracing mobility); two states’ approaches to leveraging mobility; and barriers to/considerations regarding the use of mobile communications.

- Global Success Story: The Indiana Data Exchange Project

Mr. Jason Hutchens, Director, Division of Planning and Assessment, Indiana Department of Homeland Security (IDHS),²⁸ presented a compelling Global success story: the IDEX Project.

By way of background, IDEX is a 21-agency effort (under IDHS leadership) that includes local, state, and federal agency participation. By using a range of Global-supported solutions, including the GRA, GFIPM, and the National Information Exchange Model ([NIEM](#)),²⁹ the initiative connects disparate justice and public safety systems’ data, leveraging existing investments for enhanced decision making and increased public safety. Because the planning, design, and initial capital investment were grant funded, IDEX exemplifies how a state can use federal support to initiate an effort that results in immediate and long-term cost savings and efficiencies.

Director Hutchens’ [presentation](#)³⁰ explored the project (emphasizing leveraging of Global solutions and the importance of the “reuse” principle) and the [IDEX Return on Investment \(ROI\) report](#).³¹ For perhaps the first time, a Global implementation success story includes a comprehensive ROI study, providing a blueprint for other practitioners to document such savings—a particular advantage in today’s economy, when the bottom line can make or break project approval. As Director Hutchens emphasized during the ROI portion of his briefing, “We *must* be able to speak the budget language These tools have distinct implications for that budget conversation.”

²⁷ The NASCIO presentation is located at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1663>.

²⁸ For more on IDHS, see <http://www.in.gov/dhs/>.

²⁹ More information on NIEM is available at www.niem.gov.

³⁰ The IDEX presentation is available at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1661>.

³¹ The IDEX ROI report is available at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1660>.

Chairman Boehmer and Director Hutchens recognized the Honorable Thomas Wyss, Senator from Indiana and GAC representative from the National Conference of State Legislatures (NCSL) in relation to this effort as well as exemplifying the power of (and need for) project “champions.” “Senator Wyss has been a strong champion of Global efforts, providing the type and level of support that made this impressive IDEX project a reality. Thanks to Senator Wyss for his continued advocacy and leadership.”

- Follow-up action: Director Hutchens was lauded for his tenacity in completing the project (he acknowledged that the “emotional stamina of people and agencies” is a critical—and often overlooked—element in the success of projects of this scale), and his presentation received overwhelming positive feedback: multiple attendees expressed the desire to share this message with at least one other justice colleague, agency leader, or funding executive. Responsively, Global is working with partners at the Justice Information Sharing Practitioners ([IJSP](#)) group to provide a “command performance” IDEX Webinar this summer, to be held July 24.³²
- Global’s Industry Partner: The IJIS Institute Update

Mr. Kenneth Bouche, GAC Liaison; Director Ashwini Jarral, Program and Technology Service; and Mr. David Userly, Board of Directors/Secretary, all from the IJIS Institute ([IJIS](#), Global’s invaluable industry partner), provided the standing IJIS Industry Update. During the spring 2012 GAC meeting, the IJIS Update was also a special “Global in Action” segment: IJIS helps practitioners execute Global solutions in the real world. Illustrative of that, the team outlined how implementation of GRA-based Web services is supporting the Statewide Automated Victim Information and Notification (SAVIN) Program in Montana.

- Follow-up opportunity: As a result of the Global briefing, IJIS leaders report that they have additional possibilities for piloting this important capability—further exercising Global solutions but, more important, providing current, immediate information to victims of crime in support of personal safety and informed decision making.

³² Visit www.jispnet.org for more information on Network activities as well as the IDEX Webinar.

- Federal Leaders' Updates: Transforming National Information Sharing

In addition to the opening remarks and activity highlights provided by DOJ and OJP executives, federal leaders and Global partners Mr. Timothy Doran, Senior Director, National Security Staff, Executive Office of the President, and Mr. Kshemendra Paul, PM-ISE, briefed attendees on the progress of and support for the *National Strategy for Information Sharing and Safeguarding* (to which the GAC and CICC provided significant and well-received recommendations) and Global's *Transforming the Nation's Justice and Public Safety Information Sharing Business Model* call to action, respectively. Global members were assured that the thorough and thoughtful input the Committee provided during review and/or drafting of these documents remains faithfully supported by federal leadership in both tone and content as the efforts advance.

- Complementary effort/next steps: Chairman Boehmer noted that, in fact, GAC members have ". . . already begun addressing one of our key issues outlined in the 'Transformation' paper: advancement of Interstate Information Sharing. A task team of Global members convened earlier this year to determine the best approach to this complex issue, with the overarching resolution being that this long-standing challenge will require a sustained campaign."

The associated recommendations and next steps are as follow:

- Step 1: Creation of an *Awareness Paper*
The identification of the following two fundamental principles, emphasized at the outset of the document, will equate to a paradigm shift:
 1. Assuming *need to share information* versus *need to protect information*
 2. *Data stewardship* versus *data ownership*
- Step 2: A Dynamic Engagement Process, intended to:
 1. Increase awareness
 2. Solicit feedback from the field regarding clarification of issues, priority exchanges that must be shared but currently are not
 3. Leverage existing interstate information sharing methods and systems for best practices, solutions for reuse, avoidance of duplicative efforts, and maximizing efficiencies

- Step 3: With that feedback from the field, gathered during Step 2, incorporate further clarification, identification, and prioritization of tasks (e.g., a need to focus specifically on privacy law)
- Step 4: Considering the priorities that emerge from the previous steps, a participatory process will propose solutions for implementation. This will include weighing solutions that have the best chance of succeeding/addressing the problem against solutions that will likely do the most good for the majority of the justice enterprise.

Global members will be updated on the progress of the effort and opportunity for additional participation.

Concluding Items

The spring 2012 GAC meeting was concluded with two items of interest:

- Call to Action! A primary responsibility of GAC representatives (and request of Global partners) is to “be the voice of the Initiative” within their respective communities, promulgating the benefits of Global, including newly released recommendations and resources. To that end, Global members were issued an immediate homework assignment: advocacy of the new Global Information Sharing Toolkit ([GIST](#)), demonstrated during the Working Group Reports session by Outreach Chairman Hawley. He noted: “As GAC representatives, you have already assisted in the GIST development and refinement through advance testing and feedback. You now have the opportunity for additional contributions by notifying your constituency about the official launch of this powerful GIST resource. Each of you is well-respected among your peers, and your endorsement will do much to help spread the word about new, improved ways to locate the Global solutions and tools you have worked so hard to develop.” Immediately following the spring GAC meeting, Chairman Hawley transmitted a [high-level overview/card](#)³³ and short template message to Global representatives to support this task.
 - Follow-up action/complementary effort: Considering the request, in his *The IJIS Factor* blog post, "[A Guide to Global Products](#),"³⁴ released

³³The GIST card is available at <http://www.it.ojp.gov/docdownloader.aspx?ddid=1658>.

³⁴To read Mr. Wormeli’s post, visit <http://www.ijis.org/EDblog/?p=626>.

immediately following the meeting, IJIS Executive Director Emeritus Paul Wormeli advocated for the use and promotion of the GIST. Mr. Wormeli emphasized: "Now, with this portal, it should be easy for anyone to find the relevant and useful Global product documentation to inform a project team or an executive in the justice field. It is incumbent upon professional associations and industry partners to spread the word about this most useful tool to the gateway to information sharing standards."

- Attendees were asked to mark their calendars for the fall 2012 Global biannual events, to be held on the afternoon of October 23 (membership roundtable) and all day on October 24 (GAC meeting) at the Sheraton Premiere at Tysons Corner hotel (8661 Leesburg Pike, Vienna VA 22182; phone: (703) 448-1234; read more about the meeting site at <http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=691>. Additional information will be forthcoming. GAC meetings are open to the public; interested parties can contact dlindquist@iir.com for more information or to be included on the meeting notification list.

As a sign of appreciation and respect for long-standing support of the Global Initiative, Chairman Boehmer yielded the floor to Mr. O'Reilly to conclude the event. Reflecting on his experiences and lessons learned on both the Global and federal leadership sides of the coin, he offered three points to improve Global outreach and communication efforts:

- 1) The critical importance of use cases to the Global message: "Whenever we talk about what we are doing (in the justice information sharing arena), we need to anchor [the point in] a use case or business case. That's how we will be successful in our communication."
- 2) Each member has a fundamental responsibility for outreach: "One of our biggest challenges at Global is that we [the representatives] don't carry the information back to our constituencies. We need to take the recommendations and resources to our communities and educate them."
- 3) Keep it simple.

Having no further business, Mr. O'Reilly adjourned the spring 2012 GAC meeting at 4:00 p.m.

Attachment A

*Global Advisory Committee
Biannual Meeting: Spring 2012*

Meeting Agenda



U.S. Department of Justice's (DOJ)
Global Justice Information Sharing Initiative (Global)
Advisory Committee (GAC)
Biannual Meeting: Spring 2012

Renaissance Washington, DC, Downtown Hotel
999 Ninth Street, NW
Washington, DC 20001 ♦ (202) 898-9000



April 11, 2012

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- 8:30 a.m. *Convene*
- 8:30 a.m. – 9:00 a.m. **Welcoming Remarks and Opening Keynote**
Mr. Robert Boehmer, GAC Chair
The Honorable Denise O'Donnell, Director, Bureau of Justice Assistance (BJA), Office of Justice Programs (OJP), DOJ
Keynote: The Honorable Mary Lou Leary, Acting Assistant Attorney General, OJP, DOJ
- Questions and comments from GAC members
- 9:00 a.m. – 9:10 a.m. **Introductions**
Facilitated by Chairman Boehmer
- Roundtable introductions of GAC representatives and alternates
 - Introduction of federal officials, special guests, and observers
- 9:10 a.m. – 9:30 a.m. **Chairman's Address**
Chairman Boehmer
- Outline and goals of the day's agenda
 - Recap of recent Global events
 - Briefing on Interstate Information Sharing Task Team Meeting and next steps on this priority issue
 - Outstanding tasks or concerns, if any, from Global Executive Steering Committee (GESC) January 2012 Beginning-of-Year Planning Session and April 10 discussions
 - GAC membership conference call (held March 15) follow-up
 - Preview of spring Global roundtable results/responses
 - Recognition of outstanding agency contributions to the Global Initiative: SEARCH, The National Consortium for Justice Information and Statistics
- Anticipated Outcomes and Takeaways**
- Members' awareness of recent activities and priorities, driven by federal officials and/or Global leaders, and implications for future GAC efforts
 - Opportunity for representatives to provide feedback to improve future GAC agendas, membership conference calls, and Global roundtables



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9:30 a.m. – 9:45 a.m.

Global Business

Mr. Carl Wicklund, GAC Vice Chair

- *Global Bylaws* revision: discussion and formalization
 - Prerequisite reading: proposed changes to this Global governing document
- Approval of fall 2011 GAC minutes
 - Prerequisite reading: October 13 summary located at <http://it.ojp.gov/default.aspx?area=globalJustice&page=1225>
- Fall 2012 Global leadership elections
 - GAC members' understanding of governing *Bylaws* and previous practices framing biennial elections of the GAC Chair and Vice Chair
 - Introduction of 2012 Global Elections Chairman: Chief Harlin McEwen, GAC representative from the International Association of Chiefs of Police (IACP)
 - Initiation of the nomination process/call for candidates

9:45 a.m. – 10:05 a.m.

Global's Industry Partner: The IJIS Institute (IJIS) Update

Mr. Kenneth Bouche, IJIS Liaison to the GAC

Mr. Ashwini Jarral, Director, Program and Technology Services, IJIS

Mr. David Usery, Secretary, IJIS

IJIS helps practitioners execute Global solutions in the "real world." Today's update will include implementation of Global Reference Architecture (GRA)-based Web services to support the Statewide Automated Victim Information and Notification (SAVIN) Program in the state of Montana, including implementation lessons learned and anticipated benefits.

10:05 a.m. – 10:20 a.m.

Break

10:20 a.m. – 10:55 a.m.

U.S. Department of Justice (DOJ) Leadership Briefings

Ms. Melodee Hanes, Acting Administrator, Office of Juvenile Justice and Delinquency Prevention, OJP

John Laub, Ph.D., Director, National Institute of Justice, OJP

James Lynch, Ph.D., Director, Bureau of Justice Statistics, OJP

Mr. Bernard Melekian, Director, Office of Community Oriented Policing Services, DOJ



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10:55 a.m. – 11:20 a.m. **Global Membership Roundtable Feedback: “GAC/DOJ Exchange: Engaging the Field, Informing Decisions”**
Introduced by Chairman Boehmer
Feedback summarized by Global Roundtable Facilitators

11:20 a.m. – 11:55 a.m. **Advancements in Justice and Public Safety Mobile Communications**
Chief McEwen, Chairman, Communications & Technology Committee, IACP
Mr. Douglas Robinson, Executive Director, National Association of State Chief Information Officers

Anticipated Outcomes and Takeaways

- Good news update on legislation supporting the Nationwide Public Safety Broadband Network by Chief McEwen, who continues to be instrumental in advancing this important issue
- Exploration of “The Mobility Issue: Trends and Issues in State Government,” presented by Executive Director Robinson
- Opportunity to address attendees’ specific questions as well as implications of mobile communications advancements on current or future Global efforts and on members’ respective communities

11:55 a.m. – 12:00 Noon **Morning Wrap-Up: Outstanding Issues and Discussion Points**
Vice Chairman Wicklund

12:00 Noon – 1:15 p.m. **Lunch (on your own)**

1:15 p.m. – 2:20 p.m. **Global Working Group Updates**
Mr. Ronald Brooks, Chair, Criminal Intelligence Coordinating Council (CICC) and Global Intelligence Working Group
The Honorable Tony Capizzi, Chair, Global Privacy and Information Quality Working Group
Thomas Clarke, Ph.D., Chair, Global Standards Council
Mr. Ronald Hawley, Chair, Global Outreach Working Group

Reference Documents

See respective working group briefing sheets for discussion issues, anticipated outcomes and takeaways, and/or items for formal voting and recommendation.



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2:20 p.m. – 2:55 p.m.

Global Success in the Field: The Indiana Data Exchange (IDEx) Project

*Mr. Jason Hutchens, Director, Division of Planning and Assessment,
Indiana Department of Homeland Security*

IDEx is a 21-agency effort (under Indiana Department of Homeland Security leadership) that includes federal, state, and local agency participation. By using a range of Global-supported solutions, including the GRA, Global Federated Identity and Privilege Management (GFIPM) framework, and National Information Exchange Model (NIEM), the initiative connects disparate justice and public safety systems' data for enhanced decision making and increased public safety, leveraging existing investments. Because the planning, design, and initial capital investment were grant funded, IDEx exemplifies how a state can use federal support to initiate a project resulting in immediate and long-term cost savings and efficiencies. Director Hutchens will discuss the project (emphasizing leveraging of Global solutions, and the importance of the principle of *reuse*), IDEx Return on Investment (ROI) report, and how enhanced information sharing capabilities were critical in responding to recent storms that devastated Indiana.

Anticipated Outcomes and Takeaways

- For perhaps the first time, a GAC success story includes a comprehensive Global implementation ROI study. GAC members will learn how to document such savings—a particular advantage in today's economy, when the bottom line can make or break project approval.
- Ample time for Global member question-and-answer roundtable

2:55 p.m. – 3:10 p.m.

Break



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- 3:10 p.m. – 3:30 p.m. **Information Sharing Environment (ISE) Update: *National Strategy for Information Sharing and Safeguarding* and “Transformation” Activities**
Mr. Kshemendra Paul, Program Manager, Information Sharing Environment (PM-ISE)
Mr. Timothy Doran, Senior Director, National Security Staff, Executive Office of the President
- Mr. Doran will brief Global representatives on the status of the *National Strategy for Information Sharing and Safeguarding*, to which the GAC and CICC provided significant and well-received recommendations. *Strategy* update activities have evolved in light of new Executive Order 13587 on classified information sharing and safeguarding. Mr. Paul will address other PM-ISE efforts, including responses to Global's *Transforming the Nation's Justice and Public Safety Information Sharing Business Model* call-to-action.
- 3:30 p.m. – 3:45 p.m. **Reflections on the Nationwide Suspicious Activity Reporting Initiative (NSI): Achievements and Challenges**
Mr. Thomas O'Reilly, Director, NSI Program Management Office, DOJ
- Anticipated Outcomes and Takeaways**
- Sharing of success stories and lessons learned via reflections on this Initiative, which is often referred to as “Global in action!”
 - Reiteration of the importance of ongoing collaboration across initiatives, communities, and levels of government
- 3:45 p.m. – 3:55 p.m. **Concluding Membership Roundtable: Impressions of the Spring 2012 GAC Meeting, Closing Comments**
Chairman Boehmer, Facilitator
GAC Members and Alternates
- 3:55 p.m. – 4:00 p.m. **Next Steps, Next Meetings**
Vice Chairman Wicklund
- Summer Global membership conference call
 - Fall 2012 Global roundtable and GAC meeting
- 4:00 p.m. **Adjourn**



Attachment B

*Global Advisory Committee
Biannual Meeting: Spring 2012*

Members in Attendance

U.S. Department of Justice's (DOJ)
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Biannual Meeting: Spring 2012



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April 11, 2012

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